

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	04	2019		31	3	2020

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Templehall Gala Committee
SCO47853
c/o 18 Cawdor Crescent
Kirkcaldy
Postcode KY2 6LH

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chair		
2		Treasurer		
3		Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

Word of mouth
AGM
Advertising

Objectives and activities

Charitable purposes

The advancement of citizenship or community development

No specific group, or for the benefit of the community,
Other charities / voluntary bodies
The Charitable Purposes of the SCIO ("the Charitable Purposes") are to deliver a community inclusive annual gala day and undertake other community related activities and projects, aimed at bringing together the local community and encouraging community spirit within the Templehall area of Kirkcaldy, Fife, thereby advancing citizenship and community development within the area.

Summary of the main activities
in relation to these objects

To organise a community gala annually
Promote good citizenship within the community

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Good links were built with local businesses and organisation.
Good links were formed with local schools – visits to primary schools for prince and princess applications; high school pupils supported the event through volunteering
Gala was organised – successful despite weather. Committee resilience was called on to ensure gala still went ahead despite weather.

Financial review

Brief statement of the charity's policy on reserves

All reserves are used to fund the following years gala

Details of any deficit

N/A

Donated facilities and services (if any)

Fife Council support - erecting gala banner; black bins, bin bags, litter pickers, gloves, fire extinguishers loan and use of field
Fife Council – use of Templehall Centre for meetings
Fife Group – transportation and storage of equipment to field

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Trustee	
Date	30 October 2020	



Templehall Gala Committee
Annual Accounts: 01/04/2019- 31/04/2020

	2018/2019	2019/2020		2018/2019	2019/2020
Income			Expenditure		
Balance b/f	£6,513	£6,751	Toilets	£480	£492
Donations	£2,950	£2,850	Rides (Bedlam)	£2,000	£2,200.00
Tickets/stalls/tombola/ raffle/baking	£2,269	£3,720	Stalls/displays	£3,100	£1,550.00
Co-Op funding		£3,477	Marquee	£600	£600.00
			Ticket books/Wristbands	£31	£30.00
			Raffle/tombola/baking	£214	£256.00
			Hospitality	£98	£100.00
			Prince/Princess/limo	£322	£200.00
			First Aid	£75	£75.00
			Races (Medals/Trophies)	£54	£20.00
			Miscellaneous	£130	£145.00
			Licences		£100.00
			Rent of THCC	£82	
			Event Insurance		£480.00
			Lawyers (SCIO)	£40	
Total	£11,732	£16,798		£7,226	£6,248.00

Balance b/f 01/04/2019	£6,751
Income	£10,047
Expenditure	£6,248
Balance c/f 31/03/2020	£10,550

Position: Treasurer

Date: 15/5/20

I have examined the accounts and the groups financial records. To the best of my knowledge and belief, and in accordance with the information and explanations given to me, the Receipts and Payments Account and the Statement of balances have been properly prepared from the records of the group, are in agreement with these records and comply with the Aims of the Group.

Independent Examiner:

Date: 16/5/20

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		Independent examiner's report on the accounts v2					
Report to the trustees/members of	Charity name	Templehall Gala Committee					
	Registered charity number	SCO47853					
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2019	to	31	March	2020
Set out on pages							(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>						
Signed:				Date:	16/5/20		
Name:							
Relevant professional qualification(s) or body (if any):							
Address:							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose