



Dr Spence
Memorial Hall

Dr Spence Memorial Hall SCIO

Trustees Annual Report for the year ending 30th April 2025

Charity No. SCO 47845

Reference Information

Charity Name: Dr Spence Memorial Hall SCIO

Charity Reference No. SC047845

Contact Address: [REDACTED]

Trustees: [REDACTED] [REDACTED]
[REDACTED] [REDACTED]
[REDACTED] [REDACTED]
[REDACTED] [REDACTED] [REDACTED]

Management Committee:

Office Bearers:

Chair: [REDACTED]
[REDACTED] [REDACTED]
[REDACTED] [REDACTED]
[REDACTED] [REDACTED]

Independent Examiner: [REDACTED]
Retired Chief Officer Aberdeenshire Council
Retired Director of Aberdeenshire Voluntary Action

Bankers: Clydesdale Bank
28 Market St.
Ellon
Aberdeenshire AB41 9JE

Annual Report

Structure, Governance and Management

The Dr Spence Memorial Hall was established in 1938 by Feu Charter . Charitable status (SC046601) was granted in 2016 (03/06/16). This charity was then reorganised as a SCIO (SC047845) and registered as such by OSCR on 20th October 2017.

The Members elect a Board of Trustees on an annual basis who are responsible for the management of the Hall and its Facilities.

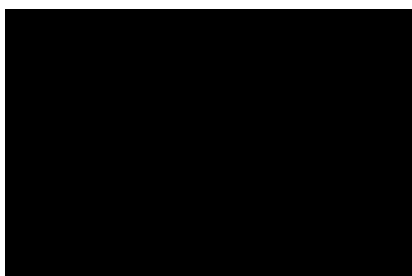
Charitable objectives as: the provision and management of recreational facilities, namely the village hall at Udney Green, with the object of improving the conditions of life for the persons for whom the facilities are primarily intended, namely the residents of Udney Green and the surrounding areas within a ten-mile radius.

Achievements and Performance

During the year 2024/25 the SCIO was able to:

- Increase the utilisation of the Hall
- Had the hall floor re-treated and markings provided for pickle-ball and badminton
- Enabled the establishment of a pickleball club
- The regular users were the Boys Brigade, Pilates classes, pickleball, Reels Society and monthly Community Café.
- Local groups used the hall for occasional meetings and presentations.
- A number of dances and funerals were accommodated
- Improved marketing through a new web-site and Facebook page
- Undertaking a program of maintenance, identifying key areas requiring attention, particularly the exterior roof, gutters and downpipes. It is recognised that continued expenditure will be required over the coming years to maintain the condition of the building.

Financial Statement and Independent Examination Report approved by the Trustees at the Annual General Meeting, 25 September 2025.



Independent examination

6 September 2025

Dr Spence Memorial Hall, Udney

Financial accounts May 2024 to end April 2025

1.1 I have been requested by the Dr Spence Memorial Hall Trust to review the financial affairs of the trust for the financial year of 2024 to 2025. My role and experience in these matters is as a director and Chair of Aberdeenshire Voluntary Action, the third sector interface for Aberdeenshire. I have also previously acted as a chief officer for Aberdeenshire Council and reviewed the affairs of many charities during the 20 years that I fulfilled that role. I am not a qualified accountant, nor auditor.

1.2 My understanding is that the turnover of the trust which is in the order of £25k per year makes this permissible in terms of my review. I am independent of the trust and have no close personal relationship with any of the charity trustees. The Treasurer is a near neighbour and has continued to present the Trust's financial affairs in a well organised and accessible manner.

1.3 The trust is a registered charity SC047845 and operates to guide the management and future direction of a village hall bequeathed to the village of Udney Green in the late 19th century. The building has had significant recent refurbishment and is in generally good order.

1.4 The Trust had an income of £27,452.18 in the accounting period from the 1st of May 2024 to the 30th April 2025. Expenditure during the period was £25,114.30 and so a surplus was yielded of £2,337.88. The opening balance was £23,219 and due to the profit closed at £25,561.13. This is a continuation of the improved position from last year's accounts and sets the Trust in a reassuring position. During the year a number of maintenance issues were addressed, principally to the flooring and roof, as will usually be the need for a Hall of this age and diversity of uses. It was again reassuring to see that the Trustees maintained a vigilant approach to these needs.

1.5 Given the financial picture above, in terms of resilience and based on current running costs, the available balances would now cover several years of current expenditure activity which gives good reassurance that the trust remains in a stable position of no immediate threat. Moreover the Trustees have now adopted a three phase approach to forward planning, with consideration of future needs and the Hall's capacity of further uses.

2.1 Having checked a sample of financial statements from the Clydesdale bank these tally with the provided summary statements from the trust and appear properly accounted for.

2.2 In terms of responsibilities I note that the trust have supplied a Certificate of Employers' Liability insurance through Royal & Sun Alliance and that general hall insurance has also been provided through the Halls Federation. The Licence for public events has also been renewed.

2.3 In terms of governance, the Trust is well represented across sectors and has a healthy number of Trustees involved. An Annual General Meeting was held in September 2024 and is to be held in September 2025 where the Treasurer's report will be considered and hopefully accepted. The Trustees have indicated good awareness of the current financial position of the Hall Trust. Once again donations helped the overall position of the Trust this year and it was good to see the Trust consider external funds which may recur.

2.4 Last year I had previously asked that the Trust consider looking at several aspects

- a. Developing the Committee, including some commercial expertise if at all possible
- b. Reviewing the charging structure, particularly for larger events, including enhanced deposits to cover potential damages for significant events
- c. Developing a marketing plan for new and extended activities

It is pleasing to see that good progress has continued to be made in each of these aspects leading to their Roadmap of timed targets for improvement,

2.5 I should like to end by thanking the Trustees for their efforts in maintaining this much loved facility for the village and Parish. The increased level new activity in the Hall reflects the overall budget position, but has not been achieved without considerable effort from key individuals.

DR SPENCE MEMORIAL HALL

CHARITY REGISTERED **SCO47845**

Statement of Income and Expenditure

01.05.2024 to year end 30.4.2025

INCOME

Hall Hire Fee	£10167.90
Equipment Hire	£118.00
Fundraising	£2273.51
Cleaning deposit (returnable)	£00.00
Deposit (returnable)	£1600.00
Donations	£5394.84
Refund	£0.88
Grant	£8347.05
Total Income	£27452.18

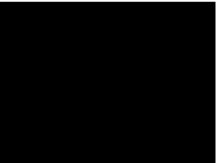
EXPENDITURE

Telephone/Postage	£114.63
Electricity	£2344.74
Misc Equipment	£2580.36
Hall Federation Insurance	£2889.08
Licences	£422.08
Main Repairs , roof etc	£14307.57
Refuse Collection	£0.00
Deposit Refund	£390.00
Fundraising Expenses	£2035.84
Total Expenditure	£25114.30

Profit of £2337.88

Opening Balance 01.05.2024 As per bank statement £23219.25

Closing balance 29.04.2025 As per bank statement £25561.13 (of which £10,000 is restricted for contingency) And £5000 to be put in a savings account

 Chair, 25 September, 2025