

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	31	03	2024	To	31	03	2025

Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

St Mary's Preservation Trust
SC047688
The Head
St Margaret's Hope
South Ronaldsay
Postcode KW17 2RN

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chare	31 <sup>st</sup> August 2017	
2		Member	31 <sup>st</sup> August 2017	
3		Member	31 <sup>st</sup> August 2017	
4		Member	29th November 2022	
5		Security	20th November 2023	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

### Type of governing document

The organisation's governing document is a single tier SCIO. The charity was registered with OSCR on 31<sup>st</sup> August 2017.

### Trustee recruitment and appointment

Trustees are appointed and resign in line with the clauses within their governing document. In the first year of operation, all trustees will resign and then are deemed to be elected en bloc. In subsequent years trustees appointed between one AGM and another shall retire and of the remaining trustees, one third shall retire. All may be re-appointed at the next Board meeting.

## Objectives and activities

### Charitable purposes

The Trust aims to restore the historic ex-parish church of St Mary's at Burwick, South Ronaldsay, disused since 1932, bought by the Trust from Church of Scotland with donations from the local community. The 18th Century church occupies what is believed to be the oldest Christian site in Orkney and houses the 'Ladykirk Stone', a Pictish coronation stone believed to have been kept on this site since at least medieval times.

It also aims to develop the church as a cultural and heritage centre for the island of South Ronaldsay with artefacts, displays and interpretation relating to the history of the church and its contents and the history, culture and natural environment of the local area; to provide a community space for activities such as concerts and talks; and to promote the study and conservation of the natural heritage of the parish.

### Summary of the main activities in relation to these objects

1. Initially repair the fabric of the church, currently largely carried out with voluntary work parties from the community; in the longer term to develop a plan for major restoration
2. Initially open the Church to the public for viewing of the building and artefacts including the Ladykirk Stone; subsequently seek grant aid for re-modelling of interior design and more comprehensive displays.
3. Use the space for functions and events.

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### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

We formed as a SMPT in 31/August/2017 with oscar. With the aim to support the restoration and preservation of St Mary's Church

**In the last year we have been working on the following tasks.**

- Charley is to collect the guttering and paint with volunteers. builder to instal as soon as he has time reserves are in place for this work.
- The grant application for covid recovery from Orkney Islan Council was successfully obtained. In total £3000 of which 300 comes into the accounts next financial year.
- We also help with the sounds project which was run by Sheena Graham-George. Whis resulted in lots of local storeys being recorded.

#### **Events & Fund raising**

The fund raising and events was very successful in this year. With two events being held

#### **Bonfire**

A community Bonfire was held which raised £350. This was a great event with the community coming together. Locals made soup and home bakes there was a raffle, and it was a good vent with over around 100 people attending.

#### **Fields of time project**

We were successful in obtaining a covid recovery grant (£2500) form Orkney Island council in 2024 financial year. This was for community engagement and recovery from covid. This amount of funding was from the Heritage section of Orkney Island council.

██████████ was commissioned to do this project.

The purpose of the project was to engage locals in their community by recording field names in the local area of the church. There were also pictures taken of redundant hand farm tools and equipment. This was also to engage the farming community into the project. The deliverable of this project was events which happened in this financial year.

On the back of this ██████████ was commissioned to do an additional work which was to collate the field names into a tapestry. This is ongoing.

### Financial review

**Brief statement of the charity's policy on reserves**

The Trust is still in a good financial position because of fund-raising efforts in this and previous year, with available cash now standing at £10,716. This will enable urgent repairs to be undertaken.

**Reserves Policy**

The Trust is committed to holding sufficient funds to meet forthcoming commitments such as repair and insurance costs. The current improved situation is sufficient at present.

**Plans for the future period**

The Trust will continue to carry out repairs and restorations. There is a healthy willingness to hold public event with the community to evolve them with this building.

**Details of any deficit**

There are no deficits as we have received more than we have paid out.

**Donated facilities and services (if any)**

Thanks must go to the initial anonymous donors that donated the money for the purchase of the church. As well thanks must be given to the committee that have raised money over the last year. Finally to thank is all donations given to the church by visitors.



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**Other optional information**

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chair	
Date	30/12/2025	

St Mary's Preservation Trust

Receipts and Payments Accounts

for the period ended 31st March 2025

Scottish Charity No: SC047688

*AW Annal*

**St Mary's Preservation Trust**  
**Receipts and Payments for the year ended 31 March 2025**

	Notes	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
<b>Receipts</b>	<b>6</b>				
Donations		300.00	-	300.00	210.00
Grant	9	-	300.00	300.00	2,700.00
Events		508.66	-	508.66	1,580.60
Fundraising		-	-	-	-
Misc		-	-	-	959.35
Transfer from cash ac to the bank ac	10	14.94	-	14.94	
<b>Total Receipts</b>		<b>823.60</b>	<b>300.00</b>	<b>1,108.66</b>	<b>5,449.95</b>
<b>Payments</b>	<b>7</b>				-
Insurance		-	-	-	885.58
Governance costs	5, 7	-	-	-	-
Field of Time Project	9	-	2,500.00	2,500.00	-
Repairs to Church		-	-	-	-
<b>Total Payments</b>		<b>0.00</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>885.58</b>
<b>Surplus/(Deficit) for year</b>		<b>823.60</b>	<b>(2,200.00)</b>	<b>(1,391.34)</b>	<b>6,335.53</b>



St Mary's Preservation Trust

Statement of Balances year ended 31 March 2025

	Notes	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
<b>Movement in Funds</b>					
<b>Opening cash</b>					
Bank		9,371.04	2,736.00	12,092.10	£8,642.73
Cash in hand	10	-	-	14.94	14.94
<b>Bank plus cash in hand</b>		9,371.04	2,736.00	12,107.04	8,657.67
Surplus/(Deficit) for the year		823.60	(2,200.00)	(1,391.34)	3,449.37
Closing cash at bank and in hand		10,194.64	536.00	10,715.70	12,107.04
<b>Closing cash</b>					
Bank		10,194.64	536.00	10,715.70	12,107.04
Cash in hand	10	-	-	-	14.94
Closing cash at bank and in hand		10,194.64	536.00	10,715.70	12,092.10
<b>Assets</b>					
St Marys Church, Burwick	8		5,000.00	5,000.00	5,000.00
<b>Liabilities</b>					
		-	-	-	-



**St Mary's Preservation Trust**  
**Notes to the accounts**  
**for the period ended 31st March 2025**

**1. Basis of accounting**

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

**2. Trustee Remuneration and Related Party Transactions**

There were no trustee remunerations during the period and no trustee had any personal interest in any contract or transaction entered into by the charity.

No trustees received reimbursed expenses during the period

**3. Purpose of Funds**

Unrestricted funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity.

Restricted funds

The St Mary's Church funds are those received in order to purchase (including costs associated with purchase) and restore St Mary's Church, Burwick.

**4. Banking**

The Trust banks with Vergin money, Kirkwall branch.

**5. Insurance**

3rd party and building insurance is provided by NFU Mutual

**6. Analysis of Receipts**

Donations received.

*Comprising monthly payments (one individual), Kirk collection box, a donation from the Nicolson Family*

Sale of books/ Misc (The Peedie Cubby)

Events held

Grant donation for the coved recovery fund

Unrestricted Funds 2025	Restricted Funds 2025	Total 2025
300.00	-	300.00
523.60	-	523.60
-	300.00	300.00
823.60	300.00	<b>1,123.60</b>

**7. Analysis of Payments**

Insurance *(the payment for the insurance was made later in to 2025)*

**9. Payments for the Field of Time Project  
*(grant funded in 2023/2024 and 2024/2025 OIC covid recovery fund. )***

-	-	-
-	2,500.00	2,500.00
-	2,500.00	<b>2,500.00</b>

**8. Assets**

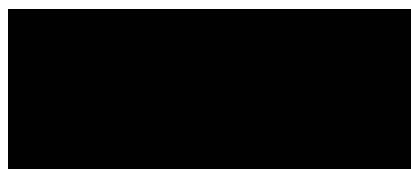
St Mary's Church, Burwick

Purchase value

**5,000.00**

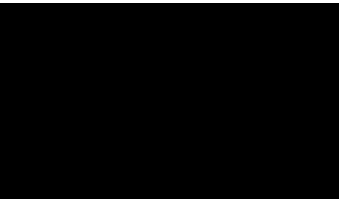



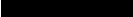
Transfer from cash account to the bank account. This was deposited into the bank account with the donations from

**10. the bonfire on the 02-Dec-24**



## APPENDIX 3



		<b>Independent examiner's report on the accounts</b> v2							
<b>Report to the trustees/members of</b>		St Mary's Preservation Trust SCIO							
<b>Registered charity number</b>		SC047688							
<b>On the accounts of the charity for the period</b>		Period start date				Period end date			
		Day	Month	Year		Day	Month	Year	
		1	04	2024	to	31	03	2025	
<b>Set out on pages</b>		(remember to include the page numbers of additional sheets)							
<b>Respective responsibilities of trustees and examiner</b>		The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.							
<b>Basis of independent examiner's statement</b>		My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.							
<b>Independent examiner's statement</b>		In the course of my examination, no matter has come to my attention							
		1. which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul>							
<b>Signed:</b>					<b>Date:</b>	23/12/2025			
<b>Name:</b>									
<b>Relevant professional qualification(s) or body (if any):</b>									
<b>Address:</b>	   								

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

**APPENDIX 3**

**Disclosure section**

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose