

# Giffnock North Athletics Club

Scotland · Charity number SC047590

## Details

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Status	Active
Legal form	SCIO (Scottish Charitable Incorporated Organisation)
Registered	2017-07-18
Register	<a href="#">View on the OSCR register</a>

## Contact

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**Address** c/o GHA Rugby Club  
Braidholm Road  
Giffnock  
Glasgow  
G46 6EB

**Website** [www.giffnocknorth.co.uk](http://www.giffnocknorth.co.uk)

## Activities

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**Activities:** 'It carries out activities or services itself'

**Purposes:** 'the advancement of public participation in sport'

**What the charity does:** Giffnock North Athletics Club exists to inspire and support people of all ages and abilities to get active, improve their health and wellbeing, and achieve their potential through athletics and running. We provide a welcoming, inclusive and supportive environment where young people, adults and families can engage in training, competition, and community events. With a dedicated team of coaches and volunteers, we develop athletes from grassroots to national level, while also promoting lifelong participation in sport. Our club plays a positive role in the local community by encouraging physical activity, building confidence and self-esteem, and fostering teamwork and personal development.

**Beneficiaries:** 'Children or young people', 'Older People', 'No specific group, or for the benefit of the community'

**Objectives:** The Club will operate as a non-profit distributing charity whose principal objectives are: (a) To promote and advance Athletics as a sport.

## Geography

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- **Main operating location:** East Renfrewshire
- **Geographical spread:** One or a few bases or facilities serving people who come from a broad area

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£140,271	£153,000	-	0
2023-09-30	£130,339	£122,022	-	0
2022-09-30	£145,775	£117,059	-	0
2021-09-30	£85,732	£68,665	-	0
2020-09-30	£61,040	£61,873	-	0

**Giffnock North Athletics Club**

Scotland - Charity number SC047590

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# Accounts

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APPENDIX 1



Scottish Charity Regulator

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	10	2023	To	30	09	2024

Reference and administration details

<b>Charity name</b>	Giffnock North Athletics Club						
<b>Other names charity is known by</b>	n/a						
<b>Registered charity number</b>	SC047590						
<b>Charity's principal address</b>	c/o GHA RFC						
	Braidholm Road						
	Giffnock						
	Glasgow				<b>Postcode</b> G46 6EB		

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairman		
2		Treasurer		
3		Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
[REDACTED]	1/10/23 – 29/11/23

## Structure, governance and management

Type of governing document

SCIO Constitution (available on the Club website)

Trustee recruitment and appointment

### Election, retiral, re-election

72. At each AGM, the members may elect any member to be a charity trustee (unless he/she is debarred from membership under clause 60 and 61).
73. The Board may at any time appoint any member (unless he/she is debarred from membership under clause 60 and 61) to be a charity trustee.
74. Charity Trustees are elected for a period of three (3) years, but are then eligible for re-election under clause 62.
75. A charity trustee attending at an AGM will be deemed to have been re-elected unless: -
  1. (a) he/she advises the Board prior to the conclusion of the AGM that he/she does not wish to be re-appointed as a charity trustee; or
  2. (b) an election process was held at the AGM and he/she was not among those elected/re-elected through that process; or
  3. (c) a resolution for the re-election of that charity trustee was put to the AGM and was not carried.

## Objectives and activities

### Charitable purposes

The Club will operate as a non-profit distributing charity whose principal objectives are:  
(a) To promote and advance Athletics as a sport

### Summary of the main activities in relation to these objects

- Provision of coached Athletics Sessions for all athletes age 9 to Veterans
- Competition opportunities for all age groups
- Run Jump Throw sessions for younger children
- Holiday Camps to provide Community access to athletics
- Pathways to specialist coaching outwith club
- Links to local schools

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

It has been an honour, and I am proud to have been the Chairman of Giffnock North A.C. However now is the time for me to move aside to allow one of our board members to take on the role of Chairperson. I will continue to manage the Scottish Athletics Indoor League until March 2025 and then I will step down from the role of SAIL event organizer. I will continue as a coach and I'm happy to continue as a board member, if deemed helpful or required.

Season 2023/2024 has been another good season for Giffnock North and our athletes. Our young Track & Field athletes won the Scottish Young Athletes League for the third time in a row and therefore qualified for the UK YDL final in Manchester on the 31/8/2024 and, although we didn't finish in the top three, many individual medals were presented to our young athletes.

As a comparatively young club we have managed to help our athletes achieve at the highest level and we have had representation at all the major events, with the exception of the Olympics. However, that was soon rectified by [REDACTED] who qualified for the Olympic final in Paris and, although he didn't medal in the final, he ran a fantastic time of 3.30.88, prior to which he ran 3.30.65 at the Diamond League in Monaco and finished the season ranked second in the UK for the 1500m behind [REDACTED].

17-20 Feb 2024 UK Indoor Champs Birmingham: Many congratulations to [REDACTED] who led out a quality field in the final of the 800m. She was overhauled on the last lap but clocked a new indoor PB of 2:01.35 to take the bronze medal.

May 20-24: [REDACTED] took a bronze medal as part of the GB 4x100m squad at the World Relay Championships in the Bahamas. The team clocked 42.80 in third place with the USA taking gold and France the silver.

18/2/24: [REDACTED] secured the U20W title, clearing 1.49. [REDACTED] also jumped 1.49 and was awarded the silver medal on count back. Under 13G, [REDACTED] took a silver medal in her event with a height of 1.43. In the under 17W high jump [REDACTED] took bronze edging out teammate [REDACTED], both clearing 1.49. In the Triple Jump, [REDACTED] secured a bronze medal with a jump of 9.86.

30/12/2023: Allie Chong competed in the European Masters Championships at the half marathon. In her first GB Masters vest she brought home individual bronze medal in the v50 category and joined with two other team mates to secure team Gold in the v35 age group.

Over the season, thirteen of our athletes have won 13 National titles between them via track & field or cross country and road

The club prepared and submitted a very well received workshop presentation at the Scottish Athletics Club Conference on 27/10/24 with major input by [REDACTED] and [REDACTED].

**Summary of the main achievements of the charity during the financial period (contd.)**

Thanks to Ronnie Gourley and the facilities committee for all their hard ongoing work.

**XC and Road Race report for December 2023-November 2024**

It's been another pretty successful year throughout the age groups from Under 11s to Masters. Please forgive me if I don't mention every success throughout our club but suffice to say we've left no corner of Scotland unturned, and indeed the world, throughout the year to carry the club badge in a multitude of events from short relays to mega distance adventures. Picking up a bob or two in prize money as well as some interesting other prizes.

In December '23 we took all 6 junior team titles at the West District XC Championships along with several individual medals. Our ladies took silver in the Masters event.

In January 2024 at the Inter Districts and Celtic XC International saw us with 3 athletes on the under 17 podium, in the shape of [REDACTED], [REDACTED] and [REDACTED]. [REDACTED] finished a magnificent 5th in the senior race. Altogether 38 Giffnock athletes represented Team West and Scotland that day.

February 2024 saw us at the Scottish XC Champs in Falkirk where we won 4 gold and two silvers in the young athletes team races, [REDACTED] taking individual gold with [REDACTED] and [REDACTED] silver in their age groups. We won the A.T.Mays trophy for best overall team performance for males at the championships.....(4th year in a row) AND The Pat Spence trophy for best overall female team (for the 3rd year in a row). We didn't win the Lindsays Trophy, which we had done for the previous four years.

March 2024...We took 2nd at the Scottish 6 Stage Men's Relay, a major breakthrough at senior level. Our previous best had been 11th. Sadly, only one female athlete, [REDACTED], who ran really well to finish 2nd on leg 1.

March 2024 ...Junior RR Champs where we took 5 out of 6 Junior titles with [REDACTED] and [REDACTED] runners up in their respective age.

As a prelude to the 2024-25 XC season we decided to enter a team in the English XC Champs. This event had been cancelled in February '24 due to flooding and was rescheduled to take place in September 2024. As the February date was always on the same day as the Scottish Champs, it gave us a once in a lifetime opportunity to take part. So a team of Under 17 Men travelled down to Telford to compete in the English XC Championships and finished 3rd Team: [REDACTED], [REDACTED] and [REDACTED]. Also travelling was [REDACTED] who finished a very creditable 21st in the Under 17 girls' race.

This XC season started well in October 2024 at the West District Relays with our girls finishing 1 and 2, Boys first and yet another excellent turnout numbers wise. Our senior ladies finished 6th while our senior men finished in bronze medal position. Our masters ladies team took gold.

**Summary of the main achievements of the charity during the financial period (contd.)**

Next up was the Scottish XC Relays in Cumbernauld on 19th. October. Our girls were second and our boys managed a 1,2. Once again we had lots of teams competing and a wee mention to all our coaches who pulled all this together to get them all to the start line.....particular mention to [REDACTED] for her organisational skills before and on the day. Our Masters ladies' team of [REDACTED] and [REDACTED] took gold in the Masters women.

Special mention goes to Craig Shennan who finished 4th at the UK Cross Challenge event at Wollaton Park. As a result he was selected for the World XC Championships in Belgrade where he competed with distinction.

A footnote to this report is to give a mention and best wishes to [REDACTED] and [REDACTED] who have all shipped out to the USA to take up athletic scholarship. I believe there are one or two more thinking of moving across the Atlantic.

All in all, a good year and enormous thanks to all the coaches who give of their own time to help make this club the force it is.

I would like to thank two of our board members, [REDACTED] and [REDACTED], both of whom are standing down, for all their hard work over many years on behalf of Giffnock North A.C.

I would also like thank all who are involved and associated with Giffnock Athletics as their support is greatly appreciated.

**For the next Board meeting**

- Our need to press ahead with adding a paid Development role in the club in addition to current Admin post
- Support the Facilities Ctee under [REDACTED] with next stages noting the Integratis Options Appraisal Process.
- Review Club Development plan and consider our gaps in coaching and governance.
- Address the implications for the club of Age Group moves to IAAF U12/14/16/18 categories.

## Financial review

### **Brief statement of the charity's policy on reserves**

We anticipate the need for a facility in the future to meet the needs of our expanding club as part of our Development Plan. This is currently under review as we recognise the need to research and consult our membership fully on this matter. The reserves we hold will be held for that purpose. We had given very initial consideration to a development along with another sports club but this was not able to be progressed at the time.

### **Details of any deficit**

n/a

### **Donated facilities and services (if any)**


## APPENDIX 1

### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b> <i>OSCR will accept digital or typed signatures</i>		
<b>Full name(s)</b>		
<b>Position (e.g. Chair)</b>	Chair	Board Member
<b>Date</b>	27/11/24	27/11/24

**Giffnock North Athletics Club**

**SC047590**



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	10	2023		30	09	2024

**Section A Statement of receipts and payments**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	86 237				86 237	81 640
Legacies					-	-
Grants	-				-	-
Receipts from fundraising activities	5 805				5 805	1 874
Gross trading receipts	33 090				33 090	28 048
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities	15 138				15 138	18 777
					-	-
<b>A1 Sub total</b>	<b>140 271</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>140 271</b>	<b>130 339</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>140 271</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>140 271</b>	<b>130 339</b>
<b>A3 Payments</b>						
Expenses for fundraising activities	6 073				6 073	3 281
Gross trading payments	22 250				22 250	17 738
Investment management costs					-	-
Payments relating directly to charitable activities	107 265				107 265	98 027
Grants and donations	800				800	280
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs	16 612				16 612	2 697
Other					-	-
					-	-
<b>A3 Sub total</b>	<b>153 000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>153 000</b>	<b>122 022</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>153 000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>153 000</b>	<b>122 022</b>
<b>Net receipts / (payments)</b>	<b>(12 728)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(12 728)</b>	<b>8 317</b>
<b>A5 Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	<b>(12 728)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(12 728)</b>	<b>8 317</b>

**Section B Statement of balances**

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Cash and bank balances at start of year	299 128				299 128	290 811
	Surplus / (deficit) shown on receipts and payments account	(12 728)				(12 728)	8 317
						-	-
						-	-
	<b>Cash and bank balances at end of year</b>	<b>286 400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>286 400</b>	<b>299 128</b>
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
<b>B2 Investments</b>				
	<b>Total</b>		-	-

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
<b>B3 Other assets</b>					-
		<b>Total</b>		-	-

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
<b>B4 Liabilities</b>				
	<b>Total</b>		-	-

Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
<b>B5 Contingent liabilities</b>				
	<b>Total</b>		-	-

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

**Section C Notes to the Accounts**

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

All monies are held in one unrestricted fund.

**C2 Grants**

Type of activity or project supported	Individual / institution	Number of grants made	£
<b>Total</b>			-

**C3a Trustee remuneration**

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b) x

**C3b Trustee remuneration - details**

Authority under which paid	£

**C4a Trustee expenses**

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

**C4b Trustee expenses - details**

	Number of trustees	£
Reimbursement of expenses	3	1 682

**C5 Transactions with trustees and connected persons**

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

**C6 Other information**

## Giffnock North Athletics Club

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**Additional analysis (1)****Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Membership Income	85 425				85 425	81 640
Track & Gym Fees					-	-
Affiliation/Race Fees	812				812	-
<b>Total</b>	<b>86 237</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>86 237</b>	<b>81 640</b>

**2 Grants**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**3 Gross receipts from other charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Travel & Accommodation	4 013				4 013	4 599
Miscellaneous Income	2 171				2 171	1 289
Run Jump Throw	8 954				8 954	12 889
					-	-
					-	-
					-	-
<b>Total</b>	<b>15 138</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15 138</b>	<b>18 777</b>

**4 Payments relating directly to charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Track & Gym Hire	51 507				51 507	38 151
Travel & Accommodation Expenses	12 356				12 356	13 033
Affiliation/Race Fees	7 020				7 020	12 996
GHA / Giffnock North Main	4 500				4 500	4 580
Coaching	13 724				13 724	11 477
Trophies/Medals	1 094				1 094	1 086
Postage/Print/Website	968				968	216
Equipment	383				383	182
Miscellaneous Costs	4 120				4 120	3 071
Administration Assistance	11 385				11 385	10 440
Direct debit Charges	208				208	2 795
<b>Total</b>	<b>107 265</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>107 265</b>	<b>98 027</b>

**Additional analysis (2)****5 Breakdown of unrestricted funds**

	Single Unrestricted Fund	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations	86 237				86 237	81 640
Legacies	-				-	-
Grants	-				-	-
Receipts from fundraising activities	5 805				5 805	1 874
Gross trading receipts	33 090				33 090	28 048
buildings	-				-	-
Rents from land & buildings	-				-	-
Gross receipts from other charitable activities	15 138				15 138	18 777
<b>Sub total</b>	<b>140 271</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>140 271</b>	<b>130 339</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>140 271</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>140 271</b>	<b>130 339</b>
<b>Payments</b>						
Expenses for fundraising activities	6 073				6 073	3 281
Gross trading payments	22 250				22 250	17 738
Investment management costs	-				-	-
Payments relating directly to charitable activities	107 265				107 265	98 027
Grants and donations	800				800	280
Governance costs:	-				-	-
Audit / independent examination	-				-	-
Preparation of annual accounts	-				-	-
Legal costs	16 612				16 612	2 697
					-	-
					-	-
<b>Sub total</b>	<b>153 000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>153 000</b>	<b>122 022</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>153 000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>153 000</b>	<b>122 022</b>
<b>Net receipts / (payments)</b>	<b>(12 728)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(12 728)</b>	<b>8 317</b>
<b>Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	<b>(12 728)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(12 728)</b>	<b>8 317</b>
<b>Nature and purpose of funds</b>						

Giffnock North Athletics Club

SC047590

**Additional analysis (3)**

**6 Breakdown of restricted funds**

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
<b>Receipts</b>						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-	-
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-	-
<b>Net receipts / (payments)</b>	-	-	-	-	-	-
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	-	-	-	-	-	-

Nature and purpose of funds

APPENDIX 3



Independent examiner's report on the accounts							v2
<b>Report to the trustees/members of</b>		Charity name Giffnock North Athletics Club					
<b>Registered charity number</b>		SC047590					
<b>On the accounts of the charity for the period</b>		Period start date Day: 01, Month: 10, Year: 2023			to	Period end date Day: 30, Month: 09, Year: 2024	
<b>Set out on pages</b>							(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

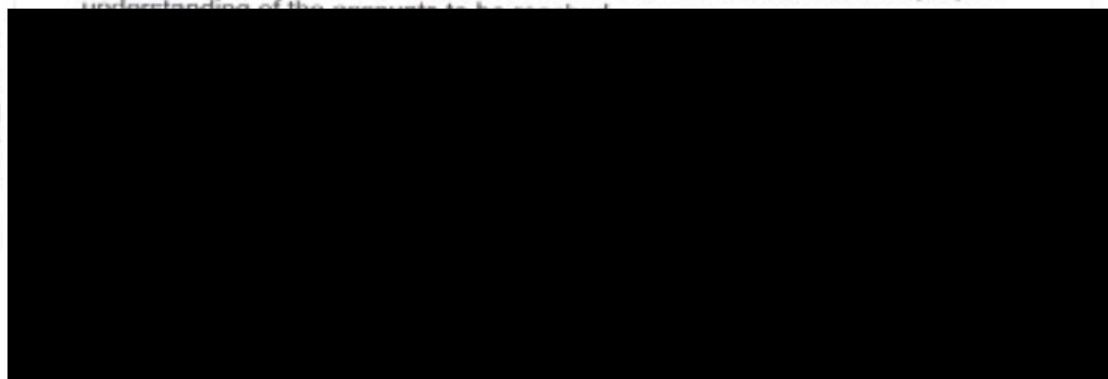
In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page\*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

**Signed:**  
**Name:**  
**Relevant professional qualification(s) or body (if any):**  
**Address:**



\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

## APPENDIX 3

### Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose