

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	June	2024		31	March	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Dirlebane Theatre Company

SCIO SC047455

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chair		
2		Treasurer		
3		Secretary		
4				
5				
6				
7	Objectives and activities			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

We have a full complement of Trustees who have remained the same over the past year. We are anticipating a new board member joining after the AGM and a change in office bearers over the next year.

Objectives and activities

Charitable purposes

The advancement of the arts through the production of high-quality theatre performances and related educational activities for children, young people, and families.

Summary of the main activities in relation to these objects

- Fundraising to support the aims of the company
- Developing our shows with children and young people focusing on key stages in their lives and relevant themes
- Creating the shows and accompanying creative resources
- Touring the shows primarily to schools but also venues
- Delivering a Learning & Engagement programme with Creative Play sessions for a wide range of participants
- Building on this repertoire, undertaking research projects, and building our relationships with schools, venues, parents, children, and young people.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

In the financial year 2024-25 Dirliebane Theatre Company became Perth Theatre Children's Theatre Company in Residence. This partnership supports Dirliebane with space, production support, marketing support and shared delivery of Learning & Engagement and Performance programmes.

Over 2024-25 we delivered our Learning & Engagement Programme, the re-staging of our Christmas show for 0-5 yr olds, The Cinnamon Sisters at Perth Theatre and the re-development and tour of BOUNCE to create a bilingual performance BSL/English alongside our Deaf artist [REDACTED] and BSL consultant [REDACTED]

Perth Theatre were the budget holders for the Cinnamon Sisters which became their biggest selling Christmas show for 0-5yr olds. The also provided in-kind support for our other projects. Alongside this we received funding in 24/25 from The Conundrum Trust, The Robertson Trust, The Foyle Foundation and Creative Scotland.

Our Learning and Engagement programme delivered Creative Play sessions to pre-school children with complex needs in partnership with InTogether, Blast sessions for babies and 1-4-year-olds in partnership with Letham4All community hub, Baby Blast sessions at Perth Theatre for 0-12 months and the start of a new partnership with ESOL Perth to deliver sessions for babies and families who are asylum seekers and refugees.

In May and October 2024, we delivered our Clown Play workshop weekends. These are for artists, facilitators, teachers, practitioners, and anyone who is looking to learn more about clown performance. This is part of a continuing commitment to support the industry by providing high quality and affordable training. This programme will be developed through 2025/26

Our tour of the bilingual version of BOUNCE went to 11 schools, a deaf club and three venues reaching 1350 children, young people, their families, and teachers. We received excellent feedback from our audience and artists and plan to create more bilingual BSL/English work in the future.

In December 2024 Starcatchers received Creative Scotland Touring Fund money to tour our co-production Laaaunch! which will take place in Autumn 2025. We spent time this year on the planning stages of this.

Above all we were delighted to receive the news in January 2025 that we were successful in our application to Creative Scotland's Multi Year Funding programme. This will make a huge difference to our work and what we can achieve. This funding commenced in April 2025 hence we have changed our financial accounting year to align with Creative Scotland. This report therefore covers 10 months of activity (June 24 to March 25)

Financial review

Brief statement of the charity's policy on reserves

We have an agreed reserves policy of £1,000 to include £500 for unforeseen costs plus £500 to cover any funding needed for the wind up the charity.

Details of any deficit

We do not have a deficit.

Donated facilities and services (if any)

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Other optional information

Please note, as we are now one of Creative Scotland's Multi Year Funded organisations we have decided to change our financial year to align with this funding. This will make our accounting and reporting easier and more straightforward. Therefore, this report covers the period 1st June 2024 to 31st March 2025. Our next financial year will run from 1st April 2025 to 31st March 2026. This has been changed through the OSCAR online platform.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Date

CHAIR

TRUSTEE

31/08/25

31/08/25

Dirlebane Theatre Company

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Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	June	2024		31	March	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations					-	
Legacies					-	
Grants		£30,532			30,532	£9,000
Receipts from fundraising activities					-	
Gross trading receipts	£1,247	£1,080			2,327	£1,220
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	1,247	31,612	-	-	32,859	10,220
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	1,247	31,612	-	-	32,859	10,220
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	£1,883	£27,875			29,758	4,201
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	1,883	27,875	-	-	29,758	4,201
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	1,883	27,875	-	-	29,758	4,201
Net receipts / (payments)	(636)	3,737	-	-	3,101	6,019
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(636)	3,737	-	-	3,101	6,019

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	238	10,555			10,793	4,774
	Surplus / (deficit) shown on receipts and payments account	(636)	3,736			3,100	6,019
						-	
						-	
	Cash and bank balances at end of year	(398)	14,291	-	-	13,893	10,793
	(Agree balances with receipts and payments account(s))	0	1			1	

Categories	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

Categories	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

Categories	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

Categories	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

31/8/25

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Restricted funds received in 2024-25 comprise of four grants towards two projects, £4000 from the Foyle Foundation and £6000 from the Robertson trust towards our Learning & Engagement Programme in collaboration with Perth Theatre delivering creative engagement workshops to a range of participants across Perth. £4000 from the Conundrum Trust and £16532 from Creative Scotland towards our BOUNCE BSL project creating a new version of our show BOUNCE with a D/deaf actor who uses BSL integrated into the show to tour schools and be in Perth Theatre in 2025. These projects also used grants received in 2023-24. Unrestricted funds came from our delivery of two Clown Play workshops for artists, teachers, facilitators and other professions.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

Tim Licata for Directorial Support & Neoneight Ltd for Filming	£1,453
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C3b Trustee remuneration - details

Authority under which paid	£
██████████ - we have worked with Tim for many years utilising his Theatre Director and Clown experience. He worked with us as an Outside Eye for our BOUNCE project being paid a daily rate plus travel expenses - paid under the authority of the board	913
Neoneight delivered film and production photography - delivered by ██████████	540
██████████ We have worked with them previous to being our chair - paid under the authority of the board	

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
Total	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Creative Scotland		£16,532	16,532	
Conundrum Trust		£4,000	4,000	
Foyle Foundation		£4,000	4,000	4,000
Robertson Trust		£6,000	6,000	
			-	
Ponton House Trust			-	2,500
Trefoil Trust			-	
Total	-	£30,532	30,532	9,000

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Payment for Services	1,247	£1,080			2,327	1,220
					-	
					-	
					-	
					-	
					-	
Total	1,247	1,080	-	-	2,327	1,220

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4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Admin Fee					-	1,694
Performer Fee	1,200	18,660			19,860	1,350
Production Team Fee (Designer, Musician etc)		3,935			3,935	300
Rehearsal Space		508			508	
Props and Costume	12	337			349	
Set, Light & Sound		500			500	
Travel Expenses		1,958			1,958	285
Publicity	144	1,384			1,528	
Stationary & Printing					-	-
Resource Pack Materials					-	6
Insurance/Disclosure Checks		240			240	
Website	281				281	281
Membership/Subscriptions	150				150	150
Other (inc Dropbox/Set storage)	96	353			448	135
Total	1,883	27,875	-	-	29,758	4,201

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Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below DB001CA - Company Account	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts	1,247				1,247	100
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	1,247	-	-	-	1,247	100
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	1,247	-	-	-	1,247	100
Payments						
Expenses for fundraising activities					-	1,017
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	1,883				1,883	150
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	1,883	-	-	-	1,883	1,167
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	1,883	-	-	-	1,883	1,167
Net receipts / (payments)	(636)	-	-	-	(636)	(1,067)
Transfers to / (from) funds					-	
Surplus / (deficit) for year	(636)	-	-	-	(636)	(1,067)

Nature and purpose of funds

Unrestricted funds are made up mostly of surplus from Funding Grants which have been approved to go to our unrestricted funding and surplus earned income from schools and venues which has not been needed for the project budgets. All receipts into unrestricted funds in 2024-25 are from our Clown Play workshops which do not have any restricted funding. We use our unrestricted funds for company office expenses such as Dropbox, set storage, fundraising time, website updates and for membership of industry organisations. We also use it for additional funds for projects where we have not received the full funding and for receipts and payments for work which is not assigned to a specific project (our Clown Play workshops as referred to above) We also are building up our reserves to be able to cover the disilusion of the charity should that be required and to have a small buffer of unrestricted funds.

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Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Restricted fund 5 - enter name of fund below	Total restricted funds	Total restricted funds last period
DB014CTR1 LEARNING & ENGAGEMENT							
DB014CTR2 BOUNCE BSL							
Receipts							
Donations						-	
Legacies						-	
Grants	10,000	20,532				30,532	
Receipts from fundraising activities						-	9,000
Gross trading receipts		1,080				1,080	1,120
Income from investments other than land and buildings						-	
Rents from land & buildings						-	
Gross receipts from other charitable activities						-	
Sub total	10,000	21,612	-	-	-	31,612	10,120
Receipts from asset & investment sales							
Proceeds from sale of fixed assets						-	
Proceeds from sale of investments						-	
Sub total	-	-	-	-	-	-	-
Total receipts	10,000	21,612	-	-	-	31,612	10,120
Payments							
Expenses for fundraising activities						-	
Gross trading payments						-	
Investment management costs						-	
Payments relating directly to charitable activities	8,318	19,557				27,876	3,034
Grants and donations						-	
Governance costs:						-	
Audit / independent examination						-	
Preparation of annual accounts						-	
Legal costs						-	
Sub total	8,318	19,557	-	-	-	27,876	3,034
						cross ref error	
Payments relating to asset and investment movements							
Purchases of fixed assets						-	
Purchase of investments						-	
Sub total	-	-	-	-	-	-	-
Total payments	8,318	19,557	-	-	-	27,876	3,034
						cross ref error	
Net receipts / (payments)	1,682	2,055	-	-	-	3,736	7,086
Transfers to / (from) funds						-	
Surplus / (deficit) for year	1,682	2,055	-	-	-	3,736	7,086
						cross ref error	

Nature and purpose of funds

Projects funded in 2024-25 (and with funds brought forward from 2023-24) have been nearly completed in 2024-25. Please note, we have changed our financial year end date to 31st March as we are now a Creative Scotland Multi Year Funded Company. This starts in April 2025 so to avoid confusion in reporting we have changed our financial year to match with Creative Scotland so it will now run from 1st April to 31st March. These accounts are therefore only covering 10 months, 1st June 2024 to 31st March 2025. The Learning and Engagement project and our BOUNCE project will now complete in our financial year 2025-26 but the bulk of these projects was delivered in 2024-25. These are a programme of Learning and Engagement for babies and parents, young children, and children with English as a Second Language, in collaboration with Perth Theatre and the re-development of our show BOUNCE to include a third character who uses BSL played by a D/deaf actor. These two projects are fully funded and commenced in August 2024.

APPENDIX 3



		Independent examiner's report on the accounts v2					
Report to the trustees/members of	Dirlebane Theatre Company						
Registered charity number	SC047455						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	01	JUNE	2024	to	31	MARCH	2025
Set out on pages	1-6						(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>						
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 						
Signed:							
Name:							
Relevant professional qualification(s) or body (if any):							
Address:							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of
any items that the
examiner wishes to
disclose**