

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	April	2024		31	March	2025

Reference and administration details

Charity name	Street Assist (SCIO)
Other names charity is known by	
Registered charity number	SC047327
Charity's principal address	Society Hall
	c/o Gilmerton Community Centre
	27 Drum Street
	Edinburgh
	Postcode EH17 8RQ

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for entire year	Name of person (or body) entitled to appoint trustee (if any)
1	Chair		
2	Vice Chair		
3	Treasurer		
4	General Trustee		
5	General Trustee		
6	Secretary		
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for entire year
	Appointed July 2022 – Resigned May 2024

## Structure, governance, and management

### Type of governing document

Street Assist (SCIO) has a constitution and is registered as a Scottish Charitable Incorporated Organisation (SCIO)

### Trustee recruitment and appointment

Trustee appointments are made to reflect the skills required to make our Board of Trustees robust and accountable. As Street Assist (SCIO) is delivered in its entirety by volunteers we have volunteer representation on our Board to ensure volunteers have an active participation and say in the delivery and direction of the project. We also have sixty-five (65) Student Volunteers from Queen Margaret University in Edinburgh who study Paramedic Science across two of the 3 years of the degree course, and we have appointed a student representative through a recruitment process to make sure Students views and needs are represented adequately. The Board will make approaches to people who we believe to have a skill and understanding of our project due to the nature of the work we conduct. For Example, we made an approach to people who have a welfare/medical/first aid knowledge/background to advise that our Delivery Standard Operating Procedures are robust and fit for purpose.

## Objectives and activities

### Charitable purposes

The organisation's purposes are. 1. To provide assistance to people in need in Edinburgh City Centre, who are vulnerable by circumstance, by supplying them with first aid and welfare assistance. The advancement of health, saving lives and the relief of those in need by reason of age, ill-health, disability, financial hardship, or another disadvantage

### Summary of the main activities in relation to these objects

Street Assist delivers a non-judgemental welfare/first aid service delivered by volunteers from 10pm to 4am every Friday and Saturday night to anyone who becomes vulnerable during the busy night-time economy hours and to organise a safe route home for clients to ensure they come to no further harm or alternatively signpost to further medical assistance. Our aim is to support our Emergency Services and to help reduce the number of people presenting at Accident and Emergency departments for minor injuries and intoxication. By providing this service we can evidence significant savings to the public purse/finances.

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

Street Assist Edinburgh (SCIO) has had a successful year in terms of our overall development, and we believe we are much more robust as an organisation. The Board of Trustees (BOT) have worked extremely hard to support the Charity Director (CD) who is also the sole employee of the Charity. The Board of Trustees have reviewed our Governance Structure, Financial Reporting and Policies and Procedures. Our Fundraising Committee was established to investigate new alternative ways to generate income which has proved to be successful.

Street Assist (SAE) was again successful in gaining support and funding from the City of Edinburgh Community Safety Partnership to deliver and develop the project from April 2024 to March 2025. The funds were predominately made by Edinburgh Council, NHS Lothian, and Police Scotland.

Working in partnership with NHS Lothian we are funded from The Scottish Government Unscheduled Care Grant. This funding support is to the value of £20,000 per annum for a 3-year duration with 2024-25 being year 3. Continued funding has been received from The Edinburgh Alcohol and Drug Partnership who have agreed to match fund our grant value from The City of Edinburgh Community Safety Partnership to help and assist toward our running costs.

SAE continues to be supported and funded by Essential Edinburgh which is the Business Improvement District within the City Centre of Edinburgh. Their funding is collected via a business levy and distributed to enhance the City Centre experience and because of the high number of Hospitality venues within this area it was decided to support the work of SAE for the next 5-years which brings greater financial stability to the project.

November 2024 brought some very welcomed news that we had a successful funding bid to the Bank of Scotland Foundation. £30,000 over 3 years was secured to deliver our Volunteer Training Programme which will make a significant difference to our work and finances.

SAE also received a £10,000 donation from McDonald's in the Community towards our running costs.

The BOT recognised that a large amount of administration work is being conducted by the CD, including recruitment, Protection of Vulnerable Group (PVG) applications and organisation of training. The CD continues to build new relationships with statutory bodies and the Edinburgh Business Community to raise awareness and support for the work being conducted whilst continue to work in partnership with existing agencies that the charity has relationships with. The BOT hope that in 2024-25 some new funding could be secured to appoint a Charity Administrator to help the CD in the day to day running of the charity.

SAE also had a successful year in terms of promotion with many news articles about our work appearing in print, online, radio and television which again helps to raise the profile and awareness of the work being delivered by so many resolute volunteers.

The work of the charity has also been recognised, and we were nominated in two categories (Small Business and Inspiring Partnership) at The Edinburgh Chamber of Commerce Awards

SAE continues to grow and thrive because of the dedicated work of our volunteers and looks forward to 2025-26 where we aim to build further on our many successes and achievements.

## Financial review

### Brief statement of the charity's policy on reserves

Street Assist will aim to have reserves of 10% of annual income. Given the total income for 2024-25 this would equate to 3 months running costs. We have arrived at this decision due to how our funding grant from the City of Edinburgh Council Community Safety Partnership is managed. We receive our grant every quarter in arrears which means we always need to have reserves to meet our running costs. In 2025-26 we hope to increase our income from Grants, unrestricted grants and fundraising which will allow a contingency plan to replace equipment and vehicles used in the delivery of the project and help to become more sustainable.

### Details of any deficit

In the Finance Year 2023-24 there was a deficit to report. This deficit was rectified in Quarter 1 – 2024-2025 accounts. This was due to an overdue payment by City of Edinburgh Council

### Donated facilities and services (if any)

N/A

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## Other optional information

As mentioned within the summary report SAE has continued to thrive and grow both financially and in the delivery of the project. The BOT have invested in giving our volunteers the best possible and within budget the resources, equipment, and training needed to maintain and develop the charity, our delivery work, and our volunteer experience.

### FINANCE AND FUNDRAISING

#### Restricted Funding

In this finance year (2024-25) our core restricted funding has increased from £75,000 in 2023-24 to £95,000 in 2024-25. This additional funding was secured from the Bank of Scotland Foundation (£30,000 over 3-years) and a donation of £10,000 from the McDonald's in the Community Foundation.

As in previous years we were again successful in gaining core funding from The City of Edinburgh Community Safety Partnership to the value of £20,000. These funds were predominately made by Edinburgh Council, NHS Lothian, and Police Scotland and again our work is complimentary to the aim and objectives of the board and in line with wider City of Edinburgh policies. As per 2023-24, Edinburgh Alcohol and Drug Partnership match funded our Community Safety Grant. This grant is to help meet the overall running costs of SAE as the work we do fully compliments to aims and objectives of the grant which is to investigate and develop alternative healthcare pathways to reduce the number of people seeking emergency services help and support, and to reduce the number of unnecessary visits to Accident and Emergency Departments for Drug and Alcohol related issues. The aim of this fund is complimentary to the aims and objectives of SAE. This funding will be available for as long as the project is funded via The City of Edinburgh Community Safety Partnership and matched each finance year.

We also continue to enjoy support and financial assistance from Essential Edinburgh who manage the Business Improvement District (BID) within the City Centre of Edinburgh, and again it is viewed that by supporting the work of SAE it will enhance the overall support to businesses, especially hospitality venues who operate within the BID footprint. SAE is now in the second year of a 5-year funding commitment.

#### Unrestricted Funding

In this finance year (2024-25) our unrestricted income via donations and fundraising activities increased from £20,775 in 2023-24 to £21,486 in 2024-25. A great deal of effort and hard work has gone into developing our fundraising strategy and why the decision to create a fundraising committee by the BOT was so important.

The committee is made up from current volunteers who have an interest and passion for helping to sustain the ambitions of the charity and to look for creative ideas to fundraise.

We continue to utilise a fundraising platform called Enthuse which is used by many small and large charities across the UK and the platform is embedded into our website. This will allow for an enhanced ability to fundraise using just one platform which will simplify supporters' ability to donate to SAE.

Two SAE volunteers participated in a charity skydive and a member of the public ran the Edinburgh Marathon Festival helping to raise approximately £2000.00.

We have also actively engaged with the Edinburgh Hospitality and Business Community in the hope of generating additional support. This is quite a time-consuming form of outreach but has yielded some success with hospitality and business venues within Edinburgh City Centre now fully committed to supporting our work. This includes many well-known hospitality groups The Scotsman Group and Bruce Taverns who have produced creative ways to support SAE.

SAE also enjoyed support from the following organisations.

- Central Taxis Edinburgh
- High Constables of Edinburgh
- Penpont Charitable Trust – year 2 of a 3-year commitment to support
- Royal Bank of Scotland - Staff Match Giving / Fundraising / Volunteer Hours
- Lloyds Banking Group / Staff Match Giving / Volunteer Hours
- Swanston Farm
- Hobbs – Fashion Chain
- Techno Artillery
- Cameron Toll Shopping Centre
- Motorola UK

Special thanks to [REDACTED] and [REDACTED], two volunteers who did a charity skydive to raise funds for the project.

SAE will aim to continue the development of our fundraising efforts in 2025/26 and build on the successes of 2024-25. 2026 will be a particularly important year as we celebrate our 10<sup>th</sup> Anniversary and we have plans to increase our fundraising activities to mark this significant landmark.

### **DELIVERY AND VOLUNTEERS**

In 2021/22 SAE secured new delivery accommodation at St Mary's Cathedral on Palmerston Place, Edinburgh. We had hoped that this new location would not have been a long-term option due to it being not located in the city centre and being in such an isolated location. We must ensure that the safety of our volunteers is our priority and not being based within the city centre does not allow the same access to Police support as we had previously, and this is still an ongoing piece of work to source a new delivery venue that is fit for purpose. It has been particularly hard to find a new delivery venue within the City Centre, mostly due to the cost but we are actively speaking with partner agencies to try and secure new premises.

We use three vehicles, one of which was a patient transport vehicle, and we make all our interventions on the street, and we no longer take service users back to our base location as we had done previously. In 2022/23 we had five vehicles but unfortunately two vehicles failed their MOTs and the cost to repair was greater than the value of the vehicle, so it was decided to scrap the vehicles thus reducing our ability to respond to calls.

In 2022/23 we purchased the Radios from Motorola UK and during discussion an offer by them to us was made where Motorola UK donated 10 Body Worn CCTV Cameras to SAE. This donation is to the value of approximately £10,000 and includes software package.

Having these Radios and Body Cameras increases our ability to ensure volunteer safety, service user safety and on some occasions our Body Camera footage has assisted Police Scotland whilst investigating crime and has led to criminal convictions. The cost for the Radio Dispatch System is quite costly but given the need for accurate communication and the added location tracking system we see this as a sound investment and an additional safety feature to keep our volunteers safe.

Our average delivery numbers of volunteers vary depending on availability, but we consistently have between 20-26 volunteers out delivering the project every Friday and Saturday night. We have been able to achieve this due to the high number of volunteer applications we received. For this reporting period we received 158 applications in total and eighty-five of these applicants have gone on to become Street Assist Volunteers.

Many of our new applicants have come from Paramedic Science Degree Students who are studying at Queen Margaret University here in Edinburgh as they are required to complete a certain number of hours volunteering within a community setting as part of their course. Street Assist Edinburgh has become an appealing destination as we can provide the public facing experience and interventions which complement the course content.

Another benefit of this increase in student numbers has allowed us to develop a partnership agreement with the University which is mutually beneficial, and SAE have been invited to sit on their Programme Committee as Third Sector representatives.

We were very that in 2024-25 we have provided 170 Paramedic Science Students over the past 4 years the ability to volunteer with SAE, take advantage of the public facing experience, build their skills and confidence and contribute to their community. We hope that we will continue to attract students as they do enhance our work and profile.



## **DATA REPORT – Reporting Period 2024-25**

**Delivery Nights – 95**  
**Delivery Hours – 665**  
**Service Users Assisted – 899**  
**Welfare Checks - 1184**  
**Volunteer Hours – 11,354**  
**Service Users Male – 51%**  
**Service Users Female – 49%**  
**Cost Benefit/Return on Investment - £764,000.00**  
**Cost if Volunteers had been paid Real Living Wage - £112,405.00**  
**Number of Volunteer Applications – 158**  
**Number of New Volunteers - 72**

## **Accumulative Data Report – From 2017- March 2024**

**Delivery Nights – 781**  
**Delivery Hours – 5467**  
**Service Users Assisted – 7970**  
**Welfare Checks - 3421**  
**Volunteer Hours – 82,470**  
**Service Users Male – 48.1%**  
**Service Users Female – 51.9%**  
**Cost Benefit/Return on Investment - £6,770,000.00**  
**Cost if Volunteers had been paid Real Living Wage - £816,453.00**

## **TRAINING and OUTREACH**

We have continued to invest in training for our volunteers. Our current training provision is as follows.

- First Aid at Work
- Mental Health First Aid
- Suicide Prevention
- By-Stander Training
- Manual Handling Training
- Alcohol and Drug Spiking Awareness
- Sexual Assault Response Coordination Service Training (SARCS)
- Domestic Abuse Awareness
- Conflict Resolution and Personal Safety Training
- Police Scotland – Public Protection Training
- Scottish Ambulance Service – Harm Reduction
- Bereavement Awareness Training
- Naloxone Training
- Patient Transport Vehicle Awareness Training
- Team Leader Training
- Trustee / Governance Training

Due to securing £30,000 over 3-years from the Bank of Scotland Foundation we will continue to invest in upskilling our trustees and volunteers with the training identified above and any other training we identify which would be to the benefit of the project and to help to Continuous Personal Development of our Volunteers.

As a project all our Teams are trained and deployed carrying Naloxone, a medicine used to quickly reverse an opioid overdose which we have used on several occasions on the advice of the Scottish Ambulance Service Control Room Staff which has contributed to the Scottish Government Drug Death Taskforce campaign to try and reduce the number of deaths caused by drug overdose.

CD and BOT members attended online training and awareness sessions regarding new OSCR Laws and changes to the PVG Scheme.

SAE continue to engage with various departments within Edinburgh City Council to help shape future strategy on Woman's Safety in Public Places where we sit on their Steering Group and the CD also did a deputation to the Council Policy and Sustainability Committee to press for the appointment of a Night-Time Coordinator which we believe will enhance the overall safety of the Night-Time Economy. Prior to this various meeting were held with Local Councillors and the Hospitality Sector to gauge opinion and support. In January 2024, the Council voted for and passed a

resolution to appoint a Night-Time Coordinator, the first appointment of its kind in Scotland. Unfortunately, this appointment is yet to be made but we are hopeful that in 2025/26 we will see some movement on this.

### **PROJECT AWARENESS**

2024/25 SAE continued the development of our website and social media platforms which is a significant piece of work.

We were able to do this by utilising existing skills within the project with 2 volunteers in particular who completed all the necessary work in the ongoing maintenance of the website which incorporates our Enthuse fundraising platform and easier to complete Volunteer application forms and an easier process for the wider public to communicate with the project via our Contact Us page.

We have also developed additional information on the website for Business Support packages and for the setting up of Direct Debit payments.

In 2024/25 SAE developed further our outreach services, attendance at meetings and events to help inform further about the important work of SAE.

- The Scottish Parliament
- The Scottish Government
- Essential Edinburgh AGM
- Lothian Buses
- Aberdeen Police
- Street Work – The Simon Community
- Cyrenians
- Four Square
- Scottish Tech Army
- Central Taxis
- Scottish Ambulance Service
- Police Scotland
- Edinburgh Council
- Edinburgh University – Societies
- Edinburgh Napier University Freshers Fair
- Liberton Hight School
- Merchison Castle School
- Edinburgh College
- West Lothian College
- Napier University
- Edinburgh Students Charity Appeal AGM
- Swanston Farm Brasserie
- Assembly – Festival Organisers
- NHS Lothian Management

In 2024/25 we received many requests from Secondary Schools to speak to their S5 and S6 pupils about how to keep safe on a night out. This is still an area of work that is still very new to us and something we would wish to develop further. We see real value in developing this idea as these pupils will be actively participating in enjoying the many nightlife attractions that Edinburgh has to offer, and it is beneficial that they know about Street Assist Edinburgh as an agency they can call if they need assistance or feel vulnerable.

We also plan to continue to do awareness days and informative talks to students across the many Edinburgh educational campuses to help raise awareness as the age group demographic is in line with the majority age of our service users but also because many students would benefit from volunteering with SAE as it would enhance their studies and employability prospects.

CD presented to various groups across the year including the Scottish Government regarding Woman's Safety and Trafficking and delivered a presentation to Public Health Scotland – Safer Travel Working Group.

## **AWARDS and PRESS**

SAE were delighted to be recognised in 2024/25 for the work we do, the award nominations are testament to the outstanding work conducted by the project and by our very resolute and skilled volunteers. Below are the nominations.

- Edinburgh Chamber of Commerce Awards – Inspiring Partnership Award – Finalists
- Edinburgh Chamber of Commerce Awards – Small Business – Finalist

SAE continues to enjoy a great deal of press coverage either online, in the printed press, radio and television. Our Social Media profile continues to grow utilising Facebook, Twitter (X), Instagram, and TikTok to share news about the project and how to keep safe on a night out.

SAE also were also featured in December 2024 on STV National News who reported on our existing partnership with Edinburgh's Central Taxis who put SAE advertising on the outside of one of their taxis, this is alongside previous support where 17 taxis have tip-seat advertising to help raise awareness and also jointly set up a fund with SAE to use in the event that any lone female who was identified as vulnerable with no means to get home safely would be taken home or to a place of safety.

SAE were also asked to contribute to a STV News item about road safety due to a fatality in a particularly busy area of the city associated with its Nighttime Economy. SAE also featured in news articles by Edinburgh Live to help promote our work and the ongoing support that we receive from an Edinburgh nightclub who have over the years fundraised a total of £10,000 for SAE.

SAE were delighted to partner with GEM Media who have provided us with the ability to have a SAE advert running on the largest digital display advertising screen in Scotland, located at the OMNI Centre. Our advert runs from 1800 to 0130 every Friday and Saturday night and helps us to raise awareness and engage with the public. We have received many new volunteer applications from people who have see this advert. The cost of this advertising would have been well beyond our means, so this is quite a significant in-kind support from a Global Media Agency who are happy to be providing public safety messaging.

SAE also were given the opportunity to create an advertising video which was shown during the Summer Cinema in the Square events organised by our partners and funders, Essential Edinburgh. Again, this allowed us to reach a wider audience and raise awareness of our work.

Over the year ahead we plan to continue to build on our successes and develop the project further in partnership with agencies, businesses, and other night-time operators to ensure Edinburgh is as safe a place as possible to enjoy a night out free from harm.

We aim to continue to increase our fundraising capacity in the hope and desire to sustain our project for years to come.





## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature(s)

Full name(s)

Position (e.g. Chair)

Secretary

Treasurer

Date

04/12/2025

04/12/2025

## Street Assist (SCIO)

SC047327



Receipts and payments accounts						
For the period from	Period start date			to	Period end date	
	01	April	2024		31	March

## Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	21,486				21,486	
Legacies					-	
Grants		105,000			105,000	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
<b>A1 Sub total</b>	<b>21,486</b>	<b>105,000</b>	<b>-</b>	<b>-</b>	<b>126,486</b>	<b>-</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>21,486</b>	<b>105,000</b>	<b>-</b>	<b>-</b>	<b>126,486</b>	<b>-</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	11,112	105,000			116,112	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
<b>A3 Sub total</b>	<b>11,112</b>	<b>105,000</b>	<b>-</b>	<b>-</b>	<b>116,112</b>	<b>-</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>11,112</b>	<b>105,000</b>	<b>-</b>	<b>-</b>	<b>116,112</b>	<b>-</b>
<b>Net receipts / (payments)</b>	<b>10,374</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>A5 Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	<b>10,374</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>

## Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	24,835	-			24,835	
	Surplus / (deficit) shown on receipts and payments account	10,374	-			10,374	
						-	
						-	
	Cash and bank balances at end of year	35,209	-	-	-	35,209	-
	(Agree balances with receipts and payments account(s))					10,374	

Categories	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

Categories	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

Categories	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

Categories	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees  
on behalf of all the trustees

Signature

Print Name

Date of  
approval04/12/25  
04/12/25

## APPENDIX 3



Report to the  
trustees/members of

Registered charity  
number  
On the accounts of the  
charity for the period

Set out on pages

Respective  
responsibilities of  
trustees and examiner

Basis of independent  
examiner's statement

Independent examiner's  
statement

Signed:

Name:

Relevant professional  
qualification(s) or body  
(if any):

Address:

## Independent examiner's report on the accounts

v2

Charity name  
Street Assist (SCIO)

SC047327

Period start date			to	Period end date		
Day	Month	Year		Day	Month	Year
01	April	2024		31	March	2025
						(remember to include the page numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page\*]

- which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date:

13/11/2025

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

## APPENDIX 3

### Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of  
any items that the  
examiner wishes to  
disclose**

NONE