

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2025	To	31	03	2026

Reference and administration details

Charity name	18 th West Lothian (West Calder) Scout Group
Other names charity is known by	
Registered charity number	SC047301
Charity's principal address	97 Parkhead Crescent
	West Calder
	West Lothian
	Postcode EH55 8BE

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Duncan Bain	Treasurer		
2	James Fanning	Chair of Board of Trustees		
3	Daniel Stewart			
4	Deborah Morgan			
5	Donald Sturgeon			
6	Denise Sturgeon			
7	Heather Dunnachie			
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Stephanie Gibbs	01 Apr 2025 – 31 Dec 2025

Structure, governance, and management

Type of governing document

Constitution - The constitution of 18th West Calder Scout Group is based on the guidance and rules found within the Scout Association Policy, Organisation and Rules (POR).

Trustee recruitment and appointment

The group scout leader and the executive committee, normally meet once a quarter and are the charities trustees. Membership of the executive committee is open to all however it is the role of the group scout leader to nominate the chairman and a scouter should not hold the appointment.

Trustees are generally elected at the annual general meeting. If required, they can also be elected at the quarterly meetings should the situation arise (i.e. vacant position to be filled prior to AGM etc).

Objectives and activities

Charitable purposes

The main purpose of the group is to promote the development of young people in achieving their full physical, intellectual, social, and spiritual potentials, as individuals, as responsible citizens and as members of their local, national, and international communities.

Summary of the main activities in relation to these objects

The group, comprising Beaver, Cub, and Scout sections, as well as district Explorer scouts (with whom there is a partnership agreement) meet weekly at the West Kirk of Calder church hall and, in the case of the Scout and Explorer sections, at West Calder and Polbeth Community Garden, where training and development is carried out.

Badge awards are part of the programme where Scouts take part in voluntary service projects. This can be wide and varied in content but forms a clear link in community benefit both to Scouts and members of the West Calder and Polbeth communities.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

The general health of the group is good with each section currently operating at capacity with waiting lists for some sections.

Financial review

Brief statement of the charity's policy on reserves

The trustees' policy is to retain at least 12 months of normal running costs (minimum circa £7K) in order to meet commitments and to cover off any unexpected expenditure. Reserves are currently £16,845 which the trustees believe is in an acceptable range given known expenses for 26/27 but they will continue to monitor the position.

Details of any deficit

N/A

Donated facilities and services (if any)

N/A

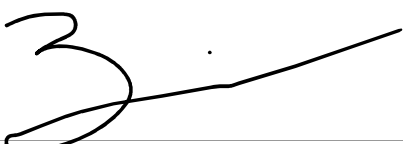
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Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Duncan Alexander Bain	James Fanning
Position (e.g. Chair)	Treasurer	Chair of Board of Trustees
Date	30/06/2026	24/08/2026