

**Dunbar Surf Life Saving Club**  
**Scottish Charity Number - SC047262**  
**Annual Report and Financial Statements**  
**For the period ended 31/03/2025**

## Trustees' Annual Report

For the period ended 31 March 2025

The Trustees have the pleasure in presenting their report together with the Financial Statements for the year ended 31 March 2025

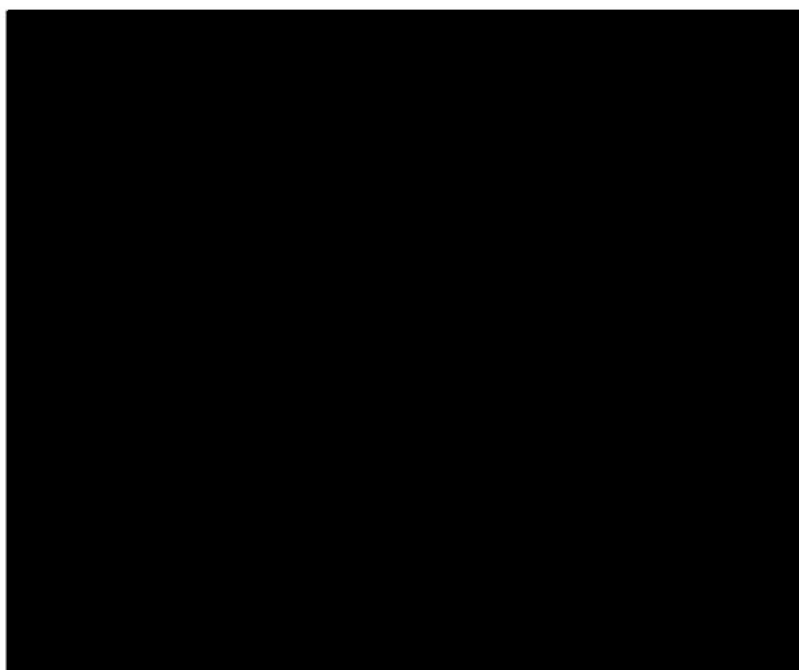
## Reference and Administrative Information

Charity Name:

Dunbar Surf Life Saving Club

Charity Number

SC047262



## Structure, Governance and Management

**Constitution** The Charity is a Scottish Charitable Incorporated Organisation (SCIO). It was registered in its current legal form on 21 March 2017.

**Appointment of Trustees** The Board of Trustees, which normally meets 3 times per year, are the Charity Trustees. Membership of the Board is open to anyone with an interest in our Charitable purposes.

Registered Charity SC047262

New Trustees are elected at the Annual General Meeting which normally is held in November. There must be a minimum of 3 and maximum of 12 Trustees. At each Annual General Meeting one third of our existing Trustees will stand down.

### **Objects and Activities**

Charitable Purposes

The saving of lives.

Advancement of education.

**Activities** Through volunteers we advance the education of communities around the saving of lives. We deliver training in first aid, surf lifesaving and vocational qualifications.

**Achievements and Performance** As the only club of its kind in Scotland, Dunbar Surf Life Saving Club (DSLSC) is providing a unique and highly commended innovative approach toward the targets to reduce the Scottish drowning statistics. This is delivered through a community based solution that develops education, first aid knowledge and surf lifesaving skills whilst improving the health of young people and local communities.

The Club has delivered Surf Life Saving GB Rescue awards, surf lifesaving education, vocational qualifications and skills awards over 400 people in communities mostly in Dunbar but also throughout Scotland. All of these people now have the skills to be safe in the water and deal with emergency situations.

DSLSC is affiliated to our national bodies - Surf Life Saving GB and the Scottish Surfing Federation. We are also commended in the Water Safety Scotland National Water Safety Forum recommendation as contributing to national drowning reduction targets.

DSLSC is an inclusive club, open to all ages and abilities. Our current membership boasts individuals from a range of backgrounds, experiences and ages - from seasoned surfers and open water swimmers to novices and youngsters.

### **Financial Review**

- Unrestricted income - £842.00
- Restricted income - £1939.14
- Unrestricted expenditure - £1704.24
- Restricted expenditure - £2333.59

**Reserves Policy** At this time Dunbar Surf Life Saving Club does not hold any reserves.

**Plans for the Future** In 2025-26 we plan to continue our club educational work, grow our volunteer and club member base and continue our Belhaven Bay Community Life Saving Beach Patrol Service.

The aims are to:

- provide training for young people and adult members of the community to volunteer for the club and beach patrol service

Registered Charity SCO47262

- raise awareness of risks and precautions to take with using the beach and sea.
- Operate from within Belhaven Surf Centre with other community organisations

Belhaven Bay is a bay beach in Dunbar, East Lothian. It is a favourite with water sports enthusiasts, and beach users from all over Scotland. The beach is within John Muir Country Park which is a key destination. East Lothian Council monitors and surveys visitors. The coast is the most popular place for visitors with 62% taking a trip there. Most of those who go to Belhaven Bay do so for surfing or swimming. Dunbar is home to a large number of surfers and locals regularly swim in the sea. Despite this there are no paid lifeguards on the beach.

Scotland's Drowning Prevention Strategy 2018 - 2026 evidences that education and recreation should be prioritised through drowning reduction strategies. More people die in drowning accidents in Scotland than in road cycling accidents, and the bulk of these are at the coast. There is a need for an increase in prevention of drowning education which is specific to Scotland; drowning in Scotland is higher per capita, than in England, Wales and Northern Ireland combined.

**Statement for Receipts and Payments for Year Ended 31/03/2025**

		Unrestricted Funds	Restricted Funds	Year End 31/03/25
<b>Receipts</b>				
Donations		0	1939.14	
Club Fees		770.00	0	
Fundraising		0	0	
Grants		0	0	
Miscellaneous		72.00	0	
Bank Interest		0	0	
<b>Total Receipts</b>		<b>842.00</b> ✓	<b>1939.14</b> ✓	
<b>Payments</b>				
Equipment/Kit		0	1111.59	
SLSGB Fees		330.00	1222.00	
Volunteer Expenses		346.67	0	
Stationery		58.80	0	
Events		360.00	0	
Rent		534.00	0	
Miscellaneous		74.77	0	
<b>Total Payments</b>		<b>1704.24</b> ✓	<b>2333.59</b> ✓	
Surplus/(Deficit) for the year		0	0	
Transfers between funds		0	0	
Surplus/ (Deficit) for the year		0	0	
<b>Statement of Balances</b>				
Opening cash at bank or at hand				
Surplus for the year				
<b>Closing Balance</b>		<b>5883.93</b> ✓		

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

### Independent Examiner's Statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with Section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or

2. to which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed: Date:

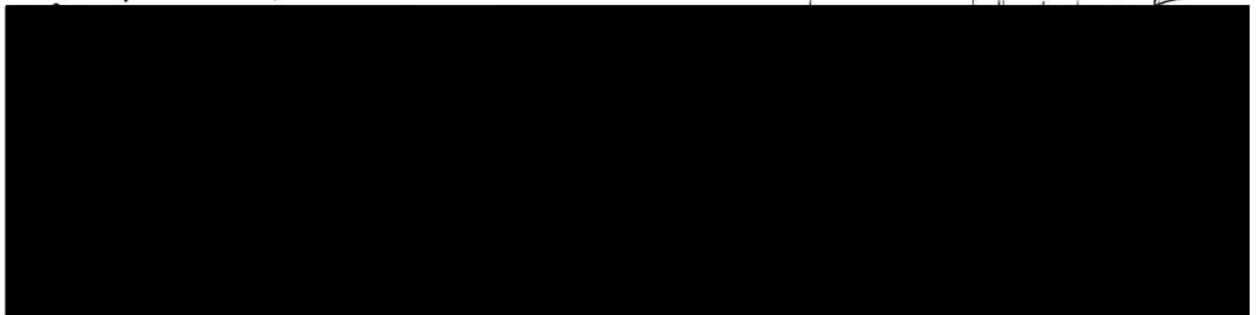


3rd November 2025

Name:



Relevant professional qualification/professional body:





## Notes to the accounts - for the year ended 31 March 2025

### 1. Balance of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended)

### 2. Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the Trustees in furtherance of the objects of the Charity. The Trustees maintain a single unrestricted fund for the day-to-day running of the Dunbar Surf Life Saving Club. Restricted funds may only be used for specific purposes.

Restrictions arise when specified by the donor or when funds are raised for specific purposes.

### 3. Donations

		Unrestricted Funds	Restricted Funds	Year End 31/03/25
Club Fees		770.00	0	
Fundraising		0	1939.14	
Grants		0	0	
Bank Interest		0	0	
Miscellaneous		72.00		
<b>Total Receipts</b>		<b>842.00</b>	<b>1939.14</b>	

### 4. Grants received Cost of charitable activities

		Unrestricted Funds	Restricted Funds	Year End 31/03/25
SLSGB Fees		330	1222.00	
Stationery		58.80	0	
Equipment/Kit		0	1111.59	
Events		360.00	0	
Volunteer Expenses		346.67	0	
Miscellaneous		74.77	0	
Rent		534.00	0	
<b>Total Payments</b>		<b>1704.24</b>	<b>2333.59</b>	

Approved by the Trustees and signed on their behalf.

Name

Name

Date

5<sup>th</sup> November 2025.

#### **Independent Examiner's Report on the Accounts**

Report to the Trustees of Dunbar Surf Life Saving Club, Registered Charity number SC047262 on the accounts of the Charity for the period 30<sup>th</sup> March 2024 to 31<sup>st</sup> March 2025.

#### **Respective Responsibilities of Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The Charity Trustees consider that the audit requirements of Regulation 10 (1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44 (1) (c) of the Act and to state whether particular matters have come to my attention.

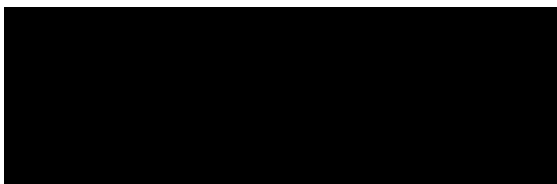
#### **Independent Examiner's Statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.



## Minutes from DSLSC AGM Meeting, Sunday 24<sup>th</sup> November 2024

### Attendees



### Chairman's Report –



Please see attached for full report with highlights noted below:

Felt that due to new committee and despite being on a steep learning curve there has been many positives to come from season 2024.

- Safe Guarding Practices
- Fundraising success
- Created ESLSGB Support Group
- Cleared the waiting list
- Hosted SLSGB Road Trip
- Social Media presence thanks to [REDACTED] which has increased our exposure
- Two Gold Graduates have stayed on to support the club
- Success on the Tube Courses run in 2024

### Treasurer Report,



Please see attached for full report, items highlighted were:

- Going forward [REDACTED] will need someone to check the accounts at the end of the year with a view to taking someone on to take over the role in 2026
- Fundraising money raised must be used for items stated whilst fundraising, i.e. kit
- Need to be strict with a budget so that spending does not over take income.

### Safeguarding Report



- No incidents were reported to SLSGB for season 2024.
- A log was created to report any [REDACTED] incidents
- All coaches have had Disclosure, [REDACTED] will need a follow up
- All coaches and committee will be asked to participate in Sports Scotland's online Safeguarding Training online.
- [REDACTED] to follow up on forms on Just Go
- [REDACTED] round Just Go for Season 2025 members registration
- [REDACTED] highlighted that SLSGB want any incidents reported to also be used to raise awareness to local councils for key outcomes and to highlight a need for resources if they are not already provided.
- Key points for new volunteers, background checks,
- Training in wellbeing and safety
- Additional support for [REDACTED] as the membership grows.

### **Fundraising Report, [REDACTED]**

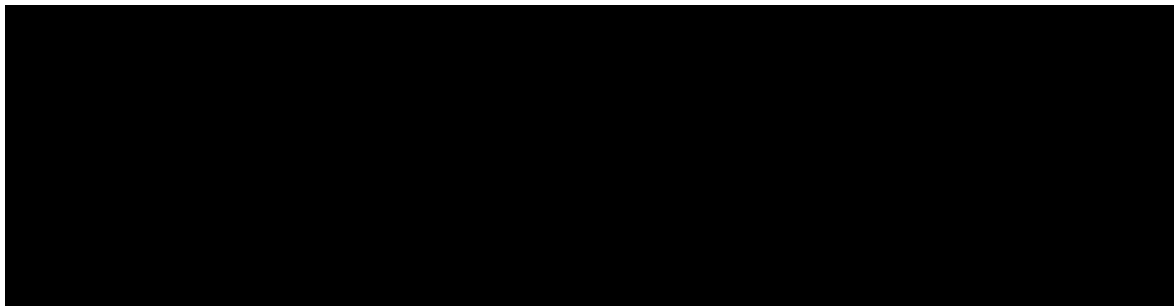
Our big event was a huge success and [REDACTED] felt running it on the last date of the first session went well. The income that is trickling in from people buying the DSLSC club merchandise is also a big bonus and we need to keep pushing this.

[REDACTED] who has been supporting the fundraising team is experienced in identifying grant funding, she is happy to keep doing this. We need to look at this more in 2025 when we can identify where the funds are needed as we can't make applications without this information [REDACTED] advised she would be resigning from the committee and we would need to find someone to take the lead from 2025.

### **Secretary Feedback/Report, [REDACTED]**

We have so far used existing forms and documents since [REDACTED] took over in 2022, these now need to be reviewed to sit better with information we are required to hold now the club has evolved, [REDACTED] or [REDACTED] to speak to [REDACTED] at SLSGB and ask for examples of what they send out. We have started using SPOND which everyone agrees works well but we could probably use it better [REDACTED] to speak to [REDACTED] about this for 2025. Everyone felt the session dates & times worked well this year and as we have had no feedback from parents we will continue with this format for 2025. It was felt across the board that getting information out earlier would benefit everyone, session dates to be shared no later than January 2025. [REDACTED] coped with the membership alone over the past couple of years, if we are to double the membership, some assistance will be required to support the increase in numbers.

### **Club Roles Past & Present – all agreed by the committee at the AGM 2024**



### **Season 2025**

- Membership for 2025, if the current members renew and we admit the waiting list for 2025 this would take us to up to 60 members, at a minimum we would be 1:8 ratio for coaches.
- Fees for 2025, proposed raising the fees to £80.00 per year, this was agreed by committee
- Groups for 2025 [REDACTED] to look at this.
- Pool Sessions for 2025, it was discussed this could be an option to bring the club together in the winter.
- Volunteers for 2025, volunteers in all areas of the club would be beneficial and introducing another Tube Rescue Course would also help with beach/water safety.
- Season dates to be confirmed and booked in with Belhaven Surf Centre.
- Committee meeting dates for 2025 to be circulated with the committee
- Coaches to devise and confirm session plans, this will be circulated prior to the start of the season.
- Fundraising, committee agreed to hold another fundraising event on the last date of the first session, need someone to take responsibility for this.
- Parking Passes, not needed, most committee and coaches have their own passes already.