

# PEOPLE FIRST FRASERBURGH



## ANNUAL REPORT 2024-2025

People First Fraserburgh  
Annual General Meeting Agenda  
27th November 2025

1. Welcome
2. Apologies
3. Minutes of last meeting
4. Minutes agreed and proposed
5. Committee reports:
  - Chairperson's report
  - Treasurer's report
  - Secretary report
6. Project reports:
  - Lighthouse Rock
  - I.T. report
7. Election of office bearers / committee (Keith Weeks)
8. A.O.C.B.
9. Vote of thanks and closure of meeting

People First Fraserburgh A.G.M.

21<sup>st</sup> November 2024

**Present:**

[REDACTED]  
[REDACTED]  
[REDACTED]

**Apologies:**

[REDACTED]  
[REDACTED],

[REDACTED] welcomed everyone to the meeting.

**Minutes from last meeting:**

[REDACTED] read minutes from the last meeting. These were approved for being a true record by [REDACTED] and seconded by [REDACTED].

**Committee reports:**

- Chair report read by [REDACTED]
- Treasurer's report read by [REDACTED]
- Secretary report read by [REDACTED]

**Project reports:**

- Lighthouse rock report read by [REDACTED]
- I.T. read by [REDACTED]

### **Election of new Committee:**

Chair	-	[REDACTED]
Vice chair	-	[REDACTED]
Secretary	-	[REDACTED]
Treasurer	-	[REDACTED]
Committee:	-	[REDACTED] [REDACTED]

### **A.O.C.B:**

- [REDACTED] stated that he wishes to step down as chair next AGM.

### **Closure of meeting:**

The meeting was closed!

### **Chair report:**

I would like to welcome everyone to our 2025 AGM. It was a bit of a slow start to the drop in after the New Year as always but it was soon back to normal.

This year our drop in usage is sitting at 1,944 which is slightly up from last year.

We have had Four Pillars (LGBTQ) and a local autism group using our premises this year which is good for People First because it helps get word of us out there. It also helps for funding applications and takes in a little rent.

We have had a couple party nights which everyone have enjoyed and are all looking forward to our Christmas panto this year which we attend annually.

## Treasurer's Report AGM 21<sup>st</sup> November 2024

Balance at bank as of today..... £18,612.33

This year we were fortunate to receive a cheque for £2,381.07 from the Aberdeen Student's Charities Campaign.

I would like to thank [REDACTED] for her work and dedication in obtaining this funding.

### Reserves Policy

We aim to maintain reserves of 6 months' running costs to ensure that People First can continue to operate as they look for funding to continue running the drop-in and other projects of People First.

This reserves policy will be reviewed annually.

### **Secretary report:**

This is my secretary report for this last year. I am still enjoying my role. I enjoy taking notes at the meetings and then typing up any information and collating it all. As a result of this, [REDACTED] and myself now do the funding applications and I now help do accounts on a spreadsheet before sending to our accountant [REDACTED] at AVA for auditing. I would like to take this opportunity to thank [REDACTED] for his continued support.

## **Lighthouse Rock:**

Lighthouse Rock still meet on a Friday for a group sing-song and karaoke. We now have [REDACTED] who's joined the group. Things have been quiet lately on concert side of things, but happy to say we've a few dates lined up so we've all been busy rehearsing for that.



### **I.T. report:**

I.T. is still going on a Thursday from 12 – 2pm and we have someone attending through the local job centre to offer this support to our members. So, if anyone knows of anyone needing any I.T. support, please feel free to send them our way. Thank You.

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Signed by Trustee.

........ (Secretary)

15<sup>th</sup> December 2025.

**FRIENDS OF PEOPLE FIRST FRASERBURGH SCIO**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCLUDING RECEIPTS AND PAYMENTS ACCOUNT)**  
**FOR YEAR ENDED 31 MARCH 2025**

**SC047261**

		<b>Restricted Funds</b>	<b>Unrestricted Funds</b>	<b>Total Funds 2025</b>	<b>Total Funds 2024</b>
	<i>Notes</i>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>RECEIPTS</u></b>					
Grants	<i>1</i>	-	<b>1,545</b>	<b>1,545</b>	42,015
Donations		-	-	-	200
Receipts from Fundraising Activities		-	<b>810</b>	<b>810</b>	1,080
Receipts from Charitable Activities		-	<b>1,491</b>	<b>1,491</b>	1,640
Investment Income		-	-	-	-
Total Incoming Resources		-	<b>3,846.79</b>	<b>3,847</b>	44,935
<b><u>PAYMENTS</u></b>					
Resources Expended for Fundraising Activities		-	<b>29</b>	<b>29</b>	-
Resources Expended for Charitable Activities		-	<b>17,392</b>	<b>17,392</b>	26,108
Governance Costs		-	<b>360</b>	<b>360</b>	360
Total Resources Expended		-	<b>17,781</b>	<b>17,781</b>	26,468
Net Incoming / (Outgoing) resources for Year		-	<b>(13,934)</b>	<b>(13,934)</b>	18,467
Total Funds at 1 April 2024		<b>24,551</b>	<b>14,171</b>	<b>38,722</b>	20,255
Total Funds at 31 March 2025		<b>24,551</b>	<b>237</b>	<b>24,788</b>	38,722

The statement of financial activities includes all gains and losses in the year.  
The above receipts and payments are split between restricted and unrestricted funds.

**FRIENDS OF PEOPLE FIRST FRASERBURGH SCIO**  
**STATEMENT OF BALANCES**  
**AS AT 31 MARCH 2025**

**SC047261**

	Notes	Restricted Funds £	Unrestricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Cash and Bank Balances at 1 April 2024		24,551	14,171	38,722	16,057
Prior Year Adjustment		-	-	-	4,198
Surplus/(deficit) for the year		-	(13,934)	(13,934)	18,467
<b>Cash and Bank Balances at 31 March 2025</b>		<b>24,551</b>	<b>237</b>	<b>24,788</b>	<b>38,722</b>

**Cash and Bank Balances as at 31 March 2025:**

Treasurers Account	24,692.21
LDF Account	75.72
Petty Cash in Hand	20.17
	<b><u>£24,788.10</u></b>

The financial statements were approved by the Board of Trustees on..... 16th December 2025  
and were signed on its behalf by:

.....  
Trustee

**PEOPLE FIRST FRASERBURGH SCIO**  
**NOTES TO THE ACCOUNTS**  
**FOR YEAR ENDED 31 MARCH 2025**

**SC047261**

**Nature & Purpose of Funds**

Grants were received to support the work of People First Fraserburgh as detailed below. Unrestricted income was received through fundraising, charitable activities and donations.

**Trustee Remuneration & Expenses**

No remuneration or expenses were paid to any charity trustee or person connected to a trustee during the period.

**Notes**

**1 Grants**

*Grant was received from:*

AUSA	£
	1,545.24 (unrestricted)
	<b>1,545.24</b>

**Receipts**

Grants	1,545.24
Fundraising	810.25
Drop in Money	1,262.35
Room Hire	115.00
Sundries	113.95
	<b>3,846.79</b>

**Payments**

Drama/Social	906.50
Volunteer Expenses	1,200.00
Music	337.36
Fundraising	28.90
Drop in Stock	293.24
Broadband/telephone	901.98
Office Expenses	1,639.78
Petty Cash	80.03
Wages including PAYE and pension)	10,568.82
Electricity	1,043.81
Independent Examination of accounts	360.00
Payroll services	87.30
Sundries	404.91
	<b>17,852.63</b>

**Independent Examiner's Report to the Trustees of  
Friends of People First Fraserburgh SCIO SC047261**

I report on the accounts of the charity for the year ended 31 March 2025 which are set out on pages 11 to 13.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities

Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: [REDACTED]

Name: [REDACTED]

Role: AVA Finance & Admin Manager, Aberdeenshire Voluntary Action

Date: 16 December 2025

Address: Aberdeenshire Voluntary Action

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