

EDZELL COTTAGE COMMUNITY CENTRE

**SCOTTISH CHARITY No.
SC047123**

ANNUAL REPORT & FINANCIAL STATEMENTS

**FOR THE PERIOD BETWEEN
1st Sept 2024 to 31st August 2025**

Trustees' Annual Report

For the period from 1st September 2024 to 31st August 2025

The Trustees have pleasure in presenting their report together with the financial statements and an independent examiner's report for the period 1st September 2024 to 31st August 2025.

Reference and Administration Details

- **Charity Name**

Edzell Cottage Community Centre

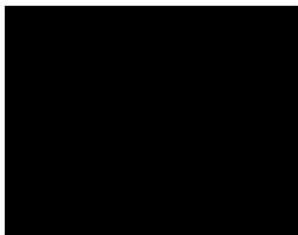
- **Registered Charity Number**

SC047123

- **Charity Principal Address**

The Cottage, Dalhousie Street, Edzell, Brechin, Angus, DD0 7UA

- **Names of the Charity Trustees on the date of approval of the Trustee's Annual Report**



Board Member & Treasurer

Board Member

Board Member

Structure, Governance and Management

Constitution

The Charity is an unincorporated group. The Group was granted Charitable Status by OSCR on 26th January 2017. It is governed by its constitution, which was adopted on 26th July 2010 and was last updated on 12th October 2022.

Appointment of Trustees

The three existing Trustees, [REDACTED] [REDACTED] [REDACTED] were re-appointed by the Board Members at the AGM held on 21st November 2025.

Management

The Trustees are responsible for the strategic direction and governance of the group. The day to day running of the group is managed by the Chairperson and other members of the committee, each covering the relevant objective of the occasion. All the Trustees, Board and Committee members are unpaid volunteers.

Objectives & Activities - Charitable Purpose

- To promote the welfare of all the residents of Edzell and the surrounding area (particularly the elderly) by providing a safe, warm and familiar environment where groups can meet.
- Maintain a venue and environment, which enables village groups to meet.
- Engage with other community services, both voluntary and official, to provide support for the elderly and vulnerable in the area.
- Maintain links with the Edzell Health Centre.
- In order to do this, the group has strong links with the local community and an awareness of national issues. The group also has efficient processes which are adaptable to change when required.

Achievements & Performance

Those who use "The Cottage" are regularly consulted on the use and delivery, in order to maintain the key objectives.

The rent and running costs are covered by donations and fund-raising activities. Certain running costs are now reduced following attaining Charitable Status.

Usually, “The Cottage” organises and/or helps the following groups:

Mondays

- Lunches for the Elderly
- Scrabble Club for the Elderly
- Afternoon Lending Library

Tuesdays

- Afternoon Lending Library

Wednesdays

- Seated Exercises for the Elderly
- Afternoon Lending Library

Thursdays

- Craft Class

Fridays

- Edzell Walking Group
- Floral Art (Pre- Easter & Christmas)

Any Day

- Requested Meetings
- All requests considered - “The Cottage” has two large rooms available and therefore, can provide a venue for more than one group at any one time.

Charitable organisations/groups which have used “The Cottage” include:

- | | |
|---|--------------------------|
| • EVIS (Edzell Village Improvement Society) | Meetings |
| • Edzell Garden Group | Meetings & Use of Garden |
| • Edzell Open Gardens | Open Day Base |
| • Edzell Walking Group | Meetings and Base |
| • Marie-Curie/McMillan | Coffee Mornings |
| • Edzell Flood Group | Meetings |
| • Neighbourhood Watch | Meetings |

In summary, any worthy fund-raising group will be considered on request.

Financial Review

The objective is always to maintain a positive bank balance and to have sufficient funds to meet expected costs.

The main sources of income include nominal payments by attendees at the Monday Lunches and those that meet at arranged times. There are no particular charges and the amount paid by each attendee or group is always their choice. Donations are accepted.

Full details of all income and expenditure are provided in a full set of accounts as follows, which are available on request.

The Accounts for the period from 1st September 2024 to 31st August 2025

Circulated to each Trustee and subsequently approved by them and signed on their behalf by:

[REDACTED]

[REDACTED] – Treasurer

STATEMENT OF RECEIPTS & PAYMENTS

FOR THE PERIOD – 1ST SEPTEMBER 2024 TO 31ST AUGUST 2025

Notes

The attached accounts have been prepared in accordance with the "Receipts & Payments" method, in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (Amended).



Nature & Purpose of Funds

Funds are unrestricted and used at the discretion of the Trustees and Committee Members, to further the objectives of the Charity.

Related Party Transactions

No payments have been made to any Trustee, Board Member or Committee Member. All payments relate to specific costs incurred running "The Cottage".

Receipts

	Unrestricted Funds	Restricted Funds	Totals
Fund Raising Proceeds			
Monday Lunches & Meetings	£2,467.90	£0.00	£2,467.90
Sub-Total	<u>£2,467.90</u>	<u>£0.00</u>	<u>£2,467.90</u>
Donations			
	£1,100.00	£0.00	£1,100.00
	£600.00	£0.00	£600.00
Walking Group	£150.00	£0.00	£150.00
Kinneff Reelers	£1,020.00	£0.00	£1,020.00
	£400.00	£0.00	£400.00
Sub-Total	<u>£3,270.00</u>	<u>£0.00</u>	<u>£3,270.00</u>
TOTAL RECEIPTS	<u>£5,737.90</u>	<u>£0.00</u>	<u>£5,737.90</u>

Payments

	Unrestricted Funds	Restricted Funds	Totals
Rent - Angus Council	£804.96	£0.00	£804.96
Telephone - BT Group & Tesco	£70.20	£0.00	£70.20
Electricity - SSE Hydro/OVO	£504.00	£0.00	£504.00
Gas - BG Business	£1,218.64	£0.00	£1,218.64
Cleaning - David Chalmers	£600.00	£0.00	£600.00
Insurance - Close-Marsh	£513.72	£0.00	£513.72
Garden Waste - Angus Council	£52.50	£0.00	£52.50
Tables & Chairs	£1,409.92	£0.00	£1,409.92
Maintenance Costs	£951.30	£0.00	£951.30
TOTAL PAYMENTS	<u>£6,125.24</u>	<u>£0.00</u>	<u>£6,125.24</u>
LOSS FOR THE YEAR	<u>-£387.34</u>	<u>£0.00</u>	<u>-£387.34</u>

STATEMENT OF BALANCES

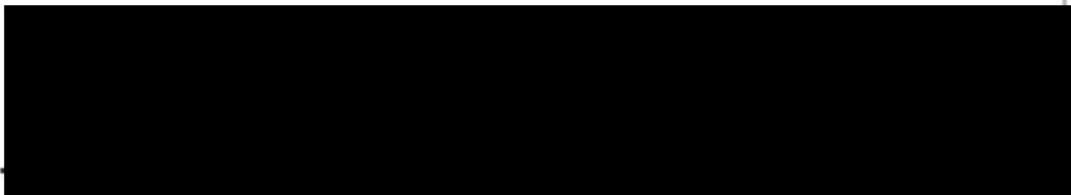
Bank Reconciliation

Opening Balance at Bank - 1st September 2024	£8,143.30
Add Income	£5,737.90
Deduct Expense	£6,125.24
Closing Balances - 31st August 2025	<u>£7,755.96</u>

Approved by the Trustees on 21st November 2025 and signed on their behalf by:-


Treasurer & Trustee

 
Trustee



INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Edzell Cottage Community Centre
Charity Number - SC047123

Period - 1st September 2024 to 31st August 2025

Independent Examiner's Report to the Trustees of Edzell Cottage Community Centre.

I report on the financial statements of the charity for the period from 1st September 2024 to 31st August 2025.

Respective Responsibilities of the Trustees and the Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("The 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("The 2006 Regulations"). The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under Section (44)(1) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of the Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, I do not express an audit opinion on the view given in the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name



Date

29/10/25

Address



EDZELL COTTAGE COMMUNITY CENTRE

ACCOUNTS - BALANCE SHEET FOR PERIOD 1st SEPTEMBER 2024 to 31st AUGUST 2025

EXPENDITURE		INCOME	
Details	Expense	Details	Income
Council Rent	£804.96	<u>Fund Raising Proceeds</u>	
Telephone	£70.20	Lunches & Events	£2,467.90
Cleaning	£600.00	<u>Donations</u>	
Electricity - OVO Energy	£504.00	[REDACTED]	£1,100.00
Gas - British Gas	£1,218.64	[REDACTED]	£600.00
Garden Waste - Angus Council	£52.50	Walking Group	£150.00
New Tables & Chairs etc.	£1,409.92	Kinneff Reelers	£1,020.00
Maintenance & Repair Costs	£951.30	[REDACTED]	£400.00
Insurance	£513.72		
TOTAL	£6,125.24	TOTAL	£5,737.90
Transfer to Asset Account	£5,000.00	Asset Account Total	£5,000.00
TOTAL EXPENDITURE	£11,125.24	TOTAL INCOME	£10,737.90
Balance for the Year			-£387.34

ACCOUNTS

Opening Balance - 1st September 2024	£8,143.30
Loss for the Year	-£387.34
Closing Balance - 31st August 2025	£7,755.96

After reviewing the books and records, the above represents a true account of the income and expenditure for The COTTAGE for the period ending 31st August 2025

Signed

[REDACTED SIGNATURE]

Check Balance - Accounts Page 3

£7,755.96

Date:

29/10/25

EDZELL COTTAGE COMMUNITY CENTRE

ACCOUNTS - 1st September 2024 to 31st August 2025

CURRENT ACCOUNT INCOME/EXPENDITURE - Page 1 of 3

Date	Details			Expense	Income	BALANCE
01/09/2024	OPENING BALANCE					£8,143.30
02/09/2024	DD	Agreement	Angus Council Rent	£67.08		£8,076.22
16/09/2024	DD	Invoice	Telephone - BT	£13.92		£8,062.30
30/09/2024	SO	Agreement	Cleaning - Chalmers	£50.00		£8,012.30
30/09/2024	DD	Agreement	Electricity - OVO Energy	£42.00		£7,970.30
01/10/2024	DD	Agreement	Gas - British Gas	£49.03		£7,921.27
01/10/2024	DD	Agreement	Angus Council Rent	£67.08		£7,854.19
01/10/2024	TFR	Donation	██████████		£75.00	£7,929.19
01/10/2024	TFR	Donation	Lunches & Meetings		£187.00	£8,116.19
15/10/2024	DD	Invoice	Telephone - BT	£14.06		£8,102.13
18/10/2024	INV	Invoice	Boiler Service - W H Dorward	£78.00		£8,024.13
28/10/2024	SO	Agreement	Cleaning - Chalmers	£50.00		£7,974.13
28/10/2024	DD	Agreement	Electricity - OVO Energy	£42.00		£7,932.13
29/10/2024	DD	Agreement	Gas - British Gas	£67.93		£7,864.20
31/10/2024	TFR	Donation	██████████		£125.00	£7,989.20
01/11/2024	DD	Agreement	Angus Council Rent	£67.08		£7,922.12
01/11/2024	TFR	Donation	Lunches & Meetings		£125.30	£8,047.42
11/11/2024	INV	Invoice	Food Containers - Ikea	£21.00		£8,026.42
15/11/2024	DD	Invoice	Telephone - BT - FINAL	£13.56		£8,012.86
28/11/2024	SO	Agreement	Cleaning - Chalmers	£50.00		£7,962.86
28/11/2024	DD	Agreement	Electricity - OVO Energy	£42.00		£7,920.86
29/11/2024	TFR	Donation	██████████		£125.00	£8,045.86
02/12/2024	DD	Agreement	Angus Council Rent	£67.08		£7,978.78
02/12/2024	DD	Agreement	Gas - British Gas	£97.80		£7,880.98
17/12/2024	DD	Agreement	Mobile Phone - Tesco	£8.50		£7,872.48
30/12/2024	SO	Agreement	Cleaning - Chalmers	£50.00		£7,822.48
30/12/2024	DD	Agreement	Electricity - OVO Energy	£42.00		£7,780.48
31/12/2024	TFR	Donation	Lunches & Meetings		£143.20	£7,923.68
02/01/2025	DD	Agreement	Mobile Phone - Tesco	£8.50		£7,915.18
02/01/2025	DD	Agreement	Angus Council Rent	£67.08		£7,848.10
03/01/2025	DD	Agreement	Gas - British Gas	£158.29		£7,689.81
06/01/2025	TFR	Donation	██████████		£100.00	£7,789.81
10/01/2025	TFR	Donation	Meeting		£20.00	£7,809.81
13/01/2025	TFR	Deposit	Tables & Chairs	£1,000.00		£6,809.81
20/01/2025	INV	Invoice	Tables & Chairs	£652.80		£6,157.01
24/01/2025	DD	Agreement	Gas - British Gas	£194.46		£5,962.55
Carried Forward to Page 2						£5,962.55

Totals

Carried Forward to Page 2

£3,081.25 £900.50

EDZELL COTTAGE COMMUNITY CENTRE

ACCOUNTS - 1st September 2024 to 31st August 2025

CURRENT ACCOUNT INCOME/EXPENDITURE - Page 2 of 3

Date	Details			Expense	Income	BALANCE
24/01/2025	Brought Forward					£5,962.55
28/01/2025	SO	Agreement	Cleaning - Chalmers	£50.00		£5,912.55
28/01/2025	DD	Agreement	Gas - British Gas	£29.48		£5,883.07
28/01/2025	DD	Agreement	Electricity - OVO Energy	£42.00		£5,841.07
03/02/2025	DD	Agreement	Angus Council Rent	£67.08		£5,773.99
03/02/2025	TFR	Donation	Lunches & Meetings		£262.40	£6,036.39
04/02/2025	TFR	Donation	██████████		£100.00	£6,136.39
10/02/2025	TFR	Credit	Tables & Chairs	-£242.88		£6,379.27
28/02/2025	SO	Agreement	Cleaning - Chalmers	£50.00		£6,329.27
28/02/2025	DD	Agreement	Electricity - OVO Energy	£42.00		£6,287.27
03/03/2025	TFR	Donation	██████████		£100.00	£6,387.27
03/03/2025	DD	Agreement	Angus Council Rent	£67.08		£6,320.19
04/03/2025	DD	Agreement	Gas - British Gas	£202.38		£6,117.81
05/03/2025	TFR	Donation	██████████ - Donation		£600.00	£6,717.81
07/03/2025	TFR	Donation	Lunches & Meetings		£437.10	£7,154.91
07/03/2025	TFR	Donation	Walking Group - Donation		£150.00	£7,304.91
17/03/2025	INV	Invoice	New Fire Extinguisher	£38.05		£7,266.86
28/03/2025	SO	Agreement	Cleaning - Chalmers	£50.00		£7,216.86
28/03/2025	DD	Agreement	Electricity - OVO Energy	£42.00		£7,174.86
31/03/2025	DD	Agreement	Gas - British Gas	£133.36		£7,041.50
01/04/2025	DD	Agreement	Angus Council Rent	£67.08		£6,974.42
01/04/2025	INV	Invoice	Ness Electrical - New Alarm	£236.99		£6,737.43
01/04/2025	INV	Invoice	Ness Electrical - Certification	£207.60		£6,529.83
01/04/2025	INV	Invoice	Insurance - Marsh Commercial	£513.72		£6,016.11
04/04/2025	TFR	Donation	Lunches & Meetings		£373.05	£6,389.16
28/04/2025	SO	Agreement	Cleaning - Chalmers	£50.00		£6,339.16
28/04/2025	DD	Agreement	Electricity - OVO Energy	£42.00		£6,297.16
29/04/2025	TFR	Donation	██████████ - Donation		£150.00	£6,447.16
01/05/2025	DD	Agreement	Angus Council Rent	£67.08		£6,380.08
01/05/2025	TFR	Donation	Lunches & Meetings		£236.80	£6,616.88
20/05/2025	DD	Agreement	Gas - British Gas	£149.02		£6,467.86
21/05/2025	INV	Invoice	Plumbing - W H Dorward	£104.66		£6,363.20
28/05/2025	SO	Agreement	Cleaning - Chalmers	£50.00		£6,313.20
28/05/2025	DD	Agreement	Electricity - OVO Energy	£42.00		£6,271.20
30/05/2025	DD	Agreement	Gas - British Gas	£33.70		£6,237.50
02/06/2025	TFR	Donation	██████████ - Donation		£125.00	£6,362.50
Carried Forward to Page 3						£6,362.50

Totals	Brought Forward from Page 1	£3,081.25	£900.50
	Page 2	£2,134.40	£2,534.35
	Carried Forward to Page 3	£5,215.65	£3,434.85

EDZELL COTTAGE COMMUNITY CENTRE

ACCOUNTS - 1st September 2024 to 31st August 2025

CURRENT ACCOUNT INCOME/EXPENDITURE - Page 3 of 3

Date	Details			Expense	Income	BALANCE
02/06/2025	Brought Forward					£6,362.50
02/06/2025	TFR	Donation	Lunches & Meetings		£239.40	£6,601.90
09/06/2025	DD	Agreement	Angus Council Rent	£67.08		£6,534.82
17/06/2025	TFR	Transaction	Fraudulent Transaction	£4,719.46		£1,815.36
23/06/2025	TFR	Credit	Fraud Re-Payment	-£4,719.46		£6,534.82
30/06/2025	SO	Agreement	Cleaning - Chalmers	£50.00		£6,484.82
30/06/2025	DD	Agreement	Electricity - OVO Energy	£42.00		£6,442.82
30/06/2025	TFR	Donation	██████ - Donation		£100.00	£6,542.82
01/07/2025	DD	Agreement	Mobile Phone - Tesco	£2.62		£6,540.20
01/07/2025	DD	Agreement	Gas - British Gas	£49.70		£6,490.50
01/07/2025	DD	Agreement	Angus Council Rent	£67.08		£6,423.42
01/07/2025	INV	Invoice	Lap Top Repair - Ref. Fraud	£265.00		£6,158.42
01/07/2025	TFR	Donation	Lunches & Meetings		£239.00	£6,397.42
03/07/2025	TFR	Transfer	Transfer to Savings Account	£5,000.00		£1,397.42
18/07/2025	TFR	Donation	Kinneff Reelers - Donation		£1,020.00	£2,417.42
25/07/2025	INV	Invoice	Angus Council - Green Bin	£52.50		£2,364.92
28/07/2025	SO	Agreement	Cleaning - Chalmers	£50.00		£2,314.92
28/07/2025	DD	Agreement	Gas - British Gas	£33.03		£2,281.89
28/07/2025	DD	Agreement	Electricity - OVO Energy	£42.00		£2,239.89
30/07/2025	TFR	Donation	██████ - Donation		£100.00	£2,339.89
31/07/2025	TFR	Donation	Lunches & Meetings		£204.65	£2,544.54
01/08/2025	DD	Agreement	Mobile Phone - Tesco	£9.04		£2,535.50
01/08/2025	DD	Agreement	Angus Council Rent	£67.08		£2,468.42
06/08/2025	TFR	Donation	██████████ - Donation		£400.00	£2,868.42
28/08/2025	SO	Agreement	Cleaning - Chalmers	£50.00		£2,818.42
28/08/2025	DD	Agreement	Electricity - OVO Energy	£42.00		£2,776.42
29/08/2025	DD	Agreement	Gas - British Gas	£20.46		£2,755.96
Current Account Balance - 31st August 2025						£2,755.96

Totals	Brought Forward from Page 2	£5,215.65	£3,434.85	
	Page 3	£5,909.59	£2,303.05	
	Totals for Year	£11,125.24	£5,737.90	-£5,387.34
	Previous Balance			£8,143.30
	Current Account Balance			£2,755.96

Savings Account Balance - 31st August 2025	£5,000.00
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Total Balance - Current & Savings Accounts - 31st August 2025 - Check	£7,755.96
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**EDZELL COTTAGE COMMUNITY CENTRE
BUDGET for Year Ending 31st August 2026**

EXPENDITURE		INCOME	
Details	Estimates	Details	Estimates
Angus Council Rent	£1,518.00	Lunches & Meetings	£2,500.00
Telephone	£120.00	Donations	£1,500.00
Cleaning	£600.00		
Electricity - OVO Energy	£600.00		
Gas - British Gas	£1,500.00		
Garden Waste	£52.50		
Improvements	£500.00		
Maintenance	£500.00		
Insurance	£600.00		
ESTIMATED EXPENDITURE	£5,990.50	ESTIMATED INCOME	£4,000.00
PROJECTED LOSS FOR THE YEAR			-£1,990.50