

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2024	To	31	03	2025

Reference and administration details

Charity name	Clackmannanshire Field Studies Society
Other names charity is known by	CFSS
Registered charity number	SC 047118
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The charity is constituted as an unincorporated association or society. It has a constitution entitled 'Constitution of The Clackmannanshire Field Studies Society (SCIO)'.

The membership elects a Management Committee. The charity is not connected to any other body.

Trustee recruitment and appointment

At the Annual General Meeting, the membership elects honorary officers - a Chairperson, Vice-Chairperson, Treasurer, Secretary, Membership Secretary and such others as the Society shall decide. The Committee, meets several times a year and consists of not less than 7 and not more than 11 members. Ordinary members of the Committee are also elected at the Annual General Meeting. The Committee is allowed to co-opt new members at any time.

Objectives and activities

Charitable purposes

The Purposes of the Society are

- To advance public education regarding understanding of the natural and cultural heritages of Clackmannanshire and its surroundings
- The advancement of environmental protection or improvement
- Provide recreational opportunities to experience these heritages
- To advance education by encouraging investigation of and research into the natural and historical environments

Summary of the main activities in relation to these objects

All meetings were held in person in Greenfield Hall. The list of events held is as follows: 14th October Social Evening and Susan Mills *Restoring the Johnstone Family Mausoleum, Alva*; 28th October [REDACTED] *The Dunmore Pineapple – “the most bizarre building in Scotland”*; 11th November Bruce Keith *Scotland beneath the surface*; 25th November Dr [REDACTED] *Drumlanrig: The making of a ducal landscape*; 9th December *Christmas Members' Night*; 13th January Ian Low *Hopetoun House in Twenty Objects*; 27th January [REDACTED] *Centuries of Change in the Western Ochils*; 10th February [REDACTED] *The Wildlife of Edinburgh*; 24th February Mark Hall *The Early Medieval Sculpture of Meigle*; 10th March [REDACTED] *Recent Archaeological Work around Stirling*; 24th March [REDACTED] *Many Streets and Dirty Politics: the 19th century Improvement of Alloa*. A total of 439 people, including members and non-members, attended the lectures.

The Annual General Meeting was held on 6th May 2024 and was attended by 22 members.

The Society arranged two summer outings. The first was a visit to Bannockburn House on 7th July. Thirteen members and non members attended and it was a very enjoyable visit. The second was a walk to the Black Devon Wetlands and Alloa Pond Wood. Eight members attended and the walk also went very well.

The Society also participated in the Doors Open Days event on 28th September. Seven members cleaned and prepared the Mar & Kellie Mausoleum in Alloa Old Kirkyard, held practice sessions and welcomed 75 visitors on the day itself.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

A total of 489 people (plus 75 visitors to the DOD event) attended the lecture programme, AGM and summer events. All lectures and events were advertised in the local press, on the CFSS website and also via the membership/lecture programme card.

Annual subscriptions were collected when members attended lectures. Attendance fees/donations were collected from non-members when they attended lectures.

Several members of Tullibody History Group, which is no longer arranging lectures of its own, joined the Society in the autumn and attended the lecture programme. This increased attendance considerably and strengthened the Society's membership.

Four meetings of the Committee were held, all via Zoom, to plan the programme and to attend to all other matters, including discussing local planning applications.

The publication *Gartmorn Dam and its Lade Systems 1690-1900* continued to sell very well and it is now out of print. A decision was made to publish a second edition, which will include an appreciation of Murray Dickie. Publication details will be agreed and finalised in due course.

Financial review

Brief statement of the charity's policy on reserves

The charity held a total balance/reserve of £6,302.11 at 31.03.2025.

Reserves are held in order to support the objects of the charity,

Details of any deficit

Not applicable.

Donated facilities and services (if any)

Not applicable.

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)	Chair/Acting Treasurer	Membership Secretary
Date	28 th April 2025	28 th April 2025

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

Clackmannanshire Field Studies Society (SCIO)

Statement of Accounts 2024-25

INCOME				EXPENDITURE			
2023-24		2024-25		2023-24		2024-25	
	Account No 1				Account No 1		
207.00	Individual Membership (31)	310		340	Greenfield Hall Rent	465.00	
156.00	Family/Couple Membership (13)	169.00		100	Expenses for Speakers	130.00	
536.00	Members' Lecture Attendance	686		106.72	Cloudtree (Website)	112.58	
103.00	Non-members' Attendance & Don..	105		13.57	Digital Space Group	13.57	
128.54	Books and DVD Sales	6		104	Subscriptions (BALH, SLHA)	104.00	
	Grants/Awards			71.91	Zoom Pro Licence	77.94	
	Gift Aid			87.98	Catering, Gifts and Prizes	82.60	
				0	Printing/Publications	66.00	
139.00	Account No 2	198.3		0	Account No 2	0.00	
0.00	Account No 3	0		0	Account No 3	0	
1269.54	Total	1474.30		824.18	Total	1051.69	
	B of S Acct No. 1 1.4.2024	4624.31			B of S Acct No 1 31.3.2025	4848.62	
	B of S Acct No 2 1.4.2024	919.14			B of S Acct No 2 31.3..2025	1117.44	
	B of S Acct No. 3 1.4.2024	336.05			B of S Acct No 3 31.3. 2025	336.05	
	Total Bank Accts 1.4.2024	5879.50			Total Bank Accts 31.3.2025	6302.11	
	check: Total Bank Accts 1.4.2024 + income - expenditure = Total Bank Accts 31.3.2025	6302.11					

Chair/Acting Treasurer

25th April 2025

The Clackmannanshire Field Studies Society (SCIO)

SC047118



Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2024		31	03	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	105				105	103
Legacies					-	
Grants					-	
Receipts from fundraising activities	1,165				1,165	899
Gross trading receipts	204				204	268
Income from investments other than land and buildings	-					-
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	1,474	-	-	-	1,474	1,270
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	1,474	-	-	-	1,474	1,270
A3 Payments						
Expenses for fundraising activities	457				457	334
Gross trading payments						
Investment management costs					-	
Payments relating directly to charitable activities	595				595	440
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	-				-	50
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	1,052	-	-	-	1,052	824
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	-				-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	1,052	-	-	-	1,052	824
Net receipts / (payments)	422	-	-	-	422	445
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	422	-	-	-	422	445

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	5,880				5,880	5,434
	Surplus / (deficit) shown on receipts and payments account	422				422	446
	Cash and bank balances at end of year	6,302	-	-	-	6,302	5,880
	(Agree balances with receipts and payments account(s))						

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total			

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of approval

8/5/25

1/5/28

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Unrestricted Funds are those which may be used at the discretion of the Committee Members in furtherance of the objects of the charity. Restricted Funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds have been raised for specific purposes.

	Type of activity or project supported	Individual / institution	Number of grants made	£
C2 Grants				
			Total	-

C3a Trustee remuneration	If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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	Authority under which paid	£
C3b Trustee remuneration - details		

C4a Trustee expenses	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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		Number of trustees	£
C4b Trustee expenses - details			

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
C5 Transactions with trustees and connected persons				

C6 Other information

The Clackmannanshire Field Studies Society (SCIO)

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Non-Members Attendance and Donations	105				105	103
					-	
					-	
Total	105	-	-	-	105	103

- - - - - -

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £		Total current period to nearest £	Total last period to nearest £
				-	-
				-	
				-	
				-	
Total				-	-

- - - - - -

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	-
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

- - - - - -

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Hall rental	465				465	340
Speakers expenses	130				130	100
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	595	-	-	-	595	440

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Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	105				105	103
Legacies					-	
Grants					-	
Receipts from fundraising activities	1,165				1,165	899
Gross trading receipts	204				204	268
Bank Account Interest					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	1,474	-	-	-	1,474	1,270
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	1,474	-	-	-	1,474	1,270
Payments						
Expenses for fundraising activities	457				457	334
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	595				595	440
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	50
Preparation of annual accounts					-	
Legal costs					-	
					-	
Sub total	1,052	-	-	-	1,052	824
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	1,052	-	-	-	1,052	824
Net receipts / (payments)	422	-	-	-	422	446
Transfers to / (from) funds					-	
Surplus / (deficit) for year	422	-	-	-	422	446

Nature and purpose of funds

The Clackmannanshire Field Studies Society (SCIO)

SC047118

Additional analysis (3)

6 Breakdown of restricted funds

Restricted fund
1 - enter name of
fund below

Restricted fund
2 - enter name of
fund below

Restricted fund
3 - enter name of
fund below

Restricted fund
4 - enter name of
fund below

Receipts

Donations					-	
Legacies					-	
Grants	-				-	-
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-

Receipts from asset & investment sales

Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-

Payments

Expenses for fundraising activities					-	-
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	-
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	-	-	-	-	-	-

Payments relating to asset and investment movements

Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-

Total payments

Net receipts / (payments)

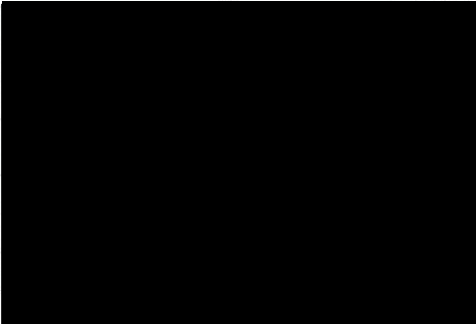
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	-	-	-	-	-

Nature and purpose of funds

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Office of the Scottish Charity Regulator

	Independent examiner's report on the accounts v2						
Report to the trustees/members of	Clackmannanshire Field Studies Society						
Registered charity number	SC 047118						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year	to	Day	Month	Year
	01	04	2024		31	03	2025
Set out on pages	1 to 6						
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.						
Independent examiner's statement	In the course of my examination, no matter has come to my attention						
	1. which gives me reasonable cause to believe that in any material respect the requirements:						
	• to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and						
	• to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations						
	have not been met, or						
	2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.						
Signed:				Date:	25 April 2025		
Name:							
Relevant professional qualification(s) or body							
Address:							