

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	1	2024	To	31	12	2024

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Dumfries Town Band
SC047043

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name		Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairperson		Dumfries Town Band
2		Secretary		Dumfries Town Band
3		Deputy Chairperson		Dumfries Town Band
4		Treasurer		Dumfries Town Band
5		Trustee		Dumfries Town Band
6		Trustee		Dumfries Town Band
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Dumfries Town Band Constitution submitted at the time of application for charitable status.

Trustee recruitment and appointment

Trustees are appointed at the Dumfries Town Band Annual General Meeting.

Objectives and activities

Charitable purposes

1. The promotion of Brass Band Music in Dumfries and Galloway.
creation and fostering of an interest in playing Brass Band
Dumfries and Galloway, particularly by young people.

Summary of the main activities
in relation to these objects

Dumfries Town Band takes part in a variety of events throughout the year including the town's celebration of its Guid Nychburris week and several other activities in neighbouring towns during the summer months. We play at the bandstand in Dock Park and support local community events such as fetes and garden parties. In December we have a busy programme of concerts and events at hospitals and nursing homes in the region and keep a high profile by playing at shopping centres in the run up to Christmas.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

The band participated in the following events

1. . Kirkin' O' the cornet - Dumfries parade
2. . Installation of the Cornet and principals - Dumfries
3. . Guid Nychburris parade
4. . Colvend Gala Day
5. Joint concert with the Male Voice Choir.
6. . Armed Services Day
7. Dumfries Christmas Lights Switch-on
8. Dalbeattie Christmas Lights Switch -on
9. Dalbeattie- Carol Service in the forest.
10. Crichton Church Carol Service with Glasgow University Choir
11. Carol Services at the following locations:-
 - Dumfries Royal Infirmary
 - Midpark Hospital
 - Lochmaben Hospital
 - Allan Bank NH
 - Lochduhar NH
 - Nithsdale Mills
 - Cumberland Street Centre

Several players from the band supported other bands at Kirkcudbright Summer Events, Lanark Civic Day and the Durham Miners Gala.

Financial review

Brief statement of the charity's policy on reserves

The band had some reserve funds within our current account that were deemed unlikely to be required at short notice. Therefore, in order to make full use of these additional funds they were transferred to an interest earning fixed term deposit account.

Details of any deficit

No deficit for the current financial year.

Donated facilities and services (if any)

APPENDIX 1

3

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Treasurer	Deputy Chairperson
Date		

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Treasurer

Deputy Chairperson

Date

4-6-25

4-6-25

Dumfries Town Band

sc047043



Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2024		31	12	2024

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	3,194				3,194	2,867
Legacies					-	
Grants					-	
Receipts from fundraising activities	1,260				1,260	1,885
Gross trading receipts					-	
Income from investments other than land and buildings	446				446	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	4,900	-	-	-	4,900	4,752
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	4,900	-	-	-	4,900	4,752
A3 Payments						
Expenses for fundraising activities	222				222	108
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	2,161				2,161	2,257
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	2,383	-	-	-	2,383	2,365
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments	-				-	12,000
A4 Sub total	-	-	-	-	-	12,000
Total payments	2,383	-	-	-	2,383	14,365
Net receipts / (payments)	2,517	-	-	-	2,517	(9,613)
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	2,517	-	-	-	2,517	(9,613)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	9,345				9,345	18,958
	Surplus / (deficit) shown on receipts and payments account	2,517				2,517	(9,613)
						-	
						-	
	Cash and bank balances at end of year	11,862	-	-	-	11,862	9,345
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments	Fixed Term Deposit B.O.S	Fixed term deposit	12,000	12,000
	Total		12,000	12,000

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Band instruments and equipment			60,000	60,000
	Uniforms and Banners			1,800	1,800
	Total		-	61,800	61,800

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
	Total		-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
	Total		-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	9,345				9,345	18,958
	Surplus / (deficit) shown on receipts and payments account	2,517				2,517	(9,613)
						-	
						-	
	Cash and bank balances at end of year	11,862	-	-	-	11,862	9,345

(Agree balances with receipts and payments account(s))

11,496

Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
B2 Investments	Fixed Term Deposit B.O.S	Fixed term deposit	12,000	12,000
		Total	12,000	12,000

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
B3 Other assets	Band instruments and equipment			60,000	60,000
	Uniforms and Banners			1,800	1,800
		Total	-	61,800	61,800

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
B4 Liabilities				
		Total	-	-

Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval4.6.25
4.6.25

Section C Notes to the Accounts

C1 Nature and purpose of funds *(may be stated on analysis of funds worksheets)*

The funds gained through paid activities such as concerts, galas etc along with subs paid by band members go to support the continued activity of the band and its associated costs (rent, equipment, insurance, music purchase etc).

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

C3b Trustee remuneration - details

Authority under which paid	£
Trustee Jordan Weadie is the conductor of the band and from September was paid £200 per month.	800

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

--

--

Dumfries Town Band

sc047043

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Annual subs and raffle	1,385				1,385	1,720
Christmas Fayre/Collections	1,067				1,067	950
Other	557				557	78
Donations	185				185	120
Total	3,194	-	-	-	3,194	2,868
	-	-	-	-	-	reference

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
Total	-	-			-	-
	-	-			-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Paid events	1,260				1,260	1,885
					-	
					-	
					-	
					-	
					-	
Total	1,260	-	-	-	1,260	1,885
	reference error	-	-	-	reference error	reference error

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Bandmaster's Fee	800				800	-
Rent	-				-	600
Insurances	472				472	533
Subs/contest Fees	-				-	25
Equipment repairs/ replacement	148				148	15
Stationary/ Advertising	222				222	108
Performing Rights	94				94	164
Music	258				258	319
Guest players/conductors/workshops	220				220	220
Sundry expenses	169				169	382
					-	
Total	2,383	-	-	-	2,383	2,366
	reference error	-	-	-	reference error	reference error

sc047043

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	3,194				3,194	2,868
Legacies					-	
Grants					-	
Receipts from fundraising activities	1,260				1,260	1,885
Gross trading receipts					-	
Income from investments other than land and buildings	446				446	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	4,900	-	-	-	4,900	4,753
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	4,900	-	-	-	4,900	4,753
Payments						
Expenses for fundraising activities	2,383				2,383	2,365
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	2,383	-	-	-	2,383	2,365
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments	-				-	12,000
Sub total	-	-	-	-	-	12,000
Total payments	2,383	-	-	-	2,383	14,365
Net receipts / (payments)	2,517	-	-	-	2,517	(9,612)
Transfers to / (from) funds					-	
Surplus / (deficit) for year	2,517	-	-	-	2,517	(9,612)

Nature and purpose of funds

Independent examiner's report on the accounts

V2

Report to the
trustees/members ofCharity name
Dumfries Town BandRegistered charity
number

SC047043

On the accounts of the
charity for the period

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
1	1	2024	to	31	12	2024

Set out on pages

(remember to include the page
numbers of additional sheets)Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's
statement

In the course of my examination, no matter has come to my attention ~~[other than that disclosed on the attached page*]~~

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Relevant professional
qualification(s) or body
(if any):

Address:

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.