

# **GRASP (Greenock Recovery Alcohol Support Project)**

## **Report and Financial Statements**

**Year End 31<sup>st</sup> March 2021**

**Charity No: SC046779**

## **GRASP**

Scottish Charity Number: SC046779

### **References & Administrative Information**

The Trustees have pleasure in presenting their report together with the financial statements and the independent examiner report for the period 1<sup>st</sup> April to year ended 31<sup>st</sup> March 2021.

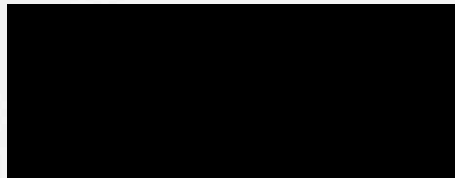
### **Contact Address**

c/o The Auchmountain Community Resource Centre

32 Burnhead Street

Greenock

### **Current Trustees**



### **Structure Governance & Management**

#### **Constitution**

The charity is an Incorporated association. It is governed by its constitution which was adopted on 28<sup>th</sup> July 2016. The group was granted charitable status by OSCR on 11th August 2016.

#### **Appointment of Trustees**

The management committee which normally meets on a monthly basis, are the charity's trustees. Membership of the association is open to all residents across Inverclyde. Any individual interested in supporting and furthering the work of the association and become Trustees are elected at the Annual General Meeting held in April. Under the constitution there must be a minimum of three and not more than eight Trustees elected.

## **Management**

The Trustees are responsible for the strategic direction and governance of the group. The Trustees are particularly aware of their responsibilities including Health and Safety of their members.

## **Objectives and Activities**

### **Charitable Purposes**

Our purposes as recorded in our constitution, which is the advancement of health through:

The organisation's purposes which are to promote, for the benefit of members, without distinction of sex, race, political, religious or other opinions, the advancement of health by:-

- a) Improving the physical, mental health and wellbeing as a result of members participating in GRASP (Greenock Recovery Alcohol Support Project) opportunities through workshops and training sessions on a range of relevant subjects that will provide people suffering from alcohol addiction with the appropriate skills and techniques they require in order to achieve and sustain recovery.
- b) Develop and improve GRASP member's skills and confidence through partnership working within other partners and agencies with a strong focus of skill sharing between members and the local community of Inverclyde.
- c) Addressing inequalities in service provision and enable wider access to services.
- d) Organising a range of social activities that will contribute to the personal recovery and the general wellbeing of people suffering from alcohol addiction.
- e) Providing people suffering from alcohol addiction with an opportunity to come together in order to support each other in their journey towards full recovery.
- f) Providing people suffering from alcohol addiction an opportunity share experiences in the knowledge that together we can help each other to sustain our individual recoveries.
- g) Encourage community participation, spirit and enterprise in all areas relating to members interests for the benefit of health.

## **Activities**

Our activities are on the increase along with group memberships and will continue with participation in the various local events spread throughout the coming year. Also we are concentrating on securing more funding in order to further our aims as detailed in our recent business plan.

## **Achievements and Performance**

During our short period as a charity several of our members have supported various local and regional events and continue to do so. We continue to abide by our adopted code of conduct as well as implement the findings from our SWOT (Strengths Weaknesses Opportunities Threats) analysis which influenced our business plan for 2017-2020.

## **Financial Review**

In our fifth year as a charity our finances have been very minimal however we continue working on securing a range of funding in order to promote and raise our profile.

Receipts on the unrestricted fund where £0.00 Payments for the year were £795.50

## **Reserves Policy**

The Trustees policy is to keep reserves to a minimum with enough to cover commitments and any unexpected expenditure.

## **Plans for the Future Periods**

The Trustees intend to continue promoting GRASP in line with their recent business plan working in partnership across Inverclyde.

Approved by the Trustees on Tuesday 29<sup>th</sup> June 2021 and signed on their behalf.

Chairperson 



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**GRASP**

**Scottish Charity No: SC046779**

**Receipts and Payments for the Year ended 31<sup>st</sup> March 2021**

	<b>2020</b>
	<b>Total Funds</b>
<b>Receipts</b>	
	£
	£
	£
	£
	£
<b>Total Receipts</b>	<b>£0.00</b>
<b>Payments</b>	
Rent	£117.00
Float	£600.00
Bank Charges	£78.50
<b>Total Payments</b>	<b>£795.50</b>
<b>Net receipts/Payments</b>	<b>£ 2932.32- £795.50</b>
<b>Surplus/Deficit for year</b>	<b>£2136.82</b>

**GRASP**

**Scottish Charity No: SC046779**

**Statement of balances as at 31st March 2021**

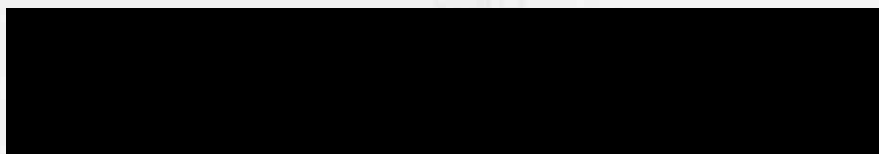
**Funds Reconciliation**

Cash at Bank & in-hand 01/04/2020	£2932.32
Surplus/Deficit for year	£
Cash at Bank & in-hand 31/03/2021	£2,626.82

**Bank & Cash Balances**

Bank Current Account	£2136.82
Cash in-hand	£490.00
Closing Balances	£2,626.82

Approved by the Trustees on Tuesday 29<sup>th</sup> June 2021 and signed on their behalf



## GRASP

Scottish Charity No: SC046779

Statement of balances as at 31st March 2021

Notes to accounts Year 31<sup>st</sup> March 2021

### Basis of Accounting

1. These accounts have been prepared on the Receipts and Payments basis in accordance with Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts ( Scotland) Regulations 2006 (as amended)

### Nature and Purpose of Funds

2. Unrestricted funds are those that may be used at the discretion of the Trustees in furtherance of the objects of the charity. The Trustees maintain a single unrestricted for the day to day running of the association.

2020- 2021

Total Funds

#### 3. Grants

GTVO	£00.00
BoS	£00.00
Glgdgg	£00.00
	£
<b>Total</b>	<b>£00.00</b>

#### 4. Cost of Charitable Activities

Administration	£00.00
Sundries	£00.00
Refreshments/Food	£00.00

#### 5. Governance Costs

## **GRASP**

**Scottish Charity No: SC046779**

### **Independent Examiners Report to the Trustees**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2021

#### **Respective responsibilities of Trustees and examiners**

The charity's Trustees are responsible for the preparation of the accounts in accordance with the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity Trustees consider that the audit requirement of Regulation 10(1) d of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44 (1) c of the act and to state whether particular matters have come to my attention.

#### **Basis of Independent Examiners Statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulation 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanation from the Trustees concerning any such matter. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not provide an audit opinion on the view given by the accounts.

#### **Independent Examiner Statement**

In the course of my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and
- To prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 accounts Regulations

Have not been met.



## **External Scrutiny Report**

**GRASP (Greenock Recovery Alcohol Support Project)**

**Year End 31<sup>st</sup> March 2021**

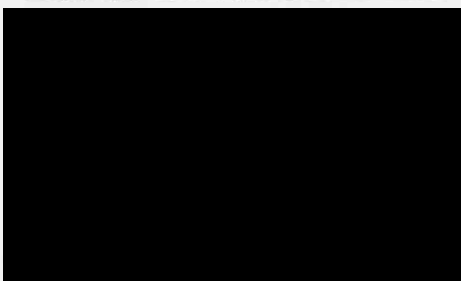
**Charity No: SC046779**

**In the course of my examination, no matter has come to my attention, which gives me reasonable cause to believe that in material respect the requirements:**

- To keep accounting records in accordance with section (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and**
- To prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 accounts Regulations**

**Have not been met.**

**Due to COVID there has been a limited spend.**



**Date: 28/06/2021**

**Title: Executive Officer DWP**



**Money we had at start of the year****2,932.32****Money In**

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Donations

-

---

**Money In Total**

---

-

**Money Out**

---

Rent

117.00

Bank Charges

78.50

Float

600.00

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**Money Out Total**

---

**795.50****Money we have now****2,136.82**

## APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

## Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	04	2020		31	03	2021

## Reference and administration details

Charity name

GRASP (Greenock Recovery Alcohol Support Project)

Other names charity is known by

Registered charity number

SC046779

Charity's principal address

Auchmountain Community Resource Centre

32 Burnhead Street

Greenock

Postcode PA15 3LG

## Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairperson		Membership
2		Secretary	April 2019 – June 2019	Membership
3		Treasurer		Membership
4		Secretary	June 2019 – March 2020	Membership
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document

SCIO Constitution

Trustee recruitment and appointment

Voluntary from GRASP members

## Objectives and activities

Charitable purposes

the advancement of health by:-

- 4.1 Improving the physical, mental health and wellbeing as a result of members participating in GRASP (Greenock Recovery Alcohol Support Project) opportunities through workshops and training sessions on a range of relevant subjects that will provide people suffering from alcohol addiction with the appropriate skills and techniques they require in order to achieve and sustain recovery.
- 4.2 Develop and improve GRASP member's skills and confidence through partnership working within other partners and agencies with a strong focus of skill sharing between members and the local community of Inverclyde.
- 4.3 Addressing inequalities in service provision and enable wider access to services.
- 4.4 Organising a range of social activities that will contribute to the personal recovery and the general wellbeing of people suffering from alcohol addiction.
- 4.5 Providing people suffering from alcohol addiction with an opportunity to come together in order to support each other in their journey towards full recovery.
- 4.6 Providing people suffering from alcohol addiction an opportunity share experiences in the knowledge that together we can

Summary of the main activities in relation to these objects

Due to COVID participation has been very poor.

- a) GRASP meetings are every week providing updates and planning
- b) Creation of a Code of Conduct procedure for all GRASP members
- c) Creation of a business plan.
- d) Identify and securing funding.
- e) Activities around member needs.



## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

Due to COVID participation has been very poor.

- a) Attendance at funding workshops
- b) Attendance at training workshops
- c) Securing a range of funding for running costs, materials and activities.

### Financial review

#### Brief statement of the charity's policy on reserves

To date the charity continues to have very limited financial reserves however this has been addressed as when required through various funding applications and Social enterprise activities

#### Details of any deficit

n/a

#### Donated facilities and services (if any)

n/a

## Other optional information

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Chairperson

Treasurer

Date

6/7/21

6 7 21