



Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Project Theatre SCIO
Project Theatre Performing Arts
SC046661

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1			
2			
3			
4			
5			
6			
7			

APPENDIX 1

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if

Structure, governance and management

Type of governing document	Constitution
Trustee recruitment and appointment	None during 2024

Objectives and activities

Charitable purposes	<p>Project Theatre exists to promote community and youth involvement in performing arts across the Falkirk area through classes, workshops, productions and community initiatives.</p> <p>Our Aims:</p> <p>To provide a supportive and safe environment for young people to engage in high quality performing arts related activities on a regular basis.</p> <p>To encourage and facilitate the development of skills related to performing arts through classes and workshops.</p> <p>To provide opportunities for all members to take part in regular productions and performances.</p> <p>To give members the opportunity to take part in additional experiences and events.</p>
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**Summary of the main activities
in relation to these objects**

To provide a place for people with an interest in performing arts; drama, music, dance, to make friends and have fun.

Work with other organisations to exchange information and work on joint projects.

Take part in activities which promote good practice in youth arts and for the benefit of the community.

Project Theatre activities are divided into these main areas:

Saturday Classes (Stage School), Youth Theatre (Junior and Senior Sections), Screen School, Music and Acting Tuition, and School Holiday Camps.

We provide **performing arts training and performance experiences with the power of potential at their heart** and our diverse organisation is always seeking to grow pushing what's possible through creative approaches, innovative audience development and educational outreach work.

APPENDIX 1

Achievements and performance

Summary of the main activities

Awards

Prestige Awards Scotland Performing Arts non-profit organisation of the year 2024/25.

Members

Member numbers have been maintained or increased over the past 12 months across all groups:

- Easter, Summer, and October schools.
- Classes covering ages 3 up to 12.
- Screen School.
- Youth Theatre Members: Juniors and Seniors With a waiting list in operation throughout 2024.

In 2024 over 30 registered volunteers which is fantastic as they play a vital role in aiding the smooth running of the company.

2024 Activities

- At the start of the year our Sponsored Walks initiative returned after the three previous successful events in 2021, 2022 and 2023.
- In January auditions were held for upcoming Youth Theatre Productions of Sister Act Jr and Beauty and the Beast Jr.
- Our Saturday Classes grew in numbers and to help with this we had Class Assistants (Senior members of Youth Theatre) join us which has been great.
- We had our Easter School (Make a Musical in a Week) culminating in a show performance.
- In June 2024 Junior Youth Theatre Production of "Beauty and the Beast".
- We had our Junior and Senior Summer Schools culminating in end of week performances.
- In August Charities day was a success again this year with a publicity performance for our upcoming Sister Act show..
- In September 2024 Senior Youth Theatre Production of "Sister Act jr".
- October school was held culminating in a performance in our studio.
- In December our Junior Youth Theatre performed our Christmas show "Elf and Scrooge" written by our Juinor Youth Theatre Director.
- Also in December the Senior Youth Theatre members combined to perform the Tis the Season show. With the Junior Youth Thetre supporting them by performing a couple of songs..

Through the year we also undertook a number of fundraising and promotion events including: raffles, psychic nights, movie nights, car boot sales. Completing funding applications for show equipment, set building and maintaining our Studio.

As well as all of this, we supported and worked with our local community and other local and national groups providing support such as attending shows in groups and on behalf of PT drive and sharing content and news, events online etc from our friends in theatre companies and arts groups from across the country and supporting local and national charitable causes to show support during these.

2025 Forward planning

- Easter, Summer, and October School
- Juniors Shrek Jr (June) and Seniors Chicago Teen Edition (September)
- 2025 shows
- Music and Dance Tuition / Private Lessons
- Education & Community – Love Live & Local
- Develop and approve PT Strategic Plan. Review potential of new / additional rehearsal and workshop space.

2024 Financial Review Highlights

INCOME

- Total income for the year came to £102,943

Including:

- Donations – received just over £1,700 in donations
- Fundraising – Several fundraisers this year totalling £6,734.
- Grants - £4,386.
- Fees – £40,562 in fees this year.
- Show Ticket Income – Beauty and the Beast Jr £11,353, Sister Act Jr £8,504, Tis the Season £1,421, Elf and Scrooge £6,863.

EXPENSES

- Total expenses for the year came to £100,062

Including:

- Show Costs – Beauty and the Beast Jr £24,016, Sister Act Jr £23,019, Tis the Season £2,385, Elf and Scrooge £9,540.
- Memberships/Subscriptions – These are things like NODA, YTAS, Class4kids, EP Spaces, Squarespace (all these things we are members/subscribed to)
- Staff / Volunteer costs – totals £22,256.

Financial review

Brief statement of the charity's policy on reserves

N/A

Details of any deficit

N/A

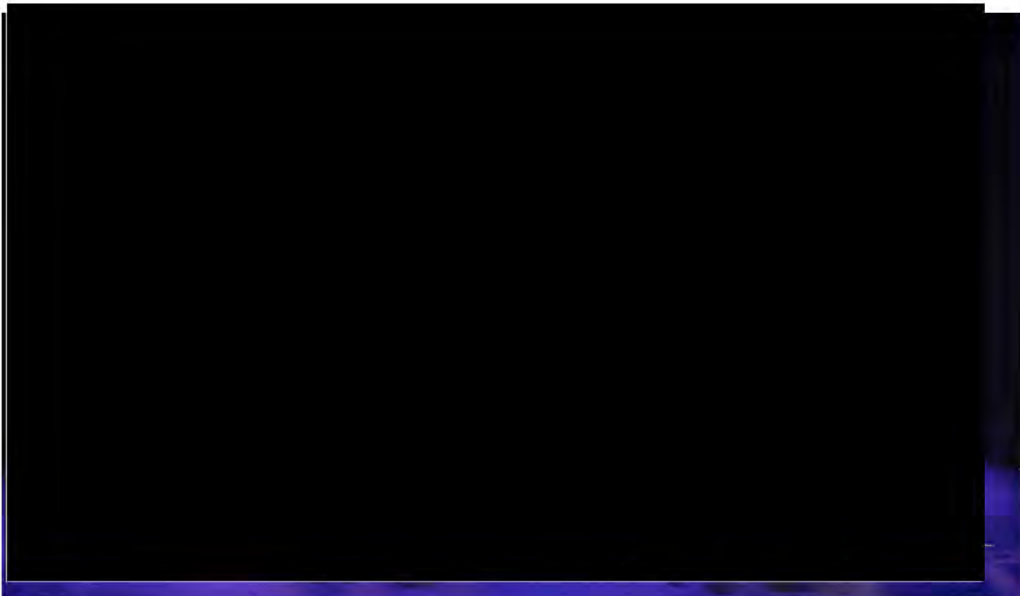
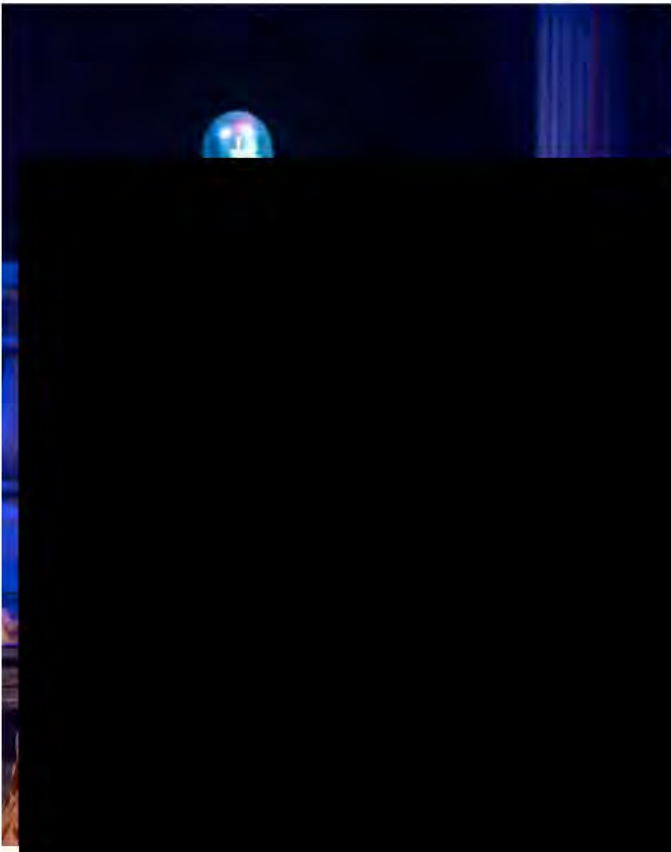
Donated facilities and services (if any)

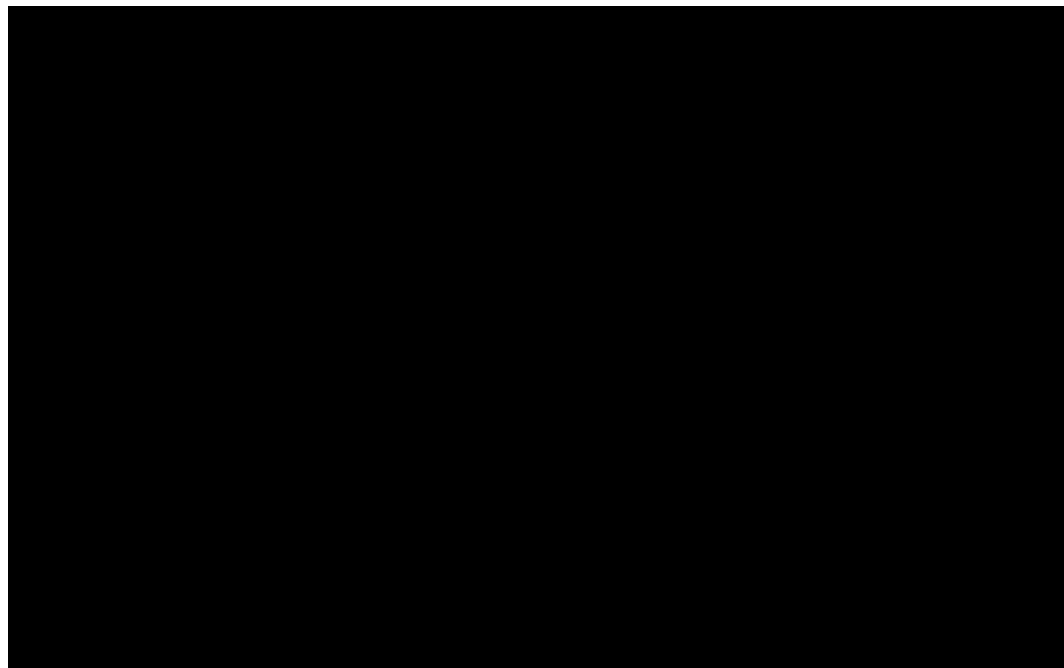
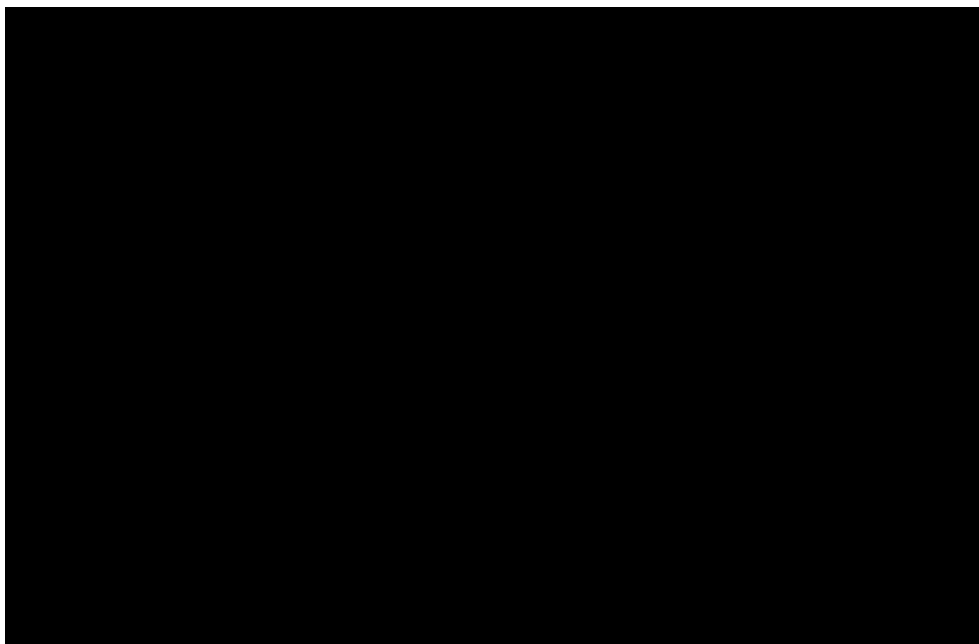
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APPENDIX 1

Other optional information

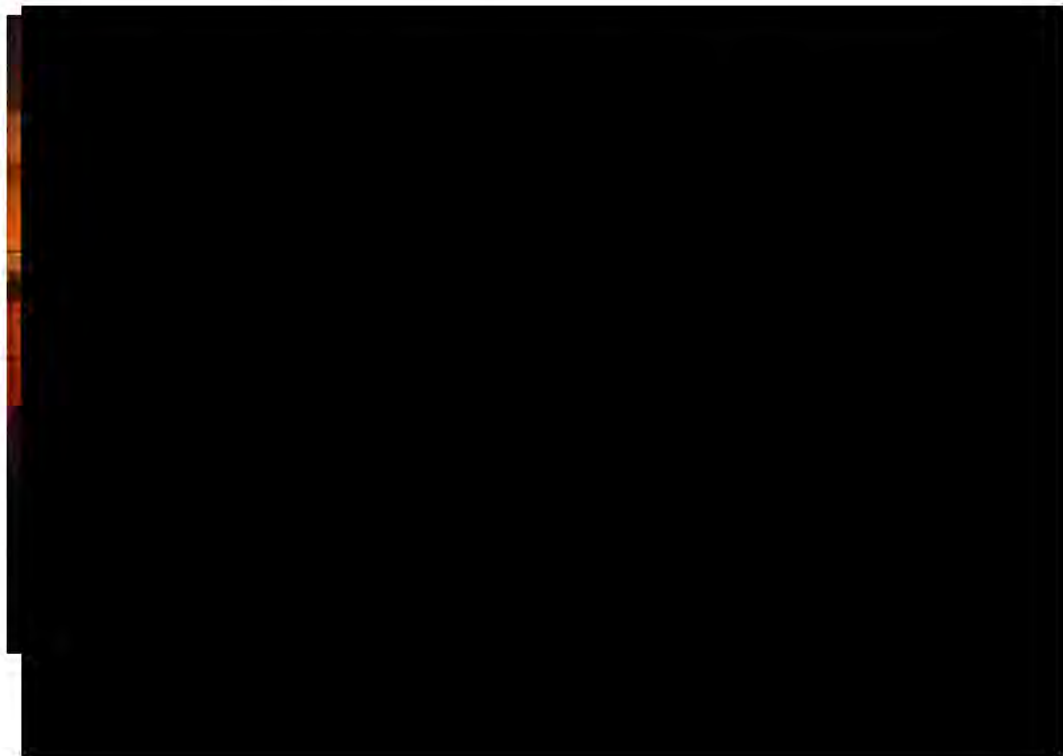
Junior Youth Theatre "Beauty and the Beast jr" June 2024

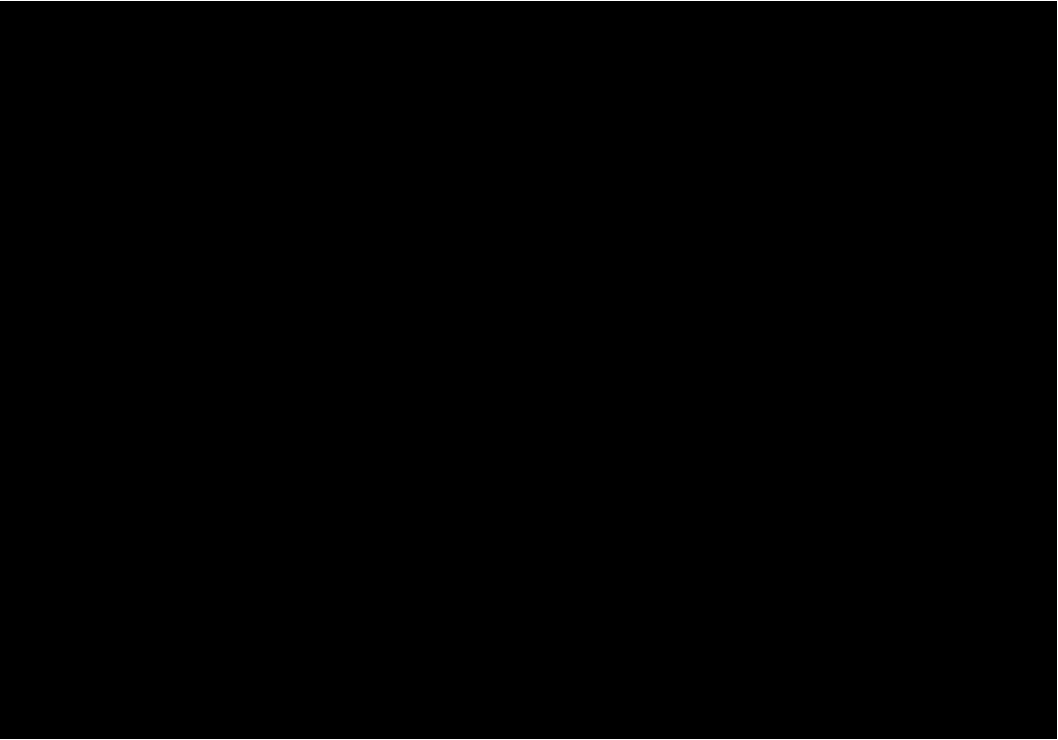




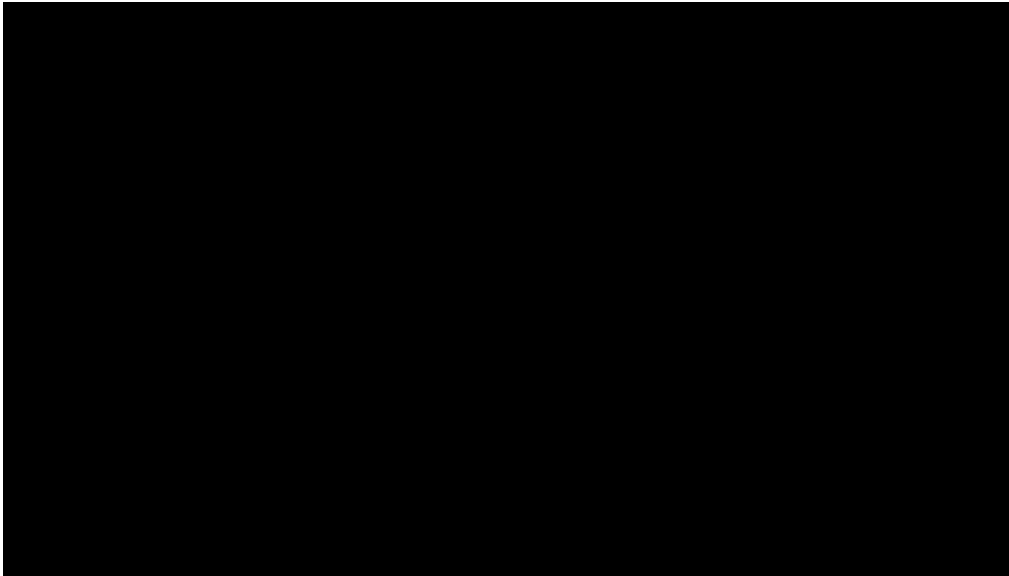


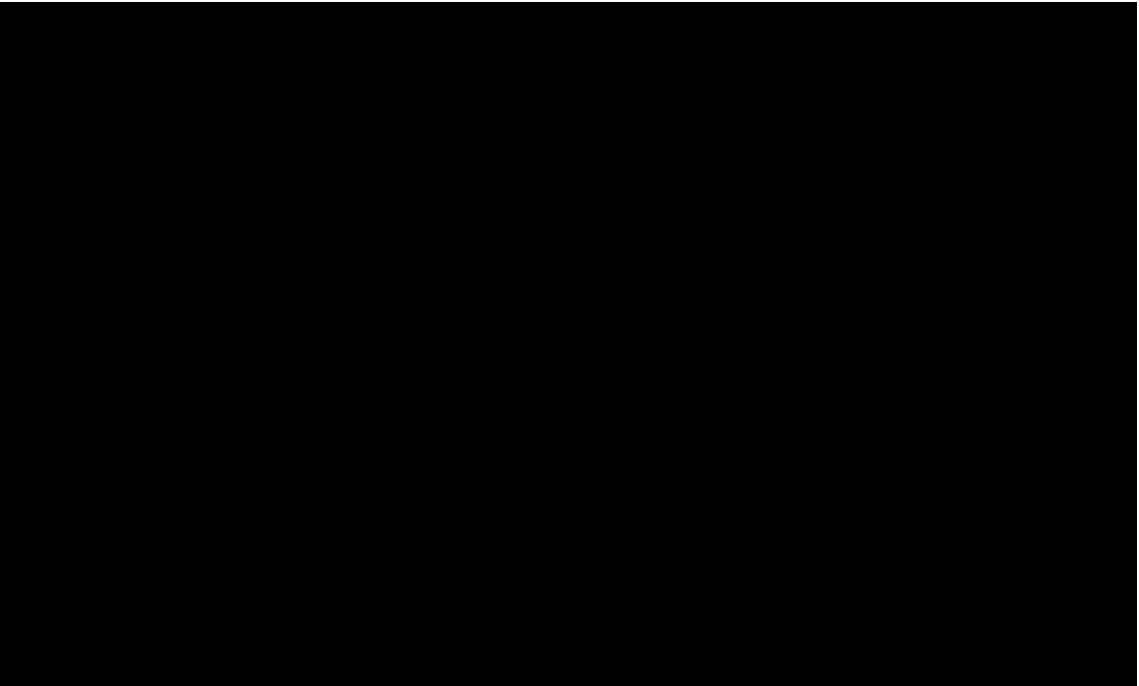
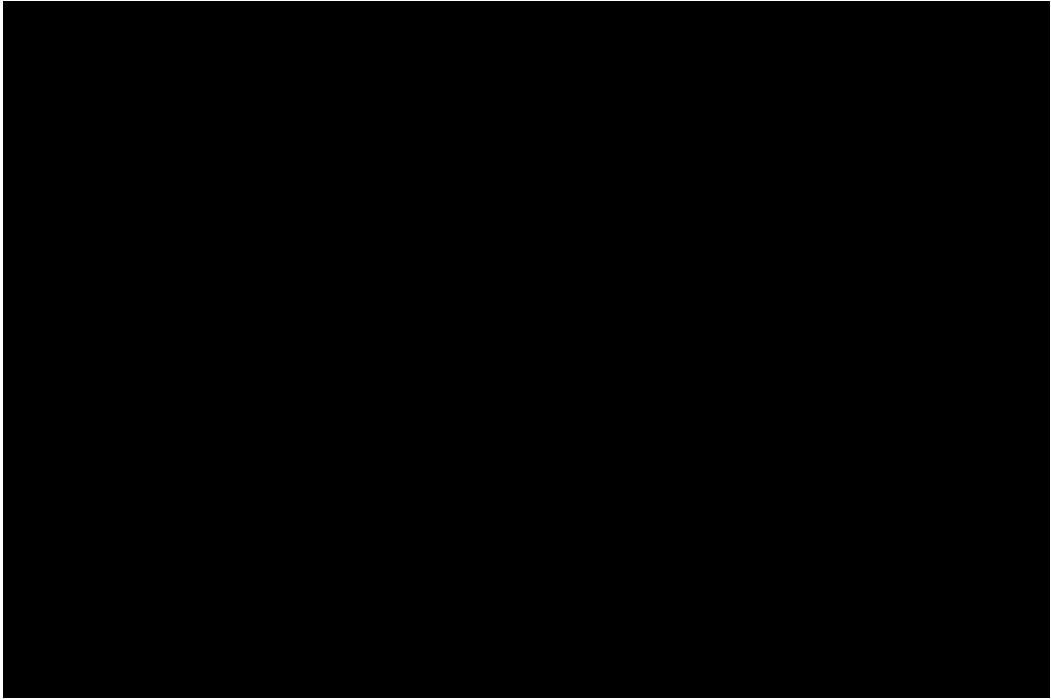
Senior Youth Theatre "Tis The Season" December 2024



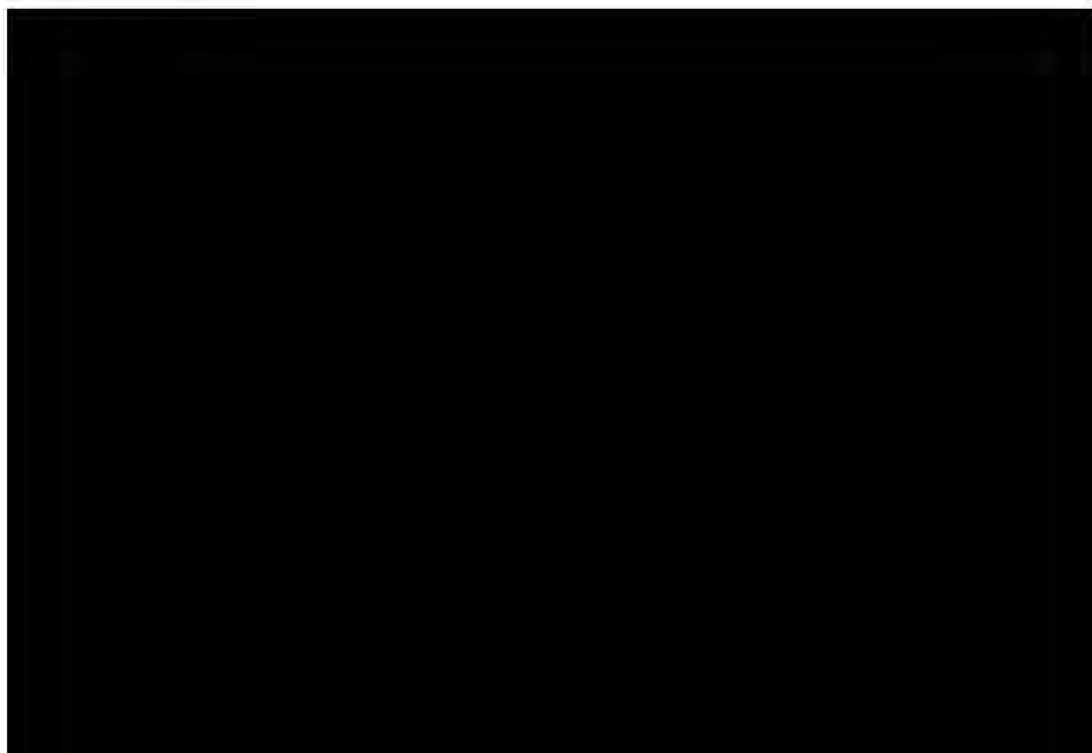


Junior Youth Theatre “Elf and Scrooge” December 20024

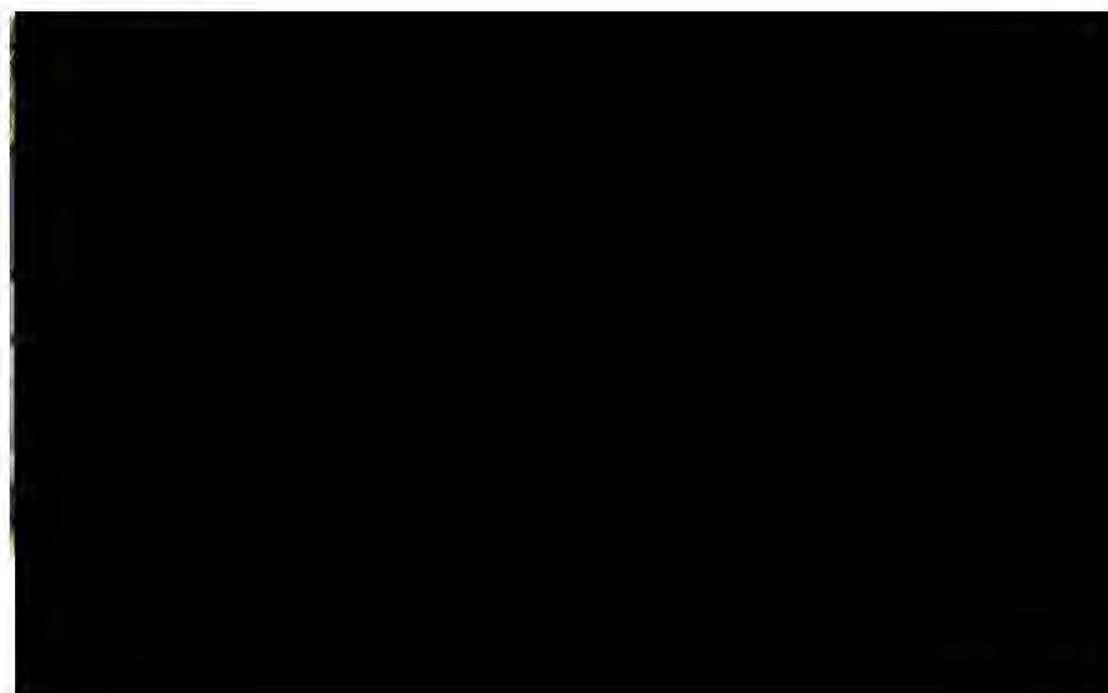




Summer School



Screen School



Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Chair

Date 26/09/2025

Receipts and payments accounts

For the period from	Financial year			to	Financial year		
	Day	Month	Year		Day	Month	Year
	01	01	2024		31	12	2024

Section A Statement of receipts and payments

	Unrestricted to nearest £	Restricted funds to nearest £	Expendable to nearest £	Permanent to nearest £	Total funds to nearest £	Total funds last to nearest £
A1 Receipts						
Donations	1,775				1,775	1,315
Legacies	-				-	
Grants	4,386				4,386	6,500
Receipts from fundraising activities	6,734				6,734	5,644
Gross trading receipts	85,834				85,834	35,995
Income from investments other than land	-				-	
Rents from land & buildings	-				-	
Gross receipts from other charitable	4,214				4,214	37,964
A1 Sub total	102,943	-	-	-	102,943	87,418
A2 Receipts from asset & investment						
Proceeds from sale of fixed assets	-				-	
Proceeds from sale of investments	-				-	
A2 Sub total	-	-	-	-	-	-
Total receipts	102,943	-	-	-	102,943	87,418
A3 Payments						
Expenses for fundraising activities	668				668	-
Gross trading payments	94,399				94,399	28,805
Investment management costs	-				-	
Payments relating directly to charitable	4,995				4,995	55,621
Grants and donations	-				-	
Governance costs:						
Audit / independent examination	-				-	
Preparation of annual accounts	-				-	
Legal costs	-				-	
Other	-				-	
A3 Sub total	100,062	-	-	-	100,062	84,426
A4 Payments relating to asset and						
Purchases of fixed assets	-				-	
Purchase of investments	-				-	
A4 Sub total	-	-	-	-	-	-
Total payments	100,062	-	-	-	100,062	84,426
Net receipts / (payments)	2,882	-	-	-	2,882	2,992
A5 Transfers to / (from) funds	-	-	-	-	-	-
Surplus / (deficit) for year	2,882	-	-	-	2,882	2,992

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	15,374				15,374	12,382
	Surplus / (deficit) shown on receipts and payments account	2,881				2,881	2,992
						-	
						-	
	Cash and bank balances at end of year	18,255				18,255	15,374
(Agree balances with receipts and payments account(s))							
B2 Investments	Details			Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £	
				Total	-	-	
B3 Other assets	Details		Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £	
			Total	-	-	-	
B4 Liabilities	Details			Fund to which liability relates	Amount due to nearest £	Last year to nearest £	
			Total	-	-	-	
B5 Contingent liabilities	Details			Fund to which liability relates	Amount due to nearest £	Last year to nearest £	
			Total	-	-	-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name				Date of approval

Section C Notes to the Accounts

C1 Nature and purpose of funds
(may be stated on analysis of funds worksheets)

[illegible]

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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C3b Trustee remuneration - details

Authority under which paid

3

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

C4b Trustee expenses - details

Number of trustees

3

C5 Transactions with trustees and connected persons

Nature of relationship

Nature of transaction

Transaction

Balance

FORMER OF FORMER FORMER	FORMER OF FORMER FORMER	FORMER OF FORMER FORMER	FORMER OF FORMER FORMER

C6 Other information

[illegible]

Additional analysis (1)**Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Bank of Scotland Foundation	635				635	610
Braes Wee Choir	-				-	255
	-				-	50
Anonymous Donor	50				50	350
	100				100	50
The Barony Players	50				50	-
Loo Crew	50				50	-
	60				60	-
Renton Decorating	360				360	-
John Pye & Sons	470				470	-
Total	1,775	-	-	-	1,775	1,315

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Falkirk Council	4,386		4,386	-
Turcan Connell HFF Pledge	-		-	2,000
Community Schools Grant	-		-	2,000
William Syson	-		-	2,000
Local Giving	-		-	500
Total	4,386	-	4,386	6,500

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Group Trip	543				543	730
Uniform Order	119				119	510
Maggies Forth Valley	-				-	471
Show Receipts 2023	1,776				1,776	34,426
Costume/Prop Hire	240				240	240
Staff Christmas Event	-				-	200
Link Living	644				644	-
Singing Lessons	210				210	-
Studio Income	60				60	-
Tuck Shop	458				458	481
Birthday Party	164				164	906
Total	4,214	-	-	-	4,214	37,964

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Show Expenses 2023	741				741	35,617
Seasonal Workshops	-				-	5,485
Operational Expenses	406				406	6,320
Group Trips	903				903	1,231
Show Expenses 2024	-				-	1,110
Tuck Shop	410				410	184
Uniform Shop	812				812	1,796
Sound Equipment	-				-	2,654
Birthday Party & Awards	524				524	1,224
Maggies Forth Valley	658				658	-
Singing Lessons	540				540	-
Total	4,995	-	-	-	4,995	55,621

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted funds	Unrestricted funds	Unrestricted funds	Unrestricted funds	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
					cross ref error	
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
					cross ref error	
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
Sub total	-	-	-	-	-	-
					cross ref error	
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
					cross ref error	
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds						
Surplus / (deficit) for year	-	-	-	-	-	-
					cross ref error	
Nature and purpose of funds						

6 Breakdown of restricted funds

Nature and purpose of funds	
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Independent examiner's report on the accounts

v2

Report to the
trustees/members of

Charity name

PROJECT THEATRE

Registered charity
number

SC 046661

On the accounts of the
charity for the period

Period start date

Day

Month

Year

01

01

2024

to

Period end date

Day

Month

Year

31

12

2024

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's
statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- ~~2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.~~

Signed**:

Name:

Relevant professional
qualification(s) or body
(if any):

B. Sc

Address:

30.5.25

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

**OSCR will accept digital or typed signatures.