

Trustees Annual Report
For the year end 30th June 2026

Charity (Unit) Name: 9th Milngavie Guides

Charity Number SCO46648

District Milngavie & Castlehill

Division Eastern

Charity Trustees Unit leader: Norma Choat
 Unit / assistant leader: Lynne Ewing
 Unit / assistant leader: Catriona Hill

Charity Address 22 Roselea Drive, Milngavie
 Glasgow
 G62 8HQ

The above charity (unit) is an unincorporated association. It has no written constitution, but operates in accordance with the policies and procedures, published by Girlguiding, the operating name of the Guide Association.

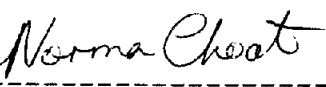
Its trustees are the volunteer adult leaders trained and appointed as per the Girlguiding policies and procedures. Update training is available throughout the year.

The charity's aim is to deliver a programme of informal education in accordance with the ethos and principles of Girlguiding. During the above period the charity provided this programme to 24 girls.

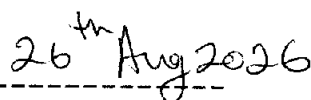
The charity's main income is subscription income. The charity aims to hold sufficient cash funds to meet all expenditure due and anticipated during a 2 month period. *If the accounts for the year differ substantially from those of the previous year, add in a short explanation as to why (for example, a trip or large camp).*

During the year the trustees did not receive any remuneration.

Signed on behalf of the trustees by



Signature



Date:

Name: Norma Choat



Independent reviewer's checklist and confirmation form

Unit or level to complete this section

Name of unit or level	9th Milngavie Guides
Name of local commissioner	Alison Tough
Contact details for local commissioner*	mandcdistrict@gmail.com

*Email address or phone number

Independent reviewer to complete the following sections

Name of independent reviewer	CHRISTOPHER PRIOR
Contact details for independent reviewer*	0787 3236811

☒ I confirm that I am not a member of the unit or level leadership team, a signatory of the unit or level's bank account, or related to anyone in the unit or level

☒ I confirm that I understand the checks required and that I am responsible and financially confident to complete these checks

☒ I confirm that I will hold any personal and/or financial data given to me securely, only share it with people that need to see it for the purpose of this review, and will securely destroy or return the data when it is no longer needed for review purposes

*Email address or phone number

I confirm that I've carried out the following checks on the accounts for the above unit or level:

- ☒ A bank account exists in the name of the unit or level, and most income is recorded here
- ☒ Spending and income are accurately recorded across financial records, based on the information I have reviewed, including:
 - Bank statements
 - Paying in books
 - Cheque books
 - Invoices
 - Receipts
- ☒ If any information was missing, this has now been provided
- ☒ Payments have been dual authorised
- ☒ Where online banking is used, the users have confirmed there is no sharing of passwords
- ☒ Grant money has been used for the right purpose
- ☒ Cash held is minimal
- ☒ Money collected for another charity has been passed on appropriately
- ☒ Any errors noted have been adjusted for

Please tick one

- ☒ During my review, there have been no concerns about how the unit or level named above keeps accounts or spends money
- ☐ During my review, there have been concerns which have been raised with the commissioner or HQ

Please give a summary of your findings:

Everything is in order
No comments

You can find more information about this process in our end of year review of accounts procedure.

Signature	Christopher Piner
Date	27 - 07-2026

Statement of balances

As at 30 June 2026
Unit name 9th Milngavie Guides
Charity Number: SCO46648

	2026	2025
Opening Balances		
Cash	£30.00	£0.00
Bank	£2,158.87	£1,751.56
Surplus/(Deficit) for year	£348.84	£437.31
Total	£2,537.71	£2,188.87

Closing Balances		
Cash	£0.00	£30.00
Bank	£2,537.71	£2,158.87
less outstanding cheques	£0.00	£0.00
Total	£2,537.71	£2,188.87

Assets & Liabilities:

In addition to the above cash & bank balances, the unit has equipment to the value of:

£0.00

Prepared by (signature): Norma Cheat Unit Leader

Date: 3/7/26

Receipts and Payments Account

For the Year ended

30 June 2026

Unit name

9th Milngavie Guides

Charity Number

SCO46648

	2026	2025
Receipts		
Membership Subscriptions	✓ £3,330.00	£3,850.00
Donations received	£0.00	£0.00
Unit Fundraising	£0.00	£0.00
3rd Party Fundraising	✓ £18.00	£62.00
Bank Interest	✓ £20.36	£10.27
Gift Aid	✓ £857.50	£542.50
Trips	✓ £115.00	£580.00
Grants received	£0.00	£0.00
Residential events	£0.00	£125.00
Miscellaneous Income	£0.00	£167.99
Total Receipts	✓ £4,340.86	£5,337.76
Payments		
<u>Fundraising expenses</u>		
Unit fundraising	✓ £0.00	£0.00
3rd Party Fundraising/Donation	✓ £18.00	£62.00
<u>Payments for charitable activities</u>		
Subscriptions	✓ £1,836.00	£1,792.00
Meeting expenses	✓ £303.37	£341.14
Property costs/rent	✓ £756.00	£756.00
Trips	✓ £415.10	£1,058.90
Residential events	✓ £0.00	£125.00
Admin/Postage & Stationery	✓ £48.23	£36.36
Training	✓ £0.00	£0.00
Badges & Resources	✓ £589.55	£503.45
Miscellaneous Expenditure	✓ £25.77	£225.60
Total Payments	✓ £3,992.02	£4,900.45
Surplus/(Deficit) for year	£348.84	£437.31