

APPENDIX 1

OSCr

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	04	2022		31	03	2023

Office of the Scottish Charity Regulator

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Melbourne Park Playing Field Trust

SC046441
Solway View
Central Road
Lowthertown
Annan
Postcode DG12 6TB

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	Chair		Charity Member
	Deputy Chair		Charity Member
	Secretary	01/04/22 – 30/06/22	Charity Member
	Treasurer		Charity Member
			Charity Member
			Charity Member
		01/04/22 – 30/06/22	Charity Member
			Charity Member
			Charity Member
			Charity Member
			Charity Member
	Secretary	30/06/22	Charity Member
		30/06/22	Charity Member
		30/06/22	Charity Member
		30/06/22	Charity Member
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	01/04/22 – 30/06/22
	01/04/22 – 30/06/22 The C

Structure, governance and management

Type of governing document

The charity is a Scottish Charitable Incorporated Organisation (SCIO). It was registered on 30th March 2016. The organisation is a two-tiered structure consisting of:

- a) Members – who have the right to attend meetings and have powers under the constitution. In particular, the members appoint charity trustees to serve on the governing board.
- b) The board holds regular meetings and generally control the activities of the organisation.

Trustee recruitment and appointment

The members appoint the charity trustees at the Annual General Meeting. The trustees normally meet on a monthly basis.

Objectives and activities

Charitable purposes

The organisation's purposes are:

- a) The provision of recreational facilities, or the organisation of recreational activities with the objective of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.
- b) The advancement of public participation in sport.

Summary of the main activities in relation to these objects

Open consultation with the community and primary school
 Commissioned Architect and Design Consultants – planning application submitted to the local council in 2022
 Commissioned drainage and topographical surveys
 Provided interim drainage and reseeding of football pitch
 Purchased football equipment and storage containers

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Achievements and performance

Summary of the main achievements of the charity during the financial period

The planning application for the project has been delayed due to a lack of planning resources at the local council. We have recently been informed that a planning officer has been appointed to progress our application.

Financial review

Brief statement of the charity's policy on reserves

The charity has a reserves policy which covers ongoing commitments such as public liability insurance, room hire costs and items of expenditure the charity has committed to. It is a policy of the charity to keep running costs to a minimum. The Reserves Policy is reviewed regularly at Trustees meetings.

Details of any deficit

There is no deficit.

Donated facilities and services (if any)

None

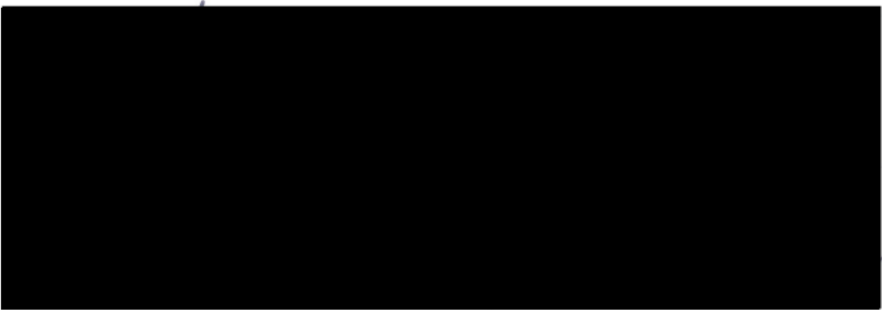
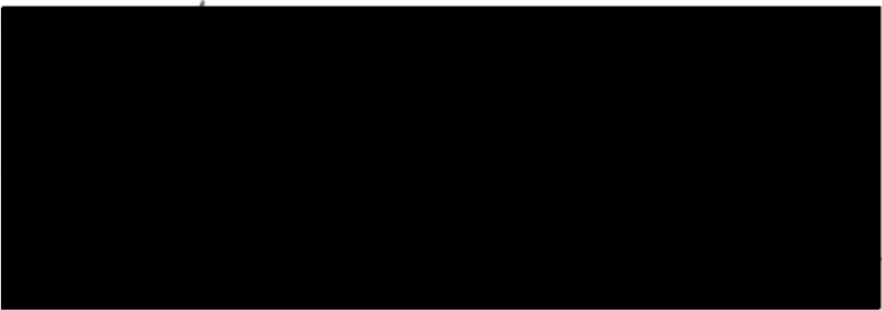
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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	CHAIR	TRUSTEE
Date	18TH MAY 2023	18/6/23.

Melbourne Park Playing Field Trust

SC046441



Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2022		31	03	2023

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	-	-	-	-	-	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	2,014				2,014	25,459
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	2,014	-	-	-	2,014	25,459
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	2,014	-	-	-	2,014	25,459
Net receipts / (payments)	(2,014)	-	-	-	(2,014)	(25,459)
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(2,014)	-	-	-	(2,014)	(25,459)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	127,930				127,930	153,389
	Surplus / (deficit) shown on receipts and payments account	(2,014)				(2,014)	(25,459)
						-	
						-	
	Cash and bank balances at end of year	125,916	-	-	-	125,916	127,930
	(Agree balances with receipts and payments account(s))						

Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments	None		
	Total	-	-

Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	None			
	Total	-	-	-

Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities	None		
	Total	-	-

Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities	None		
	Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval




18-05-2023
18/5/23

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[illegible]

<p>If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)</p>	
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Authority under which paid	£

<p>If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)</p>	
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	Number of trustees	£

[illegible]

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Melbourne Park Playing Field Trust

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
			-	
Total	-	-	-	-
	-	-	-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Dumgal - Planning Application Fees	1,200				1,200	
Dumgal - Planning Advertisement Fees	60				60	
Towergate/Aviva Public Liability Insurance	754				754	754
Stage D - Design and Planning					-	9,000
Football Equipment					-	2,790
Storage Container					-	7,896
Reseed Football Pitch					-	2,397
Drainage Strategy					-	1,562
Flood Risk Assessment Plan					-	900
Labour Costs					-	100
Miscellaneous Items					-	60
					-	
Total	2,014	-	-	-	2,014	25,459
	-	-	-	-	-	-

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Additional analysis (2)**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities	-				-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	2,014				2,014	25,459
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
Sub total	2,014	-	-	-	2,014	25,459
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	2,014	-	-	-	2,014	25,459
Net receipts / (payments)	(2,014)	-	-	-	(2,014)	(25,459)
Transfers to / (from) funds					-	
Surplus / (deficit) for year	(2,014)	-	-	-	(2,014)	(25,459)

Nature and purpose of funds

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Melbourne Park Playing Field Trust

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Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
Sub total	-	-	-	-	-	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	-	-	-	-	-
Nature and purpose of funds						

APPENDIX 3



Independent examiner's report on the accounts

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Report to the trustees/members of

Charity name
Melbourne Park Playing Field Trust

Registered charity number

SC046441

On the accounts of the charity for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
01	04	2022	to	31	03 2023

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Date:

3.5.23

Relevant professional qualification(s) or body (if any):

BOOKKEEPER

Address:

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose