



West Lothian Community Table Tennis Club

Trustees Report - 2024

Charitable Objectives of WLCTTC

- To advance the public participation in table tennis in West Lothian for all ages.
- To advance community development through working with a range of local organisations.
- To encourage different groups to collaborate and maximise the involvement of local people in table tennis.

Summary Reflection

Core Activities

The club continued to deliver its core objectives in providing a safe, accessible and quality space for members to enjoy table tennis as part of their membership. Sessions were regularly held on Monday, Wednesday and Thursday evenings. These provided opportunities for social interaction, exercise, and practice for competitive play. Through these sessions, we also hosted away clubs from Edinburgh and the Lothians.

The club organised and successfully completed two competitive in-house club competitions.

We held our annual AGM to present trophies, give key updates, and allow members to contribute to discussions.

The club continued its long-standing participation in the Edinburgh and Lothians Table Tennis League, showing a healthy group of competitive players with many new members playing in the league for the first time.

The club also continued to open our “Pop In and Play” venue for an average of six days per week throughout 2024, allowing anyone to play for free with no restrictions. This

brought significant benefits to the wellbeing of community members and was only possible thanks to the handful of dedicated volunteers opening the venue each day.

Finances

The trustees continued to operate with financial diligence and highlighted examples of this during the AGM that reflected on 2024.

The surplus grew considerably in 2024 due to several factors:

- A 15% growth in memberships.
- Our usual venue being closed for longer periods of time, saving money on rental costs.
- Continued donations from the public via the 'Pop In and Play' venue.

Development Officer

For the first time, the club was able to appoint a development officer thanks to Direct Club Funding from sportscotland. Our development officer was announced in the middle of 2024, allowing us to focus on community engagement and improving the quality of table tennis within the club. This led to a slight growth in memberships and improved retention of current players.

At the same time, our development officer was building networks within the community, including with the West Lothian Active Schools Co-ordinator and staff from Table Tennis Scotland. The remainder of 2024 allowed our development officer to settle further into the club and begin to understand the needs of our community.

Charitable Activities

The club donated two tables to East Calder Church and Kirknewton Parish Church. We also hosted free sessions for local groups such as Cubs and Scouts in our 'Pop In and Play' venue. The daily opening of this venue was one of the main ways we interacted with our wider community.

The club also continued to make its equipment available to Scottish Veterans Table Tennis as well as Edinburgh and Lothian Table Tennis to support the delivery of their tournaments. Given the shortage of large venues – particularly following the closure of the Bell Centre in Perth – this assistance has been of significant value to the wider table tennis community in Scotland and has helped to sustain and encourage participation in the sport.

Forward Look

Looking ahead to 2025, the trustees will continue to provide opportunities for both recreational and competitive players to enjoy table tennis. We will also look to sustain

our volunteer base, support our development officer to grow community participation, and maintain financial stability.

This report was approved by the trustees on 25/09/2025.

On behalf of the trustees:

A solid black rectangular box used to redact the signature of the Club Treasurer.

Club Treasurer

West Lothian Community Table Tennis Club



West Lothian Community Table Tennis Club

SC046221

Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	Jan	2024		31	Dec	2024

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	1,304				1,304	1,971
Legacies					-	
Grants	200	6,000			6,200	-
Receipts from fundraising activities	250				250	-
Gross trading receipts	14,754				14,754	10,220
Income from investments other than land and buildings	386				386	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	16,894	6,000	-	-	22,894	12,191
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	16,894	6,000	-	-	22,894	12,191
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments	11,079	7,320			18,399	10,171
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	125
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	11,079	7,320	-	-	18,399	10,296
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	-
A4 Sub total	-	-	-	-	-	-
Total payments	11,079	7,320	-	-	18,399	10,296
Net receipts / (payments)	5,815	(1,320)	-	-	4,495	1,895
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	5,815	(1,320)	-	-	4,495	1,895

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	8,960	12,828			21,788	19,413
	Surplus / (deficit) shown on receipts and payments account	5,815	(1,320)			4,495	1,895
						-	
						-	
	Cash and bank balances at end of year	14,775	11,508	-	-	26,283	21,308
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Various Sports Equipment			5,600	
		Total	-	5,600	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

<p>Key Note: Change in Restricted vs Uncommitted Funding</p> <p>In 2022, there was a payment made to a contractor totalling £6,172 for website development and social media management. This payment was incorrectly deducted from unrestricted funds instead of restricted funds. The change made in these 2024 accounts reflects this correction, essentially adding £6,172 to unrestricted funds and deducting it from restricted. The trustees have confirmed that this payment of £6,172 in 2022 could be covered within the Direct Club Funding the restricted funds relate to.</p>

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West Lothian Community Table Tennis Club

SC046221

Additional analysis (2)**5 Breakdown of unrestricted funds**

	West Lothian Community Table Tennis Club	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	1,304				1,304	1,971
Legacies					-	
Grants	200				200	-
Receipts from fundraising activities	250				250	
Gross trading receipts	14,754				14,754	10,220
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	16,508	-	-	-	16,508	12,191
					cross ref error	
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Income from investments other than land and buildings	386				386	
Sub total	386	-	-	-	386	-
Total receipts	16,894	-	-	-	16,894	12,191
					-	
Payments						
Expenses for fundraising activities					-	
Gross trading payments	11,079				11,079	10,171
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	125				125	125
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	11,204	-	-	-	11,204	10,296
					cross ref error	
Payments relating to asset and investment movements						
Purchases of fixed assets					-	-
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	11,204	-	-	-	11,204	10,296
					cross ref error	
Net receipts / (payments)	5,690	-	-	-	5,690	1,895
Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	5,690	-	-	-	5,690	1,895
					cross ref error	

APPENDIX 3



	Independent examiner’s report on the accounts v2						
Report to the trustees/members of	Charity name West Lothian Community Table Tennis Club						
Registered charity number	SC046221						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2024	to	31	12	2024
Set out on pages						(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	The charity’s trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner’s statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.						
Independent examiner’s statement	In the course of my examination, no matter has come to my attention						
	1. which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none">• to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and• to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or						
	2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached./						
Signed**:							
Name:							
Relevant professional qualification(s) or body (if any):							
Address:							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.
** OSCR will accept digital or typed signatures

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose