

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	1	July	2023		30	June	2024

Reference and administration details

Charity name	Kilbarchan Performing Arts Centre
Other names charity is known by	KPAC
Registered charity number	SC045836
Charity's principal address	8 Steeple Square Kilbarchan
Postcode	PA10 2JD

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Manager		
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

There were no new trustees recruited or appointed during this period

Objectives and activities

Charitable purposes

The advancement of education
The advancement of the arts, heritage, culture or science
The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.

Summary of the main activities in relation to these objects

KPAC has provided a high quality space to the community in Kilbarchan that can be used for a wide variety of activities including education, entertainment, fundraising, and social cohesion.

Achievements and performance

Summary of the main achievements of the charity during the financial period

The number of groups and people using the facilities has increased over the year and income has increased accordingly.

Financial review

Brief statement of the charity's policy on reserves

Reserves will be held in reserve for any unexpected costs.

Details of any deficit

None.

Donated facilities and services (if any)

██████████ has continued to provide his services to clean and maintain the premises.

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

☐ Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair) Manager

Date

24 Feb 2025

Receipts and payments accounts

For the period
from

Period start date
July 2023

to

Period end date
June 2024

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations						
Legacies					-	
Grants						
Receipts from fundraising activities					-	
Gross trading receipts	2,265				2,265	5,508
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	2,265	-	-	-	2,265	5,508
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	2,265	-	-	-	2,265	5,508
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments	4,800				4,800	3,580
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	4,800	-	-	-	4,800	3,580
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	4,800	-	-	-	4,800	3,580
Net receipts / (payments)	(2,535)	-	-	-	(2,535)	1,928
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(2,535)	-	-	-	(2,535)	1,928

Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	3,429				3,429	1,501
	Surplus / (deficit) shown on receipts and payments account	(2,535)				(2,535)	1,928
						-	
						-	
	Cash and bank balances at end of year	894	-	-	-	894	3,429
	(Agree balances with receipts and payments account(s))						

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

24/12/25

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
		Total	

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

X

Authority under which paid

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

X

[illegible]

Nature of relationship	Nature of transaction	amount (€)	occasionally at period end (€)

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
			-	
Total	-	-	-	-
	-	-	-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-
	-	-	-	-	-	-

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - other parts of fund below	Unrestricted fund 2 - other parts of fund below	Unrestricted fund 3 - other parts of fund below	Unrestricted fund 4 - other parts of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts	2,265				2,265	5,600
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	2,265	-	-	-	2,265	5,600
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	2,265	-	-	-	2,265	5,600
Payments						
Expenses for fundraising activities					-	
Gross trading payments	4,800				4,800	3,500
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	4,800	-	-	-	4,800	3,500
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	4,800	-	-	-	4,800	3,500
Net receipts / (payments)	(2,535)	-	-	-	(2,535)	1,928
Transfers to / (from) funds					-	
Surplus / (deficit) for year	(2,535)	-	-	-	(2,535)	1,928

Nature and purpose of funds

Surplus to be carried forward to next year.

Additional analysis (3)

6 Breakdown of restricted funds

	Unrestricted Fund (1 - income raised for General Purposes)	Restricted Fund (2 - income raised for General Purposes)	Restricted Fund (3 - income raised for General Purposes)	Restricted Fund (4 - income raised for General Purposes)	Total restricted funds	Total restricted funds last period
Receipts						
Donations						
Legacies						
Grants						
Receipts from fundraising activities						
Gross trading receipts						
Income from investments other than land and buildings						
Rents from land & buildings						
Gross receipts from other charitable activities						
Sub total						
Receipts from asset & investment sales						
Proceeds from sale of fixed assets						
Proceeds from sale of investments						
Sub total						
Total receipts						
Payments						
Expenses for fundraising activities						
Gross trading payments						
Investment management costs						
Payments relating directly to charitable activities						
Grants and donations						
Governance costs:						
Audit / independent examination						
Preparation of annual accounts						
Legal costs						
Sub total						
Payments relating to asset and investment movements						
Purchases of fixed assets						
Purchase of investments						
Sub total						
Total payments						
Net receipts / (payments)						
Transfers to / (from) funds						
Surplus / (deficit) for year						
Nature and purpose of funds						

Independent examiner's report on the accounts

v2

Kilbarchan Performing Arts Centre

SC045836

Report to the trustees/members of

Registered charity number

On the accounts of the charity for the period

Set out on pages

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
1	July	2023	to	30	June	2024

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Date:

4/2/25

Relevant professional qualification(s) or body (if any):

Address:

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

Disclosure section

Give here brief details of any items that the examiner wishes to disclose

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