

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	09	2024	To	31	08	2025

Reference and administration details

Charity name	Law Primary School PTA		
Other names charity is known by			
Registered charity number	SCO45700		
Charity's principal address	Law Primary School		
	Haddington Road		
	North Berwick		
	East Lothian	Postcode EH39 4QZ	

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate Catell	Co-Chair	November 2023 to end	
2	Gemma Ferguson	Co-Chair	November 2023 to end	
3	Kim Atkinson	Treasurer	January 2024 to end	
4	Gillian Hall	Secretary	June 2024 to end	
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

All parents of children on the school role are members and the membership elects a management committee of volunteer parents.

Trustee recruitment and appointment

Trustees are elected on an annual basis at the Annual General Meeting of the PTA. Any appointments during the year are elected at committee meetings and subsequently ratified at the following AGM.

Objectives and activities

Charitable purposes

The PTA runs events throughout the year to raise funds to advance the education of the pupils of Law Primary School. It does this by paying for equipment and resources for education and recreation at the school which are not normally provided by the Local Authority.

Summary of the main activities in relation to these objects

During this period the PTA generated income of £12,980 through fundraising efforts. A further donation of £4,607 was received from North Berwick Trust.

The PTA donated £23,720 to the school during this year.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

The PTA organised the following fundraising opportunities and events during the period;

- Monster Ball
- Christmas Movie Night
- Summer Fair
- Various bake sales

The PTA also utilised the following fundraising sites; Cauliflower Cards, Stikins (labels) and EasyFundraising.

Financial review

Brief statement of the charity's policy on reserves

A ring-fenced amount of £1,000 is kept in the account to fund any play-ground maintenance that may be required during the year.

Details of any deficit

The was a net deficit for the financial year due to a few substantial, one-off donations being made to Law Primary school. The committee is satisfied that a suitable amount of working capital has been maintained.

Donated facilities and services (if any)

The PTA has benefitted from the school allowing us to use their facilities, where required.

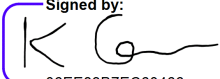
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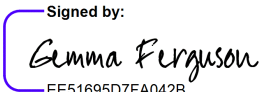
Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<div>Signed by:  06EE83B7EC60466...</div>	
Full name(s)	Kate Catell	
Position (e.g. Chair)	Co-Chair	
Date	04-12-2025 16:46 GMT	

Signature(s)	<div>Signed by:  EE51695D7FA042B...</div>
Full name(s)	Gemma Ferguson
Position (e.g. Chair)	Co-Chair
Date	09-01-2026 09:11 GMT

Signature(s)	<div>Signed by:  05D81AEFBC854F2...</div>
Full name(s)	Kim Atkinson
Position (e.g. Chair)	Treasurer
Date	09-02-2026 13:31 GMT

Enter charity name below

Enter SC No. below

Law Primary School Parent Teacher Association

SC045700



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	Year 2024		31	08	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable to nearest £	Permanent to nearest £	Total funds to nearest £	Total funds last to nearest £
A1 Receipts						
Donations					-	-
Legacies					-	-
Grants		4,607			4,607	2,323
Receipts from fundraising activities	12,980				12,980	12,251
Gross trading receipts					-	-
Income from investments other than land	234				234	100
Rents from land & buildings					-	-
Gross receipts from other charitable					-	-
					-	-
A1 Sub total	13,214	4,607	-	-	17,821	14,674
A2 Receipts from asset & investment						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	13,214	4,607	-	-	17,821	14,674
A3 Payments						
Expenses for fundraising activities	3,160				3,160	5,030
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable	1,152				1,152	2,158
Grants and donations	18,056	5,662			23,718	6,699
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Other					-	-
					-	-
A3 Sub total	22,368	5,662	-	-	28,030	13,887
A4 Payments relating to asset and						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	22,368	5,662	-	-	28,030	13,887
Net receipts / (payments)	(9,154)	(1,055)	-	-	(10,209)	787
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(9,154)	(1,055)	-	-	(10,209)	787

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	27,279	4,424			31,703	30,917
	Surplus / (deficit) shown on receipts and payments account	(9,154)	(1,055)			(10,209)	786
						-	-
						-	-
	Cash and bank balances at end of year	18,125	3,369	-	-	21,494	31,703
	(Agree balances with receipts and payments account(s))		0	-	-	0	1
B2 Investments	Details			Fund to which asset belongs		Market valuation to nearest £	Last year to nearest £
B3 Other assets	Details			Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B4 Liabilities	Details			Fund to which liability relates		Amount due to nearest £	Last year to nearest £
B5 Contingent liabilities	Details			Fund to which liability relates		Amount due to nearest £	Last year to nearest £
Signed by one or two trustees on behalf of all the trustees	Signature			Print Name		Date of approval	

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		Independent examiner's report on the accounts v2						
Report to the trustees/members of Registered charity number On the accounts of the charity for the period Set out on pages	Charity name	Law Primary School Parent Teacher Association						
	Registered charity number	SC045700						
	Period start date	Day	Month	Year	to	Day	Month	Year
	Period end date	01	09	2024		31	08	2025
		(remember to include the page numbers of additional sheets)						
Respective responsibilities of trustees and examiner Basis of independent examiner's statement	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p> <p>My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.</p>							
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 							
Signed: Name: Relevant professional qualification(s) or body (if any): Address:	Signed:		Date:					
	SHERYL MACAULAY							
	FCCA							
	47-49 The Square							
	Kelso							
	TD5 7HW							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose