

## APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	11	2023		31	10	2024

## Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

Dalguise and District Public Hall Association

SC045629

Milton Of Kincaigie

Dalguise

Dunkeld

Postcode PH8 0JZ

## Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chairperson		
2	Treasurer		
3	Secretary		
4			
5	Booking Secretary		
6			
7		04.12.2023	
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	30.3.2021 – 31.1.2024

## Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

Between 4 and 8 trustees are elected from the membership every year at the AGM. Trustees may also be appointed by the Board. A person may not become a trustee if they have been disqualified from being a charity trustee under the Charities and Trustee Investment (Scotland) Act 2005 or if they are an employee of the organisation.

## Objectives and activities

Charitable purposes

The advancement of citizenship and community development.  
The provision of recreational activities and the organisation of activities, with the object of improving the conditions of life for the persons for whom the facilities are primarily intended.

Summary of the main activities in relation to these objects

The main task of the Board is the day to day running of the hall, to ensure that a safe environment is provided for users and that the building is maintained and improvements are carried out as appropriate.

The Board facilitates the use of the hall by members, local groups and businesses at a reasonable cost.

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

Despite the inconvenience caused by SGN works (Dalguise road has been partially closed for almost a year) the hall has continued to be relatively well used with monthly Pub nights and Book Groups and fortnightly Meditation meetings continuing throughout. As a result of the road closures yoga classes have sadly stopped and other hall bookings have been down on previous years. As a gesture of goodwill SGN donated £5000 towards hall funds which was gratefully received by the Board. A small amount of this money will be used to host a Community party in March to celebrate the road fully re opening! A Festive Gathering is also planned later in December.

Due to continued flood risks within the Dalguise area the flat beneath the hall has recently built new flood defences. Access is still possible to the hall. A large hedge to the side of the hall has recently been removed which will hopefully improve car parking.

The defibrillator has now been registered with the Ambulance Circuit and one of the Board trustees keeps a watchful eye over it to ensure it is in full working order.

It was proposed by the Chair at the AGM held on May 19<sup>th</sup> 2024 certain changes were made to the existing constitution. It was suggested that the maximum number of trustees be reduced from 10 to 8 with the minimum remaining at 4. This is due to ongoing difficulties in recruiting board members. It was also argued by the Chair that the minimum number of members required for a quorate AGM be reduced from 12 to 10 as in recent years it has been a struggle to attract sufficient numbers to the AGM. The proposed changes to the constitution were approved unanimously by the membership.

### Financial review

#### Brief statement of the charity's policy on reserves

The Board agreed that a minimum of £2000 should be held, which is more than our average annual expenditure.

#### Details of any deficit

Despite rising costs the hall, thanks to various grants, fund raising events and rental income, is still in a relatively healthy place financially.

#### Donated facilities and services (if any)

## Other optional information

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Chairperson

Treasurer

Date

02.12.2024

02.12.2024

## Dalguise and District Public Hall Association

SC045629



## Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	11	2023		31	10	2024

## Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	5,025				5,025	58
Legacies					-	
Grants	250				250	250
Receipts from fundraising activities					-	473
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings	1,542				1,542	1,924
Gross receipts from other charitable activities					-	
					-	
<b>A1 Sub total</b>	<b>6,817</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,817</b>	<b>2,705</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>6,817</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,817</b>	<b>2,705</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	2,366				2,366	2,689
Grants and donations					-	58
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
<b>A3 Sub total</b>	<b>2,366</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,366</b>	<b>2,747</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>2,366</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,366</b>	<b>2,747</b>
<b>Net receipts / (payments)</b>	<b>4,451</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,451</b>	<b>(42)</b>
<b>A5 Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	<b>4,451</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,451</b>	<b>(42)</b>

## Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Cash and bank balances at start of year	12,650				12,650	12,692
	Surplus / (deficit) shown on receipts and payments account	4,451				4,451	(42)
						-	
						-	
	<b>Cash and bank balances at end of year</b>	<b>17,101</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,101</b>	<b>12,650</b>
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

Details	Fund to which asset belongs	Market valuation	Last year
		to nearest £	to nearest £
<b>B2 Investments</b>			
	<b>Total</b>	-	-

Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
		to nearest £	to nearest £	to nearest £
<b>B3 Other assets</b>				
	<b>Total</b>	-	-	-

Details	Fund to which liability relates	Amount due	Last year
		to nearest £	to nearest £
<b>B4 Liabilities</b>			
	<b>Total</b>	-	-

Details	Fund to which liability relates	Amount due (estimate)	Last year
		to nearest £	to nearest £
<b>B5 Contingent liabilities</b>			
	<b>Total</b>	-	-

Signed by one or two trustees  
on behalf of all the trustees

Signature

Print Name

Date of  
approval

13.11.2024

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Funds are for the maintenance and development of Dalguise and District Village Hall and the running of community events therein.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Perth and Kinross Council admin grant	PKC	1	250
Total			250

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

X

C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

X

C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information







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## Additional analysis (2)

### 5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below <b>SGN</b>	Unrestricted fund 2 - enter name of fund below <b>Dalguise PubNight</b>	Unrestricted fund 3 - enter name of fund below <b>Perth and Kinross Council</b>	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations	5,000	25			5,025	-
Legacies					-	
Grants			250		250	250
Receipts from fundraising activities					-	473
Gross trading receipts					-	
buildings					-	
Rents from land & buildings	1,542				1,542	1,924
Gross receipts from other charitable activities					-	
<b>Sub total</b>	<b>6,542</b>	<b>25</b>	<b>250</b>	<b>-</b>	<b>6,817</b>	<b>2,647</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>6,542</b>	<b>25</b>	<b>250</b>	<b>-</b>	<b>6,817</b>	<b>2,647</b>
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	2,366				2,366	2,689
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
<b>Sub total</b>	<b>2,366</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,366</b>	<b>2,689</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>2,366</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,366</b>	<b>2,689</b>
<b>Net receipts / (payments)</b>	<b>4,176</b>	<b>25</b>	<b>250</b>	<b>-</b>	<b>4,451</b>	<b>(42)</b>
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>4,176</b>	<b>25</b>	<b>250</b>	<b>-</b>	<b>4,451</b>	<b>(42)</b>
<b>Nature and purpose of funds</b>						

## 6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
<b>Receipts</b>						
Donations					-	58
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	-	-	-	-	-	58
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-	58
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	58
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
<b>Sub total</b>	-	-	-	-	-	58
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-	58
<b>Net receipts / (payments)</b>	-	-	-	-	-	-
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	-	-	-	-	-	-

### Nature and purpose of funds

service. These were treated as restricted funds in the accounts as the money was donated to Dunkeld Chapter House Museum and Archive Trust in accordance with the v

# APPENDIX 3



Report to the  
trustees/members of

Registered charity  
number

On the accounts of the  
charity for the period

Set out on pages

Respective  
responsibilities of  
trustees and examiner

Basis of independent  
examiner's statement

Independent examiner's  
statement

## Independent examiner's report on the accounts

v2

Charity name  
Dalguise and District Public Hall Association

SC045629

Period start date			Period end date			
Day	Month	Year		Day	Month	Year
01	11	2023	to	31	10	2024

(remember to include the page  
numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page\*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper  
s to be reached.

Signed:

Name:

Date:

12/12/23

Relevant professional  
qualification(s) or body  
(if any):

Address:

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

## APPENDIX 3

### Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose