

OAK NOTE THEATRE SCIO
REGISTERED CHARITY NUMBER SC045037
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR 1 SEPTEMBER 2019 TO 31 AUGUST 2020

OAK NOTE THEATRE SCIO
REGISTERED CHARITY NUMBER SC045037

CONTENTS OF THE FINANCIAL STATEMENTS
For the Year 1 September 2019 to 31 August 2020

	Page
Report of the Trustees	1 to 4
Independent Examiner's Report	5
Statement of Balances	6
Notes to the Financial Statements	7



Trustees' Annual Report for the period							
Year start date				Year end date			
	Day	Month	Year		Day	Month	Year
From	01	09	2019	To	31	08	2020

Office of the Scottish **Charity Regulator**

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Oak Note Theatre SCIO
SC045037
21/4 Falcon Gardens, Edinburgh
Postcode EH10 4AP

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name		Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chair		
2		Secretary		
3		Treasurer		
4				
5			Appointed 06/11/19	
6			Appointed 23/04/20	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Constitution for Single tier Scottish Charitable Incorporated Organisation (SCIO)

Trustee recruitment and appointment

Charity Trusteeship is open to:

- Any person aged 16 or over; and/or
- Any individual who has been nominated for membership by an unincorporated organisation; and/or
- Any corporate body who subscribes to the purposes of the organisation and wishes to see them fulfilled.

Objectives and activities

Charitable purposes

- The advancement of education
- The advancement of citizenship or community development
- The advancement of the arts, heritage, culture or science
- The provision of recreational facilities or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended

Summary of the main activities in relation to these objects

To create theatre and arts events which the wider public are enabled to engage with; facilitation workshops for young people in schools as well as for adults in community venues.

Achievements and performance

Summary of the main achievements of the charity during the financial period

The main achievements of year 19/20 were:

1. Oak Note SCIO were asked to respond to a need for intergenerational work (online), or just with the elderly within our communities in Edinburgh, Clydebank and Perth and put in three unsuccessful funding applications - we were told this was due to Covid and restrictions on the pots of money available for this kind of work.
2. Oak Note SCIO piloted "Window Concert" in which we had three singers stand in the parking lot of Cherry Oak Care Home and sing to the residents from a safe distance (as per government guidelines at the time). This was well received and we applied for funding on the back of this pilot. Unfortunately we did not receive the funding but were asked to apply again. We are yet to do so.

Financial review

Brief statement of the charity's policy on reserves

The trustees consider the ideal level of operational reserves would be three months operating costs which is the level the charity is working towards.

Details of any deficit

Donated facilities and services (if any)

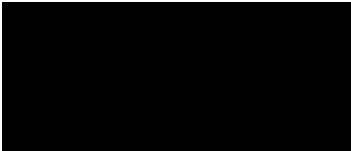
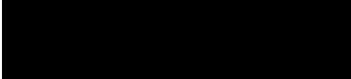
N/A

Other optional information

Declaration

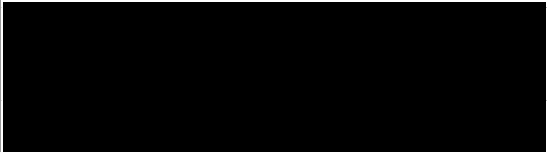
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chair	
Date	25 May 2021	



Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts						
Report to the trustees/members of Registered charity number On the accounts of the charity for the period Set out on pages	Charity name	Oak Note Theatre SCIO						
		SC045037						
	Period start date				Period end date			
	Day	Month	Year		Day	Month	Year	
	01	09	2019	to	31	08	2020	
	6-7							
Respective responsibilities of trustees and examiner		<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>						
Basis of independent examiner's statement		<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>						
Independent examiner's statement		<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 						
Signed:				Date:	25 May 2021			
Name:								
Relevant professional qualification(s) or body (if any):	Chartered Accountant, member of ICAS							
Address:	Benham Conway & Co							
	16 Royal Crescent							
	Glasgow							
	G3 7SL							

Oak Note Theatre SCIO**Registered Charity Number SC045037****Statement of Receipts and Payments for the Year 1 September 2019 to 31 August 2020**

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Income				
Grant income	0	0	0	29,849
Fundraising	768	0	768	0
Donations	50	0	50	0
Other income	0	0	0	0
Total Income	818	0	818	29,849
Expenditure				
Charitable activities	336	0	336	29,553
Governance costs	300	0	300	0
Total Expenditure	636	0	636	29,885
Net Receipts / (Payments)	182	0	182	296
Funds Carried Over from 2018/19	(798)	1,045	247	(49)
	(616)	1,045	429	247
Transfer of funds	1,045	(1,045)	0	0
Closing balances	429	0	429	247
Statement of Balances as at 31 August 2020				
Bank	429	0	429	247
Cash	0	0	0	0
Balance as at 31 August 2020	429	0	429	247

OAK NOTE THEATRE SCIO
REGISTERED CHARITY NUMBER SC045037

NOTES TO THE ACCOUNTS
For the Year 1 September 2019 to 31 August 2020

1. One charity trustee was paid £0 (2019, £2,313) for her services to the charity.
A donation of £50 (2019, £0) was received from one of the charity's trustees.