

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	09	2024	To	31	08	2025

Reference and administration details

Charity name	Burray Community Association
Other names charity is known by	
Registered charity number	SC044768
Charity's principal address	Burray Community Hall
	Burray
	Orkney
	Postcode KW17 2UG

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Davidson	Chair		BCA General Meeting
2	Sammy Wilson	Vice Chair		BCA General Meeting
3	David Woodcock	Treasurer	15/01/25-31/08/25	BCA General Meeting
4	Roger Jackson	Treasurer / Projects Officer		BCA General Meeting
5	Jon Humphreys	Secretary		BCA General Meeting
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document	SCIO Constitution
Trustee recruitment and appointment	Board Members are nominated and seconded by Members, and elected at Annual General or Special General Meetings. The people serving on the Board are the Charity Trustees

## Objectives and activities

Charitable purposes	Promote the wellbeing of the residents of Burray and its close neighbourhood by supporting educational, cultural, social and recreational activity meeting the needs of the community. Foster a community spirit improving conditions and quality of residence.
Summary of the main activities in relation to these objects	Provide, manage, maintain and develop Burray Community Hall and the adjacent Play Park.



## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

Burray Community Association had another very successful year from September 2024 to August 2025, with sustained financial stability, and continued wide ranging and imaginative use of the Burray Hall and Playpark.

Many of the activities required to keep the Hall and Playpark running to an acceptable and safe standard are routine, and effectively unseen, but nevertheless essential. So, once again, volunteers from the Committee ensured that electricity and internet deals were obtained and sustained, water use was monitored and exemptions from payment granted, the Hall, and the Playpark toilets were cleaned and maintained, the matters highlighted as most urgent in the annual external Playpark Safety Inspection Report were attended to or repaired, the Playpark was inspected for basic safety once a month and the results recorded, grass cutting was sourced and paid for or undertaken directly by volunteer Committee members, the insurance was reviewed, approved and renewed, the Constitution was formally reviewed (as required by the Scottish Charities Regulator) and approved as fit for purpose, food hygiene standards were sustained, the "Orcadian" newspaper honesty box was supplied, money was counted and bills of all sorts paid, invoices were issued, the Hall electrical systems, fire systems and fire extinguishers were inspected and validated, pest control and pest proofing was implemented and monitored, music and other licences were obtained as necessary, and so on, and so on..... You may recognise much of this list from last year's Chair's Report, the reason being that the task list is continuous, formidable, and endless.

Fortunately, we have again been supported by an enthusiastic Community, with major fund raising events such as the Burns Supper, and the summer Plant Sale, bringing in significant amounts of money. The Hall and Play Park continue to be well and regularly used, for Table Tennis, the "Be Active-Long Life" group, "Fun Fridays", Thursday's Playgroup, Karate Lessons, "Tea and Tech", Ceilidhs, Craft Sessions, and regular annual events like the Summer Fun Day, the Football 7-a-Side, and the Christmas Tree Lighting.

During 2023 over 80 local people responded to our request to complete a Burray Community Survey, giving us a good idea of people's priorities for development. Improvements to the Burray Hall heating system emerged as a clear favourite, and during 2024-25 Roger Jackson has spearheaded the development of a new solar/battery/air source heat pump system, that should attract more than 80% in external grant funding, and give us a system that delivers heat where and when it is required, rather than relying on storage heaters fed from the ageing wind turbine, that deplete quickly in calm, cold weather. We hope the new system will be up and running by March 2026, and will make Burray Hall more inviting and more useable, particularly over the winters to come.

In November 2024, Burray Community Association was approached by the organising group behind the Water Sound music festival, scheduled to be held in Burray over three days in August 2025. The financial infrastructure and Registered Charity status that Burray Community Association could provide were essential for the Festival to attract various grants, and process the many financial transactions involved. Accordingly, the Water Sound festival planning group approached Burray Community Association with a proposal for them to become a formal sub group within BCA's structure. The Water Sound Festival proceeded in August 2025 under the umbrella of BCA, and was very successful, with, we hope, sufficient funds generated to carry forward as an annual event, next scheduled for Friday 3rd July to Sunday 6th July 2026.

Helen Davidson, Chair,  
Burray Community Association

## Financial review

### Brief statement of the charity's policy on reserves

Burray Community Association aims to have at least £3000 in reserves at any given time. Since incorporation as a charity in 2014, the actual level of reserves has exceeded this amount by at least a factor of five.

### Details of any deficit

None

### Donated facilities and services (if any)

## APPENDIX 1

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## Other optional information

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b> <i>OSCR will accept digital or typed signatures</i>	Helen Davidson	Jon Humphreys
<b>Full name(s)</b>	Helen Davidson	Jon Humphreys
<b>Position (e.g. Chair)</b>	Chair	Secretary
<b>Date</b>	15/01/2026	15/01/2026



## BURRAY COMMUNITY ASSOCIATION

SC044768



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
		01	09		2024		31

## Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>A1 Receipts</b>						
Donations	115	799			914	1,421
Legacies					-	
Grants	236	19,696			19,932	5,249
Receipts from fundraising activities	4,577	6,809			11,385	6,093
Gross trading receipts	12,120				12,120	10,019
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	164	17,092			17,256	
					-	
<b>A1 Sub total</b>	<b>17,212</b>	<b>44,396</b>	<b>-</b>	<b>-</b>	<b>61,608</b>	<b>22,782</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>17,212</b>	<b>44,396</b>	<b>-</b>	<b>-</b>	<b>61,608</b>	<b>22,782</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments	3,904				3,904	4,442
Investment management costs					-	
Payments relating directly to charitable activities	6,659	20,125			26,784	15,851
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other	38				38	1,142
					-	
<b>A3 Sub total</b>	<b>10,601</b>	<b>20,125</b>	<b>-</b>	<b>-</b>	<b>30,726</b>	<b>21,435</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>10,601</b>	<b>20,125</b>	<b>-</b>	<b>-</b>	<b>30,726</b>	<b>21,435</b>
<b>Net receipts / (payments)</b>	<b>6,611</b>	<b>24,271</b>	<b>-</b>	<b>-</b>	<b>30,882</b>	<b>1,347</b>
<b>A5 Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	<b>6,611</b>	<b>24,271</b>	<b>-</b>	<b>-</b>	<b>30,882</b>	<b>1,347</b>

error

## Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	34,718	1,706			36,425	
	Surplus / (deficit) shown on receipts and payments account	29,871	925			30,796	
						-	
	Cash and bank balances at end of year	64,590	2,631	-	-	67,221	-
(Agree balances with receipts and payments account(s))		23,260	23,346			86	1,347

Categories	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

Categories	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

Categories	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

Categories	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees  
on behalf of all the trustees

Signature

Print Name

Date of  
approval


## Section C Notes to the Accounts

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

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### C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Community Fun	Lottery	1	7,800
Playpark grass cutting	SRBCC	1	350
Device purchase	CLLD	1	450
Tea and Tech Support	VAO	1	2,720
Playgroup	VAO	1	5,817
Pan and teapots	VAO	1	236
Watersound Festival	CECLDF	1	2,559
		<b>Total</b>	<b>19,932</b>

### C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

X

Authority under which paid

### C3b Trustee remuneration - details


### C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

### C4b Trustee expenses - details

(Personal Purchase Refunds)

	Number of trustees	£

### C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

### C6 Other information

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**Additional analysis (2)****5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations	115				115	1,421
Legacies					-	
Grants	236				236.44	
Receipts from fundraising activities	4,577				4,577	6,093
Gross trading receipts	12,120				12,120	10,019
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	164				164	
<b>Sub total</b>	<b>17,212</b>	-	-	-	<b>17,212</b>	<b>17,533</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	<b>-</b>	-	-	-	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>17,212</b>	-	-	-	<b>17,212</b>	<b>17,533</b>
cross ref error						
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments	3,904				3,904	4,442
Investment management costs					-	
Payments relating directly to charitable activities	6,659				6,659	6,056
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Insurance					-	1,142
Other	38				38	
<b>Sub total</b>	<b>10,601</b>	-	-	-	<b>10,601</b>	<b>11,640</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	<b>-</b>	-	-	-	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>10,601</b>	-	-	-	<b>10,601</b>	<b>11,640</b>
<b>Net receipts / (payments)</b>	<b>6,611</b>	-	-	-	<b>6,611</b>	<b>5,893</b>
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>6,611</b>	-	-	-	<b>6,611</b>	<b>5,893</b>
cross ref error						
<b>Nature and purpose of funds</b>						

## BURRAY COMMUNITY ASSOCIATION

SC044768

**Additional analysis (3)**

## 6 Breakdown of restricted funds

	OSC CLBD - Community Tech Support Programs	Fun Friday for Children in the Community	SG Promotional Grant - online familiarisation for community					Total restricted funds	Total restricted funds last period
<b>Receipts</b>									
Donations	799							799	
Legacies								-	
Grants	19,696							19,696	5,249
Receipts from fundraising activities	6,809							6,809	
Gross trading receipts								-	
Income from investments other than land and buildings								-	
Rents from land & buildings								-	
Gross receipts from other charitable activities	17,092							17,092	
<b>Sub total</b>	<b>44,396</b>	-	-	-	-	-	-	<b>44,396</b>	<b>5,249</b>
									cross ref error
<b>Receipts from asset &amp; investment sales</b>									
Proceeds from sale of fixed assets								-	
Proceeds from sale of investments								-	
<b>Sub total</b>	<b>-</b>	-	-	-	-	-	-	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>44,396</b>	-	-	-	-	-	-	<b>44,396</b>	<b>5,249</b>
									cross ref error
<b>Payments</b>									
Expenses for fundraising activities								-	
Gross trading payments								-	
Investment management costs								-	
Payments relating directly to charitable activities		20,125						20,125	
Grants and donations								-	
Governance costs:								-	
Audit / independent examination								-	
Preparation of annual accounts								-	
Legal costs								-	
other								-	
<b>Sub total</b>	<b>-</b>	<b>20,125</b>	-	-	-	-	-	<b>20,125</b>	<b>-</b>
<b>Payments relating to asset and investment movements</b>									
Purchases of fixed assets								-	
Purchase of investments								-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	-	-	-	-	-	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>-</b>	<b>20,125</b>	-	-	-	-	-	<b>20,125</b>	<b>-</b>
<b>Net receipts / (payments)</b>	<b>44,396</b>	<b>(20,125)</b>	-	-	-	-	-	<b>24,271</b>	<b>5,249</b>
<b>Transfers to / (from) funds</b>									
<b>Surplus / (deficit) for year</b>	<b>44,396</b>	<b>(20,125)</b>	-	-	-	-	-	<b>24,271</b>	<b>5,249</b>
									cross ref error
<b>Nature and purpose of funds</b>									



# APPENDIX 3



Report to the trustees/members of

Registered charity number

On the accounts of the charity for the period

Set out on pages

Respective responsibilities of trustees and examiner

Basis of independent examiner's statement

Independent examiner's statement

Signed\*\*:

Name:

Relevant professional qualification(s) or body (if any):

Address:

## Independent examiner's report on the accounts

v2

Charity name  
Burray Community Association

SC044768

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
01	09	2024	to	31	08	2025

(remember to include the page numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention ~~[other than that disclosed on the attached page\*]~~

- which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date:

03 APRIL 2026

MAIRI FLEET

FCCA

Hillhead  
Burray  
Orkney  
KW17 2SU

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

\*\* OSCR will accept digital or typed signatures

**APPENDIX 3**

**Disclosure section**

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose