

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	07	2024	To	30	06	2025

Reference and administration details

Charity name	Rotary Club of Dunfermline
Other names charity is known by	
Registered charity number	SC044483
Charity's principal address	33 Bridges View
	Dunfermline
	Postcode KY12 0GA

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chairman		Club Membership
2	Secretary		Club Membership
3	Treasurer		Club Membership
4	Trustee		Club Membership
5	Trustee		Club Membership
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document

Rotary Club of Dunfermline Trust Fund Constitution

Trustee recruitment and appointment

Trustees are appointed at the Rotary Club of Dunfermline Annual General Meeting by the membership of the Club in accordance With the Trust Constitution.

## Objectives and activities

Charitable purposes

- A- The prevention and relief of poverty
- B- The advancement of education
- C- The advancement of health
- D- The saving of lives
- E- The advancement of citizenship or community development
- F- The advancement of the arts, heritage, culture or science

Summary of the main activities in relation to these objects

Funds raised at a variety of events and distributed to a number of charities, local, national and international.

Distribution of funds covered the spectrum referenced in the Charitable Purposes above

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Achievements and performance

Summary of the main achievements of the charity during the financial period

During the period 1 July 2024 to 30 June 2025 the charity paid out grants totalling £19,812 to a wide variety of charitable organisations, local, national and international.

Financial review

Brief statement of the charity’s policy on reserves

To hold as contingency the minimum sum necessary to avoid the use of overdraft facilities and to cover likely expenditures.

Details of any deficit

Nil

Donated facilities and services (if any)

Nil

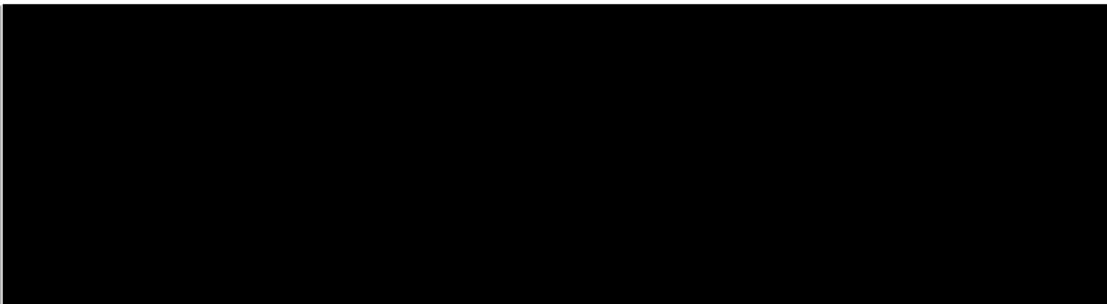
## APPENDIX 1

### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)		
	Treasurer	Chairman
Date	10th November 2025	10th November 2025

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Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day01	Mon07th	Year2022		Day30	Mon06th	Ye2023ar
	01	07	2024		30	06	2025

## Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>A1 Receipts</b>						
Donations	2,847				2,847	4,192
Legacies						
Grants		1,080			1,080	4,550
Receipts from fundraising activities	53,440				53,440	47,728
Gross trading receipts						
Income from investments other than land and buildings						
Rents from land & buildings						
Gross receipts from other charitable activities						
<b>A1 Sub total</b>	<b>56,287</b>	<b>1,080</b>			<b>57,367</b>	<b>56,470</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets						
Proceeds from sale of investments						
<b>A2 Sub total</b>						-
<b>Total receipts</b>	<b>56,287</b>	<b>1,080</b>			<b>57,367</b>	<b>56,470</b>
<b>A3 Payments</b>						
Expenses for fundraising activities	21,698				21,698	21,407
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	2,726				2,726	5,040
Grants and donations	19,812	1,080			20,892	46,005
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
<b>A3 Sub total</b>	<b>44,236</b>	<b>1,080</b>	-	-	<b>45,316</b>	<b>72,452</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>44,236</b>	<b>1,080</b>	<b>-</b>	<b>-</b>	<b>45,316</b>	<b>72,452</b>
<b>Net receipts / (payments)</b>	<b>12,051</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,051</b>	<b>(15,982)</b>
<b>A5 Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>12,051</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,051</b>	<b>(15,982)</b>

## Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Cash and bank balances at start of year	10,135				10,135	26,117
	Surplus / (deficit) shown on receipts and payments account	12,051				12,051	(15,982)
	<b>Cash and bank balances at end of year</b>	<b>22,186</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,186</b>	<b>10,135</b>
(Agree balances with receipts and payments account(s))		-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
<b>B5 Contingent liabilities</b>				
		<b>Total</b>	-	

**Signed by one or two trustees  
on behalf of all the trustees**

**Signature**

**Print Name**

Date of approval

5/11/25

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## Section C Notes to the Accounts

### C1 Nature and purpose of funds *(may be stated on analysis of funds worksheets)*

Grants/Donations have been made to charities and other appropriate organisations to support their work. All grants/donations require the approval of Rotary Club members and the Charity Trustees.

### C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Local charities and other organisations	Institution	24	11,287
RN & RM Charity	Institution	1	3,100
Rotary Foundation	Institution	1	1,080
Inner Wheel Club of Dunfermline	Institution	1	3,750
Raising Futures Kenya	Institution	1	1,675
		<b>Total</b>	<b>20,892</b>

### C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	<b>X</b>
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### Authority under which paid

### C3b Trustee remuneration - details


### C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	<b>X</b>
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### C4b Trustee expenses - details

	Number of trustees	£

### C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

### C6 Other information

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### Analysis of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Members	198				198	289
HMRC	1,149				1,149	909
Street collections					-	2994
Exxon	1,500				1,500	
<b>Total</b>	<b>2,847</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,847</b>	<b>4,192</b>

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Rotary District 1010			-	
Fife Voluntary Action			-	
Kids Out			-	2,230
<b>Rotaey Draw for Foundation</b>		1,080	1,080	2,320
<b>Total</b>	-	1,080	1,080	4,550

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
<b>Total</b>	-	-	-	-	-	-

[illegible]

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## Additional analysis (2)

### 5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations	2,847				2,847	4,192
Legacies					-	
Grants					-	
Receipts from fundraising activities	53,440				53,440	47,728
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	<b>56,287</b>	-	-	-	<b>56,287</b>	<b>51,920</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>56,287</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>56,287</b>	<b>51,920</b>
<b>Payments</b>						
Expenses for fundraising activities	21,698				21,698	21,407
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	2,726				2,726	1,180
Grants and donations	19,812				19,812	42,505
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<b>Sub total</b>	<b>44,236</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>44,236</b>	<b>65,092</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>44,236</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>44,236</b>	<b>65,092</b>
<b>Net receipts / (payments)</b>	<b>12,051</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,051</b>	<b>(13,172)</b>
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>12,051</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,051</b>	<b>(13,172)</b>

#### Nature and purpose of funds

Receipts from donations and fund-raising activities used to make donations to local, national and international charities and organisations.

**Report to the  
trustees/members of**

**Registered charity  
number**

**On the accounts of the  
charity for the period**

**Set out on pages**

<b>Independent examiner's report on the accounts</b> v2						
Charity name <b>The Rotary Club of Dunfermline Trust Fund</b>						
Registered charity number <b>SC044483</b>						
Period start date				Period end date		
Day	Month	Year		Day	Month	Year
1	July	2024	<b>to</b>	30	June	2025
1-11					(remember to include the page numbers of additional sheets)	

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

**Independent examiner's  
statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Name:**

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

