

**Saline and Steelend Community Development Trust**  
**Scottish Charity No 044063**

**Annual Report and Financial Statements for  
the Year Ending 30 September 2024**

# **Trustees' Annual Report**

## **For the Year Ended 30 September 2024**

The Trustees have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 30 September 2024

### **Reference and Administrative Information**

#### **Charity Name**

Saline and Steelend Community Development Trust

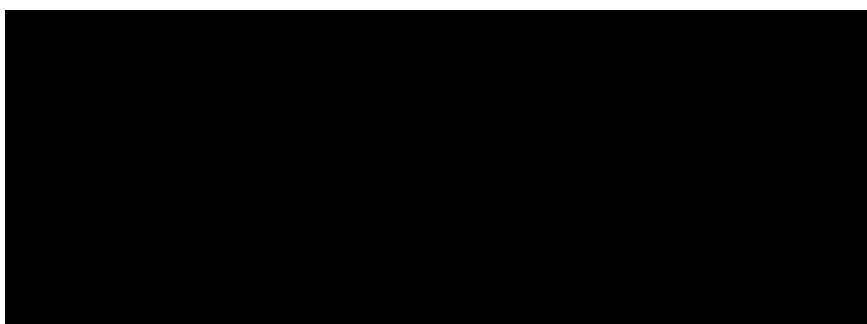
#### **Charity No**

SC044063

#### **Address**

Steelend Miners' Welfare Club  
Main Street Steelend  
Fife KY12 9LW

#### **Current Trustees**



# **Structure Governance and Management**

## **Constitution**

The Charity is a Scottish Charitable Incorporated Organisation (SCIO). It is governed by its Constitution which was adopted on 18 June 2013. The Trust was granted charitable status by OSCR on the 10 June 2013.

## **Appointment of Trustees**

The Board, who are required to meet on a monthly basis, are the charity's trustees. However, since the Covid pandemic business has been dealt with online. Trustees are elected at the Annual General Meeting. Under the constitution there must be a minimum of three and not more than twelve elected trustees. Two of the places are reserved for nominees from Saline and Steelend Community Council.

## **Management**

The trustees are responsible for the strategic direction, governance and day-to-day running of the Trust. There are no paid staff.

# **Objectives and Activities**

## **Charitable purposes**

The Trust's purposes are to advance community development and regeneration within Saline and Steelend as defined by the boundaries of the Saline and Steelend Community Council area in Fife

Providing, or assisting in providing, recreational facilities, and/or organising recreational activities, which will be available to members of the Community and public at large or those who by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances have need for those facilities with the object of improving conditions of life of the Community.

Advancing environmental protection or improvement including preservation, sustainable development and conservation of the natural environment, the maintenance, improvement or provision of environmental amenities for the Community.

The advancement of the health and wellbeing of the residents of the Community.

To relieve those in need in the Community by promoting training and with particular reference to skills which will assist the participants in obtaining paid employment.

Relieving the needs of people who are elderly or who are otherwise in need of care within the community.

## **Activities**

Ownership of the Community Action Plan, published in 2011 and updated in 2019, rests with Saline and Steelend Community Council. The role of the trust is to encourage and facilitate individuals and groups to implement projects identified within the themes and strategies in the Action Plan and to carry out the more ambitious projects which involve significant expenditure, the acquisition of land or property, or the employment of staff, and require a robust legal and financial structure.

## **Achievements and Performance**

The trust has continued to build on the achievements of earlier years but some activities were curtailed because of the Covid 19 crisis. The Trust carries out some projects in its own right and others in partnership with other local groups. It also provides support to other groups that wish to operate independently. Current projects and initiatives are described below.

**Affordable housing:** Creating new affordable homes for elderly people remains a priority. Two sites had been identified; the former football ground at Steelend which will require a developer, and an area of land adjacent to Saline bus turning circle. Unfortunately, the football ground has been sold with planning consent for a single house. However, 39 new homes for elderly people and people with disabilities on the land adjacent to Saline bus turning circle are under construction. These homes will be owned and managed by the Council. The Trust was in discussion with the developer to take the land between the new housing and the back of the school/church into community ownership, to be used to create a new access to the school. The project would be a joint venture with Saline Environment Group. The developer had also agreed to reconfigure the existing car park and tuning circle, at his

expense, to create more parking spaces and a school drop off point. Sadly this offer has been withdrawn. A path would have led up to the existing school rear gate through a wildflower meadow. The developer's explanation was that the land might be required to access further phases of private sale homes.

**Saline to Oakley Path:** The project to construct the new bridge across the Bluther Burn in partnership with West Fife Woodlands was completed in September 2023. The Trust was awarded £60k from the Scottish Mines Restoration Trust to construct the path across Muirside Estate to Bickramside and down to the Whitegates at Oakley. This work is a further collaboration with West Fife Woodlands. The section from the Whitegates along the old railway line up to Bickramside is substantially complete but poor ground conditions prevented a start being made on the upgraded path across Muirside. Progress on this section has been further delayed by FLS's insistence on the use of particular construction techniques and machinery, and operative qualifications. Talks are continuing with Forestry and Lands Scotland to resolve these problems. In the meantime, people are using path in its existing condition to walk from Saline to Oakley.

The Trust will continue to press for new links from Kinneddar Park and Cowstrandburn into the Blair House estate, the site of the former colliery now in the ownership of FLS.

The informal 'paths user group' continues to monitor the local paths network and make suggestions for improvements. This work continues to benefit from the involvement of Saline Heritage Society and Saline Environment Group.

**Villages Website:** The Comms Group have continued their work to upgrade the village website and establish it as the primary source of information for those within and without Saline and Steelend. In the meantime, information is provided on the villages Facebook page

**Community Pharmacy:** The NHS Appeals Panel finally dismissed Dears appeal and Lisa Duncan is able to open her pharmacy in the Community Centre. The Trust is supporting her in her negotiations with Fife Council. It is hoped that it will open in the spring of 2025.

**Community Centre:** Discussions with Fife Council about obtaining a licence to manage the Community Centre are on hold. The community centre is not in use at present as the roof over the small hall is being replaced. It is expected

to reopen at the end of 2024. Establishing it as a hub for health and wellbeing remains an aspiration.

**Vacant land on Saline Main Street:** Negotiations with Fife Council have moved very slowly but the Trust has obtained a lease for the vacant land. A Memorandum of Understanding will be entered in to with Saline Environment Group who will manage the land and develop the community garden. The community garden will operate as a subgroup of the Trust and a representative of SEG will become a Trustee.

**Saline Smilers Toddler Group:** The Trust continues to manage the finances of Saline Smilers.

**Community Chest:** The Trust holds the residual funds from the Blair House Trust on behalf the Community Council. BHT required the money to be held by a registered charity. The money is to be used on the direction of the Community Council for small projects that benefit the local people.

**Community Pantry:** The Trust was instrumental in the establishment of the Community Pantry which operates from Saline Community Centre on a Wednesday and serves 60+users each week. In return for a nominal £4 donation, users can fill their bags with groceries, fresh fruit and vegetables, bakery items, toiletries, and household items. The majority of goods distributed is surplus food from supermarkets. Coffee, tea and soup are served and the pantry has become a social hub. Collections from supermarkets are made five days a week and items that cannot be kept until pantry day are distributed on a first come first served basis from storage boxes on Main Street. The Pantry now has its own Constitution and bank account but operates as a subcommittee of the Trust and benefits from its charitable status and insurances for volunteers.

## **Financial Review**

Accounts for the period are appended to this report. Our main source of funding remains small donations, and grants from Fife Council, charitable organisations and other bodies for specific projects. Day to day expenditure remains minimal.

## **Reserves Policy**

The trust has no significant financial commitments and day to day expenditure is very small. Consequently the intention of trustees is to maintain a balance of at least £150 in its bank account to cover unforeseen events. This policy will be reviewed once income and expenditure increases.

## **Plans for Future Periods**

**Community Garden on Saline Main Street:** Work with Saline Environment Group develop a community garden.

**Community Pantry:** Support the Pantry in extending the range of services it provides.

**Membership and Trustees:** In the absence of new initiatives and projects during the two years of the pandemic it proved difficult to retain the interest of members. A priority for 2024/25 remains to revive interest, create an active membership, and appoint new Trustees.

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Approved by the trustees and signed on their behalf on the 13 May 2025 by:



**Secretary**

# Saline and Steelend Community Development Trust

SC044063

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	October	2023		30	September	2024

## Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>A1 Receipts</b>						
Donations		2,154	-		2,154	170
Legacies					-	
Grants	-	12,624	-	-	12,624	71,873
Receipts from fundraising activities	-	12,077	-	-	12,077	6,557
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>A1 Sub total</b>	-	26,855	-	-	26,855	78,600
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	-	26,855	-	-	26,855	78,600
<b>A3 Payments</b>						
Expenses for fundraising activities		9,306			9,306	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	426	52,589			53,016	19,078
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	50				50	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
<b>A3 Sub total</b>	476	61,895	-	-	62,372	19,078
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	476	61,895	-	-	62,372	19,078
<b>Net receipts / (payments)</b>	(476)	(35,041)	-	-	(35,517)	59,522
<b>A5 Transfers to / (from) funds</b>	629	(629)			-	
<b>Surplus / (deficit) for year</b>	153	(35,670)	-	-	(35,517)	59,522



## Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Cash and bank balances at start of year	14	62,630			62,644	3,123
	Surplus / (deficit) shown on receipts and payments account	153	(35,670)			(35,517)	59,521
						-	
						-	
	<b>Cash and bank balances at end of year</b>	<b>167</b>	<b>26,960</b>	<b>-</b>	<b>-</b>	<b>27,127</b>	<b>62,644</b>
	(Agree balances with receipts and payments account(s))	0	0	-	-	0	1

<b>B2 Investments</b>	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		Total	-	-

<b>B3 Other assets</b>	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
		Total	-	-	-

<b>B4 Liabilities</b>	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
		Total	-	-

<b>B5 Contingent liabilities</b>	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		Total	-	-

Signed by one or two trustees  
on behalf of all the trustees

Signature

Print Name

Date of  
approval

5th May 2025

## Section C Notes to the Accounts

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

General Fund: Unrestricted Fund for general operation of the charity. Comms Group: Restricted Fund for production of Community Bulletin and maintenance of website. Blair House Trust restricted funds to be disbursed in accordance with the charitable purpose of SSCDT (see note below). Early Years Scotland fund to support SALINE SMILERS Toddler group. Saline Fabulous Food Pantry (Saline Pantry) SSCDT sub group (constituted) who run food pantry for the community. Footpath Project (restricted fund) working with West Fife Woodlands (partner organisation) creating a footpath between Saline & Oakley (Saline Path project)

**C2 Grants**

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

**C3a Trustee remuneration**

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	<b>X</b>
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**C3b Trustee remuneration - details**

Authority under which paid	£

**C4a Trustee expenses**

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	<b>X</b>
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**C4b Trustee expenses - details**

	Number of trustees	£

**C5 Transactions with trustees and connected persons**

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

**C6 Other information**

<p>During this financial year it was agreed by the Board to move remaining funds from Friends &amp; Neighbours and Feasibility fund to the general unrestricted fund. In 2018 the Blair House trust grant was awarded to SSCDT by the Blair House Trustees as part of the process of winding up the Blair House Trust (SC042602). . OSCAR stipulated that their remaining funds had to be dispersed to an OSCAR registered charity and be used in accordance with that charity's aims. Further donations were added to this fund to be used in setting up a Youth Club within the village</p>
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**Additional analysis (1)****Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donations to Pantry		1,088			1,088	170
Donation from Bowling Club		866			866	
Donation to Smilers		200			200	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
<b>Total</b>	-	2,154	-	-	2,154	170

**2 Grants**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Saline Fabulous Food Pantry		9,439	9,439	5,250
Saline path project ( SLCF)		3,185	3,185	66,548
Early Years Scotland			-	75
<b>Total</b>	-	12,624	12,624	71,873
	-	-	-	-

**3 Gross receipts from other charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Pantry food bags		12,077			12,077	6,557
<b>Total</b>	-	12,077	-	-	12,077	6,557

**4 Payments relating directly to charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Bulletin printing: CSG					-	695
Administration, audit & IT costs	50	162			212	-
Insurance	426				426	96
Grant funds spend : BH		300			300	-
Grant funds spend : SP		42,695			42,695	10,481
Food purchases: SFF		9,216			9,216	4,077
Grant funds spent : SFF		8,752			8,752	3,036
Donation spent: SFF		1,052			1,052	30
Administration expenses: SFF		(319)			(319)	238
Staff and volunteer costs: SFF		37				425
<b>Total</b>	476	61,895	-	-	62,334	19,078

**Note:**

## Additional analysis (2)

### 5 Breakdown of unrestricted funds

	General administration and promotion	Insurance			Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations	-				-	
Legacies					-	
Grants					-	
Interest					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	-	-	-	-	-	
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	-	-	-	-	-	
<b>Total receipts</b>	-	-	-	-	-	
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	-	426			426	96
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	50				50	25
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
<b>Sub total</b>	50	426	-	-	476	121
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	-	-	-	-	-	
<b>Total payments</b>	50	426	-	-	476	121
<b>Net receipts / (payments)</b>	(50)	(426)	-	-	(476)	(121)
<b>Transfers to / (from) funds</b>	629				629	
<b>Surplus / (deficit) for year</b>	579	(426)	-	-	153	(121)

#### Nature and purpose of funds

**Additional analysis (3)****6 Breakdown of restricted funds**

	Comms Group and Funds transfers	Blair House & Smilers	Saline Path project	Fabulous Food Pantry	Total restricted funds	Total restricted funds last period
<b>Receipts</b>						
Donations		1,066		1,088	2,154	170
Legacies					-	-
Grants			3,185	9,439	12,624	71,873
Receipts from fundraising activities				12,077	12,077	6,557
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	-	1,066	3,185	22,604	26,855	78,600
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	-	1,066	3,185	22,604	26,855	78,600
<b>Payments</b>						
Expenses for fundraising activities				9,306	9,306	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	162		42,695	9,432	52,289	18,957
Grants and donations		300			300	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
<b>Sub total</b>	162	300	42,695	18,738	61,895	18,957
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	162	300	42,695	18,738	61,895	18,957
<b>Net receipts / (payments)</b>	(162)	766	(39,510)	3,866	(35,041)	59,642
<b>Transfers to / (from) funds</b>	(629)				(629)	
<b>Surplus / (deficit) for year</b>	(791)	766	(39,510)	3,866	(35,670)	59,642

**Nature and purpose of funds**

The Board agreed that the remaining funds of £629 in the Friends & Neighbours project fund and Feasibility Study should be transferred to the unrestricted fund

# APPENDIX 3



**Report to the trustees/members of**

**Registered charity number**

**On the accounts of the charity for the period**

**Set out on pages**

## Independent examiner's report on the accounts

v2

Charity name

SALINE & STEELEND COMMUNITY DEVELOPMENT

SC

044063

Period start date

Day

Month

Year

01

OCT

2023

to

Period end date

Day

Month

Year

30

SEPT

2024

(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page\*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed\*\*:**

**Name:**

**Relevant professional qualification(s) or body (if any):**

**Address:**

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

\*\*OSCR will accept digital or typed signatures.