

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	05	2021		30	04	2022

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

The Academy Project (T.A.P)

SC043997

The Studio

Pilmuir Street

Dunfermline

Postcode KY12 7AJ

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Treasurer		
2		Chairperson		
3		Secretary		
4		Secretary		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The Academy Project (T.A.P) is a Scottish Charitable Incorporated Organisation and is governed by its constitution. The charity is managed by a committee of trustees consisting on 11 officers: President, vice-president, treasurer, secretary, assistant secretary, and four committee members.

Trustee recruitment and appointment

All officers and committee trustees are appointed by the membership at the annual general meeting. All retire annually except the secretary, assistant secretary and treasurer may serve a maximum of three consecutive years in the same post. All members of at least one year's standing are eligible to be nominated for the committee of trustees. Trustees who have served on the committee for at least one year are eligible to be nominated for the post of president.

Objectives and activities

Charitable purposes

The advancement of education. The advancement of the arts, heritage, culture or science

Summary of the main activities in relation to these objects

The charity is a non-profit distributing charity whose principle objective is the advancement of arts in Fife by the provision of performance of musical theatre, dance, singing and drama and to further the development of the public's appreciation of these arts by giving public performances.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

Financial review

Brief statement of the charity's policy on reserves

The results are shown in the attached Receipts and Payments Account for the year to 30 April 2022. The total funds of the Trust are held as unrestricted as at 30th April 2022.

Details of any deficit

£25,849

Donated facilities and services (if any)

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Treasurer	
Date	18/01/2023.	

APPENDIX 3



		Independent examiner's report on the accounts v2					
Report to the trustees/members of	Charity name	The Academy Project (T.A.P)					
	Registered charity number	SC043997					
	On the accounts of the charity for the period	Period start date			Period end date		
	Day	Month	Year	to	Day	Month	Year
	01	05	2021		30	04	2022
Set out on pages							(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper view of the accounts to be reached.</p>						
Signed:					Date:	12/11/23	
Name:							
Relevant professional qualification(s) or body (if any):	F.C.C.A						
Address:	10 Abbey Park Place						
	Dunfermline						
	KY12 7NZ						

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose

The Academy Project (T.A.P)

SC043997



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	May	2021		30	April	2022

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	20				20	97
Compensation					-	250
Grants	2,500				2,500	41,433
Receipts from fundraising activities					-	156
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	30,863				30,863	25,046
A1 Sub total	33,383	-	-	-	33,383	66,982
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	33,383	-	-	-	33,383	66,982
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	58,812				58,812	47,429
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts	420				420	420
Legal costs					-	180
Other					-	
A3 Sub total	59,232	-	-	-	59,232	48,029
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	59,232	-	-	-	59,232	48,029
Net receipts / (payments)	(25,849)	-	-	-	(25,849)	18,953
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	(25,849)	-	-	-	(25,849)	18,953

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	28,129				28,129	9,176
	Surplus / (deficit) shown on receipts and payments account	(25,849)				(25,849)	18,953
						-	
						-	
	Cash and bank balances at end of year	2,280	-	-	-	2,280	28,129
	(Agree balances with receipts and payments account(s))						

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

18/01/23

APPENDIX 2



The Academy Project (T.A.P)

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Various donations	20				20	97
					-	
					-	
					-	
Total	20	-	-	-	20	97

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Various grants	2,500		2,500	41,433
			-	
			-	
			-	
Total	2,500	-	2,500	41,433

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Show performances & classes	30,863				30,863	25,046
					-	
					-	
					-	
					-	
					-	
Total	30,863	-	-	-	30,863	25,046

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Educational - show and dance school teaching	58,812				58,812	47,429
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	58,812	-	-	-	58,812	47,429

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Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	20				20	97
Compensation					-	250
Grants	2,500				2,500	41,433
Receipts from fundraising activities					-	156
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	30,863				30,863	25,046
Sub total	33,383	-	-	-	33,383	66,862
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	33,383	-	-	-	33,383	66,862
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	58,812				58,812	47,429
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts	420				420	420
Legal costs					-	180
Sub total	59,232	-	-	-	59,232	48,029
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	59,232	-	-	-	59,232	48,029
Net receipts / (payments)	(25,849)	-	-	-	(25,849)	18,953
Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(25,849)	-	-	-	(25,849)	18,953

Nature and purpose of funds

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