



St Andrew/Michaels'
SC043373

ANNUAL REPORT AND ACCOUNTS

PERIOD 1 SEPTEMBER 2023 TO 31 AUGUST 2024

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	09	2023	To	31	08	2024

Reference and administration details

Charity name	SAMs
Other names charity is known by	
Registered charity number	SC043373
Charity's principal address	96 Arrowsmith Avenue
	Glasgow
	Postcode G13 2QL

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairperson/Treasurer		Trustees as mentioned
2		Secretary		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Constitution of SAMs SCIO

The structure of the organisation consists of the CHARITY TRUSTEES who are also the organisation's only members and comprise the organisation's BOARD.

Trustee recruitment and appointment



All trustees were appointed on acceptance of OSCR status and further trustees can be appointed upon application.

Objectives and activities

Charitable purposes

To ensure the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.

Summary of the main activities in relation to these objects

To provide recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended. This will be achieved through a monthly club, annual respite holiday, outings and other activities that will allow young people with special needs to play and interact with other children and assisted support from volunteers. It will also allow the parents/carers of these young people some time to relax and watch their child interact and play with others.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

SAMs Charity continued with its original planned activities and operations during 2023/24; running more varied clubs, welcoming new families, providing short breaks and our Annual Holiday. SAMs secured grants, donations and fundraising activities totalling £71,160.60 during the year, with £42779.55 held previously in bank and cash equivalents to facilitate service provision. The charity is in a secure financial position and looks forward to continuing our aims in the upcoming year.

Our main priorities this year were to welcome new families to the group and provide more variety to our monthly clubs and an annual holiday for all members at the same time. We have since seen further increases in the uptake of short breaks for families in the caravans. Due to this we had to refresh worn out and 'tired' areas of the caravans which we do not foresee us doing again for another few years at least, given the increased use. We also sought to upgrade the older one our 2 bedroom caravans to an 3 bedroom so that more families can benefit from the short breaks we offer. To this end we have prudently set aside £35,000 max for this. This looks like it will come to fruition in September/October 2024.

We funded and organised a full week 29 July to 2 August 2024 the annual holiday at Drimsynie Holiday Park for all families. Total costs for this trip amounted to £17935.83. To this we welcomed 4 new families to enjoy the opportunity.

In order to promote the safety/health of those supported, we ran a 5 day-long Summer Respite Holidays benefitting 20 children with disabilities/multiple ASN, 16 sibling/children, and 24 Parents/Carers that were supported by 20 volunteers. We provided a range of activities for small groups of children each day; outdoor games, indoor activities/crafts, and sensory support set-up using our own resources/specially-adapted equipment and Caravan as well as on-site swimming, nature walks, boat trips, movie afternoons, sand art, teddy-making, pottery, laser-quest and gorge-walking. There was entertainment in the evening such as a small Fancy Dress/Talent Show and Discos. We also organised an all-inclusive Sports Day for all the families to enjoy.

The activities provided enabled Parents/Carers to access much-needed respite, helping them better cope with the challenges they face daily. To further help parent/carers de-stress, we supported them to each access Spa Treatments; massages, reflexology, etc. We also provided games and activity packs for families to use within their own caravan during the evenings, enabling families to focus on having fun and enjoying each other's company away from the stress and everyday challenges faced at home, which further helped build family relationships. We also included an evening of respite care for the families so that the parent/carers could enjoy an evening meal while the volunteers looked after the children for a few hours. All Trustees are shown the final accounts and OSCR submissions at the point of signing this Report.

Financial review

Brief statement of the charity's policy on reserves

All reserves remain tied to the Club until such end it ceases to exist. Any surplus assets available to the organisation immediately preceding its winding-up must be used for purposes which are the same as - or which closely resemble - the purposes of the organisation as set out in this constitution.

We will continue to use our funds for the good of the families and in running our Clubs, short breaks and ensuring we can continue to deliver the Annual Holiday which are the primary aim of SAMs.

Details of any deficit

Donated facilities and services (if any)

St Michael's Parish Church Hall to be used once a month for the Club and events as required.

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Other optional information

SAMs recorded an operating surplus of just over £23,001.78 which will simply be carried forward to operational activities as normal for the year 2024/25 and the pursuit of the upgraded caravan.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g.
Chair)

Chairperson/Treasurer

Secretary

Date

4.1.2025.

4/1/25

4-1-2025

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2023		31	08	2024

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	2,755				2,755	4,056
Legacies					-	
Grants	69,625				69,625	62,784
Receipts from fundraising activities						
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities*	-				-	
					-	
A1 Sub total	72,380	-	-	-	72,380	66,840
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	72,380	-	-	-	72,380	66,840
A3 Payments						
Expenses for fundraising activities	-					
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	49,128				49,128	52,227
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts	250				250	
Legal costs					-	
Other					-	
					-	
A3 Sub total	49,378	-	-	-	49,378	52,227
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	-				-	-
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	49,378	-	-	-	49,378	52,227
Net receipts / (payments)	23,002	-	-	-	23,002	14,613
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	23,002	-	-	-	23,002	14,613

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

C2 Grants

<p>If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)</p>	
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C3b Trustee remuneration - details

Authority under which paid	£
(Trustee, Chairperson and Treasurer)	
To be paid £250 annually upon the maintenance and completion of the Accounts and the submission of OSCR Accounts as agreed from 1 November 2023	250

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

[illegible]

C6 Other information

OSCR Accounts 2023 2024 Final (1)Notes

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period
Charities Trust	239				239	239
Anon	200				200	165
JustGiving	1219				1219	3,619
Amazon Smile	0				0	33
Stack and Still	1097				1097	-
Total	2,755	-	-	-	2,755	4,056

2 Grants

[illegible]

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Club Costs	5,843				5,843	6,123
Equipment	5,037				5,037	10,153
Postage and Stationery	-				-	39
Insurance	499				499	425
Miscellaneous	674				674	1,880
Professional Fundraising Fees	5,910				5,910	5,910
Family Support Packages	40				40	-
Caravan General Expenses	13,439				13,439	13,569
Summer Holiday - Argyll Holidays	17,936				17936	14128
Total	49,378	-	-	-	49,378	52,227

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Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	2,755				2,755	4,056
Legacies					-	
Grants	54,950				54,950	42,900
Receipts from fundraising activities	#				-	-
Gross trading receipts					-	
buildings	#				-	
Rents from land & buildings	#				-	
Gross receipts from other charitable activities					-	
Sub total	57,705	-	-	-	57,705	46,956
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	57,705	-	-	-	57,705	46,956
Payments						
Expenses for fundraising activities						-
Gross trading payments						
Investment management costs						
Payments relating directly to charitable activities	34,453				34,453	49,337
Grants and donations						
Governance costs:						
Audit / independent examination						
Preparation of annual accounts	250				250	
Legal costs						
Sub total	34,703	-	-	-	34,703	49,337
Payments relating to asset and investment movements						
Purchases of fixed assets	-					
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	34,703	-	-	-	34,703	49,337
Net receipts / (payments)	23,002	-	-	-	23,002	(2,381)
Transfers to / (from) funds					-	
Surplus / (deficit) for year	23,002	-	-	-	23,002	(2,381)

Nature and purpose of funds

Unrestricted funds can be freely used on charitable activities at the discretion of the Trustees. Unrestricted funds secured during the year were used to support the charity's Children's Club, Annual Summer Holiday, Sensory and other Specialist Equipment, Core Running Costs, and related activities/resources.

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Additional analysis (3)

6 Breakdown of restricted funds

Restricted fund 1 - enter name of fund below Restricted fund 2 - enter name of fund below Restricted fund 3 - enter name of fund below Restricted fund 4 - enter name of fund below Restricted fund 5 - enter name of fund below

	Shared Care Scotland - Better Breaks Fund	Radio Clyde Cash for Kids (Christmas and Summer)				Total restricted funds	Total restricted funds last period
Receipts							
Donations						-	
Legacies						-	
Grants	14,105	570				14,675	19,884
Receipts from fundraising activities						-	
Gross trading receipts						-	
Income from investments other than land and buildings						-	
Rents from land & buildings						-	
Gross receipts from other charitable activities						-	
Sub total	14,105	570	-	-	-	14,675	19,884
Receipts from asset & investment sales							
Proceeds from sale of fixed assets						-	
Proceeds from sale of investments						-	
Sub total	-	-	-	-		-	-
Total receipts	14,105	570	-	-	-	14,675	19,884
Payments							
Expenses for fundraising activities						-	
Gross trading payments						-	
Investment management costs						-	
Payments relating directly to charitable activities	14,105	570	-	-	-	14,675	19,664
Grants and donations						-	
Governance costs:						-	
Audit / independent examination						-	
Preparation of annual accounts						-	
Legal costs						-	
						-	
						-	
Sub total	14,105	570	-	-	-	14,675	19,664
Payments relating to asset and investment movements							
Purchases of fixed assets						-	
Purchase of investments						-	
Sub total	-	-	-	-		-	-
Total payments	14,105	570	-	-	-	14,675	19,664
Net receipts / (payments)	-	-	-	-			
Transfers to / (from) funds						-	
Surplus / (deficit) for year	-	-	-	-	-	-	-

APPENDIX 3



Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts v2						
Report to the trustees/members of		Charity name – SAMs						
Registered charity number		SC043373						
On the accounts of the charity for the period		Period start date				Period end date		
		Day	Month	Year		Day	Month	Year
		01	09	2023	to	31	08	2024
Set out on pages		1-5 (remember to include the page numbers of additional sheets)						
Respective responsibilities of trustees and examiner		The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement		My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.						
Independent examiner's statement		<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>						
Signed:								
Name:								
Relevant professional qualification(s) or body (if any):								
Address:								

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of
any items that the
examiner wishes to
disclose**