

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	Apr	2021	To	31	March	2022

Reference and administration details

Charity name	ShortbreadStories
Other names charity is known by	
Registered charity number	SC043321
Charity's principal address	265E Blackness Road
	Dundee
	Postcode DD2 1RX

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chief Executive		
2		Treasurer		
3		Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The charity is a Scottish Charitable Incorporated Organisation (SCIO) commencing activities on 27 July 2012. The charity is controlled by its constitution.

Trustee recruitment and appointment

The trustees are appointed by the members at the AGM in accordance with the constitution. New trustees are selected from the current members of the charity. Upon request, appointment of trustees can be appointed by the Chief Executive Trustee. Trustees are trained by the current Trustees. New Trustees joining the board are provided with induction information and given an appropriate briefing on obligations under charity law, as well as the contents of the constitution. Trustees are provided with a copy of Scottish Charity Regulator's (OSCR) 'Guidance for Charity Trustees' and all current Trustees have received briefing sessions relating to their duties under the

Objectives and activities

Charitable purposes

The objectives of the charity are:
 a) To advance education; and
 The advancement of the arts, heritage, culture or science

Summary of the main activities in relation to these objects

ShortbreadStories SCIO aims to help members reach their individual writing goals through engagement with an online writing community. Typical goals may include building self-confidence as a writer, honing the craft of writing, editing already existing works, increasing their writing output, sharing their work with others, receiving feedback regarding techniques and skills, and/or becoming published. ShortbreadStories SCIO focuses on the medium of the short story, because its succinct nature provides an excellent structure for learning to write; however, ShortbreadStories SCIO does not actively discourage other forms of fictional writing.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

An unofficial decision has been made to dissolve ShortbreadStories.

Financial review

Brief statement of the charity's policy on reserves

The account currently holds £397.05 with no expenditures anticipated.

Details of any deficit

No deficits.

Donated facilities and services (if any)

None

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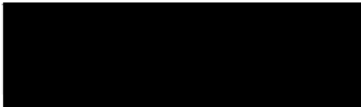
Other optional information

See attachment with notice of termination of server.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chief Executive	
Date	1 May 2023	

APPENDIX 3



Independent examiner's report on the accounts

v2

Report to the trustees/members of

ShortbreadStories

Registered charity number

SC043321

On the accounts of the charity for the period

Period start date				Period end date		
Day	Month	Year	to	Day	Month	Year
01	April	2021		31	March	2022

Set out on pages 5 – 10 inclusive

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Date:

5 May 2023

Relevant professional qualification(s) or body (if any):

Institute of Chartered Accountants of Scotland

Address:

3 Maryfield Road
Broughty Ferry
DUNDEE
DD5 2JJ

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Achievements and performance

Summary of the main achievements of the charity during the financial period

A decision has been made to dissolve ShortbreadStories, and an AGM has been called for 27 April 2023 to ratify this decision. It is intended that additional funds are donated to the Scottish Book Trust, as we feel they hold a similar remit to our own.

Financial review

Brief statement of the charity's policy on reserves

Until December 2022 the account held £397.05 with no expenditures anticipated. However, on 19 December 2022 former Trustee and Founder Robin Pilcher deactivated the bank account and wired the money into his personal account.

Robin Pilcher has been contacted, and he has agreed to donate the funds to the Scottish Book Trust on our behalf, as this is where we would donate any additional reserves upon dissolving. Additionally, reopening a bank account for him to transfer the money back seemed like an unnecessary step. See attachment of receipt to the Scottish Book Trust (occurred after the end of this financial year.)

Details of any deficit

No deficits as there were no accruing costs.

Donated facilities and services (if any)

None

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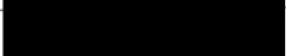
Other optional information

See attachment with receipt to Scottish Book Trust from Robin Pilcher on our behalf.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)			
Full name(s)			
Position (e.g. Chair)	Chief Executive		
Date	1 May 2023		

ShortbreadStories SCIO

SC043321

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2022		31	March	2023

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	-				-	-
Legacies	-				-	-
Grants	-				-	-
Receipts from fundraising activities	-				-	-
Gross trading receipts	-				-	-
Income from investments other than land and buildings	-				-	-
Rents from land & buildings	-				-	-
Gross receipts from other charitable activities	-				-	-
	-				-	-
A1 Sub total	-	-	-	-	-	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets	-				-	-
Proceeds from sale of investments	-				-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
A3 Payments						
Expenses for fundraising activities	-	-	-	-	-	-
Gross trading payments	-	-	-	-	-	-
Investment management costs	-	-	-	-	-	-
Payments relating directly to charitable activities	-	-	-	-	-	-
Grants and donations	397	-	-	-	397	-
Governance costs:		-	-	-	-	-
Audit / independent examination	-	-	-	-	-	-
Preparation of annual accounts	-	-	-	-	-	-
Legal costs	-	-	-	-	-	-
Bank Charges	-	-	-	-	-	-
	-	-	-	-	-	-
A3 Sub total	397	-	-	-	397	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	-	-	-	-	-	-
Purchase of investments	-	-	-	-	-	-
A4 Sub total	-	-	-	-	-	-
Total payments	397	-	-	-	397	-
Net receipts / (payments)	(397)	-	-	-	(397)	-
A5 Transfers to / (from) funds						
	-				-	-
Surplus / (deficit) for year	(397)	-	-	-	(397)	-

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	397				397	397
	Surplus / (deficit) shown on receipts and payments account	(397)				(397)	-
		-				-	-
		-				-	-
	Cash and bank balances at end of year	-	-	-	-	-	397
	(Agree balances with receipts and payments account(s))	0	-	-	-	0	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
		5 May 2023

Section C Notes to the Accounts

C1 Nature and purpose of funds
(may be stated on analysis of funds worksheets)

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C2 Grants

Type of activity or project supported	Individual / Institution	Number of grants made	£
Promoting Reading Engagement and create writing opportunities for everyone	Scottish Book Trust	1	397
Balance of Funds when bank account closed via Robin C H Pilcher, former Trustee (See Trustees Report page 3)			
Total			397

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Independent examiner's report on the accounts

v2

Report to the trustees/members of ShortbreadStories

Registered charity number SC043321

On the accounts of the charity for the period

Period start date			to	Period end date		
Day	Month	Year		Day	Month	Year
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Set out on pages 5 – 10 inclusive

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have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Date: 5 May 2023

Relevant professional qualification(s) or body (if any):

Institute of Chartered Accountants of Scotland

Address:

3 Maryfield Road
Broughty Ferry
DUNDEE
DD5 2JJ

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	397				397	397
	Surplus / (deficit) shown on receipts and payments account	-				-	-
		-				-	-
		-				-	-
	Cash and bank balances at end of year	397	-	-	-	397	397
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
B2 Investments				
		Total	-	-

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
B3 Other assets					
		Total	-	-	-

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
B4 Liabilities				
		Total	-	-

Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

			5 May 2023