

APPENDIX 1

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Office of the Scottish Charity Regulator

Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	12	2024		30	11	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

The Alec Lucas Memorial Fund**SC 043175**

37 Old Town, Peebles

Postcode: EH45 8JE

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ms Julie Dick	Chairman		
2	Miss Hilary Clarke	Secretary/Treasurer		
3	Miss Cara Lucas			
4	Mr Adrian Lucas			
5	Mr Jimmy Moffat			
6	Mr Rab Stewart			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The committee usually meet quarterly, inclusive of an AGM, to arrange the tournament and do a success review after the tournament.

Trustee recruitment and appointment

Objectives and activities

Charitable purposes

We raise funds through various fundraising activities and distribute financial support to Royal Marine Charities and local sporting groups

Summary of the main activities in relation to these objects

Fundraising activity has been scaled back to interested parties carrying out activities and donating funds to our charity.

We also hold a small annual tournament and each team plays to win a trophy, each team pays an entry fee to enter the tournament, this is our income.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

- Donations Paid out of £1100
- Memorial Tournament

Financial review

Brief statement of the charity's policy on reserves

The charity retains a reserve, sufficient to commence the following years fundraising events.

Details of any deficit

Donated facilities and services (if any)

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Miss Hilary Clarke
Position (e.g. Chair)	Secretary / Treasurer
Date	18/07/2026

Alec Lucas Memorial Fund

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Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	Dec	2024		30	November	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	-				-	
Legacies					-	
Grants					-	
Receipts from fundraising activities	150				150	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	150	-	-	-	150	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	150	-	-	-	150	-
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments	226				226	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations	1,100				1,100	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	1,326	-	-	-	1,326	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	1,326	-	-	-	1,326	-
Net receipts / (payments)	(1,176)	-	-	-	(1,176)	-
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(1,176)	-	-	-	(1,176)	-

Alec Lucas Memorial Fund

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Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities	150				150	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	150	-	-	-	150	-
					cross ref error	
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	150	-	-	-	150	-
					cross ref error	
Payments						
Expenses for fundraising activities					-	
Gross trading payments	226				226	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations	-				-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	226	-	-	-	226	-
					cross ref error	
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	226	-	-	-	226	-
					cross ref error	
Net receipts / (payments)	(76)	-	-	-	(76)	-
Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(76)	-	-	-	(76)	-
					cross ref error	

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	7,116				7,116	
	Surplus / (deficit) shown on receipts and payments account	150				150	
						-	
						-	
	Cash and bank balances at end of year (Agree balances with receipts and payments account(s))	7,266	-	-	-	7,266	-
		1,326				1,326	

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

	Hilary Clarke	

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

The Alec Lucas Memorial Fund raises funds through a Football Tournament and distributes financial support to Royal Marine Charities and local sporting groups. There are no restrictions on any of the monies raised.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
None		0	0
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

Alec Lucas Memorial Fund

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
Total	-	-	-	-	-	-

- - - - -

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £		Total current period to nearest £	Total last period to nearest £
				-	
				-	
				-	
Total	-	-		-	-

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3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

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4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Bar Costs	158				158	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	158	-	-	-	158	-

reference error

-

-

reference error

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Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities	150				150	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	150	-	-	-	150	-
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	150	-	-	-	150	-
Payments						
Expenses for fundraising activities					-	
Gross trading payments	226				226	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations	1,100				1,100	
Governance costs:	-				-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	1,326	-	-	-	1,326	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	1,326	-	-	-	1,326	-
Net receipts / (payments)	(1,176)	-	-	-	(1,176)	-
Transfers to / (from) funds					-	
Surplus / (deficit) for year	(1,176)	-	-	-	(1,176)	-

Nature and purpose of funds

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APPENDIX 3



Independent examiner's report on the accounts

v2

Report to the trustees/members of

Registered charity number

On the accounts of the charity for the period

Set out on pages

Charity name

SC

Period start date

Day

Month

Year

to

Period end date

Day

Month

Year

01

12

24

30

30

11

25

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed**:

Name:

Date:

Relevant professional qualification(s) or body (if any):

Address:

PRIMROSE COTTAGE
PORT NOLLE
EH45 8AM

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

**OSCR will accept digital or typed signatures.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose.

[Faint, illegible handwriting visible through the paper, likely from the reverse side. Some words like "Signature" and "Date" are partially discernible.]