

APPENDIX 1

OSCR

Scottish Charity Regulator

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	04	24	To	31	03	25

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

The Friends of Hermitage Park Association
FoHPA
SC 042935
11 Templeton Way
Helensburgh
Argyll & Bute
Postcode G84 8FA

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	Chair		Membership
	Treasurer	28/06/25 to date	Membership
			Membership
		22/05/2025 to date	Membership
		09/07/25 to date	Membership
			Membership
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	17/11/22 to 31/03/25
	17/11/22 to 31/08/25

Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

The maximum number of trustees is 7 and no more than 2 may be co-opted trustees. The minimum number of trustees is 4.

Trustees retire from office at each Annual General Meeting (AGM) and are eligible for re-election at the same AGM by the membership.

Objectives and activities

Charitable purposes

The restoration of Hermitage Park, the provision of recreational facilities and the organisation of recreational activities, with the objective of improving the conditions of life for the persons for whom the facilities or activities are primarily intended, and only in relation to recreational facilities or activities, by providing facilities for the benefit of townspeople and visitors to Helensburgh.

Summary of the main activities in relation to these objects

Trustee development sessions Inc Meet the Trustees' day
Trustee's tour of the Park for visitors
Park 'tidy up'.
Community 'On Location Day' in the Park
Community Room Craft workshops
Volunteer Activities
Various Council and Community Consultations

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Achievements and performance

Summary of the main achievements of the charity during the financial period

- Undertaken 4 trustee development sessions
- Held a 'meet the Trustees' day
- Trustee's tour of the Park for visitors
- Partnered with Plastic Free Helensburgh and for a Park 'tidy
- We supported Jean's Bothy to hold their 'On Location Day' in
- Jean's Bothy, following our introduction now have a plot in the
- The Volunteer programme is going well and getting stronger
- Fun First have had two training days in the Park with Under th
- Delivered on our Social Fund project organising further work
 - o 7 floral workshops
 - o 2 art club workshops
 - o 2 horticulture workshops
- Supported Park staff to achieve Green Flag status for a 5th ye
- Influenced the introduction of a Modern apprentice to suppo
- Reformed the Park user group
- Facilitated the Remembrance Day Parade
- Supported Park Supervisor to ensure that the pond lining pro
- Volunteers helped Park Supervisor to build the fence around

Financial review

Brief statement of the charity's policy on reserves

The Trustees policy on reserves is to ensure that general reserves are sufficient to cover running costs, unexpected expenditure and to assist success with grant applications.

Details of any deficit

A deficit for the FY ending 31/3/25 of £1,588.12 was due t

Donated facilities and services (if any)

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Other optional information

Declaration

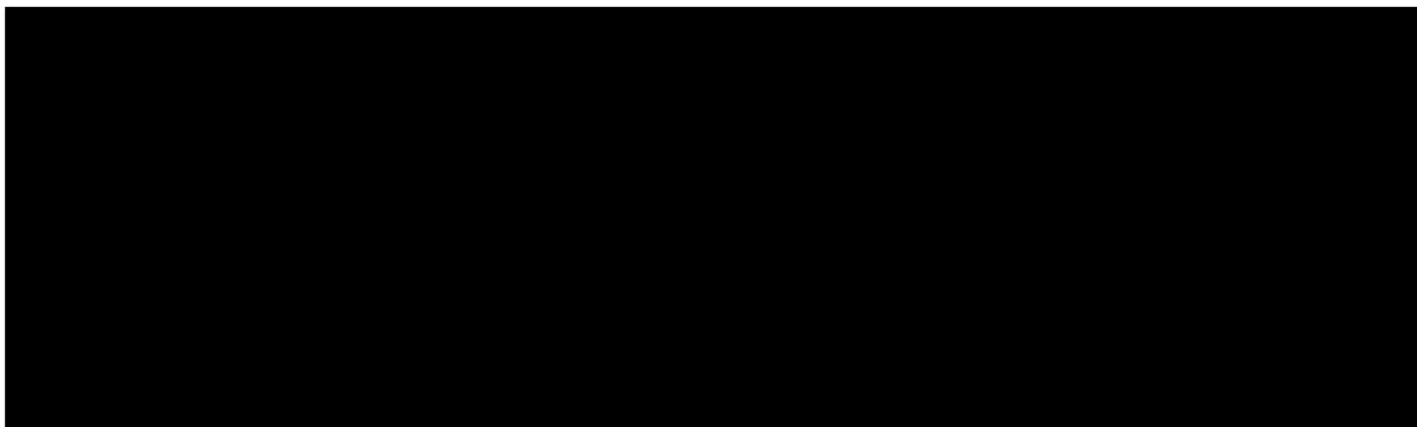
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>		
Full name(s)		
Position (e.g. Chair)	Chair	Treasurer
Date		

Income and Expenditure for the year ending 31 March 2025	2024 / 2025	2023 / 2024
Income		
Workshops Income	1,440.16	1,211.29
CCTV Project		
Fund Raising	52.00	72.69
Grants		2,500.00
War Memorial Project	136.05	
Total Income	1,628.21	3,783.98
Expenditure		
Workshops	2,560.00	1,600.00
Insurance	224.00	224.00
Stationary / Postage	121.20	
Plants	311.13	
Total Expenditure	3,216.33	1,824.00
Surplus / (Deficit) for the Year	(1,588.12)	1,959.98
Surplus brought forward	7,252.83	5,292.85
Surplus carried forward	5,664.71	7,252.83

Balance Sheet as at 31 March	2025	2024
Opening Balances		
Bank	7,252.83	5,292.85
Cash	-	-
Total	7,252.83	5,292.85
Surplus / (Deficit) for the Year	(1,588.12)	1,959.98
Closing Balance	5,664.71	7,252.83
Bank	5,664.71	7,252.83
Cash	-	-
Closing Balance	5,664.71	7,252.83



APPENDIX 3



Report to the trustees/members of

Registered charity number

On the accounts of the charity for the period

Set out on pages

Respective responsibilities of trustees and examiner

Basis of independent examiner's statement

Independent examiner's statement

Signed:**

Name:

Relevant professional qualification(s) or body (if any):

Address:

Independent examiner's report on the accounts

v2

Charity name

Friends of Hermitage Park Association

SC 42935

Period start date

Day

Month

Year

1st

April

2024

to

Period end date

Day

Month

Year

31st

March

2025

(remember to include the page numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

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