

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	01	2024	To	31	12	2024

Reference and administration details

Charity name	East Coast FM		
Other names charity is known by			
Registered charity number	SC O42784		
Charity's principal address	2b Station Yards,		
	Hospital Road,		
	Haddington,		
	East Lothian	Postcode	EH41 3PP

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name		Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Trustee		ECFM Board (collectively)
2		Chairman & Trustee		ECFM Board (collectively)
3		Trustee & Station Manager		ECFM Board (collectively)
4		Trustee & Technical Manager		ECFM Board (collectively)
5		Trustee & Treasurer		ECFM Board (collectively)
6		Trustee		ECFM Board (collectively)
7		Trustee		ECFM Board (collectively)
8		Trustee & Membership secretary		ECFM Board (collectively)
9				
10				
11				
12				
13				
14				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	ECFM Constitution
Trustee recruitment and appointment	<p>Board meetings are constructed of a committee of eight trustees.</p> <p>The committee will consider nominations for co-opting individuals onto the board and appointments are made based on majority vote.</p>

Objectives and activities

Charitable purposes

The station:

- promotes citizenship and community cohesion in the locality by providing a community radio station for those living in Haddington and the surrounding area.
- encourages volunteers across the generations both in running the station and to take part in fund-raising social events
- advances the education especially of young people in the area by providing training and so enabling them to take part in the making and presenting of programmes
- promotes the advancement of the arts, culture, and science in the immediate area through broadcasts from the radio station.
- maintains close contacts with the local authority, community councils, charities and other societies, and offers these and individual and groups in the community a forum.
- is a source of local information for the target community

Summary of the main activities in relation to these objects

- East Coast FM's (ECFM) broadcasting philosophy is 'by the community for the community'. We are a highly regarded source of entertainment and information across East Lothian and the surrounding area, promoting citizenship and community cohesion.
- We broadcast 24 hours a day with live presenters operating usually between 07:00-22:00, although on some day's coverage lasts until midnight.
- Currently there are approximately 30 regular volunteer presenters who provide a wide-ranging output for varied musical audiences including popular, rock, dance, soul, classical & Latin American.
- All shows feature Community News sections highlighting events & activities available within the East Lothian & surrounding areas. These are regularly refreshed to ensure that they remain up to date and relevant.
- We actively cultivate interaction with local community groups promoting the advancement of the arts & culture in the immediate area by featuring them in on air interviews and highlighting upcoming events and activities. Particular emphasis is given to mental health & wellbeing.
- Recognising our critical role in disseminating information across the region, ECFM maintains close contacts with the local authority, community councils, charities and other societies. We regularly cascade important local announcements, especially those relating to weather alerts. Additionally, interviews are conducted with the local Police Community Liaison Officer to enable key messages to be shared with listeners.
- An initiative that has been running for over a year has seen ECFM partner with the East Lothian Climate Action Network (ELCAN), a Scottish Government sponsored body focussed on encouraging local groups to take positive action in response to the climate challenge. We have a monthly on-air interview with an ELCAN representative outlining how listeners can become actively involved in local activities.
- Daytime shows feature regular traffic & travel updates highlighting real time incidents, together with up-to-date weather forecasts or warnings.
- We foster inclusion by encouraging volunteers across generations, both in running the station and taking part in fundraising social events. There is a particular focus on involving those categorised as vulnerable. We have a number of vulnerable people involved in preparing and presenting their own shows, which serves to provide them with a sense of purpose and fulfilment, enhancing their self-esteem.
- We also concentrate on advancing the education of young people and have established good links with local schools. By providing training we have enabled pupils to take part in the making and presenting of programmes. Our weekly 'School Bell' show is run by local secondary school pupils, with some previous participants having progressed to careers in radio. We also take pupils on work placements, which are invariably enjoyed by those taking part, with excellent feedback received from grateful parents.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

- We worked hard in 2024 to improve our financial position through sponsorship and grant funding.
- We are proud to advise that ECFM has been recognised with the following industry awards: Scottish Enterprise Award, Prestige Award and the Princess Trust Award.

Financial review

Brief statement of the charity’s policy on reserves

Any reserves would be spent on updating the studio equipment

Details of any deficit

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Donated facilities and services (if any)

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Chairman and trustee

Trustee

Date

29/09/25

29/09/25

East Coast FM SCIO

SC042784



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2024		31	12	2024

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	5,090				5,090	5,318
Grants	6,100	-			6,100	-
Receipts from fundraising activities	1,697				1,697	1,543
Gross trading receipts	11,755				11,755	8,733
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities	2,296				2,296	2,123
					-	
A1 Sub total	26,937	-	-	-	26,937	17,717
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	26,937	-	-	-	26,937	17,717
A3 Payments						
Expenses for fundraising activities	205				205	198
Gross trading payments		-			-	-
Investment management costs					-	-
Payments relating directly to charitable activities	21,504				21,504	21,331
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Other					-	-
					-	-
A3 Sub total	21,709	-	-	-	21,709	21,529
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	21,709	-	-	-	21,709	21,529
Net receipts / (payments)	5,228	-	-	-	5,228	(3,812)
A5 Transfers to / (from) funds	173	(173)			-	
Surplus / (deficit) for year	5,401	(173)	-	-	5,228	(3,812)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	(1,901)	173			(1,728)	2,084
	Surplus / (deficit) shown on receipts and payments account	5,401	(173)			5,228	(3,812)
						-	
						-	
	Cash and bank balances at end of year	3,500	-	-	-	3,500	(1,728)
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

		Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Studio Equipment	Restricted Funds Account		12,000	14,000
		Total	-	12,000	14,000

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities	Creditors	Unrestricted Funds Account	563	784
		Total	563	784

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

[illegible]

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
-			
-			
-			
-			
		Total	

0

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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C4b Trustee expenses - details

	Number of trustees	£
-		

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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East Coast FM SCIO

SC042784

Additional analysis (1)**Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Donations	74				74	503
Membership Fees	5,016				5,016	4,815
					-	-
					-	-
Total	5,090	-	-	-	5,090	5,318
	-	-	-	-	-	-

2 Grants

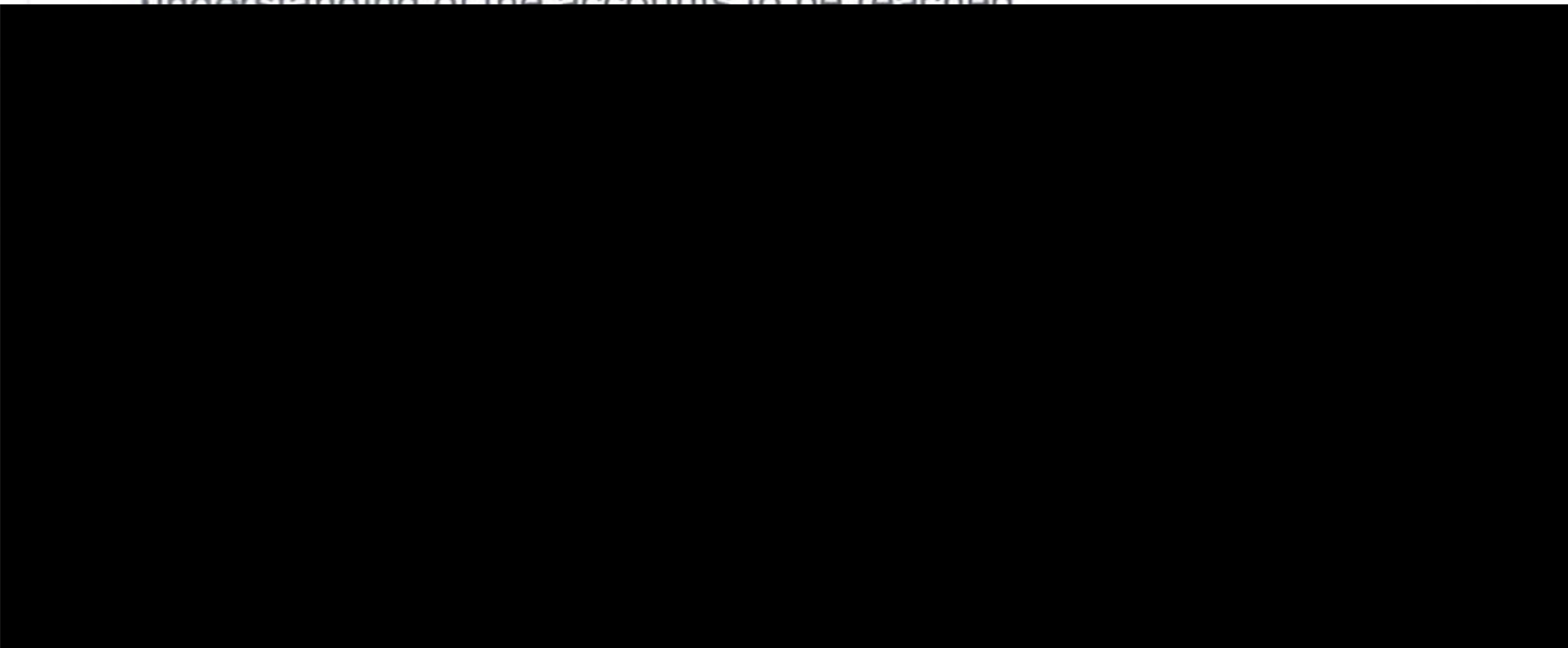
	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Haddington & Lammermuir Area Partnership	2,600		2,600	-
Lamp of Lothian	3,500		3,500	-
			-	-
			-	-
Total	6,100	-	6,100	-
	-	-	-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Coffee machine takings					-	79
Events	790				790	816
Card cashback	6				6	203
Discos					-	1,025
	1,500				1,500	-
					-	-
Total	2,296	-	-	-	2,296	2,123
	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Expenses					-	-
Building Rental	6,118				6,118	5,944
Mast rental					-	-
Broadcasting licences & fees	4,877				4,877	4,424
Equipment & Software	1,188				1,188	921
Gas & Electricity	2,355				2,355	3,686
Telephone & Mobile costs	2,738				2,738	2,024
Travel & Transport	664				664	1,322
Sundries	306				306	466
Insurance	1,707				1,707	1,213
Bank charges	226				226	221
Production costs	1,326				1,326	1,110
					-	-
					-	-
Total	21,504	-	-	-	21,504	21,331
	-	-	-	-	-	-

	Independent examiner's report on the accounts v2						
Report to the trustees/members of	Charity name East Coast FM						
Registered charity number	SC042784						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2024	to	31	12	2024
Set out on pages							(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.						
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*] 1. which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none">to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, andto prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.						
Signed**:							2025
Name:							
Relevant professional qualification(s) or body (if any):							
Address:							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

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