

**Forth Valley Inclusion**

**Scottish Charity Number SC042540**

**Annual Report and Financial Statements**

**For the period April 1<sup>st</sup> 2024 – March 31<sup>st</sup> 2025**

## Trustees' Report

For the period April 1<sup>st</sup> 2024 – March 31<sup>st</sup> 2025

### Reference and Administrative Information

#### Charity Name

Forth Valley Inclusion (formerly known as Stirling Interfaith Community Justice Group (SCIO)).

The charity had been using the name Forth Valley Inclusion as its operating name since 2021. Following the agreement of Members, in October 2023 OSCR gave approval to the formal change of the name of the charity from Stirling Interfaith Community Justice Group to Forth Valley Inclusion.

#### Charity Number

SC042540

#### Registered Address

[REDACTED]

#### Correspondence Address

[REDACTED]

#### Trustees

[REDACTED]

## **Structure, Governance and Management**

### Constitution

The Charity is a Scottish Charitable Incorporated Organisation (SCIO). It is governed by its constitution which was adopted on 23 June 2011 and which has been revised since then. The latest version, Version 5, was adopted October 2023 following the change of name of the charity. The Charity was granted charitable status by OSCR on 26 August 2011.

### General Structure

The structure of the organisation consists of:

The Members – who have the right to attend members' meetings (including the annual general meeting) and have important powers under the constitution; in particular, the members appoint people to serve on the Board and take decisions on changes to the constitution itself.

The Board – who hold regular meetings, and generally control the activities of the organisation; for example, the board is responsible for monitoring and controlling the financial position of the organisation.

The constitution provides that trustees may be nominated by members, which includes existing trustees. When a vacancy occurs members are invited to nominate potential trustees for the board. Election of trustees takes place at the AGM. Where particular skills are absent from the board's skill mix this is brought to the attention of the membership. Potential board members may be invited initially as observers to board meetings. The constitution also allows the board to appoint any member to be a trustee at any time.

## **Objectives and Activities**

### Charitable purposes

The organisation's purposes are:

- The advancement of citizenship or community development.
- To relieve those in need by reason of age, ill health, disability, financial hardship, or other disadvantage.
- To promote the welfare and to relieve the needs of families and individuals adversely affected by imprisonment and community sentencing believing that with the help of the faith communities men and women can be encouraged and supported to turn their lives around.

## **Achievements and Performance for the period April 1<sup>st</sup> 2024 – March 31<sup>st</sup> 2025**

During the period covered by this report the organisation continued to operate two prison family visitor centres:

- i) A visitor centre, at HMP and YOI Stirling, which opened in June 2023, and previously at HMP and YOI Cornton Vale, on the same site in Stirling, Scotland. The visitor centre at HMP & YOI Cornton Vale had been operational since 26<sup>th</sup> August 2013.

- ii) A visitor centre at HMP Glenochil. The centre has been operational since 3<sup>rd</sup> April 2017.

The aim of both centres is to provide a supportive, friendly and welcoming environment for friends and families visiting a prisoner. Support is provided by centre staff and trained volunteers to ensure experiences of prison visiting are less stressful and more positive than they would be otherwise, thereby encouraging more frequent visits and maintaining family ties. The intention is that this will increase the stability of children's lives and reduce the risks of children themselves engaging in anti-social behaviours and suffering mental health issues later in life. We hope to achieve positive long-term outcomes for all of the family. In the long term it is hoped that these improved family ties will contribute to reductions in re-offending with positive implications for the wider community.

The organisation received funding from the Scottish Government through the Prison Visitor Centre Core Funding Programme for the operation of both centres. The charity participates in national networks bringing together representatives from Prison Visitor Centres across Scotland to discuss progress and share good practice.

Both centres were operated in partnership with the Scottish Prison Service. Service Level Agreements between each prison and Forth Valley Inclusion (FVI) set out the aims and objectives of each centre, the management and governance arrangements and the responsibilities of each partner.

Under the Agreements the Scottish Prison Service has particular responsibilities in relation to the provision and maintenance of the premises where the visitor centres are based. At both prisons the visitor centre is located within the prison at the front of house before visitors go through security. FVI has responsibility for the employment of staff and volunteers and the day to day running of the centres. In relation to this, the charity utilised the funding secured from the Scottish Government towards the costs of employing staff for the centres.

During the period to March 31<sup>st</sup> 2025, the organisation engaged one new project worker, and there were six employees (2 full-time, 4 part-time) at the year end.

The organisation continues to engage a consultant to undertake Business Management activities for a few hours a week on a self-employed basis.

To enable coverage of all visitor sessions at the prisons we are reliant on the support of a pool of trained and committed volunteers without whom the centres could not operate. There are 8 volunteers across the two Centres at March 2025. Volunteer recruitment is ongoing.

The role of staff and volunteers is to listen, offer a kindly ear and provide support and information as appropriate. A pleasant, warm, supportive atmosphere has been created to encourage families to feel relaxed and valued.

#### The Prison Visitor Centre at HMP and YOI Stirling

HMP & YOI Stirling is the national facility for female offenders for both remand and convicted prisoners. Prisoners, and their visitors, come from all over Scotland.

The Visitor Centre operates a 6 day a week service to support all visiting sessions at the prison.



During the period April 2024 – March 2025 there were 1063 visits at the Centre – 943 adult visits and 120 children's visits. The table below shows the breakdown by month and the percentage of visitors attending the prison who used the Centre as well as figures for the previous year

| Visitors to Hub                             | April 24 | May 24 | June 24 | July 24 | Aug 24 | Sept 24 | Oct 24 | Nov 24 | Dec 24 | Jan 25 | Feb 25 | Mar 25 | Sub-totals | Total |
|---|----------|--------|---------|---------|--------|---------|--------|--------|--------|--------|--------|--------|------------|-------|
| Adults                                      | 65       | 83     | 31      | 57      | 87     | 117     | 94     | 119    | 81     | 57     | 52     | 100    | 943        |       |
| Children                                    | 1        | 2      | 1       | 16      | 22     | 5       | 13     | 12     | 16     | 6      | 5      | 22     | 121        | 1064  |
| % of attending visitors who used the Centre | 46%      | 67%    | 29%     | 72%     | 69%    | 68%     | 70%    | 73%    | 81%    | 50%    | 45%    | 83%    |            |       |
| Visitors to Hub                             | April 23 | May 23 | June 23 | July 23 | Aug 23 | Sept 23 | Oct 23 | Nov 23 | Dec 23 | Jan 24 | Feb 24 | Mar 24 | Sub-totals | Total |
| Adults                                      | -        | -      | 0       | 17      | 38     | 20      | 5      | 7      | 54     | 25     | 101    | 45     | 312        |       |
| Children                                    | -        | -      | 0       | 6       | 11     | 2       | 0      | 0      | 26     | 2      | 5      | 6      | 58         | 370   |

*NB Figures don't include children's visits that take place every week throughout the year alternating between Saturdays and Sundays. Over the year, an average of 7 children's visits are attended each month. The figures don't include additional events.*

Prisoner numbers at HMP and YOI Cornton Vale had been reduced over the past few years during development of a new prison on the same site and the prison closed in May 2023. The new prison HMP and YOI Stirling opened in June 2023 with a reduced capacity compared to HMP Cornton Vale as part of a new approach to women in prison. The visitor centre moved to a new purpose built facility within the new prison. The facilities include a café style seating area, kitchen area, breakfast bar and children's play area. From these new premises, staff and volunteers have continued to provide a range of support to the family and friends of prisoners at the new prison.

#### The Visitor Centre at HMP Glenochil

HMP Glenochil manages adult male offenders who are short term offenders, long term offenders, and life sentence offenders. The prison gives priority to prisoners from Forth Valley and Fife. It is one of the major sites in Scotland for managing sex offenders and those with an Order of Lifelong Restriction (OLR).

The facilities at the Visitor Centre at HMP Glenochil include a café style seating area, kitchen area, breakfast bar and children's play area. The centre opened in April 2017.

The Visitor Centre operates a 7 day a week service to support all visiting sessions at the prison.

During the period April 2024 – March 2025 there were 7036 visits at the Centre – 5681 adult visits and 1355 children's visits. The table below shows the breakdown by month and figures for the previous year.

|                    | April 24 | May 24 | June 24 | July 24 | Aug 24 | Sept 24 | Oct 24 | Nov 24 | Dec 24 | Jan 25 | Feb 25 | Mar 25 | Sub-totals | Total |
|--------------------|----------|--------|---------|---------|--------|---------|--------|--------|--------|--------|--------|--------|------------|-------|
| Adults             | 434      | 372    | 403     | 430     | 391    | 455     | 413    | 404    | 660    | 509    | 506    | 704    | 5681       |       |
| Children           | 125      | 88     | 72      | 127     | 84     | 102     | 97     | 85     | 194    | 107    | 106    | 168    | 1355       | 7036  |
| Visitors to Centre | April 23 | May 23 | June 23 | July 23 | Aug 23 | Sept 23 | Oct 23 | Nov 23 | Dec 23 | Jan 24 | Feb 24 | Mar 24 | Sub-totals | Total |

|          |     |     |     |     |     |     |     |     |     |     |     |     |      |      |
|----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|------|
| Adults   | 436 | 648 | 419 | 653 | 471 | 477 | 486 | 331 | 468 | 460 | 330 | 326 | 5505 |      |
| Children | 110 | 127 | 111 | 198 | 122 | 102 | 118 | 91  | 116 | 93  | 92  | 57  | 1337 | 6842 |

*NB Figures do not include Children's Visits. We hold 104 children's visits throughout the year for both halls in HMP Glenochil. Our average attendance for children's visits is 26 children each weekend.*

Visitor centre staff and volunteers have continued to provide a range of support to the family and friends of prisoners. The focus of events and activities included healthy eating, wellbeing, and notable days such as Halloween, St Andrews Day and Easter. At Christmas events took place and gifts were distributed.

First time visitors are provided with a first time visitors pack. Support has included phone calls to and from families and referrals for family support in the community. The SPS had provided on line 'virtual visits' while physical visits were restricted. These visits have continued. The visitor centre staff have supported families with accessing these.

At Glenochil, the team continue to run dad's wellbeing groups. These groups are essential to the work of the Centres, as they give an opportunity to better support families and to help children through the trauma of having an incarcerated parent.

The team at Glenochil also attend the prison's induction session. This is attended on a weekly basis and staff attend for both halls.

Staff attend children's visits in the main visits room. The team provide a wide range of art and craft activities and events to promote and enhance family relationships/bonding.

### **Performance Monitoring and Evaluation**

The charity has systems in place to monitor and evaluate performance including systems for receiving feedback from service users. The National Performance Framework for Prison Visitor Centres in Scotland which outlines 'expected' and 'desirable' levels of various standards of service provision to be delivered by projects funded through the Scottish Government Prison Visitor Centre Core Funding Programme. In relation to this the charity currently meets the 'desirable' levels of service at both centres.

### **Financial Review**

Our income this year has come from grants received from the Scottish Government and the National Lottery and from donations received from supporters. Expenditure throughout the year has related to salary costs and to the development and running costs for the centres and related activities.

### **Reserves Policy**

The reserves policy is to have available funds to cover any unforeseen issues and unexpected expenditure and to support a transition to new sources of funding if current funding sources are no longer available. Funds at the end of March 2025, not restricted to specific activities, were £56,973 which is in line with this policy.

### **Plans for Future Periods**

For the foreseeable future the charity intends to continue to deliver services at the two centres and develop and expand the range of services and activities on offer in line with our overall charitable purposes.

#### **Final words**

Following a period of significant change for the charity in the previous year this has been a period of consolidation, overseen by a new Visitor Centre Manager

The Board would like to thank all the staff and volunteers for their commitment and hard work and to thank our funders and strategic partners for their support. We continue to be grateful to all those who use the Visitor Centres for their positive engagement and feedback.

Approved by the trustees on 16<sup>th</sup> May 2025 and signed on their behalf by

Dan Gunn

Chair

Date: 29/08/25

## Independent Examiner's Report

For the period April 1st 2024 – March 31st 2025

### Independent Examiner's Report to the Trustees of Forth Valley Inclusion

I report on the financial statements of the charity for the period April 1st 2024 – March 31st 2025, which are set out in the Appendix to this report.

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations (as amended) ("the 2006 Regulations"). The charity's trustees consider that the audit requirement of Regulation 10(1) (a – c) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section (44) (1) (c) of the 2005 Act and to state whether particular matters have come to my attention.

### Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, I do not express an audit opinion of the view given by the accounts.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:-
  - To keep accounting records in accordance with section 44 (1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
  - To prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Regulations have not been met, or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 16th September 2025

Independent Examiner's Report for the period April 1st 2024 – March 31st 2025

**Disclosure Section**

Give here brief details of any items that the examiner wishes to disclose.

## Forth Valley Inclusion

SC042540



| Receipts and payments accounts |                   |       |      |    |                 |       |
|--------------------------------|-------------------|-------|------|----|-----------------|-------|
| For the period from            | Period start date |       |      | to | Period end date |       |
|                                | Day               | Month | Year |    | Day             | Month |
|                                | 1                 | April | 2024 |    | 31              | March |

## Section A Statement of receipts and payments

|   | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Expendable endowment funds<br>to nearest £ | Permanent endowment funds<br>to nearest £ | Total funds current period<br>to nearest £ | Total funds last period<br>to nearest £ |
|---|------------------------------------|----------------------------------|--|---|--|---|
| <b>A1 Receipts</b>  |                                    |                                  |  |   |  |   |
| Donations   | 1,386                              | 720                              |  |   | 2,106                                      | 2,679                                   |
| Legacies  |                                    |                                  |  |   | -  |   |
| Grants  |                                    | 135,804                          |  |   | 135,804                                    | 127,640                                 |
| Receipts from fundraising activities                          |                                    |                                  |  |   | -  |   |
| Gross trading receipts  |                                    |                                  |  |   | -  |   |
| Income from investments other than land and buildings         |                                    |                                  |  |   | -  |   |
| Rents from land & buildings                                   |                                    |                                  |  |   | -  |   |
| Gross receipts from other charitable activities               |                                    |                                  |  |   | -  | 447                                     |
|   |                                    |                                  |  |   | -  |   |
| <b>A1 Sub total</b>   | <b>1,386</b>                       | <b>136,524</b>                   | <b>-</b>                                   | <b>-</b>                                  | <b>137,910</b>                             | <b>130,766</b>                          |
| <b>A2 Receipts from asset &amp; investment sales</b>          |                                    |                                  |  |   |  |   |
| Proceeds from sale of fixed assets                            |                                    |                                  |  |   | -  |   |
| Proceeds from sale of investments                             |                                    |                                  |  |   | -  |   |
| <b>A2 Sub total</b>   | <b>-</b>                           | <b>-</b>                         | <b>-</b>                                   | <b>-</b>                                  | <b>-</b>                                   | <b>-</b>                                |
| <b>Total receipts</b>   | <b>1,386</b>                       | <b>136,524</b>                   | <b>-</b>                                   | <b>-</b>                                  | <b>137,910</b>                             | <b>130,766</b>                          |
| <b>A3 Payments</b>  |                                    |                                  |  |   |  |   |
| Expenses for fundraising activities                           |                                    |                                  |  |   | -  |   |
| Gross trading payments  |                                    |                                  |  |   | -  |   |
| Investment management costs                                   |                                    |                                  |  |   | -  |   |
| Payments relating directly to charitable activities           | 2,117                              | 121,036                          |  |   | 123,153                                    | 122,533                                 |
| Grants and donations  |                                    |                                  |  |   | -  |   |
| Governance costs:   |                                    |                                  |  |   | -  |   |
| Audit / independent examination                               |                                    | 720                              |  |   | 720  | 720                                     |
| Preparation of annual accounts                                |                                    |                                  |  |   | -  |   |
| Legal costs   |                                    |                                  |  |   | -  |   |
| Other   |                                    |                                  |  |   | -  |   |
|   |                                    |                                  |  |   | -  |   |
| <b>A3 Sub total</b>   | <b>2,117</b>                       | <b>121,756</b>                   | <b>-</b>                                   | <b>-</b>                                  | <b>123,873</b>                             | <b>123,253</b>                          |
| <b>A4 Payments relating to asset and investment movements</b> |                                    |                                  |  |   |  |   |
| Purchases of fixed assets                                     |                                    | 660                              |  |   | 660  |   |
| Purchase of investments                                       |                                    |                                  |  |   | -  |   |
| <b>A4 Sub total</b>   | <b>-</b>                           | <b>660</b>                       | <b>-</b>                                   | <b>-</b>                                  | <b>660</b>                                 | <b>-</b>                                |
| <b>Total payments</b>   | <b>2,117</b>                       | <b>122,416</b>                   | <b>-</b>                                   | <b>-</b>                                  | <b>124,533</b>                             | <b>123,253</b>                          |
| <b>Net receipts / (payments)</b>                              | <b>(731)</b>                       | <b>14,108</b>                    | <b>-</b>                                   | <b>-</b>                                  | <b>13,377</b>                              | <b>7,513</b>                            |
| <b>A5 Transfers to / (from) funds</b>                         |                                    |                                  |  |   |  |   |
|   |                                    |                                  |  |   | -  |   |
| <b>Surplus / (deficit) for year</b>                           | <b>(731)</b>                       | <b>14,108</b>                    | <b>-</b>                                   | <b>-</b>                                  | <b>13,377</b>                              | <b>7,513</b>                            |



## Section B Statement of balances

| Categories    | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Expendable<br>endowment<br>funds<br>to nearest £ | Permanent<br>endowment<br>funds<br>to nearest £ | Total current<br>period<br>to nearest £ | Total last period<br>to nearest £ |
|---------------|--|------------------------------------|----------------------------------|--|---|---|-----------------------------------|
| B1 Cash funds | Cash and bank balances at start of year                    | 57,704                             | 7,226                            |  |   | 64,930                                  | 57,417                            |
|               | Surplus / (deficit) shown on receipts and payments account | (731)                              | 14,108                           |  |   | 13,377                                  | 7,513                             |
|               |  |                                    |                                  |  |   | -                                       |                                   |
|               |  |                                    |                                  |  |   | -                                       |                                   |
|               | Cash and bank balances at end of year                      | 56,973                             | 21,334                           | -  | -   | 78,307                                  | 64,930                            |
|               | (Agree balances with receipts and payments account(s))     |                                    |                                  |  |   |   |                                   |

|                | Details | Fund to which asset belongs | Market valuation<br>to nearest £ | Last year<br>to nearest £ |
|----------------|---------|-----------------------------|----------------------------------|---------------------------|
| B2 Investments |         |                             |                                  |                           |
|                |         |                             |                                  |                           |
|                |         |                             |                                  |                           |
|                |         |                             |                                  |                           |
|                |         |                             |                                  |                           |
|                |         | Total                       | -                                | -                         |

|                 | Details | Fund to which asset belongs | Cost (if available)<br>to nearest £ | Current value (if available)<br>to nearest £ | Last year<br>to nearest £ |
|-----------------|---------|-----------------------------|-------------------------------------|--|---------------------------|
| B3 Other assets | Laptop  | Restricted funds            | 660                                 |  |                           |
|                 |         |                             |                                     |  |                           |
|                 |         |                             |                                     |  |                           |
|                 |         |                             |                                     |  |                           |
|                 |         |                             |                                     |  |                           |
|                 |         |                             |                                     |  |                           |
|                 |         |                             |                                     |  |                           |
|                 |         |                             |                                     |  |                           |
|                 |         |                             |                                     |  |                           |
|                 |         |                             |                                     |  |                           |
|                 |         | Total                       | 660                                 | -  | -                         |

|                | Details           | Fund to which liability relates | Amount due<br>to nearest £ | Last year<br>to nearest £ |
|----------------|-------------------|---------------------------------|----------------------------|---------------------------|
| B4 Liabilities | Pensions creditor | Restricted funding              | 585                        | 491                       |
|                | Accruals          | Restricted funding              | 225                        | 4,712                     |
|                |                   |                                 |                            |                           |
|                |                   |                                 |                            |                           |
|                |                   |                                 |                            |                           |
|                |                   | Total                           | 810                        | 5,203                     |

|                           | Details | Fund to which liability relates | Amount due<br>(estimate)<br>to nearest £ | Last year<br>to nearest £ |
|---------------------------|---------|---------------------------------|--|---------------------------|
| B5 Contingent liabilities |         |                                 |  |                           |
|                           |         |                                 |  |                           |
|                           |         |                                 |  |                           |
|                           |         | Total                           | -  | -                         |

Signed by one or two trustees  
on behalf of all the trustees

Signature

Print Name

Date of  
approval

29/09/25

## Section C Notes to the Accounts

### C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

The grants from the Scottish Government have been given for specific purposes i.e development and running of the Visitor's Centres. Some donations have been given for specific purposes such as presents for children. Other funds are unrestricted. Unrestricted funds are those that are used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for this purpose.

### C2 Grants

| Type of activity or project supported | Individual / Institution | Number of grants made | £ |
|---------------------------------------|--------------------------|-----------------------|---|
|                                       |                          |                       |   |
|                                       |                          |                       |   |
|                                       |                          |                       |   |
|                                       |                          |                       |   |
|                                       |                          |                       |   |
| Total                                 |                          |                       | - |

### C3a Trustee remuneration

|  |   |
|--|---|
| If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b) | x |
|--|---|

### C3b Trustee remuneration - details

| Authority under which paid | £ |
|----------------------------|---|
|                            |   |
|                            |   |
|                            |   |
|                            |   |
|                            |   |

### C4a Trustee expenses

|   |   |
|---|---|
| If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b) | x |
|---|---|

### C4b Trustee expenses - details

|  | Number of trustees | £ |
|--|--------------------|---|
|  |                    |   |
|  |                    |   |
|  |                    |   |
|  |                    |   |
|  |                    |   |

### C5 Transactions with trustees and connected persons

| Nature of relationship | Nature of transaction | Transaction amount (£) | Balance outstanding at period end (£) |
|------------------------|-----------------------|------------------------|---------------------------------------|
|                        |                       |                        |                                       |
|                        |                       |                        |                                       |
|                        |                       |                        |                                       |
|                        |                       |                        |                                       |
|                        |                       |                        |                                       |

### C6 Other information

There was £58.42 in cash at the year end.



## Forth Valley Inclusion

SC042540

## Additional analysis (1)

## Analysis of receipts and payments

## 1 Donations

|   | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Expendable endowment funds<br>to nearest £ | Permanent endowment funds<br>to nearest £ | Total current period<br>to nearest £ | Total last period<br>to nearest £ |
|---|------------------------------------|----------------------------------|--|---|--------------------------------------|-----------------------------------|
| Donations from individuals, churches and others | 1,386                              | -                                |  |   | 1,386                                | 2,029                             |
| Prison Fellowship                               |                                    | 720                              |  |   | 720                                  | 650                               |
|   |                                    |                                  |  |   | -                                    |                                   |
|   |                                    |                                  |  |   | -                                    |                                   |
| <b>Total</b>                                    | <b>1,386</b>                       | <b>720</b>                       | <b>-</b>                                   | <b>-</b>                                  | <b>2,106</b>                         | <b>2,679</b>                      |

## 2 Grants

|   | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Total current period<br>to nearest £ | Total last period<br>to nearest £ |
|---|------------------------------------|----------------------------------|--------------------------------------|-----------------------------------|
| Scottish Government                           |                                    | 111,000                          | 111,000                              | 112,980                           |
| National Lottery                              |                                    | 24,804                           | 24,804                               |                                   |
| Stirling Council & UK Justice Centre          |                                    |                                  |                                      | 2,596                             |
| Cash for Kids & Stirling Voluntary Enterprise |                                    |                                  |                                      | 12,064                            |
| <b>Total</b>                                  | <b>-</b>                           | <b>135,804</b>                   | <b>135,804</b>                       | <b>127,640</b>                    |

## 3 Gross receipts from other charitable activities

|                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Expendable endowment funds<br>to nearest £ | Permanent endowment funds<br>to nearest £ | Total current period<br>to nearest £ | Total last period<br>to nearest £ |
|----------------|------------------------------------|----------------------------------|--|---|--------------------------------------|-----------------------------------|
| Coffee morning |                                    |                                  |  |   | -                                    | 447                               |
|                |                                    |                                  |  |   | -                                    |                                   |
|                |                                    |                                  |  |   | -                                    |                                   |
|                |                                    |                                  |  |   | -                                    |                                   |
|                |                                    |                                  |  |   | -                                    |                                   |
|                |                                    |                                  |  |   | -                                    |                                   |
| <b>Total</b>   | <b>-</b>                           | <b>-</b>                         | <b>-</b>                                   | <b>-</b>                                  | <b>-</b>                             | <b>447</b>                        |

## 4 Payments relating directly to charitable activities

|                              | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Expendable endowment funds<br>to nearest £ | Permanent endowment funds<br>to nearest £ | Total current period<br>to nearest £ | Total last period<br>to nearest £ |
|------------------------------|------------------------------------|----------------------------------|--|---|--------------------------------------|-----------------------------------|
| Insurance                    |                                    | 1,133                            |  |   | 1,133                                | 998                               |
| Payroll costs                |                                    | 885                              |  |   | 885                                  | 811                               |
| Wages and National Insurance | 2,117                              | 105,829                          |  |   | 107,946                              | 99,987                            |
| Centre and Office Costs      |                                    | 12,949                           |  |   | 12,949                               | 17,834                            |
| Staff and volunteer expenses |                                    | -                                |  |   | -                                    | 2,443                             |
| Recruitment                  |                                    | 240                              |  |   | 240                                  | 460                               |
|                              |                                    |                                  |  |   | -                                    |                                   |
|                              |                                    |                                  |  |   | -                                    |                                   |
|                              |                                    |                                  |  |   | -                                    |                                   |
| <b>Total</b>                 | <b>2,117</b>                       | <b>121,036</b>                   | <b>-</b>                                   | <b>-</b>                                  | <b>123,153</b>                       | <b>122,533</b>                    |

SC042540

**Additional analysis (2)****5 Breakdown of unrestricted funds**

|  | Unrestricted<br>fund 1 - enter<br>name of fund<br>below | Unrestricted<br>fund 2 - enter<br>name of fund<br>below | Unrestricted<br>fund 3 - enter<br>name of fund<br>below | Unrestricted<br>fund 4 - enter<br>name of fund<br>below | Total<br>unrestricted<br>funds | Total<br>unrestricted<br>funds last period |
|--|---|---|---|---|--------------------------------|--|
| <b>General Funds</b>                                       |   |   |   |   |                                |  |
| <b>Receipts</b>  |   |   |   |   |                                |  |
| Donations  | 1,386   |   |   |   | 1,386                          | 2,029                                      |
| Legacies   |   |   |   |   | -                              |  |
| Grants   |   |   |   |   | -                              |  |
| Receipts from fundraising activities                       |   |   |   |   | -                              | 447  |
| Gross trading receipts                                     |   |   |   |   | -                              |  |
| Income from investments other than land and buildings      |   |   |   |   | -                              |  |
| Rents from land & buildings                                |   |   |   |   | -                              |  |
| Gross receipts from other charitable activities            |   |   |   |   | -                              |  |
| <b>Sub total</b>   | <b>1,386</b>  | <b>-</b>  | <b>-</b>  | <b>-</b>  | <b>1,386</b>                   | <b>2,476</b>                               |
| <b>Receipts from asset &amp; investment sales</b>          |   |   |   |   |                                |  |
| Proceeds from sale of fixed assets                         |   |   |   |   | -                              |  |
| Proceeds from sale of investments                          |   |   |   |   | -                              |  |
| <b>Sub total</b>   | <b>-</b>  | <b>-</b>  | <b>-</b>  | <b>-</b>  | <b>-</b>                       | <b>-</b>                                   |
| <b>Total receipts</b>                                      | <b>1,386</b>  | <b>-</b>  | <b>-</b>  | <b>-</b>  | <b>1,386</b>                   | <b>2,476</b>                               |
| <b>Payments</b>  |   |   |   |   |                                |  |
| Expenses for fundraising activities                        |   |   |   |   | -                              |  |
| Gross trading payments                                     |   |   |   |   | -                              |  |
| Investment management costs                                |   |   |   |   | -                              |  |
| Payments relating directly to charitable activities        | 2,117   |   |   |   | 2,117                          |  |
| Grants and donations                                       |   |   |   |   | -                              |  |
| Governance costs:  |   |   |   |   | -                              |  |
| Audit / independent examination                            |   |   |   |   | -                              |  |
| Preparation of annual accounts                             |   |   |   |   | -                              |  |
| Legal costs  |   |   |   |   | -                              |  |
| <b>Sub total</b>   | <b>2,117</b>  | <b>-</b>  | <b>-</b>  | <b>-</b>  | <b>2,117</b>                   | <b>-</b>                                   |
| <b>Payments relating to asset and investment movements</b> |   |   |   |   |                                |  |
| Purchases of fixed assets                                  |   |   |   |   | -                              |  |
| Purchase of investments                                    |   |   |   |   | -                              |  |
| <b>Sub total</b>   | <b>-</b>  | <b>-</b>  | <b>-</b>  | <b>-</b>  | <b>-</b>                       | <b>-</b>                                   |
| <b>Total payments</b>                                      | <b>2,117</b>  | <b>-</b>  | <b>-</b>  | <b>-</b>  | <b>2,117</b>                   | <b>-</b>                                   |
| <b>Net receipts / (payments)</b>                           | <b>(731)</b>  | <b>-</b>  | <b>-</b>  | <b>-</b>  | <b>(731)</b>                   | <b>2,476</b>                               |
| <b>Transfers to / (from) funds</b>                         |   |   |   |   | -                              |  |
| <b>Surplus / (deficit) for year</b>                        | <b>(731)</b>  | <b>-</b>  | <b>-</b>  | <b>-</b>  | <b>(731)</b>                   | <b>2,476</b>                               |

**Nature and purpose of funds**

The unrestricted funds represent income received with no restrictions that can be spent as the trustees see fit.

## Forth Valley Inclusion

SC042540

## Additional analysis (3)

## 6 Breakdown of restricted funds

|  | Restricted fund<br>1 - enter name of<br>fund below | Restricted fund<br>2 - enter name of<br>fund below | Restricted fund<br>3 - enter name of<br>fund below | Restricted fund<br>4 - enter name of<br>fund below | Total restricted<br>funds | Total restricted<br>funds last<br>period |
|--|--|--|--|--|---------------------------|--|
|  | Scottish<br>Government                             | National Lottery                                   | Prison<br>Fellowship                               |  |                           |  |
| <b>Receipts</b>  |  |  |  |  |                           |  |
| Donations  |  |  | 720  |  | 720                       | 650                                      |
| Legacies   |  |  |  |  | -                         |  |
| Grants   | 111,000  | 24,804   |  |  | 135,804                   | 127,640                                  |
| Receipts from fundraising activities                       |  |  |  |  | -                         |  |
| Gross trading receipts                                     |  |  |  |  | -                         |  |
| Income from investments other than land and buildings      |  |  |  |  | -                         |  |
| Rents from land & buildings                                |  |  |  |  | -                         |  |
| Gross receipts from other charitable activities            |  |  |  |  | -                         |  |
| <b>Sub total</b>   | <b>111,000</b>                                     | <b>24,804</b>                                      | <b>720</b>   | <b>-</b>   | <b>136,524</b>            | <b>128,290</b>                           |
| <b>Receipts from asset &amp; investment sales</b>          |  |  |  |  |                           |  |
| Proceeds from sale of fixed assets                         |  |  |  |  | -                         |  |
| Proceeds from sale of investments                          |  |  |  |  | -                         |  |
| <b>Sub total</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>                  | <b>-</b>                                 |
| <b>Total receipts</b>                                      | <b>111,000</b>                                     | <b>24,804</b>                                      | <b>720</b>   | <b>-</b>   | <b>136,524</b>            | <b>128,290</b>                           |
| <b>Payments</b>  |  |  |  |  |                           |  |
| Expenses for fundraising activities                        |  |  |  |  | -                         |  |
| Gross trading payments                                     |  |  |  |  | -                         |  |
| Investment management costs                                |  |  |  |  | -                         |  |
| Payments relating directly to charitable activities        | 113,015  | 7,301  | 720  |  | 121,036                   | 122,533                                  |
| Grants and donations                                       |  |  |  |  | -                         |  |
| Governance costs:  |  |  |  |  |                           |  |
| Audit / independent examination                            | 720  |  |  |  | 720                       | 720                                      |
| Preparation of annual accounts                             |  |  |  |  | -                         |  |
| Legal costs  |  |  |  |  | -                         |  |
|  |  |  |  |  | -                         |  |
| <b>Sub total</b>   | <b>113,735</b>                                     | <b>7,301</b>                                       | <b>720</b>   | <b>-</b>   | <b>121,756</b>            | <b>123,253</b>                           |
| <b>Payments relating to asset and investment movements</b> |  |  |  |  |                           |  |
| Purchases of fixed assets                                  | 660  |  |  |  | 660                       |  |
| Purchase of investments                                    |  |  |  |  | -                         |  |
| <b>Sub total</b>   | <b>660</b>   | <b>-</b>   | <b>-</b>   | <b>-</b>   | <b>660</b>                | <b>-</b>                                 |
| <b>Total payments</b>                                      | <b>114,395</b>                                     | <b>7,301</b>                                       | <b>720</b>   | <b>-</b>   | <b>122,416</b>            | <b>123,253</b>                           |
| <b>Net receipts / (payments)</b>                           | <b>(3,395)</b>                                     | <b>17,503</b>                                      | <b>-</b>   | <b>-</b>   | <b>14,108</b>             | <b>5,037</b>                             |
| <b>Transfers to / (from) funds</b>                         |  |  |  |  | -                         |  |
| <b>Surplus / (deficit) for year</b>                        | <b>(3,395)</b>                                     | <b>17,503</b>                                      | <b>-</b>   | <b>-</b>   | <b>14,108</b>             | <b>5,037</b>                             |

## Nature and purpose of funds

The Scottish Government grant and the National Lottery grant are restricted to the costs incurred in the operation of the Visitor Centres. The Donation from Prison Fellowship was given for specific purposes such as events, children's activities and gifts.