

APPENDIX 3

OSCR

Scottish Charity Regulator

Report to the trustees/members of

Registered charity number

On the accounts of the charity for the period

Set out on pages

Respective responsibilities of trustees and examiner

Basis of independent examiner's statement

Independent examiner's statement

Relevant professional qualification(s) or body (if any):

Address:

Independent examiner's report on the accounts

v2

Charity name

EAST CRAIGS PLAYGROUP

SC042321

Period start date

Day

Month

Year

14

Aug.

2025

to

Period end date

Day

Month

Year

27

June

2025

(remember to include the page numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention ~~[other than that disclosed on the attached page*]~~

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Date:

28/06/2025

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

East Craigs Playgroup Trustees Annual Report 2024 - 2025

Background of East Craigs Playgroup

East Craigs Playgroup is a small, locally run Playgroup. It offers places for children aged 2 years and 3 months to 5 years old. We open between 9.15-am-11.15am, Monday to Friday. Our maximum number of children is 20 per day.

We are an un-incorporated association that has self-appointed committee members from the parent body. We also have a management committee of existing and past parents, this committee includes our chairperson.

We charge £12 per 2 hour session and as a charity rely heavily on fundraising to enable the day to day functioning of the Playgroup.

East Craigs Playgroup aims to provide a safe fun environment for the children to experience a variety of play, develop skills and make friends through free play, games, stories, songs and gathering together for snack.

East Craigs Playgroup 2024- 2025

Our 4 permanent staff remain. We also have one member of staff, who comes in as the numbers of children increase, therefore complying with adult to child ratios.

East Craigs Playgroup role of children has remained steady throughout this year enabling us to fluctuate between staying on an even keel and operating at a small surplus of funds. As a non-profitable business and charity, we use any surplus funds to enable the children to experience new opportunities, allow our Playgroup team to develop their learning through EYS courses and replace Playgroup equipment.

The children of East Craigs Playgroup have been enjoying imaginative play through a variety of areas, for example, our Home area, Shop/Café area, Transport area, as well as the Dressing up / Roleplay. The children have been enjoying creative experiences through painting, drawing, gluing, collage, playdough, and music. Every morning is full of fun and learning then it concludes with sing-a-long music session and then a quiet story time.

As a Playgroup we have had several fundraisers throughout this year 2024 – 2025. We organised an Art Gallery just before Christmas, where our Playgroup children created their own masterpieces and then we sold them to their families. We also have organised a Sponsored Teddy Bear Walk and Picnic for the children. This was extremely well supported by our Playgroup families. We have also been extremely fortunate to be one of the TESCO's chosen community charities and we received £500 from them. And finally, we were extremely fortunate this year to be the beneficiaries of money from a local business SWECO and we received £500 from them too, so with the funds raised, we have been able to have our Christmas Party with a special visit from Santa, as well as replenishing different equipment and toys. And also, as a staff we like to attend developmental courses throughout the academic year. As a Playgroup team we regularly attend courses so that we can provide

The above Trustees have approved the accounts which have been prepared and signed.
Signed on behalf of the Trustees:

(Playgroup Manager)

(Chairperson)

(Auditor)

SC042321



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	14	August	2024		27	June	2025

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	927				927	3,828
Legacies					-	
Grants					-	
Receipts from fundraising activities	1,924				1,924	3,383
Gross trading receipts	28,837				28,837	24,141
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	31,688	-	-	-	31,688	31,352
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	31,688	-	-	-	31,688	31,352
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments	28,261				28,261	26,746
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	28,261	-	-	-	28,261	26,746
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	28,261	-	-	-	28,261	26,746
Net receipts / (payments)	3,427	-	-	-	3,427	4,606
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	3,427	-	-	-	3,427	4,606

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	4,606				4,606	5,468
	Surplus / (deficit) shown on receipts and payments account	3,247				3,247	(2,168)
						-	
						-	
	Cash and bank balances at end of year	7,853	-	-	-	7,853	3,300
	(Agree balances with receipts and payments account(s))	- 180	-	-	-	- 180	- 6,774

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

			25.06.2025
			25.06.2025

Section C Notes to the Accounts

C1 Nature and purpose of funds *(may be stated on analysis of funds worksheets)*

We are a non profit charitable Playgroup. Our income comes from FEES, FUNDRAISERS and DONATIONS. Our main expense are WAGES and RENT with day to day expenses for snacks, arts and crafts supplies. We make an annual payment to Early Years Scotland to cover our INSURANCE and MEMBERSHIP.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

Authority under which paid

C3b Trustee remuneration - details

Authority under which paid	£
Manager wages	

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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For full disclosure WAGES - £25,008.00 and our OTHER EXPENSES £3,254.00

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
TESCO	375				375	
Donations from families	52				52	39
SWECO	500				500	
Co-op						1,535
Little Reindeer					-	2,246
Total	927	-	-	-	927	3,820

- - - - - reference

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
			-	
Total	-	-	-	-

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3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

4 Payments relating directly to charitable activities

[illegible]

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Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
					cross ref error	
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
					cross ref error	
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
Sub total	-	-	-	-	-	-
					cross ref error	
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
					cross ref error	
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	-	-	-	-	-	-
					cross ref error	
Nature and purpose of funds						