

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	April	2024	To	31	March	2025

Reference and administration details

Charity name	Polish Association Aberdeen
Other names charity is known by	
Registered charity number	SC041396
Charity's principal address	Units G & H Kettocks Lodge
	Campus 2
	Balgownie Drive
	Aberdeen
	Postcode AB22 8GU

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		President		
2		Vice-President		
3		Treasurer		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	07/09/24 – 23/04/25
	04/09/21 – 19/11/25
	Till 07/09/24

Structure, governance and management

Type of governing document	Constitution of Polish Association Aberdeen
Trustee recruitment and appointment	<p>Trustees are elected for a 2-year term by charity members as per guidelines in constitution.</p> <p>PAA board was elected during Special Annual General Meeting on 23rd April 2025. PAA board:</p> <p>██████████ – President</p> <p>████████████████████ – Vice-president</p> <p>██████████████ – Treasurer</p> <p>██████████████ – Secretary</p> <p>██████████████ resigned at Ordinary Annual General Meeting on 19/11/2025.</p>

Objectives and activities

Charitable purposes

1. The advancement of education - cooperating closely with Polish educational establishments, running a community library and organizing informal language classes.
2. The advancement of citizenship and community development - actively promoting volunteering in the community, creating voluntary opportunities and providing information about existing voluntary opportunities in Aberdeen.
3. The advancement of the culture - promoting both Polish and Scottish culture, organizing cultural events, presentations and movie screenings. In longer term providing a venue to various artistic groups, organizing workshops etc. Taking part in various cultural/art events throughout Aberdeenshire.
4. The promotion of equality and diversity.
5. The advancement of public participation in sport - organization and promotion of sightseeing events around Scotland, as well as organization of sport activities within Polish community and participation in events to integrate with local Scottish and other communities.

Summary of the main activities in relation to these objects

We continue our community and arts centre and library and other important services to our community from 16 Rubislaw Terrace offices (part of 'Outer Spaces' network). Our Community and Arts centre services in 2024-25 included following services:

- Great Orchestra of Christmas Charity – fundraising for WOSP/GOCC foundation in Poland, community family events, concerts with other Polish community organisations and Aberdeen musicians/ artists/ local businesses (last weekend of January);
- Psychological help and counselling services – with Polish speaking psychologists, psychology students and counsellors, members of professional organisations including British Psychological Society, COSCA, and other professional organisations; during 2024 we conducted a mental health campaign 'It is important to speak about how you feel' about the importance of speaking about the mental health and artists and local community members recorded their videos supporting it; sadly this service ceased on 16th April 2025 and we no longer offer this service;
- Free Information Point

Our main activity is the information point opened 2 or 3 times a week (depending on our volunteers' availability), where anyone can speak to our volunteers, find out about social and educational activities run by PAA and take part in them. We have a close working relationship with lots of institutions that are interested in health and wellbeing of the Polish community. We continue to provide the free information point, we provide free advice for Polish community members and we work with other third sector organisations that provide specialist services including leading

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Achievements and performance

Summary of the main achievements of the charity during the financial period

organisations in health and wellbeing, such as Polish Consulate, Aberdeen City Council, NHS, Shelter Scotland, ACVO, GREC (Grampian Regional Equality Council), Citizens Rights Project, Voiceability and others.

- Polish Library

With over 3,400 books, we help Polish people, especially kids to keep their language alive. Our library is essential part of Polish community for its cultural and educational values. We continue our project 'Direction Literature' reflecting the needs of the Polish community of Aberdeen; cultural animation around reading; integration of the loyal Polish community

- Polish language classes for non-Polish speakers – beginners group for students who want learn Polish;

- English classes – currently we operate two groups at elementary and pre-intermediate levels;

- Polish Seniors Club – services for the large group Polish seniors in Aberdeen, with various activities, arts and crafts with professional activities coordinator.

- 'Family Club with Fancy Sensy' started which are two groups supporting families, integrating parents with children 0-3 years and also grandparents and seniors are welcome as they very often feel isolated in post Covid era. We integrate families and for kids to gather some knowledge, skills, social and moral values as well as to experience emotions and feelings.

We organised several cultural events including the 8th edition of the 'Polish-Scottish Mini Festival' early 2025. These events included exhibition for Aberdeen Holocaust Memorial Day 'City of the Living, City of the Dead' at Aberdeen Central Library and exhibition talk with [REDACTED] (writer/ Holocaust survivor), 'Polish-Scottish Ceilidh' at Pittodrie Stadium and concerts of 'Strachy Na Lachy', 'Wlasny Port and Harbour Voices', 'Kapela PoPieronie', 'Workshop of Beskidian singing with [REDACTED]' and 'Weekend of Polish Cinema with IFF Tofifest' with a special guest the film director [REDACTED]. Also concerts of Halat Duo in spring 2024.

Financial review

Brief statement of the charity's policy on reserves

PAA aims to hold unrestricted funds of at least £5,000 to cover rent/utilities for a period of 12 months and other annual expenses such as web design, charity insurance and to cover any shortfall from Polish/English classes and day-to-day petty cash expenses.

Details of any deficit

Unrestricted funds had a £4546 surplus at the end of financial year, restricted funds had a surplus of a £11,502.

Donated facilities and services (if any)

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Date

	
Treasurer	President
20/12/2025	20/12/2025

Polish Association Aberdeen

SC041396



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	April	2024		31	March	2025

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	2,070.61	10,067.09			12,137.70	14,318.72
Legacies					-	
Grants	5,050.00	39,301.50			44,351.50	31,044.00
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities		26,992.01			26,992.01	20,206.17
					-	
A1 Sub total	7,120.61	76,360.60	-	-	83,481.21	65,568.89
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	7,121	76,361	-	-	83,481.21	65,568.89
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	2,573.95	64,858.60			67,432.55	69,040.15
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other - Insurance					-	
					-	
A3 Sub total	2,573.95	64,858.60	-	-	67,432.55	69,040.15
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	2,573.95	64,858.60	-	-	67,432.55	69,040.15
Net receipts / (payments)	4,546.66	11,502.00	-	-	16,048.66	-3,471.26
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	4,546.66	11,502.00	-	-	16,048.66	-3,471.26

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	5,039.32	34,860.73			39,900.05	43,371
	Surplus / (deficit) shown on receipts and payments account	4,546.66	11,502.00			16,048.66	(3,471)
						-	
						-	
	Cash and bank balances at end of year	9,585.98	46,362.73	-	-	55,948.71	39,900
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	0

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of approval

	20 December 2025
	20 December 2025

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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C4b Trustee expenses - details

	Number of trustees	£
Expenses paid to ████████ - relating to Polish/Scottish Mini Festival, Psychological help and counselling, Book Club and general expenses	1	11,654
Expenses paid to ████████ - relating to Psychological help and counselling, Polish/Scottish Mini Festival and organising of GOCC	1	4,265
Expenses paid to ████████ - fuel	1	139

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Polish Association Aberdeen

SC041396

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
General donation	77.00				77.00	
Charity box donations	1,578.61				1,578.61	
Library Box donations		15.90			15.90	
Donations to GOCC		8,851.19			8,851.19	
Donations from Polish Consulate	415.00				415.00	
Donations to Flood Victims in Poland		1,200.00			1,200.00	
					-	
					-	
Total	2,070.61	10,067.09	-	-	12,137.70	14,318.72

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Grant for Rent, Utilities and Insurance		3,884.00	3,884.00	
Grants for Polish Senior Club		3,925.00	3,925.00	
Grant for Psychology Service		2,200.00	2,200.00	
Grant - Festive Fund		142.50	142.50	
Grants for Polish/Scottish Mini Festival		9,200.00	9,200.00	
Grant for Kierunek Literatura project		2,000.00	2,000.00	
Grant from Polish Consulate for Information Point	4,750.00		4,750.00	
Grant from Aberdeen Harbour (Information Point)	300.00		300.00	
Grant for Family Club project		7,950.00	7,950.00	
Big Lottery 'Awards for All' - Polish/Scottish Mini Festival		10,000.00	10,000.00	
			-	
Total	5,050.00	39,301.50	44,351.50	31,044.00

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Income from English classes		2,025.00			2,025.00	
Income from Polish classes		652.50			652.50	
Payments for psychology services		5,040.95			5,040.95	
Payments for Dons Day Out		292.00			292.00	
Polish/Scottish Mini Festival ticket income		16,250.56			16,250.56	
GOCC Sponsors		2,190.00			2,190.00	
Library memberships (Book Club project)		205.00			205.00	
PAA Memberships		336.00			336.00	
Total	-	26,992.01	-	-	26,992.01	20,206.17

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4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Festive Fund expenses		142.50			142.50	
Payments relating to English classes		1,612.50			1,612.50	
Payments relating to Polish classes		1,087.50			1,087.50	
Payments relating to psychological help and counselling		5,820.37			5,820.37	
Web hosting	359.86				359.86	
Payments relating to Pol/Scot Mini Festival 2024		27,790.41			27,790.41	
Payment for Dons Day Out		284.00			284.00	
Transfer to GOCC		9,154.39			9,154.39	
General expenses	1,087.72				1,087.72	
Costs of transferring donations to flood victims in Poland		850.00			850.00	
Payments relating to Family Club project		4,916.51			4,916.51	
Payments relating to Kierunek Literatura project		1,196.16			1,196.16	
Rent/Utilities/Service/Internet	1,011.37	2,842.43			3,853.80	
Expenses relating to Polish Senior Club		3,545.26			3,545.26	
Insurance		446.57			446.57	
Payments relating to Sound Body Sound Mind project		1,200.00			1,200.00	
Costs of organising GOCC		2,070.00			2,070.00	
Payments relating to Visual Expressions (Storytelling)		1,900.00			1,900.00	
ICO Registration	40.00				40.00	
Payments relating to Aberdeen Mela	75.00				75.00	
					-	
Total	2,573.95	64,858.60	-	-	67,432.55	69,040.15

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Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts						v2	
Report to the trustees/members of		Charity name Polish Association Aberdeen							
Registered charity number		SC041396							
On the accounts of the charity for the period		Period start date				Period end date			
		Day	Month	Year		Day	Month	Year	
		01	04	2024	to	31	03	2025	
Set out on pages		1-2						(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner		The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.							
Basis of independent examiner's statement		My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.							
Independent examiner's statement		In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*] 1. which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none">to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, andto prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.							
Signed:									
Name:									
Relevant professional qualification(s) or body									
Address:									

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of
any items that the
examiner wishes to
disclose**

In the course of my examination, no matter has come to my attention.