

Fintry & Friends Out of School Care

Fintry & Friends

Out of School Care



Trustees' Annual Report

For the Year Ended 31 March 2025

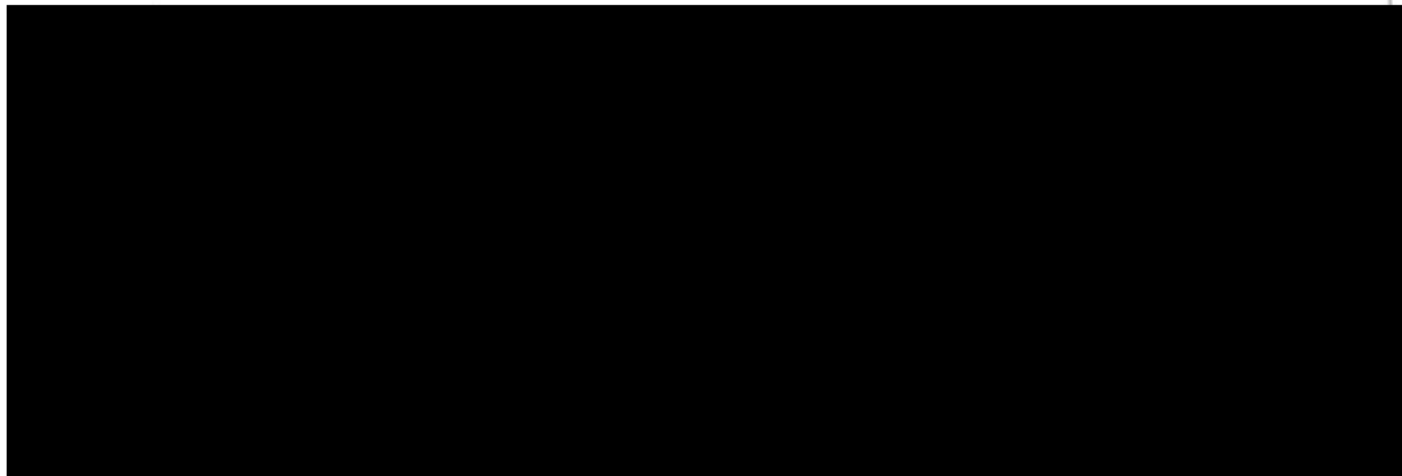


Scottish Charity No SC041031

Charity contact information

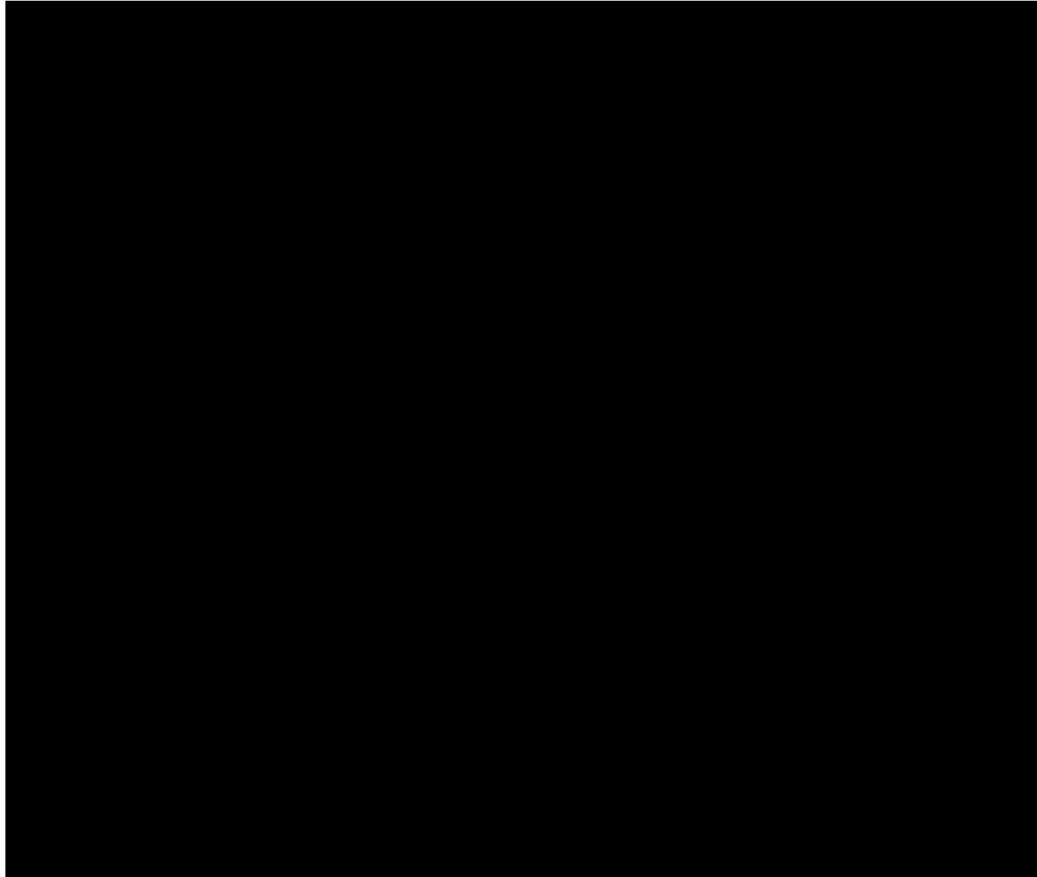
Your charity's name: **Fintry & Friends Out of School Care**

Scottish Charity Number: **SC041031**



Charity Trustees

Name all of your charity trustees for the period, and the date they left if they were not in post for the whole year



Other Trustees who served during the year

Structure Governance & Management

Constitution

The Charity is an unincorporated association. It is governed by its constitution which was adopted when the club was opened and last amended in October 2009. The Club was granted charitable status by OSCR on the 12th November 2009.

Appointment of Trustees

The management committee, which normally meets every 6 – 8 weeks are the charity's trustees. Membership of the management committee is open to all parents and guardians of children using the service.

Trustees are elected at the Annual General Meeting which is held in November. Under the constitution, there must be a minimum of 6 trustees. All trustees must stand down after 2 years but can be re-elected, however must not serve for more than 7 years in same post unless as an ordinary member

Management

The trustees are responsible for the strategic direction and governance of the Club, whilst day-to-day running is delegated to the Club's Manager, who is a paid member of staff. The club also employs a supervisor and playworkers who work each day with volunteers helping on request. The Club Manager attends the trustee meetings to give a report and discuss the progress and development of the club.

The trustees are very aware of their responsibilities especially for the health and safety of the children. The club complies with all legal requirements, has comprehensive insurance, the staff and volunteers are all undergoing qualifications or are qualified to the required standard for registered with SSSC (Scottish Social Service Council) and are all members of the PVG (Protection of Vulnerable Groups) Scheme.

Objectives & Activities

Charitable purposes

The objects of the club are to promote the care and education of the children in need of care during out of school hours and school holidays.

The club promotes the provision of facilities for the recreation & leisure-time occupation of children in the interests of social welfare with the object of improving conditions of life.

The club aims to:

- ❖ provide primary school age children a safe and stimulating environment in which they will feel happy and secure.
- ❖ encourage the children to explore, appreciate and respect their environment.
- ❖ provide opportunities to stimulate the children's interest and imagination.
- ❖ provide an interesting range of activities and provide positive images of ethnic minorities and cultures.
- ❖ treat all children as individuals and with respect.
- ❖ encourage good relationships with parents and carers with an open-door policy.

The club is open to children attending Fintry Primary School before & after school and to any child during school holidays and in-service days.

Activities

The club offers a varied and interesting range of activities to stimulate and develop the children. These activities include arts and crafts, baking, reading, tabletop activities, board games, music, drama and interactive games.

We have access to the school play ground and the gym hall where we offer a variety of physical activities. Visits from other outside agencies are organised to give the children a chance to take part in a more varied range of activities e.g. dance, specialised sports and much more.

The holiday and in-service day programmes offer the service users a full and exciting programme including full day and half day trips to a variety of places in the local area and further afield i.e. The university archives Camperdown & Monikie Country Park, V&A Discovery, Charlton Fruit Farm, The Beach and lots more. There is a small additional charge made for the cost of transport to and from the venues.

Achievements & Performance

The dedicated, hard working staff team has remained consistent throughout the year all staff have been up-dating training and taking on new online courses.

The number of children attending before and after school has increased which has been beneficial to the clubs financial security and has allowed the club to buy new equipment.

Financial Review

The principal funding source of the charity is the weekly fees received from service users however, additional income is generated through fundraising activities and grant applications during the year.

Receipts on the unrestricted fund were £83,169 (2024 - £93,624) and £1,108 (2024 - £4,872) on the restricted funds. Payments for the year from unrestricted funds were £94,095 (2024 - £99,812) and £606 (2024 - £4,872) from restricted funds. The purchase of new equipment has resulted in the club generating a deficit of £10,424.

The trustees are continuing to implement strict financial management to meet the ongoing activities of the charity.

Reserves Policy

The trustees' policy is to maintain financial reserves to enable the club to operate for a whole school term and meet all liabilities on dissolution. Reserves at the end of the year were **£21,000**.

Plans for Future Periods

The trustees intend to continue and develop the service that the Club provides for the benefit of the children in the community.

Approved by the trustees on 20th November 2025 and signed on their behalf by:

Chair

Financial Review Independent Examiner's Report

For the Year Ended 31 March 2025

Independent Examiner's Report to the Trustees of Fintry & Friends Out of School Care

I report on the financial statements of the charity for the year ended 31 March 2025, which are set out on pages 7 to 10.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The charity's trustees consider that the audit requirement of Regulation 10(1)(d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.


Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



3rd October 2025

Statement of Receipts and Payments – For the Year Ended 31 March 2025

Receipts	Note	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
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Voluntary Receipts					
Grants	4	-	840	840	13,247
Fund Raising		3,327	-	3,327	1,087
Donations		698	-	698	200
Bank Interest		-	268	268	-
Playgroup Reimbursement		1,322		1,322	
Receipts from Charitable Activities					
Fees		77,807	-	77,807	82,891
Other		15	-	15	1,071
		83,169	1,108	84,277	98,496
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Payments					
Cost of Charitable Activities	5	92,645	606	93,251	103,427
Governance Costs	6	200	-	200	180
Fundraising Activities		56	-	56	71
Purchase of Equipment		567	-	567	396
Bank Charges		490	-	490	-
Signs		137	-	137	-
Playgroup Expenses (to be recovered)		-	-	-	610
Total Payments		94,095	606	94,701	104,684
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Surplus/(Deficit) for the year		(10,926)	502	(10,424)	(6,188)
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Statement of Balances – As at 31 March 2025

Funds Reconciliation	Unrestricted	Restricted	Total	Total
	Funds	Funds	2025	2024
Cash at Bank & In Hand – 31/03/24	22,937	8,487	31,424	37,612
Surplus/(Deficit) for year	(10,926)	502	(10,424)	(6,188)
Cash at Bank & In Hand – 31/03/25	12,011	8,989	21,000	31,424

Bank & Cash Balances	Total	Total
	2025	2024
Main Bank Account	12,423	23,114
Reserve Bank Account	8,575	8,308
Cash in Hand	2	2
	21,000	31,424

Other Assets

Play Equipment	2,856	3,298
	2,856	3,298

Liabilities

Independent Examination	200	200
PAYE	1,074	1,828
	1,274	2,028

The Group has no other material liabilities, contingent liabilities or obligations.

The Notes on page 10 form an integral part of these accounts

Approved by the trustees 20th November 2025 and signed on their behalf by:-

Chair

Notes to the Accounts – For the Year Ended 31 March 2025

1 Basis of Accounting

These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2 Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the Club.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes.

3 Related Party Transactions

The Club's insurance policy includes Trustee Indemnity Insurance for all its trustees. No other remuneration was paid to the trustees or to any connected persons during the year. No expenses were paid to any charity trustee during the year.

4. Grants Received

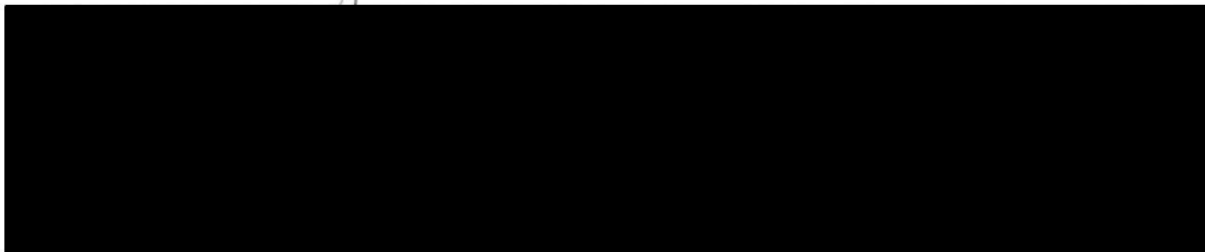
	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
Dundee City Council – Summer of Play	-	-	-	5,000
Dundee Bairs	-	-	-	302
5-9s	-	-	-	3,679
Dundee City Council - Training	-	840	840	-
Dundee City Council	-	-	-	4,266
	-	840	840	45,313

5. Cost of Charitable Activities	Unrestricted Funds	Restricted Funds	Total 2025	Total 2025
Wages & National Insurance	88,548	-	88,548	95,841
Play Materials	129	-	129	261
Catering & Consumables	1,948	-	1,948	3,029
Staff/Volunteer Expenses (inc. training)	-	606	606	356
Insurance	443	-	443	459
Trips & Activities	1,113	-	1,113	1,562
Postage, Stationery & Telephone	241	-	241	390
Registration & Membership Costs	42	-	42	-
Taxi	171	-	171	1,449
Other	10	-	10	80
	92,645	606	93,251	103,427

6. Governance costs	Total 2025	Total 2024
Independent examination & preparation of accounts	200	200

Declaration

Signed on behalf of the charity trustees:



Designation

Chair person

Date

24/11/25

April - March
2024 - 2025

INCOME													
Catagory	April	May	June	July	August	September	October	November	December	January	February	March	Total
Fees	£8,352.00	£6,667.50	£6,295.50	£5,742.00	£6,750.30	£5,040.85	£6,424.00	£7,262.26	£6,067.70	£6,051.50	£6,709.85	£5,933.20	£77,296.66
Membership Fees	£0.00	£0.00	£22.00	£0.00	£0.00	£0.00	£110.00	£288.00	£12.00	£12.00	£44.00	£22.00	£510.00
Trips	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Taxi	£252.00	£0.00	£0.00	£81.00	£72.00	£0.00	£54.00	£63.00	£117.00	£63.00	£0.00	£108.00	£810.00
Donation	£0.00	£0.00	£0.00	£298.00	£0.00	£0.00	£0.00	£400.00	£0.00	£0.00	£0.00	£0.00	£698.00
Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£840.00	£840.00
Fundraising	£0.00	£0.00	£741.00	£0.00	£0.00	£175.00	£0.00	£0.00	£0.00	£374.00	£18.72	£2,018.20	£3,326.92
Bank Interest	£159.87	£10.43	£9.43	£11.13	£10.13	£10.48	£10.14	£9.15	£10.11	£9.64	£8.21	£9.09	£267.81
Gift Aid	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£15.48	£0.00	£0.00	£0.00	£0.00	£15.48
Trip reimbursement					£403.80								£403.80
Diclosure Check Reimbursement			£59.00										£59.00
Playgroupd Refund									£1,414.22				£1,414.22
Wages Refund	£4,430.36				£7,756.51			£68.70	£4,446.96	£1,588.20			£18,290.73
Banked	£13,194.23	£6,677.93	£7,126.93	£6,132.13	£14,992.74	£5,226.33	£6,598.14	£8,106.59	£12,067.99	£8,098.34	£6,780.78	£8,930.49	£103,932.62
Adv Fees pd Previous Month		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Adv Fees pd Current Month													£0.00
O/S Fees Previous Month		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
O/S Fees Current Month													£0.00
Totals	£13,194.23	£6,677.93	£7,126.93	£6,132.13	£14,992.74	£5,226.33	£6,598.14	£8,106.59	£12,067.99	£8,098.34	£6,780.78	£8,930.49	£103,932.62
EXPENDITURE													
Catagory	April	May	June	July	August	September	October	November	December	January	February	March	Total
Wages	£11,368.20	£10,731.45	£7,882.93	£10,787.58	£8,737.63	£7,619.70	£8,060.87	£10,275.19	£10,360.63	£7,011.37	£7,259.89	£6,743.45	£106,838.89
Snack	£199.34	£165.62	£163.97	£81.78	£146.92	£165.31	£169.96	£195.42	£95.10	£137.44	£128.67	£199.52	£1,829.05
Postage & Stationery	£19.27	£12.50	£0.00	£0.00	£23.95	£37.50	£0.00	£14.78	£0.00	£60.16	£21.48	£50.74	£240.38
Trips and Activities	£4.00	£0.00	£725.00	£114.56	£425.24	£0.00	£239.00	£0.00	£0.00	£0.00	£8.80	£0.00	£1,516.60
Play Materials	£0.00	£23.00	£49.47	£0.00	£0.00	£0.00	£0.00	£29.06	£24.97	£0.00	£2.76	£0.00	£129.26
Play Equipment	£0.00	£0.00	£69.11	£61.04	£49.45	£42.56	£163.68	£64.02	£0.00	£0.00	£0.00	£0.00	£449.86
Other Equipment	£47.47	£0.00	£51.58	£0.00	£0.00	£0.00	£8.99	£0.00	£0.00	£0.00	£0.00	£10.99	£117.03
Consumables	£5.99	£17.98	£4.00	£0.00	£12.34	£14.15	£13.00	£0.00	£1.95	£7.88	£15.53	£25.91	£118.73
Taxi	£306.00	£0.00	£0.00	£81.00	£198.00	£99.00	£72.00	£0.00	£63.00	£45.00	£63.00	£54.00	£981.00
Fundraising	£0.00	£0.00	£56.18	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£56.18
Playgroup	£0.00	£0.00	£42.40	£0.00	£0.00	£49.90	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£92.30
Insurance	£0.00	£0.00	£0.00	£0.00	£0.00	£443.05	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£443.05
Membership Fees	£0.00	£0.00	£0.00	£0.00	£0.00	£17.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£17.00
PVG Costs	£0.00	£59.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£25.00	£0.00	£0.00	£84.00
Other	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£10.00	£0.00	£0.00	£0.00	£0.00	£10.00
Governance Costs										£200.00			£200.00
Staff Training										£60.00		£546.00	£606.00
Debt Recovery													£0.00
Charges	£18.90	£48.00	£33.30	£48.63	£30.15	£42.23	£41.87	£42.40	£46.95	£43.28	£49.22	£44.85	£489.78
Repairs					£137.04								£137.04
Fee Refund													£0.00
Totals	£11,969.17	£11,057.55	£9,077.94	£11,154.59	£9,760.72	£8,530.40	£8,767.37	£10,630.87	£10,592.60	£7,590.13	£7,549.35	£7,675.46	£114,356.15
Monthly Totals													
Income	£13,194.23	£6,677.93	£7,126.93	£6,132.13	£14,992.74	£5,226.33	£6,598.14	£8,106.59	£12,067.99	£8,098.34	£6,780.78	£8,930.49	£103,932.62
Expenditure	£11,969.17	£11,057.55	£9,077.94	£11,154.59	£9,760.72	£8,530.40	£8,767.37	£10,630.87	£10,592.60	£7,590.13	£7,549.35	£7,675.46	£114,356.15
Income - Expenditure	£1,225.06	£4,379.62	£1,951.01	£5,022.46	£5,232.02	£3,304.07	£2,169.23	£2,524.28	£1,475.39	£508.21	£768.57	£1,255.03	£10,423.53