

APPENDIX 1

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Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2021	To	31	03	2022

Reference and administration details

Charity name

Children's Medical Care Malawi

Other names charity is known by

Registered charity number

SC040448

Charity's principal address

11 Whytehouse Avenue

Kirkcaldy

Postcode KY1 1UW

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1			
2			
3			
4			
5			
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12			
13			
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19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The charity began as an unincorporated association governed by a constitution adopted on 12/11/2008. The association became a registered Scottish charity on 28/04/2009.
The charity became a Scottish Charitable Incorporated Association in March 2014.
The association consists of members who elect the management committee (who also become the trustees) at the annual general meeting. The charity is not affiliated to any other body.

Trustee recruitment and appointment

The trustees are appointed by members of the association at the annual general meeting. The trustees also form the management committee of the association. Roles within the management committee are agreed by vote at the annual general meeting.

Objectives and activities

Charitable purposes

The charitable purposes of the association are:
The advancement of health of the children of Malawi
The advancement of education and clinical skills of Malawian healthcare workers
The saving of lives of Malawian children endangered by illness or injury

Summary of the main activities in relation to these objects

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

This focused on the completion of the 3rd and final year of the Corra Foundation (Scottish Government) Small Grants Program, which ended in April 2022. The 'ETAT - Changu Pamalo' Malawi project was to support the up-skilling of tutors in order for them to provide essential paediatric emergency care (ETAT - Emergency Triage Assessment and Treatment) to nursing students, in addition to the ongoing training for clinical officer and medical assistant students.

Training the trainers:

Following disruption due to the pandemic, we ran further TOT/refresher training in July 2021 training 45 tutors, including 22 new tutors from Malamulo, Blantyre and Lilongwe (14 new tutors from Malamulo, 5 from Blantyre and 3 from Lilongwe)

In total, 53 new tutors were trained across 3 years of project, building ETAT teaching capacity at all four campuses.

An end of project target was to improve pre-service ETAT training. And so an AST course was established which improved clinical skills and simulation training in all instructors as assessed by external monitors and in post-course skills assessment. This AST course was designed and ready for delivery in March 2020 when the pandemic hit. 2 AST courses were run at MCHS Lilongwe and Malamulo College in July 2021. These courses also served as modified "training of trainers" courses for new tutors. In total, 45 tutors from 3 campuses participated in the AST courses, including 22 new tutors.

Training future nurses:

We were able to complete 5 nursing courses between May 2021 and the completion of the project. This included one course in Malamulo (51 students), two joint nursing/CCM courses in Blantyre (36 nursing students), one community nursing course in Lilongwe (16 students) and nally one course in Zomba (74 students).

Despite delays and challenges due to industrial action, the pandemic and severe flooding, we were able to deliver 7 nursing ETAT courses, training 295 nursing students, over three years.

Training Medical students:

There was an identified local need to urgently train a group of clinical medicine students (Diploma of Clinical Medicine (DCM), and Certificate of Clinical Medicine, CCM), primarily a larger than usual clinical year group at Malamulo College. These students were due to graduate in late 2020/early 2021 having missed key clinical attachments due to the pandemic. In the absence of this clinical experience, simulation programmes such as our ETAT programme assume even greater importance.

As we adapted to this complex situation and considered local priorities we delivered 15 ETAT courses for these clinical medicine students, training 703 students in 2021. In total, in three years we have provided 998 healthcare students with the skills to save lives.

Additional fundraising:

Donation to Kamuzu Central Hospital (KCH)-Anaesthesia Department of £3000 to pay for training for 2 students to train as anaesthetic clinical officers as part of a programme to improve the anaesthetic care of children at KCH.

Financial review

Brief statement of the charity's policy on reserves

Since our running costs are low the current reserve of £100 appears to be adequate. If our running costs increase this reserve amount will be reviewed by a special meeting of the management committee, called by the treasurer, to consider other contingency costs

Details of any deficit

None

We were overspent in Year 3 of our Corra Foundation (Scottish Government) International funded by £10,858. This was primarily due to catch up activities in Year 3, following curtailment of activities and a subsequent underspend of £8630 in Year 2. However, a number of costs in Malawi did significantly increase in with the impact of the pandemic and other factors.

Donated facilities and services (if any)

Costs of website hosting are met as a personal donation in kind by Dr [REDACTED] (Trustee). Dr [REDACTED] completes the accounts at no cost. [REDACTED] acts as independent examiner of our accounts at no cost.

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APPENDIX 1**Other optional information****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name

[REDACTED]

Position (e.g. Chair)

Chairperson

Date

30/12/22

Receipts and payments accounts

For the period
from

Day Month Year
01 April 2021

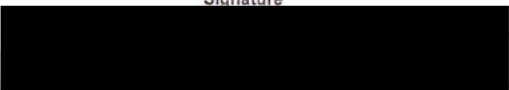
to

Day Month Year
31 March 2022

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	266				266	4,558
Legacies					-	
Grants		21,100			21,100	20,700
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	266	21,100	-	-	21,366	25,258
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	266	21,100	-	-	21,366	25,258
A3 Payments						
Expenses for fundraising activities	216				216	360
Monthly bank account fee	96				96	69
Scotland Malawi Partnership member	75				75	75
Foreign exchange payments	100				100	40
Investment management costs						
Payments relating directly to charitable activities	3,000	31,600			34,600	15,750
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	3,487	31,600	-	-	35,087	16,294
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	3,487	31,600	-	-	35,087	16,294
Net receipts / (payments)	266	21,100	-	-	21,366	8,964
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(3,221)	(10,500)	-	-	(13,721)	8,964

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	21,096				21,096	12,132
	Surplus / (deficit) shown on receipts and payments account	(13,721)				(13,721)	8,964
	Cash and bank balances at end of year	7,375		-	-	7,375	21,096
(Agree balances with receipts and payments account(s))							
B2 Investments	Details	Fund to which asset belongs		Market valuation to nearest £		Last year to nearest £	
		Total		-		-	
B3 Other assets	Details	Fund to which asset belongs		Cost (if available) to nearest £		Current value (if available) to nearest £	
		Total		-		-	
B4 Liabilities	Details	Fund to which liability relates		Amount due to nearest £		Last year to nearest £	
		Total		-		-	
B5 Contingent liabilities	Details	Fund to which liability relates		Amount due (estimate) to nearest £		Last year to nearest £	
		Total		-		-	
Signed by one or two trustees on behalf of all the trustees		Signature		Print Name		Date of approval	
				Patricia Ainley-Walker		4/10/22	

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

(1) Scottish Government International Development Small Grants Programme (renamed Corra Foundation) grant awarded for 'ETAT - Changu Pamalo' Malawi project to support the upskilling to tutors in order for them to provide essential paediatric emergency care (ETAT - Emergency Triage Assessment and Treatment) to nursing students, in addition to the ongoing training for clinical officer and medical assistant students. Three year project starting 2019. (2) Donation to Kamuzu Central Hospital (KCH)-Anaesthesia Department to pay for training for 2 students to train as anaesthetic clinical officers as part of a programme to improve the anaesthetic care of children at KCH.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
ETAT- Changu Pamalo' project (restricted fund)		3	31,600
KCH-Anaesthesia Department (unrestricted fund)		1	3,000
Total			34,600

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Analysis of receipts and payments

Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £

Unrestricted funds	Restricted funds	Total current period	Total last period
to nearest £	to nearest £	to nearest £	to nearest £

Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £

Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £

reference error	-	-	-	reference error	reference error
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Additional analysis (2)**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	266				266	4,558
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	266	-	-	-	266	4,558
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	266	-	-	-	266	4,558
Payments						
Expenses for fundraising activities	216				216	360
Monthly bank account fee	96				96	69
Scotland Malawi Partnership membership	75				75	75
Foreign payment charges	100				100	40
KCH-Anaesthesia Department	3,000				3,000	2,220
						3,500
						30
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
Sub total	3,487	-	-	-	3,487	6,294
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	3,487	-	-	-	3,487	6,294
Net receipts / (payments)	(3,221)	-	-	-	(3,221)	(1,736)
Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	(3,221)	-	-	-	(3,221)	(1,736)

Nature and purpose of funds

Central Hospital (KCH) Anaesthetic department to pay for training for 2 students to train as anaesthetic clinical officers as part of a programme to improve the anaesthetic care

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Additional analysis (3)**6 Breakdown of restricted funds**

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Corra Foundation International Small Grants	21,100				21,100	20,200
Corra Foundation COVID grant						500
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	21,100	-	-	-	21,100	20,700
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	21,100	-	-	-	21,100	20,700
Payments						
MCHS ETAT (Changu Pamalo) 20/04/21	10,500				10,500	10,000
MCHS ETAT (Changu Pamalo) 19/07/21	10,000				10,000	
MCHS ETAT (Changu Pamalo) 11/10/21	11,100				11,100	
For						
Preparation of annual accounts						
Legal costs						
Sub total	31,600	-	-	-	31,600	10,000
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	31,600	-	-	-	31,600	10,000
Net receipts / (payments)	(10,500)	-	-	-	(10,500)	10,700
Transfers to / (from) funds					-	
Surplus / (deficit) for year	(10,500)	-	-	-	(10,500)	10,700

Nature and purpose of funds

'AT - Changu Pamalo' Malawi project to support the upskilling of tutors in order for them to provide essential paediatric emergency care (ETAT - Emergency Assessment and Treatment)

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Office of the Scottish Charity Regulator

Independent examiner's report on the accounts

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Report to the trustees/members of

Charity name
Children's Medical Care Malawi

Registered charity number

SC040448

On the accounts of the charity for the period

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
01	April	2020	to	31	March	2021

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:

Name:

Date:

5/10/22

Relevant professional qualification(s) or body (if any):

ASSOCIATE CHARTERED INSTITUTE OF BANKERS

Address:

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

Children's Medical Care Malawi – Audit 2022.

During the fiscal year, the trustees were made aware of allegations against the Principal of the Malawi College of Health Sciences, in his role as the Project Manager of ETAT. As a consequence, a full audit of the operation of the ETAT bank account was made by The Controller of The Internal Audit Services, Office of the President and Cabinet.

As part of my audit, I have reviewed the Auditors report. This dismisses all the allegations made and concludes that the activities of ETAT (including the operations on the ETAT bank account) were being run in accordance with the syllabus.

I understand a copy of the full Audit Report will be provided to The Corra Foundation, the principal funder of The Children's Medical Care Malawi

[REDACTED]

[REDACTED] 1st October 2022.

[REDACTED]