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Office of the Scottish Charity Regulator

Trustees' Annual Report for the period						
Period start date				Period end date		
From	Day	Month	Year	To	Day	Month Year
	16	08	2020		15	08 2021

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Haugh of Urr Nursery

SC039690

Hardgate Primary School

Haugh of Urr

Castle Douglas

Postcode DG7 3LD

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairperson		
2		Secretary		
3				
4				
5				
6				
7		Treasurer	Appointed 07/10/2020	
8			Appointed 07/10/2020	
9			Appointed 07/10/2020	
10				
11				
12				
13				
14				
15				
16				
17				

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	Resigned 07/10/2020
	Resigned 07/10/2020
	Resigned 07/10/2020
	Resigned 07/10/2020
	Resigned 07/10/2020

Structure, governance and management

Type of governing document	The association is a charitable unincorporated organisation and the purpose and administration arrangements are set out in the constitution which was adopted on the 25/09/2013.
Trustee recruitment and appointment	Management committee members are parents of children attending the nursery who volunteer to serve on the committee.

Objectives and activities

<p>Charitable purposes</p>	<p>Our purpose is the advancement of pre-school education for children in the Haugh of Urr and the surrounding area.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>In order to achieve its aims/objectives the group may:</p> <ol style="list-style-type: none"> Raise money Acquire and run buildings suitable for the group's activities Employ staff Engage external agencies as appropriate from time to time Liaise with other private, voluntary sector and local authority agencies with a view to furthering the groups objectives Open bank accounts and manage its accounts as deemed appropriate Take out insurance Accept grants and donations with a view to fulfilling our objectives Do anything that is necessary and lawful to enable the group to meet its objectives. Adhere to all policies, procedures and risk assessments. Adhere to guidance by Care Inspectorate/HMIE as appropriate Provide continual CPD opportunities.

Achievements and performance

Summary of the main achievements of the charity during the financial period

- Introduction of 1140 hours
- Frequently adapting to COVID restrictions/new way of working
- Continuing links with children and parents despite COVID 19 lockdown/restrictions
- Virtual tours and online introductions of new starts to staff and environment
- Ongoing work towards accreditation to Hygge
- Phoneline/internet installed
- Transition from SCO to SCIO was completed subject to closing AGM for SCO and opening AGM for SCIO and completion of new charity registration with the Care Inspectorate

Fundraising activities

- Quiz
- Pottery
- Lucky squares

Financial review

Brief statement of the charity's policy on reserves

The surplus of £70,342 on the general fund for the year has been added to funds resulting in the Nursery having unrestricted funds of £107,941 at the year end.

Details of any deficit

N/A

Donated facilities and services (if any)

N/A

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APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Date

Chairperson

Secretary

15th Sept 2021

15/09/21

4

Receipts and payments accounts

For the period
from

15

08

2020

to

15

08

2021

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	1,081				1,081	633
Legacies						
D&G council funding	157,641				157,641	67,279
Receipts from fundraising activities	2,351				2,351	2,067
Grants						2,000
Income from investments other than land and buildings						
Rents from land & buildings						
Gross receipts from other charitable activities	6,611				6,611	7,534
A1 Sub total	167,684	-	-	-	167,684	79,513
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	167,684	-	-	-	167,684	79,513
A3 Payments						
Expenses for fundraising activities	526				526	519
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	96,666	-			96,666	73,996
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	150				150	150
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
A3 Sub total	97,342	-	-	-	97,342	74,665
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	97,342	-	-	-	97,342	74,665
Net receipts / (payments)			-	-		4,848
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	70,342	-	-	-	70,342	4,848

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	37,599				37,599	32,751
	Surplus / (deficit) shown on receipts and payments account	70,342	-			70,342	4,848
						-	
						-	
	Cash and bank balances at end of year	107,941	-	-	-	107,941	37,599

(Agree balances with receipts and payments account(s))

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of approval

[Redacted Signature]

15/09/21

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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Type of activity or project supported	Individual / institution	Number of grants made	£
		Total	

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x
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Authority under which paid	£

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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	Number of trustees	£

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
\$				

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Haugh of Urr Nursery

SC039690

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Snack Donations	-	-	-	-	-	603
DVD Donations	-	-	-	-	-	30
St Andrews Charity Donation	1,041	-	-	-	1,041	-
Donation	40	-	-	-	40	-
Total	1,081	-	-	-	1,081	633

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Dumfries and Galloway Council	157,641	-	157,641	67,279
Groundwork-Changing Lives	-	-	-	2,000
	-	-	-	-
Total	157,641	-	157,641	69,279

reference

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Interest	9	-	-	-	9	10
Wrap Around Fee Income	6,243	-	-	-	6,243	6,214
Uniforms	323	-	-	-	323	229
Toddlers	-	-	-	-	-	852
Other	36	-	-	-	36	229
Fundraising	2,351	-	-	-	2,351	2,067
	-	-	-	-	-	-
Total	8,962	-	-	-	8,962	9,601

reference error - - - reference error reference error

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Wages and pension contributions	83,030	-	-	-	83,030	57,661
Rent and utilities	1,054	-	-	-	1,054	3,416
Equipment	8,093	-	-	-	8,093	8,856
Food	935	-	-	-	935	797
Stationary and Postage	728	-	-	-	728	701
Uniforms	625	-	-	-	625	325
Phone	497	-	-	-	497	185
Other	847	-	-	-	847	1,336
Fundraising Expenses	526	-	-	-	526	519
Insurance/membership	737	-	-	-	737	700
Training	270	-	-	-	270	169
Total	97,342	-	-	-	97,342	74,665

OSCR

Office of the Scottish Charity Regulator

Independent examiner's report on the accounts

Report to the
trustees/members ofRegistered charity
numberOn the accounts of the
charity for the period

Set out on pages

Respective
responsibilities of
trustees and examinerBasis of independent
examiner's statementIndependent examiner's
statement

Charity name

Haugh of Urr Nursery

SC039690

Period start date

Day	Month	Year
16	August	2020

to

Period end date

Day	Month	Year
15	August	2021

(remember to include the page
numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Date:

27/09/2021

Relevant professional
qualification(s) or body
(if any):

Manager

Address:

Stewartry CVS
The Johnston, St Mary Street,
Kirkcudbright
DG6 4JA