

## APPENDIX 3



**Report to the  
trustees/members of**

**Registered charity  
number**

**On the accounts of the  
charity for the period**

**Set out on pages**

**Respective  
responsibilities of  
trustees and examiner**

**Basis of independent  
examiner's statement**

**Independent examiner's  
statement**

## Independent examiner's report on the accounts

v2

Charity name  
DALBEATTIE CIVIC DAZE

SC039656

Period start date			to	Period end date		
Day	Month	Year		Day	Month	Year
01	November	2023		31	October	2024
						(remember to include the page numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed\*\*:**

**Name:**

**Date:**

06 March 2025

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

\*\* OSCR will accept digital or typed signatures

## DALBEATTIE CIVIC DAZE

SC039656



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	NOV	2023		31	OCT	2024

## Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>A1 Receipts</b>						
Donations					12,156	12,714
Legacies					-	
Grants					9,060	2,500
Receipts from fundraising activities					16,861	14,957
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
<b>A1 Sub total</b>	-	-	-	-	38,077	30,171
					error	
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	38,077	30,171
					error	
<b>A3 Payments</b>						
Expenses for fundraising activities					26,960	22,414
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
<b>A3 Sub total</b>	-	-	-	-	26,960	22,414
					error	
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	26,960	22,414
<b>Net receipts / (payments)</b>	-	-	-	-	11,117	7,757
					error	
<b>A5 Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	-	-	-	-	11,117	7,757
					error	

## Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	23,820				23,820	16,082
	Surplus / (deficit) shown on receipts and payments account	11,117				11,117	7,757
						-	
						-	
	Cash and bank balances at end of year	34,937	-	-	-	34,937	23,839
	(Agree balances with receipts and payments account(s))	11,117	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets		Unrestricted	18,348	5,340	1,431
		Total	18,348	5,340	1,431

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees  
on behalf of all the trustees

Signature\*

Print Name

Date of  
approval

				06 March 2025
				06 March 2025

## Section C Notes to the Accounts

### C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Funds are unrestricted and used to promote events on a local basis including a Family Fun Day and Duck Race; Civic Week and Civic Day; Flower and Produce Show; Coffee Mornings; Santa's Grotto and Fireworks Display.

### C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

### C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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### Authority under which paid

£

### C3b Trustee remuneration - details


### C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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### Number of trustees

£

### C4b Trustee expenses - details


### C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

### C6 Other information

SC039656

**Additional analysis (2)****5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-	-
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-	-
<b>Net receipts / (payments)</b>	-	-	-	-	-	-
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	-	-	-	-	-	-
<b>Nature and purpose of funds</b>						

## DALBEATTIE CIVIC DAZE

SC039656

**Additional analysis (3)****6 Breakdown of restricted funds**

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
<b>Receipts</b>						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-	-
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-	-
<b>Net receipts / (payments)</b>	-	-	-	-	-	-
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	-	-	-	-	-	-

**Nature and purpose of funds**

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## DALBEATTIE CIVIC DAZE

SC039656

**Additional analysis (1)****Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Bucket Collections & Just Giving	3,420				3,420	736
Local businesses	5,275				5,275	5,314
Stall Holders and other	3,461				3,461	2,440
					-	
<b>Total</b>	<b>12,156</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,156</b>	<b>8,490</b>
	reference	-	-	-	-	reference

**2 Grants**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Dumfries and Galloway Council	2,500		2,500	2,500
Bert & Ruth Dunn Trust	5,560		5,560	500
Galloway Association of Glasgow	1,000		1,000	
			-	
<b>Total</b>	<b>9,060</b>	<b>-</b>	<b>9,060</b>	<b>3,000</b>
	reference	-	-	reference

**3 Gross receipts from other charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Fundraising - F/works; Grotto & Xmas Raffle	2,755				2,755	3,266
Coffee Morning	526				526	1,047
Fun Day & Duck Race	2,914				2,914	3,572
Civic Week & Civic Day	10,280				10,280	10,038
Flower and Produce Show	387				387	457
Other					-	302
					-	
					-	
<b>Total</b>	<b>16,862</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,862</b>	<b>18,682</b>
	reference error	-	-	-	reference error	reference error

**4 Payments relating directly to charitable activities**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Fireworks	9,180				9,180	2,800
Santa's Grotto & Xmas Raffle	1,163				1,163	
Fun Day & Duck Race	1,956				1,956	2,104
Civic Week & Civic Day	8,250				8,250	15,238
Flower & Produce Show	166				166	165
Insurance; licences; hall rents; security; 1st aid	2,085				2,085	1,217
Coffee Morning	52				52	
Stationery & Equipment	4,108				4,108	702
Misc					-	187
					-	
					-	
<b>Total</b>	<b>26,960</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>26,960</b>	<b>22,413</b>
	reference error	-	-	-	reference error	reference error



## Statement of Balances

Assets at 31<sup>st</sup> October 2024

Cash in bank £34746.93  
Depreciation of 25% applied to equipment

5x gala tents 8x4 (x2) 10x6 12x6	£157.12
6x motorola two way radios	£30.68
outdoor bar	£53.39
bar equipment	£54.11
1 shipping storage container	£20.94
2 canon pixma printers	£27.44
gala gazebo	£9.90
platform truck	£23.72
stage equipment	£329.06
pa equipment	£19.01
outdoor pa system	£45.05
behringer mixer deck	£35.69
pulse stage box and cables	£54.94
headset and mic system	£63.83
litter hoops	£15.17
santas grotto	£86.34
1x Cannon Maxify printer	£92.10
Flags	£414.79
Megaphone	£30.00
1 shipping container	£3600.00
1x Cannon Maxify Mb2750	£176.57

**TOTAL £5339.85**

Liabilities  
Nil

**£40086.78**





# Dalbeattie Civic Daze



admin@dalbeattiedaze.co.uk

[www.dalbeattiedaze.co.uk](http://www.dalbeattiedaze.co.uk)

## Civic Accounts 2023-2024

OUT

IN

Opening balance on November 1 <sup>st</sup> 2023			£23820.19
Prize money and gifts	£3419.63		
Stationary	£127.79		
W.C	£666.00		
Hire Equipment	£146.31		
Security & First aid	£902.00		
Insurance & Licenses	£1472.53		
Fireworks & Entertainment	£14210.00		
Hall hire	£138.85		
Tea	£990.92		
Bar	£602.59		
Tattoo	£00.00		
Miscellaneous	£45.67		
Equipment	£4237.32		
Grants		£3500.00	
Donations		£17716.20	
Taken at Events		£16861.15	
<b>TOTAL</b>	<b>£26959.61</b>	<b>£38077.35</b>	£11,117.74
			£34937.93
Current Account	£34746.93		
Old Current Account	£ 51.00		
Cash in hand	£ 140.00		
<b>Total</b>	<b>£34937.93</b>		



# Dalbeattie Civic Daze

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## APPENDIX 1

OSCR

Scottish Charity Regulator

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	11	23	To	31	10	24

## Reference and administration details

Charity name	Dalbeattie Civic Daze
Other names charity is known by	
Registered charity number	SC 039656
Charity's principal address	5 Moss Road Terrace
	DALBEATTIE
	Postcode DG5 4HU

## Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chair		
2	V Chair		
3	Treasurer		
4	Secretary		
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

## Objectives and activities

Charitable purposes

To provide recreational facilities or assist in the provision of facilities for the inhabitants of Dalbeattie and its environs, in the interests of social welfare, for recreation and other leisure time occupation so that their conditions of life may be improved.

Summary of the main activities in relation to these objects

To organise a series of fundraising events throughout the year for the people of Dalbeattie, the surrounding area, and for visitors and ex-pats alike, leading to a week of Civic festivities in early-mid August, ending with a 'Civic Day' of events. Members of the Dalbeattie Civic Daze Committee regularly assist other groups in the town to fulfill their objectives by volunteering manpower or loan of equipment.

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

Our 2023/24 year began with another very well attended Fireworks Display in Colliston Park, which this year included the addition of Funfair rides and hot food outlets. This event will be repeated on Saturday 8 November 2025.

Our annual 'Duck Race' and Sundaze (mini Civic day) and the crowning of our Civic Queen was once again held at the end of May 2024. A change for 2025 will see this event moved to a Saturday and to early May, to cater more for the Scottish Bank Holiday at that time.

Civic Week ran from 5 - 10 August, with well attended events including a Quiz Night; Prize Bingo night; Children's Fun Runs, Pet Show and RoadRunner's Disco. Civic Day, as normal started with a parade of decorated vehicles & walkers, with all decanting into Colliston Park for an afternoon of entertainment, and an evening of live music, ending with our customary Fireworks Display.

Our Civic Flower & Produce Show was held within Dalbeattie Parish Church.

Other fundraising events included 'Santa's Grotto' and Craft Fair in our local Day Centre. Coffee Morning in Dalbeattie Town Hall and a 'Pop up Shop'.

### Financial review

#### Brief statement of the charity's policy on reserves

Reserves are used to facilitate/consolidate future events and future Civic Week Celebrations.

#### Details of any deficit

None

#### Donated facilities and services (if any)

Volunteer time and equipment loaned to other groups.

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>		
Full name(s)	<div></div>	
Position (e.g. Chair)	Chair	Committee
Date	06 March 2025	06 March 2025