

Adult Learning Friends

Scotland · Charity number SC039176

Details

Known as ALF

Status Active

Legal form Other

Registered 2008-01-17

Register [View on the OSCR register](#)

Contact

Address 75 Harburn Drive
West Calder
West Lothian
EH55 8AN

Activities

Activities: 'It makes grants, donations or gifts to organisations','It carries out activities or services itself'

Purposes: 'the advancement of education','the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended'

What the charity does: Support students attending Adult Learning groups and short courses throughout West Lothian by providing materials. Assist at stakeholder events. Provide additional training and experience for committee members

Beneficiaries: 'Children or young people','Older People','People with disabilities or health problems','Other defined groups','No specific group, or for the benefit of the community'

Objectives: 1. Shall encourage and assist in the advancement of education to further students' learning within the F.A.B.E. organisation and to extend this learning outwith F.A.B.E. and into the wider community. 2. Shall expand students' recreational experiences by giving students, on limited budgets, the opportunity to experience new genres which will enrich their lives. Genres from which they would have been excluded without F.A.B.E.'s input.

Geography

- **Main operating location:** West Lothian
- **Geographical spread:** Wider, but within one local authority area

Finances

Period end	Income	Expenditure	Assets	Employees
2026-03-31	£0	£317	-	0
2025-03-31	£44	£153	-	0
2024-03-31	£500	£200	-	0
2023-03-31	£181	£424	-	0
2022-03-31	£0	£440	-	0
2021-03-31	£260	£1,336	-	0

Adult Learning Friends

Scotland - Charity number SC039176

Accounts

APPENDIX 1



Scottish Charity Regulator

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2025	To	31	03	2026

Reference and administration details

Charity name	Adult Learning Friends	
Other names charity is known by	ALF	
Registered charity number	SC039176	
Charity's principal address	c/o Adult Learning	
	Inveralmond Community High School	
	Willowbank	
	Ladywell	
	Livingston, West Lothian	Postcode EH54 6HW

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jennifer Perry	Chair		ALF Committee
2	Janice Flynn	Secretary		ALF Committee
3	Charles Shepherd	Treasurer		ALF Committee
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Managed through ALF Constitution

Trustee recruitment and appointment

Trustees appointed by ALF Committee

Objectives and activities

Charitable purposes

We support and assist in the advancement of learning for students engaged with Adult Learning and/or the ALF Committee within West Lothian. Where appropriate, we support all learners to extend this learning outwith Adult Learning/ALF and into the wider community. The committee contribute to the planning and delivery of stakeholder events that recognise student achievement, or provide an opportunity for students on limited budgets to experience different genres that will enrich their lives, to which they would have been excluded without ALF involvement.

Summary of the main activities in relation to these objects

Provision of Welcome Packs for new students; provision of support materials for students, eg earphones, memory sticks, learning materials. Support student events giving students and committee members an opportunity to engage in new experiences. Conduct meetings and provide training opportunities for committee members that support skills development such as confidence building

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

ALF achievements April 25 to March 26

We continue to provide Welcome Packs for new students, many of whom find it difficult to afford basic materials when starting classes. The students may be in mainstream, ESOL or refugee groups

We have purchased learning materials such as flash cards and tactile objects for use by our students with learning difficulties

Financial review

Brief statement of the charity's policy on reserves

Unrestricted funds represent income earned but not yet utilised to support ALF's stated purposes.

Restricted funds represent the grant provided to support the Driving Ahead course in the past. The remaining funds were reallocated to cover on- and off-line Driving Theory courses which continue to be popular and successful

Details of any deficit

n/a

Donated facilities and services (if any)

n/a

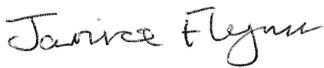
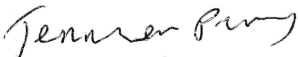
APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) <i>OSCR will accept digital or typed signatures</i>		
Full name(s)	JANICE FLYNN	JENNIFER PERRY
Position (e.g. Chair)	SECRETARY	CHAIR
Date	25/05/2020	25/05/2020

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2025		31	03	2026

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations					-	21
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Refunds					-	23
A1 Sub total	-	-	-	-	-	44
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	44
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	270	46			316	153
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other Bank charges	1				1	
A3 Sub total	271	46	-	-	317	153
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	271	46	-	-	317	153
Net receipts / (payments)	(271)	(46)	-	-	(317)	(109)
A5 Transfers to / (from) funds						
Surplus / (deficit) for year	(271)	(46)	-	-	(317)	(109)

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	913	242			1,155	1,264
	Surplus / (deficit) shown on receipts and payments account	(271)	(46)			(317)	(109)
						-	
						-	
	Cash and bank balances at end of year	642	196	-	-	838	1,155
	(Agree balances with receipts and payments account(s))	642	196	-	-	838	1,155

B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		Total	-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
		Total	-	-	-

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
		Total	-	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		Total	-	-

Signed by one or two trustees on behalf of all the trustees	Signature*	Print Name	Date of approval
		<i>Janice Flynn</i>	JANICE FLYNN
	<i>Charlie Sheppard</i>	CHARLIE SHEPPARD	25/05/26

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations/refunds					-	23
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	23
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	23
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	46				46	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	46	-	-	-	46	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	46	-	-	-	46	-
Net receipts / (payments)	(46)	-	-	-	(46)	23
Transfers to / (from) funds						
Surplus / (deficit) for year	(46)	-	-	-	(46)	23

Nature and purpose of funds

Driving Ahead funds are used for the reimbursement of Driving Theory Test fee for students who completed the course and had good attendance.

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	21
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	21
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	21
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	270				270	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Bank charges	1				1	
Sub total	271	-	-	-	271	-
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	271	-	-	-	271	-
Net receipts / (payments)	(271)	-	-	-	(271)	21
Transfers to / (from) funds					-	
Surplus / (deficit) for year	(271)	-	-	-	(271)	21

Nature and purpose of funds
 Unrestricted funds are used for the purchase of learning materials for students

APPENDIX 3



Independent examiner's report on the accounts v2							
Report to the trustees/members of	Charity name Adult Learning Friends						
	Registered charity number SC039176						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2025	to	31	03	2016
Set out on pages						(remember to include the page numbers of additional sheets)	

Respective responsibilities of trustees and examiner
The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement
My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement
In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:** Ruth Hood **Date:** 01/06/26

Name: RUTH HOOD

Relevant professional qualification(s) or body (if any):

Address: 152 BARCLAY WAY, KNIGHTS RIDGE, LIVINGSTON, E154 8HB

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

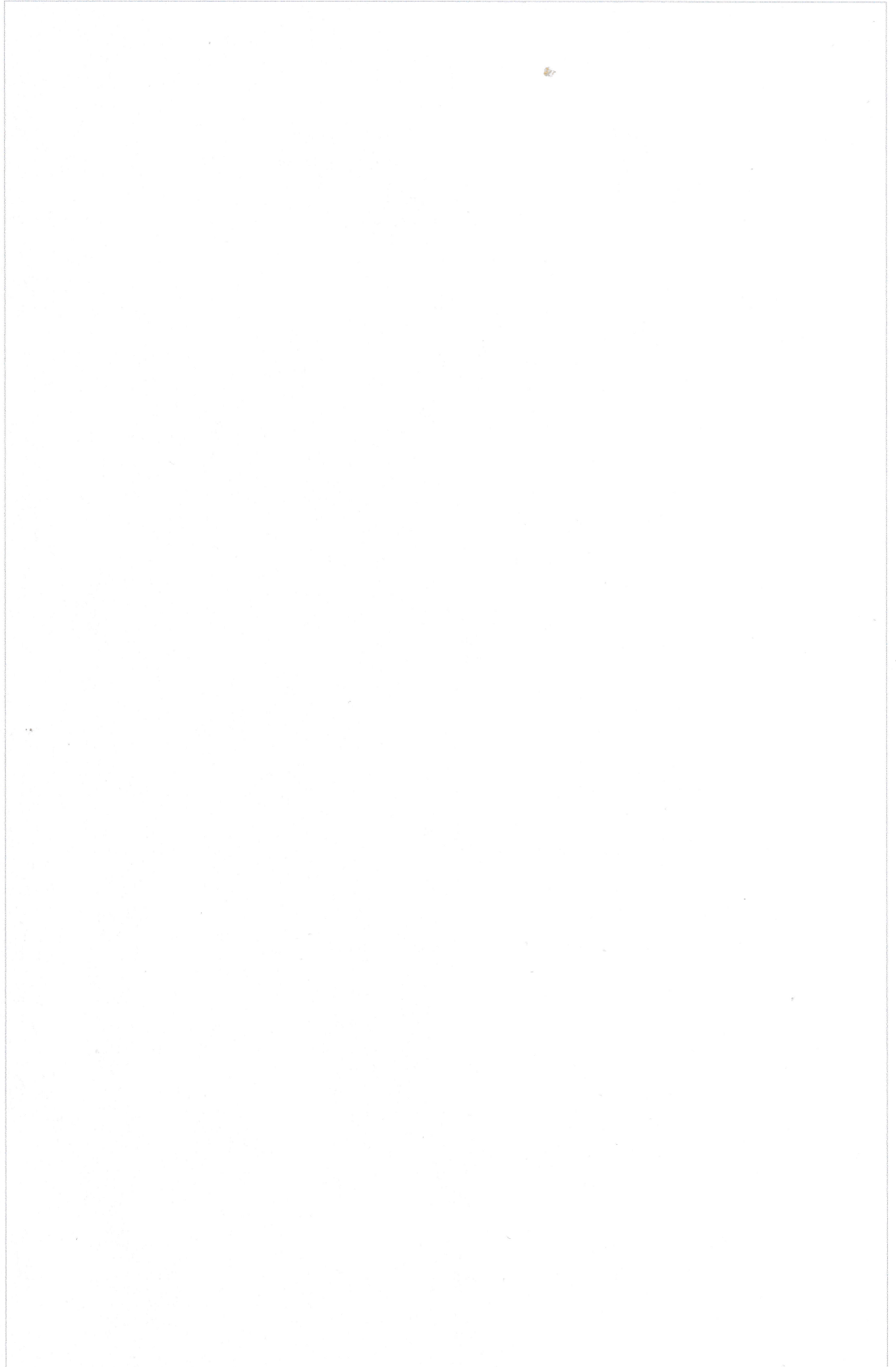
** OSCR will accept digital or typed signatures

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of
any items that the
examiner wishes to
disclose**

A large, empty rectangular box with a thin black border, intended for the user to provide details of items to be disclosed. The box is currently blank.