



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	9	2023	To	31	8	2024

Reference and administration details

Charity name	Scotland - Russia Forum
Other names charity is known by	SRF
Registered charity number	SCO38728
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Treasurer		
2			
3			
4	Chair		
5	Secretary		
6		October 2024	
7		April 2025	
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	Resigned May 2024
	Resigned April 2024

Structure, governance and management

Type of governing document

The Scotland-Russia Forum (SRF) is a charitable incorporated association and governance arrangements are set out in its Constitution. Recognition as a Scottish Charity was gained on 20 September 2007. The SRF was incorporated as a Scottish Charitable Incorporated Organisation (SCIO) on 20 May 2016. The structure of the SRF consists of its members who have the right to attend members' meetings (including any AGM) and have important powers to appoint members of the Board as well as taking decisions on changes to the Constitution itself; the Board also holds regular meetings and generally controls the activities of the SRF. For example, the Board is responsible for controlling and monitoring the financial position of the SRF. The minimum number of board members is 3 and the maximum is 8.

Trustee recruitment and appointment

At the SRF's AGM, the Board also has the power to co-opt other members of the SRF as Trustees. One third of the Trustees stand down at each AGM and any member may stand for election in their place. Voting and terms of office are governed by the Constitution, which was most recently altered on 22 June 2022 and can be found at:
https://www.scotlandrussiaforum.org/uploads/6/0/0/0/60006689/srf_scio_constitution_2022.pdf

Objectives and activities

Charitable purposes

The SRF's purpose is to advance education through the promotion of a clear understanding in Scotland of Russia and the countries of the former Soviet Union, of the respective ways of life, history, heritage and the cultural and commercial activities and the voluntary services of the said countries through the creation of educational and cultural contacts of all kinds between and among the peoples of these countries. The SRF organises lectures, publishes its journal "The Forum" and circulates a monthly bulletin by e-mail and provides key information about its activities on its webpage. Wherever possible, it promotes Russian studies in schools, colleges and universities, and runs adult language classes both formal and informal. Members also have access to CEES (Centre for East European Studies) seminars and to other relevant cultural activities.

Summary of the main activities in relation to these objects

1. We have continued with our monthly "Cultural Conversations" series on-line and in person. A wide range of relevant topics has been covered.
2. The monthly in person "Chain Chat" series has continued and has increased its membership. Monthly Russian Language Meet-up Sessions have also been held on-line and have been most successful.
3. The SRF Chekhov Project continues, and a Conference is planned for autumn 2025.
4. Issue 46 of the Forum magazine was published in December 2023 and sent out as paper copy in January.
5. Classes in Russian at all levels from Beginner to Advanced have been organised.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

1. The continuing war between Russia and Ukraine has meant that yet again during the past months we have had to examine carefully our aims and objectives for the SRF. Trustees and members alike agreed that we should continue to promote as our main purpose the culture and language of Russia and countries of the former Soviet Union and be always guided by our Constitution.
2. Our "Chain Chat" series, which meets monthly in Edinburgh, has had a very successful season. Thanks are due to [REDACTED]
3. Our monthly "Cultural Conversations" series has also been successful, and we have offered members a wide range of topics, including illustrated presentations on Kazakhstan and on the culture, history and language of the Tatars.
4. Members continue to receive a monthly Bulletin giving details of events, items of interest and news.
5. Our last AGM was an in-person event held in Quaker Rooms, Edinburgh. A lecture on the current political situation in Russia and Europe was given by [REDACTED]
6. In October, members had the chance to meet and hear well-known Scottish author [REDACTED]
7. SRF Treasurer [REDACTED] has been running very successful monthly Russian/English Language Exchange Sessions on Zoom.
8. Work is well under way to renew the SRF Webpage and Social media facilities. Thanks are due to SRF Treasurer [REDACTED] and to SRF Secretary E [REDACTED]

Financial review

Brief statement of the charity's policy on reserves

It is the policy of SRF to hold reserves of not less than two year's income.

Details of any deficit

No deficit

Donated facilities and services (if any)

None

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<div></div>	
Full name(s)	<div></div>	
Position (e.g. Chair)	Secretary Chair	
Date	19/04/2024	

SCOTLAND RUSSIA FORUM

SC038728



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	9	2023		31	8	2024

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	1,531				1,531	1,571
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings	114				114	181
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	1,645	-	-	-	1,645	1,752
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	1,645	-	-	-	1,645	1,752
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	1,205				1,205	1,032
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	200				200	200
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	1,405	-	-	-	1,405	1,232
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	1,405	-	-	-	1,405	1,232
Net receipts / (payments)	240	-	-	-	240	520
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	240	-	-	-	240	520

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	16,138				16,138	15,618
	Surplus / (deficit) shown on receipts and payments account	240				240	520
						-	
						-	
	Cash and bank balances at end of year (Agree balances with receipts and payments account(s))	16,378	-	-	-	16,378	16,138

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature*

Print Name

Date of
approval

25.4.2025

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

All unrestricted funds for the stated aims and objects of the charity SRF.

	Type of activity or project supported	Individual / institution	Number of grants made	£
C2 Grants				
			Total	-

C3a Trustee remuneration	If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x
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	Authority under which paid	£
C3b Trustee remuneration - details		

C4a Trustee expenses	If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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		Number of trustees	£
C4b Trustee expenses - details			

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
C5 Transactions with trustees and connected persons				

C6 Other information

SCOTLAND RUSSIA FORUM

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Additional analysis (1)**Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Members subscriptions	1,531				1,531	1,480
HMRC gift aid					-	91
					-	
					-	
Total	1,531	-	-	-	1,531	1,571

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
			-	
Total	-	-	-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
Total	-	-	-	-	-	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Printing Forum Newsletter	635				635	-
Internet and Zoom	119				119	200
Website subscription	43				43	34
Post and stationery	95				95	219
AGM roomhire	258				258	359
AGM speaker fee and travel	41				41	-
Donation to BASEE conference					-	200
Sundry	14				14	20
					-	
					-	
Total	1,205	-	-	-	1,205	1,032

Additional analysis (2) ²⁰**5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	1,531				1,531	1,571
Interest	114				114	181
Legacies and grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	1,645	-	-	-	1,645	1,752
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	1,645	-	-	-	1,645	1,752
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	1,205				1,205	1,032
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	200				200	200
Preparation of annual accounts					-	
Legal costs					-	
Sub total	1,405	-	-	-	1,405	1,232
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	1,405	-	-	-	1,405	1,232
Net receipts / (payments)	240	-	-	-	240	520
Transfers to / (from) funds						
Surplus / (deficit) for year	240	-	-	-	240	520

Nature and purpose of funds

ALL UNRESTRICTED GENERAL FUNDS FOR THE STATED AIMS OF THE CHARITY SRF

SCOTLAND RUSSIA FORUM

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Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total						
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total						
Total receipts						
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total						
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total						
Total payments						
Net receipts / (payments)						
Transfers to / (from) funds						
Surplus / (deficit) for year						
Nature and purpose of funds						
NO RESTRICTED FUNDS						

SCOTLAND RUSSIA FORUM - SCIO
SCOTTISH CHARITY Registered Number SC038728

STATEMENT OF RECEIPTS & PAYMENTS
FOR THE YEAR ENDED 31 AUGUST 2024

	<i>Paid members</i>	<i>75</i>	<i>64</i>
RECEIPTS			
Year ended 31 August	2024	2023	
	£	£	
Subscriptions	1,531.44	1,480	
HMRC Gift Aid repayment	-	91	
	<u>1,531.44</u>	<u>1,571</u>	
Bank Interest	113.51	181	
Total receipts	<u>1,644.95</u>	<u>1,752</u>	
PAYMENTS			
	£	£	
Forum Newsletter printing and design	635.00	-	
Internet, Zoom and website	118.69	200	
I&I website subscription	43.20	34	
Office postage and stationery	95.08	219	
AGM roomhire	258.40	359	
AGM speaker fee and travel expense	41.20	-	
Donation to BASEE conference	-	200	
Sundry	13.50	20	
	<u>1,205.07</u>	<u>1,032</u>	
Independent Examiner	200.00	200	
	<u>1,405.07</u>	<u>1,232</u>	
Surplus for year	239.88	520	
General fund brought forward	16,138.57	15,618	
	<u>16,378.45</u>	<u>16,138</u>	
STATEMENT OF BALANCES			
	£	£	
Bank of Scotland current account	6,264.94	10,874	
Bank of Scotland deposit account	10,113.51		
Skipton Building Society - closed	-	5,264	
	<u>16,378.45</u>	<u>16,138</u>	

The above statement of receipts and payments, with statement of balances,
was approved at a meeting of Trustees on 31st January 2025
and signed on their behalf by



APPENDIX 3



Report to the
trustees/members of

Registered charity
number

On the accounts of the
charity for the period

Set out on pages

Respective
responsibilities of
trustees and examiner

Basis of independent
examiner's statement

Independent examiner's
statement

Signed:

Name:

Relevant professional
qualification(s) or body
(if any):

Address:

Independent examiner's report on the accounts

v2

Charity name

Scotland-Russia Forum SCIO

SC038728

Period start date

Day

Month

Year

01

09

2023

to

Period end date

Day

Month

Year

31

08

2024

Appendix 2

(remember to include the page
numbers of additional sheets)

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date:

25 April 2025

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.