

Charity number SC037822

KIRKCALDY ART CLUB

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2025

BROWN, SCOTT & MAIN

Chartered Accountants

KIRKCALDY ART CLUB

REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

CONTENTS

	Page
Trustees and officers	2
Report of the trustees	3 - 6
Independent examiner's report	7
Statement of financial activities	8
Balance sheet	9
Accounting policies	10 - 11
Notes to the financial statements	11 - 12

KIRKCALDY ART CLUB

TRUSTEES AND OFFICERS

CHAIR

Anne McAlpine

VICE CHAIR

Ann Greger

SECRETARY

Liz Mitchell

TREASURER

Lynn Robertson

OTHER TRUSTEES

Kathy Butcher
Maureen Butcher
June Cunningham
Martine Greig
Dorothy Black
Angela Marry
Simon Ward
Cheryl Stewart
Jo Campbell
June Burns

SCOTTISH CHARITY NUMBER

SC 037822

REGISTERED OFFICE

Hot Pot Wynd
Dysart
Kirkcaldy

INDEPENDENT EXAMINER

William Main MA CA
31 Townsend Place
Kirkcaldy

BANKERS

TSB Bank plc
High Street
Kirkcaldy

KIRKCALDY ART CLUB

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report and financial statements of the charity for the year ended 31 March 2025. The financial statements have been prepared in accordance with the accounting policies set out on pages 10 and 11.

CURRENT TRUSTEES

The trustees currently holding office are listed on page 2.

RECRUITMENT AND APPOINTMENT OF TRUSTEES

The Club's annual general meeting took place on 16 May 2024 and the following changes in trustees holding office took place on that date:

- One member of the committee, Isha Harris, stood down; and
- Anne McAlpine took over as Chair and Ann Greger took over as Vice Chair.

Also, Jo Campbell and June Burns joined the committee on 8 August 2024.

GOVERNING DOCUMENT

The Club is an unincorporated charity and the purposes and administration arrangements are set out in its constitution.

CHARITABLE PURPOSES

The Club's purposes are the advancement of the Arts in the Kirkcaldy and District area of Fife, as designated by Fife Council and any successor. In furtherance of these purposes, we will offer the provision of recreational facilities and the organisation of recreational facilities. We will also promote and fundraise in order to offer arts and crafts facilities in Kirkcaldy for public benefit.

ORGANISATIONAL STRUCTURE

The Club is supervised and managed by a committee of members presided over by a Chairperson. Other office bearers comprise Vice Chair, Secretary and Treasurer.

ACTIVITIES AND ACHIEVEMENTS

Spring into Summer classes 2024

We offered members and non-members a range of pottery, craft and painting classes for 6 weeks in April and May; 5 pottery, 3 painting, 1 printing. In addition to these classes at the club, we ran a raku pottery firing session held at Hilton Hill Farm in June; and May Snaddon's 2-day painting sessions. The craft group and untutored art group continued to meet at the club on Wednesdays.

Autumn and Winter classes 2024/25

We offered members a full 20-week programme of tutored painting (4), printing (1) and pottery (5) classes: These run 10 weeks prior to the end of the year and 10 weeks after the new year. We also provided space for weekly craft group sessions and untutored painting meetups.

Demonstrations and Workshops

Throughout the year club members were treated to a wide variety of 11 workshops and 1 demonstration held at Hot Pot Wynd. These included Drawing and Painting techniques by Dot Black, Agateware and coloured clay by Heather Gilbert, Fused Glass by Carole Robinson, Bookmaking by Sue Mason, Slip decorating by Jane Lofthouse, Soft Pastels by Haley Mills and Pottery Dragons by Susan McLaren. The demonstration by Martine Greig to 18 people was held in the pottery studio on glaze techniques and resulted in more than 100 test pieces being shown to members.

KIRKCALDY ART CLUB

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025 (continued)

ACTIVITIES AND ACHIEVEMENTS (continued)

Demonstrations and Workshops (continued)

Some of the workshops were opened up to members of the public to ensure that we are fulfilling our charitable status to the community. All of these were full and highlighted the range of materials, styles and opportunities there are for anyone to explore their artistic nature and express their creativity.

Exhibitions

The Club's participation in Central Fife's Doors Open Day Festival on 15th September 2024 was very successful; over 150 members of the public visited the Hot Pot Wynd studios. Members' art and craft works were on display, children's activities were held in the pottery studio, refreshments were served and tombola was played by members and visitors. Visitors were encouraged to learn about the Hot Pot Wynd studios' restoration and a bit about the club's history.

We held our regular Christmas Craft Fair on 24th November 2024, where members' artwork was displayed in the form of cards, knitwear, ceramic pots and sculptures, paintings and other craftwork. The Craft Fair drew in over 130 visitors and encouraged members of the public to subscribe to our mailing list. The commission from the sales enhanced our fundraising efforts.

On the 16th March 2025 we held an Open Doors Event to invite members of the public to visit the Hot Pot Wynd studios and learn about how artists use the space provided. Downstairs in the pottery studio, 19 people, children and adults were given 1:1 instruction on how to throw a bowl and provided with air-drying clay, card paper, stencils, and other materials to create their own artwork. Members' paintings, craftwork and ceramics were displayed in the studio upstairs, where visitors could also play tombola and get refreshments.

We would like to extend our appreciation to Viceroy Dental Practice for their continued support of the club by exhibiting members' artwork in their patient waiting room. They offer space for approximately 12 paintings (depending on size) updated twice a year and as items sell, which enables the club to demonstrate a range of painting and printing techniques. Staff and patients enjoy seeing the artwork and have purchased several pieces throughout the year.

Mercat Shop

The Club extended the lease (rent free) for the shop in the Mercat Shopping Centre (opened October 2021) for a fourth year with a 30-day option to quit. The shop is designed and operated by club member volunteers and managed by the Mercat shop subcommittee. All of the artwork for sale in the shop is created by club members. Opening hours are Fridays and Saturdays from 10 – 4pm and the last Thursday of each month (from 10 - 1pm) to improve accessibility for people with mobility issues as disabled parking is available nearby on Thursdays.

As in previous years, the Mercat shop enables us to fulfil our mission; to promote interest in and further development of the arts in Kirkcaldy and District. The shop offers access to locally produced artwork and an opportunity to speak with artists who are willing to share ideas and perspective. It offers club members an opportunity to showcase their talent and creativity, to get to know other club members (particularly when volunteering at the shop), and to gain experience exhibiting and selling their own works of art. Volunteers develop skills in retail and share ideas with each other and with the broader community visiting the shop. The Mercat shop also offers community members an opportunity to learn more about Kirkcaldy Art Club, its mission and activities and the artists involved. The Mercat shop has been a substantial fundraiser for the club, generating 20% commission on all sales. This helps to cover the added costs of rate increases associated with the shop and inflationary increases for utilities and general running costs.

This year we have over 69 artists entering work into the shop and we have been able to cover all the shifts throughout the year. The feedback from customers has been very positive.

KIRKCALDY ART CLUB

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025 (continued)

ACTIVITIES AND ACHIEVEMENTS (continued)

Publicity and social media

On an ongoing basis the club shares information about Kirkcaldy Art Club's upcoming activities and events, features club artists and their artwork, promotes our annual programme of classes, demonstrations and workshops and regularly publicises the Mercat shop using Instagram and Facebook. We also highlight other local art club activities, festivals and learning opportunities for artists within the local community. We use our website to enable online booking of classes and workshops and keep members up to date about what's going on at the club through our members only section.

RESULTS

There was a net surplus on unrestricted funds for the year of £2,716 (2024 £3,297) and a net deficit of £55 on restricted funds (2024 £nil). Overall there was a net increase in funds of £2,661 in 2025. Income increased by 4% and expenditure increased by 5%.

At the year end the Club held total funds of £104,502 (2024 £101,841) made up of unrestricted funds of £104,502 (2024 £101,786) and restricted funds of £nil (2024 £55).

TRUSTEE REMUNERATION AND EXPENSES

No remuneration was paid to the trustees for services as trustees. Martine Greig received fees of £1,183 for pottery technician services (2024 £812) and £308 for cleaning services (2024 £572); Dorothy Black received fees of £2,670 for tuition (2024 £1,768); Simon Ward received fees of £1,536 for tuition (2024 £424); and Isha Harris received fees of £nil for tuition (2024 £560). A total of £3,951 (2024 £2,563) expenses were reimbursed to trustees as set out in note 1 on page 11.

FIXED ASSETS

During the year the Club purchased a new kiln at a total cost of £8,461, which includes delivery and installation. Movement on fixed assets is shown in note 2 to the financial statements.

RISK ASSESSMENT

The principal risks faced by the Club lie in upholding its reputation, maintaining its membership and maintaining expert tuition and appropriate facilities in a safe environment. We, the trustees carry out risk assessments regularly to conform with health and safety regulations and keep abreast of any legal requirements in order to adhere to reporting regulations and to protect the Club from fraud.

RESERVES POLICY

The Club's income from membership and tuition fees provides the necessary money to finance normal operational activities. This is supplemented by the income raised from the Annual Exhibition, fundraising activities, any successful applications for grants and, since 2021, sales from artwork displayed in a leased retail unit.

The Club's largest fixed asset is the Club premises, which is owned and managed by the Trustees. It is the Trustees' view that sufficient reserves must be held to finance both the routine upkeep and maintenance and any unexpected repair and maintenance work which arises during the year.

The Trustees believe that the cash reserve held at the bank is necessary both to maintain the Charitable activities in the event of a shortfall in income from membership and tuition fees in any given year, to provide the necessary funds for the repair and maintenance of the fixed assets and to protect against any unforeseen contingencies.

KIRKCALDY ART CLUB

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025 (continued)

GOING CONCERN

The Club has cash funds at bank in excess of £32,000 and continuing support from a significant number of loyal members. These financial statements have been prepared on the going concern basis as the trustees consider the Club has sufficient assets and liquid funds to provide its facilities for the foreseeable future.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and UK Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Scotland requires the charity trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

We, the trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable us to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005; the Charities Accounts (Scotland) Regulations 2006 (as amended); and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). We are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ANNE MCALPINE
CHAIR

13 May 2025

KIRKCALDY ART CLUB

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF KIRKCALDY ART CLUB

I report on the accounts of the charity for the year ended 31 March 2025 which are set out on pages 8 to 12.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulationshave not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

WILLIAM MAIN MA CA
31 Townsend Place
Kirkcaldy

13 May 2025

KIRKCALDY ART CLUB

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025

	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £
Income and endowments						
Donations received	360	-	360	554	-	554
Bequests	-	-	-	-	-	-
Charitable activities with members						
Membership subscriptions	6,700	-	6,700	6,925	-	6,925
Income tax receivable on subscriptions	1,475	-	1,475	1,025	-	1,025
Tuition	13,796	-	13,796	12,830	-	12,830
Charitable activities from events						
Annual exhibitions	2,787	-	2,787	8	-	8
Mercat sales	19,164	-	19,164	20,304	-	20,304
Fundraising events	616	-	616	2,912	-	2,912
Summer classes & workshops	6,441	-	6,441	5,279	-	5,279
Social events	250	-	250	185	-	185
Pottery & clay	3,952	-	3,952	3,487	-	3,487
Grants received	-	-	-	-	-	-
Investment income						
Interest	-	-	-	-	-	-
Other income						
Other income	470	-	470	448	-	448
Total income	<u>56,011</u>	<u>-</u>	<u>56,011</u>	<u>53,957</u>	<u>-</u>	<u>53,957</u>
Charitable activities						
Tutors' fees	15,704	-	15,704	14,530	-	14,530
Demonstrations & workshops	1,722	-	1,722	1,307	-	1,307
Materials	2,691	55	2,746	1,447	-	1,447
Annual exhibitions	2,171	-	2,171	1,937	-	1,937
Mercat sales	15,445	-	15,445	15,406	-	15,406
Social events and outings	553	-	553	-	-	-
Administration and office costs:						
Rates and insurance	1,685	-	1,685	1,656	-	1,656
Heat and light	4,248	-	4,248	8,784	-	8,784
Telephone & internet	782	-	782	747	-	747
Repairs and renewals	3,946	-	3,946	2,260	-	2,260
Advertising, printing and stationery	376	-	376	162	-	162
Cleaning and sundry	1,116	-	1,116	1,093	-	1,093
Independent examiner's fees	480	-	480	480	-	480
Bank charges	281	-	281	208	-	208
Depreciation	2,095	-	2,095	643	-	643
Total expenditure	<u>53,295</u>	<u>55</u>	<u>53,350</u>	<u>50,660</u>	<u>-</u>	<u>50,660</u>
Net income/(expenditure) for the year	2,716	(55)	2,661	3,297	-	3,297
Total funds brought forward	<u>101,786</u>	<u>55</u>	<u>101,841</u>	<u>98,489</u>	<u>55</u>	<u>98,544</u>
Total funds carried forward	<u>£104,502</u>	<u>£ -</u>	<u>£104,502</u>	<u>£101,786</u>	<u>£ 55</u>	<u>£101,841</u>

KIRKCALDY ART CLUB**BALANCE SHEET AS AT 31 MARCH 2025**

	Notes	2025 £	2024 £
FIXED ASSETS	2	<u>74,136</u>	<u>67,380</u>
CURRENT ASSETS			
Stock		50	50
Income tax recoverable		2,500	1,025
Prepayments		291	435
Bank balance		32,155	36,200
Cash in hand		<u>-</u>	<u>3,746</u>
		<u>34,996</u>	<u>41,456</u>
CURRENT LIABILITIES			
Receipts in advance		4,109	3,575
Accruals		<u>521</u>	<u>3,420</u>
		<u>4,630</u>	<u>6,995</u>
NET CURRENT ASSETS		<u>30,366</u>	<u>34,461</u>
TOTAL ASSETS LESS CURRENT LIABILITIES	3	£ <u>104,502</u>	£ <u>101,841</u>
RESERVES			
Unrestricted general funds	3	104,502	100,786
Restricted funds	3	<u>-</u>	<u>55</u>
		£ <u>104,502</u>	£ <u>101,841</u>

The notes on pages 10 to 12 form part of these accounts.

The trustees consider that an audit is not required for this year under the Charities Accounts (Scotland) Regulations 2006, Regulation 10(1) (a) to (c).

Approved by the trustees on 13 May 2025 and signed on their behalf by:

ANNE MCALPINE

CHAIR

LYNN ROBERTSON

TREASURER

KIRKCALDY ART CLUB

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

ACCOUNTING POLICIES

BASIS OF ACCOUNTING

The financial statements have been prepared in accordance with the historical cost convention, modified to include the valuation of heritable property, and to comply with the Charities and Trustee Investment (Scotland) Act 2005; the Charities Accounts (Scotland) Regulations 2006 (as amended); and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The Club received registered charity status on 30 March 2007.

INCOME AND EXPENDITURE

Income comprises fees from subscriptions, tuition, exhibitions, fundraising, social events and grants, all of which are accounted for on the accruals basis; and bequests and donations which are recorded on a receipts basis. All income of the Club has been derived wholly from activities within the UK.

As part of its normal activities the Club holds regular exhibitions at which members, who may include trustees, exhibit and sell their work. In October 2021 the Club obtained a lease (rent free) for centrally located premises in Kirkcaldy Mercat where artwork is displayed and sold. The club retains a percentage of the selling price of exhibition and Mercat sales as commission. In the Statement of Financial Activities income and related expenditure from exhibitions and Mercat sales are shown separately under 'Incoming resources from charitable activities' and 'Resources expended: charitable activities'.

FUND ACCOUNTING

Unrestricted funds represent donations and other incoming resources receivable to further the general objects of the charity without further restricted purpose or need for repayment, and are available as general funds. Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by the relevant supporter, or which have been raised by the charity for a specific purpose.

TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets other than heritable property are stated at cost less accumulated depreciation and accumulated impairment losses. Heritable property is stated at valuation. Depreciation is calculated to write off the cost less residual value of the assets over their estimated useful lives at the following rates:

Central heating	10% per annum straight line
Equipment	20% per annum straight line

IMPAIRMENT OF ASSETS

At each reporting date fixed assets are reviewed to determine whether there is any indication that those assets have suffered an impairment loss. If there is an indication of possible impairment, the recoverable amount of any affected asset is estimated and compared with its carrying amount. If the estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount, and an impairment loss is recognised immediately in profit or loss.

If an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but not in excess of the amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately in profit or loss.

KIRKCALDY ART CLUB

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

ACCOUNTING POLICIES (continued)

STOCK

Stock is stated at the lower of cost and net realisable value and comprises arts and crafts materials.

1 TRUSTEE REMUNERATION AND EXPENSES

No remuneration was paid to the trustees for services as trustees. Martine Greig received fees of £1,183 for pottery technician services (2024 £812) and £308 for cleaning services (2024 £572); Dorothy Black received fees of £2,670 for tuition (2024 £1,768); Simon Ward received fees of £1,536 for tuition (2024 £424); and Isha Harris received fees of £nil for tuition (2024 £560). A total of £3,951 (2024 £2,563) expenses were reimbursed to trustees as follows:

	2025	2024
	£	£
Martine Greig	1,646	1,349
Cheryl Stewart	648	69
Lynn Robertson	533	164
Anne Greger	349	-
Simon Ward	243	-
Maureen Butcher	169	472
Angela Marry	155	334
Liz Mitchell	80	36
Anne McAlpine	72	36
Kathy Butcher	<u>56</u>	<u>103</u>
	£ <u>3,951</u>	£ <u>2,563</u>

2 FIXED ASSETS

	Central heating £	Equipment £	Heritable property £	Total £
Cost or valuation				
At 1 April 2024	6,656	11,528	65,000	83,184
Additions	-	8,851	-	8,851
Disposals	<u>-</u>	<u>(3,385)</u>	<u>-</u>	<u>(3,385)</u>
At 31 March 2025	<u>6,656</u>	<u>16,994</u>	<u>65,000</u>	<u>88,650</u>
Depreciation				
At 1 April 2024	4,836	10,968	-	15,804
Charge for year	439	1,656	-	2,095
Disposals	<u>-</u>	<u>(3,385)</u>	<u>-</u>	<u>(3,385)</u>
At 31 March 2025	<u>5,275</u>	<u>9,239</u>	<u>-</u>	<u>14,514</u>
Net Book Value				
At 31 March 2025	£ <u>1,381</u>	£ <u>7,755</u>	£ <u>65,000</u>	£ <u>74,136</u>
At 31 March 2024	£ <u>1,820</u>	£ <u>560</u>	£ <u>65,000</u>	£ <u>67,380</u>

The club's premises were valued in October 2016 by DM Hall, Chartered Surveyors at £65,000 on the basis of open market value.

KIRKCALDY ART CLUB

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

3 RESERVES

	Unrestricted general fund £	Restricted fund £	Total funds £
At 1 April 2024	101,786	55	101,841
Net income for year	<u>2,716</u>	<u>(55)</u>	<u>2,661</u>
At 31 March 2025	£ <u>104,502</u>	£ <u>-</u>	£ <u>104,502</u>

4 MOVEMENT OF FUNDS

	At 1.4.2024 £	Incoming Resources £	Outgoing Resources £	Net movement £	At 31.3.2025 £
Restricted Funds:					
Grants	<u>55</u>	<u>-</u>	<u>(55)</u>	<u>(55)</u>	<u>-</u>
Unrestricted Funds:					
General fund	<u>101,786</u>	<u>56,011</u>	<u>(53,295)</u>	<u>2,716</u>	<u>104,502</u>
TOTAL FUNDS	£ <u>101,841</u>	£ <u>56,011</u>	£ <u>(53,350)</u>	£ <u>2,661</u>	£ <u>104,502</u>