



**Dunbog Hall**

**Dunbog Community Hall**

**Annual Report & Financial Statements**

**For the year ended**

**31<sup>st</sup> March 2025**

Scottish Charity No: SC037704

**Annual Report & Statement of Account**

For the year ended 31 March 2025

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**Trustees Annual Report**

For the year ended 31 March 2025

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The Charity Trustees (who are the committee members) present their report together with the financial statements and the Independent Examiner's report for the year ended 31<sup>st</sup> March 2025.

**Reference & Administrative Information**

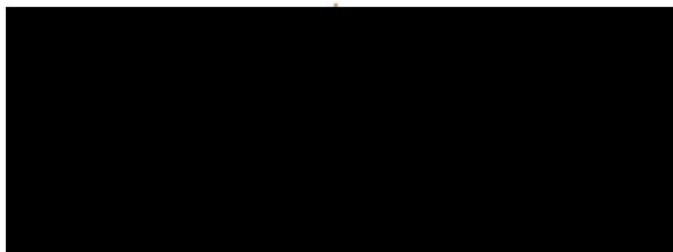
**Charity Name:** Dunbog Community Hall

**Charity Number:** SC037704

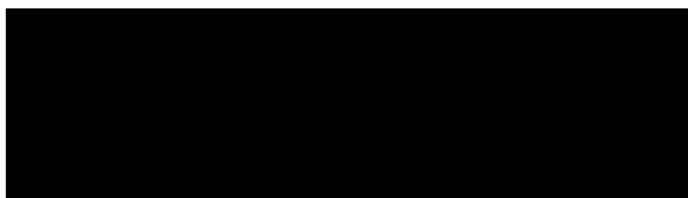
**Address:** Dunbog Community Hall, Dunbog, Cupar, Fife KY14 6JF

**Contact:** [dunbogcommunityhall@gmail.com](mailto:dunbogcommunityhall@gmail.com)

**Trustees:**



**Others who served during the period:**



**Structure, Governance & Management**

Dunbog Community Hall (DCH) is a Scottish Charitable Incorporated Organisation (SCIO), entered into the Scottish Charity Register on 3<sup>rd</sup> February 2017 and governed by its constitution.

DCH is a membership organisation with membership open to any individual aged 16 or over who lives or works in Dunbog or the surrounding area or has a direct connection to the community through any school or other organization based in the community and supports the charitable purposes of DCH.

The strategy and affairs of DCH is managed by a Board of up to 12 trustees elected by the membership and up to 2 additional co-opted trustees. At each annual members meeting one quarter of the trustees retire but are eligible for re-election without limit.

**Trustees Annual Report**

For the year ended 31 March 2025

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**Objectives**

The purposes of Dunbog Community Hall, as set out in the constitution, are: *“to improve the life of the people who live and work in Dunbog and the surrounding area by providing and maintaining community and recreational facilities, both indoor and outdoor, as a focus for community activities and any other charitable purposes”*.

To fulfill the above purpose the main activities of the charity are the upkeep and management of Dunbog Community Hall and Community Park along with the provision of community events and activities.

**Activities & Performance**

The Hall continues to be used daily by Dunbog Primary School for lunches, lessons and after school activities. The Hall also continues to be a valuable resource for the local community with lettings substantially up on last year. Regular users of the Hall include a weekly Yoga class and a monthly book group. We also held several well attended community events including, our annual Dunbog Gathering and Games, a Hogmanay Party, Easter Fun Day and a Burns Supper. In addition a successful “Camp out” was held in the park at the end of August with several families camping for the weekend.

Ongoing maintenance and refurbishment work saw:

- New external doors fitted to the Lounge/small hall
- A defibrillator installed by Abdie and Dunbog Community Council sited by the front door
- An inspection of the flat roof, which indicated that it was likely to need some repairs in the near future. Work has started on getting costings and sourcing funding.

In response to feedback from a regular user the key safe was re-sited to beside the main door and new, lighter tables purchased.

In addition, an “Art Wall” was established in the Lounge/small hall with artwork from pupils at Dunbog primary School.

The Committee wishes to express their thanks to former committee members, [REDACTED] [REDACTED] for their support and contributions to the work of the committee.

**Trustees Annual Report**

For the year ended 31 March 2025

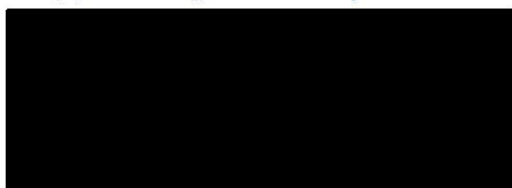
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**Financial Review**

Income for the year was £12,923, primarily from lettings, small grants and community activities. With expenditure of £9,929 the Hall recorded a surplus of £2,994. The surplus was added to the reserves brought forward from the previous year so that at the 31 March 2025 the Community Hall held total funds of £14,462 of which £461 are restricted and £14,001 are unrestricted.

The unrestricted funds of £14,001 are a general reserve held by the trustees to spend on the ongoing upkeep of the Hall and Community Park and to deliver activities for the community.

Approved by the Charity Trustees on 1 May 2025 and signed on their behalf by:





**Independent Examiners Report**

For the year ended 31 March 2025

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I report on the financial statements of the charity for the year ended 31<sup>st</sup> March 2025 which are set out on pages 7 to 10.

**Responsibilities and basis of report**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 ("the 2006 Regulations").

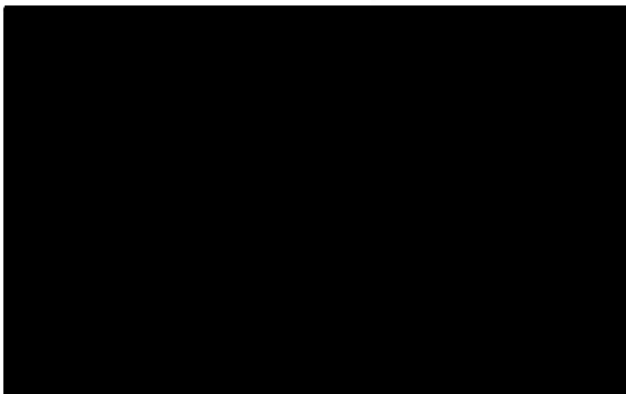
I have satisfied myself that the charity is not subject to audit under Regulation (10)(1)(d) of the 2006 Regulations and is eligible for independent examination. I have therefore examined the charity's accounts as required under section (44)(1)(c) of the 2005 Act and Regulation 11 of the 2006 Regulations.

My role is to state whether any material matters have come to my attention giving me cause to believe that:

1. the accounting records were not kept as required by section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations or
2. the accounts do not accord with those records or
3. the accounts do not comply with the accounting requirements of Regulation 9 of the 2006 Regulations or
4. there is further information needed for a proper understanding of the accounts.

**Independent examiner's statement**

I have completed my examination and I have no concerns in respect of points 1 to 4 above and I have found no other matters that require drawing to your attention.



Date: 9/8/25

**Statement of Receipts and Payments**

For the year ended 31 March 2025

	Note	Unrestricted Funds	Restricted Funds	2025 Total	2024 Total
		£	£	£	£
<b><u>Receipts</u></b>					
Lettings		6,496	-	6,496	4,849
Donations		60	500	560	97
Hall grants	4	353	1,030	1,383	3,147
Hall activities (fundraising)	5	2,003	-	2,003	2,022
Bank interest & investment income		234	-	234	66
Other Income		2,247	-	2,247	-
<b>Total receipts</b>		<b>11,393</b>	<b>1,530</b>	<b>12,923</b>	<b>10,181</b>
<b><u>Payments</u></b>					
Hall activities (fundraising)	5	837	-	837	753
Insurance		1,238	-	1,238	1,202
Fuel and electricity		1,355	-	1,355	2,051
Hall cleaning & materials		37	-	37	26
Administration		149	-	149	130
Repairs and maintenance		2,703	1,354	4,057	27,932
Furniture and equipment		259	-	259	179
Dunbog Community Park		174	540	714	764
Miscellaneous		9	-	9	-
Purchase of investment		-	-	-	10,000
Asset Purchase		1,274	-	1,274	2,437
<b>Total payments</b>		<b>8,035</b>	<b>1,894</b>	<b>9,929</b>	<b>45,474</b>
<b>Surplus/(deficit)</b>		<b>3,358</b>	<b>(364)</b>	<b>2,994</b>	<b>(35,293)</b>

**Statement of Balances**

At 31 March 2025

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2025 Total</b>	<b>2024 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Opening bank & cash balances	10,643	825	11,468	46,761
Surplus/(deficit)	3,358	(364)	2,994	(35,293)
Closing bank and cash balances	14,001	461	14,462	11,468

**Assets**

Land and buildings (at market value 2017)	Unrestricted fund	111,500	111,500
COIF Charities Investment Fund	Unrestricted fund	9,630	10,100
Furniture and equipment	"	10,765	8,328
Play equipment	"	21,211	21,211
Lawn mower & storage container	"	8,000	8,000
<u>Debtors</u>	"		
Fife Council	"	1,365	-
Hall lettings	"	192	300

**Liabilities**

EDF	Unrestricted fund	117	-
Highland Fuels	"	288	-
	"	24	-

Approved by the Charity Trustees on 1 May 2025 and signed on their behalf by:


 Treasurer



**Notes to the Accounts**

For the year ended 31 March 2025

**1. Accounting Policies**

These accounts have been prepared on the Receipts & Payments basis in accordance with:-

- (a) The Charities & Trustee Investment Act (Scotland) Act 2005, and
- (b) The Charities Accounts (Scotland) Regulations 2006 (as amended).

Income and expenditure are recognised when received or disbursed.

The Charity maintains:-

- (a) A general unrestricted fund for the day-to-day running of the charity which is expendable at the discretion of the management committee in furtherance of the charity's objects, and
- (b) A number of restricted funds that consist of monies received from donors which relate to a specific project and are donated to fund a particular purpose (see note 3).

**2. Trustee Remuneration & Expenses**

No remuneration or expenses were paid to Trustees during the year.

**3. Movement in Funds**

During the year, the charity maintained the following restricted funds:

Restricted to:	Opening balance	Income	Expenditure	Transfers	Closing balance
	£	£	£	£	£
Lawn mower	461	-	-	-	461
Dunbog Community Park	365	500	864	-	-
Floral fund	-	250	250	-	-
Lounge doors	-	780	780	-	-
Total	826	1,530	1,894	-	461

**Notes to the Accounts**

For the year ended 31 March 2025

<b>4. Hall Grants</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2025 Total</b>	<b>2024 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Abdie and Dunbog Community Council	150	-	150	200
Fife Council Recurring	203	-	203	197
Fife Council 2 for 1	-	780	780	-
Fife Council (Floral)	-	250	250	-
Fife Council (kitchen)	-	-	-	2,750
<b>Total</b>	<b>353</b>	<b>1,030</b>	<b>1,383</b>	<b>3,147</b>

<b>5. Hall Activities (Fundraising)</b>	<b>Income</b>	<b>Expenditure</b>	<b>Surplus/ (deficit) 2025</b>	<b>Surplus/ (deficit) 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Hogmanay	488	146	342	457
Easter	-	144	(144)	275
Dunbog games	509	330	179	28
Burns supper	1,006	217	789	509
<b>Total</b>	<b>2,003</b>	<b>837</b>	<b>1,166</b>	<b>1,269</b>