



## **TRUSTEES' ANNUAL REPORT**

**Scottish Charity No: SC037551**

**Charity Name:**

**Polish Saturday School Inverness SCIO  
(Polska Sobotnia Szkoła Inverness)**

Principal Contact:

Mrs Magda Król

Head Teacher

18 Green Lady Court

Dingwall IV15 9AH

Reporting Period:

**1 July 2024 - 30 June 2025**

### **1. Trustees**

Mr James Carr - Chair (in post throughout the reporting period)

Mrs Monika Pachla - Trustee (appointed March 2025)

Mr Karol Różyk - Trustee (appointed March 2025)

Mrs Monika Pachla and Mr Karol Róžyc were appointed as Trustees in March 2025, following the resignation of previous Board members.

The Board of Trustees has maintained continuity of governance throughout the reporting period, ensuring stability and effective oversight of the organisation's activities.

## **2. Governance and Structure**

The Polish Saturday School Inverness is a Scottish Charitable Incorporated Organisation (SCIO). The charity's purposes and governance arrangements are defined in its Constitution.

The organisation has been registered with the Office of the Scottish Charity Regulator since 14 March 2017.

Trustees are appointed throughout the year as required. There are no external bodies with rights to appoint Trustees, and the organisation operates independently.

Where necessary, new Trustees will receive appropriate induction and training to support effective governance.

## **3. Objectives and Activities**

Following approval by OSCR in 2017, the organisation transitioned into a school-focused charity, retaining its original charity number (SC037551).

The charity's purposes are:

- Advancement of education
- Promotion of Polish language, culture and heritage
- Support for children from Polish and other minority ethnic backgrounds

## **4. Main Activities**

The core activities of the organisation include:

- Teaching Polish language, history, English and environmental studies
- Supporting bilingual education and cultural identity
- Providing a structured and inclusive educational environment
- Delivering cultural, educational and community-based programmes

## **5. Achievements, Performance and Strategic Development**

During the reporting period, the organisation demonstrated strong resilience, strategic leadership and continued growth despite the loss of key local authority funding.

### *Strategic Leadership and Funding Development*

A key priority for the organisation has been the proactive development of external funding and partnerships.

The Head Teacher has led the preparation and submission of multiple funding applications and project proposals, ensuring the continuation and expansion of the charity's activities. This includes identifying funding opportunities, designing programmes aligned with funding criteria and building relationships with partners and stakeholders.

These efforts have supported:

- Educational workshops and learning programmes
- Cultural events and concerts
- Investment in educational infrastructure, including laptops, a professional printer, an interactive whiteboard, and a projector with screen, enhancing the quality of teaching and learning
- Community integration initiatives
- Sensory sessions for early years children
- Operational costs including venue hire

This work is essential to maintaining financial sustainability and organisational stability.

### *Education and Programme Delivery*

The school operated from Culloden-Balloch Baptist Church, Inverness

The number of pupils attending ranged between 85 and 117, with 92 registered students

The academic year ran from September 2024 to June 2025

The organisation continued to deliver structured education in Polish language, history and related subjects.

Additional programme development included:

- Sensory sessions for younger children (January - June 2025)
- Educational workshops supporting language and cultural learning
- Cultural and Community Engagement

The organisation successfully delivered a wide range of events and initiatives, strengthening community cohesion and cultural identity:

- Polish Heritage Day (PHD) and other cultural initiatives
- Concerts supported by funding from the Polish Government
- Educational trip to Landmark Adventure Park
- St Andrew's (Andrzejki) Ball for children and families (November 2024)
- New Year's Eve event for parents, teachers and volunteers
- Community integration event - ABBA concert in Aviemore
- Women's integration activities and wellbeing-focused meetings
- Family integration initiatives involving parents, children and staff

All events were organised through voluntary effort and community engagement.

## **6. Membership**

At the end of the reporting period, the SCIO had 18 members.

Although the standard annual membership fee is £10, the organisation has temporarily suspended membership fees due to:

- Cost of living pressures
- Economic challenges affecting families

All members retain full voting rights during this period.

## **7. Funders**

The Trustees gratefully acknowledge support from:

- Consulate General of the Republic of Poland in Edinburgh
- The National Lottery Community Fund
- MFR Cash for Kids
- Stowarzyszenie Wspólnota Polska

### *Funding programmes supporting national minorities*

Funding has supported educational delivery, cultural activities, venue hire and community programmes.

## **8. Reserves Policy**

The organisation maintains a modest reserve.

Due to the nature of restricted funding and the loss of local authority support, financial management remains a priority. Funds are carefully monitored to ensure sustainability.

The organisation continues to rely on a combination of:

- Tuition fees
- External funding
- Community support

## **9. Donated Services**

Parents, Trustees and volunteers contribute significantly to the running of the organisation.

Estimated annual voluntary contribution: 1,500 hours

Estimated value: £21,000+

## **10. Independent Examination**

No audit is required.

The accounts have been independently examined in accordance with OSCR requirements.

## **11. Future Plans and Strategic Priorities**

The organisation remains committed to strengthening its long-term sustainability and impact.

Key priorities include:

- Financial sustainability
- Continued development of funding streams
- Strengthening partnerships with funders and organisations

Programme development

- Expansion of educational and cultural programmes
- Development of wellbeing and women-focused initiatives


Community engagement

- Delivery of inclusive events and activities
- Strengthening community participation and volunteering

Organisational development

- Strengthening governance and internal processes
- Ensuring compliance and best practice

Signed on behalf of the Trustees

 29/03/26

Mr James Carr

Chair

**Receipts and Payments Account**  
**Polish Saturday School Inverness SCIO**  
**Known as Polska Sobotnia Szkola Inverness SCIO**  
**Previously Inverness Polish Association SCIO**  
**SC037551**

**Period 1 July 2024 to 30 June 2025**

**Income Received**  
**Grants**

Coronavirus Job Retention Scheme - Furlough

Twelve Month period to 30 June	Twelve Month period to 30 June	Twelve Month period to 30 June	Twelve Month period to 30 June
Year 2025	Year 2024	Year 2023	Year 2022
£ Restricted	£ Restricted	£ Restricted	£ Restricted
0.00	0.00	0.00	4,011.45
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,011.45</b>

**Donations**

Polish Consulate	6,450.00	4,820.00		
Bauer's Radio Cash	0.00	1,960.00		
The National Lottery Community Fund	14,670.00	9,999.00	2,800.00	
Stowarzyszenie Wspolnota Polska	21,737.30	3,213.01	6,272.68	1,357.70
Early Years Toddler Grant	0.00	0.00	0.00	500.00
	<b>42,857.30</b>	<b>19,992.01</b>	<b>9,072.68</b>	<b>1,857.70</b>

**Gross Trading Receipts**

From individuals - school

27,042.94	23,800.00	25,055.00	23,327.09
<b>27,042.94</b>	<b>23,800.00</b>	<b>25,055.00</b>	<b>23,327.09</b>

**Total Receipts**

<b>69,900.24</b>	<b>43,792.01</b>	<b>34,127.68</b>	<b>29,196.24</b>
------------------	------------------	------------------	------------------

**Payments**

**Payments for Charitable Activities**

Insurance costs	281.57	234.01	513.00	155.14
Prizes for activities	5,058.52	977.27	509.41	733.20
Culture Activities	11,336.78	2,398.10	2,417.98	786.85
Website and Library (including books from Poland)	1,380.67	1,308.60	1,188.96	0.00
Office costs & Photocopying	1,559.20	800.00	149.84	237.05
Resources for school	3,236.66	2,442.10	865.00	234.45
School Rental Hall	10,916.00	6,980.00	3,800.00	5,327.00
Payroll Costs / Disclosure Charges /Training	135.00	319.03	637.13	234.80
	<b>33,904.40</b>	<b>15,459.11</b>	<b>10,081.32</b>	<b>7,708.49</b>

**Gross Trading Payments**

GCSE / Scottish Saturday school

25,293.91	23,344.50	20,280.16	22,235.39
<b>25,293.91</b>	<b>23,344.50</b>	<b>20,280.16</b>	<b>22,235.39</b>

**Purchase of Fixed Assets**

<b>16,730.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
------------------	-------------	-------------	-------------

**Governance Costs**

Bookkeeping and Preparation of Accounts and Training

<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
-------------	-------------	-------------	-------------


**Total Payments**

<b>75,929.03</b>	<b>38,803.61</b>	<b>30,361.48</b>	<b>29,943.88</b>
------------------	------------------	------------------	------------------

**(Deficit) / surplus for the Period**

<b>-6,028.79</b>	<b>4,988.40</b>	<b>3,766.20</b>	<b>-747.64</b>
------------------	-----------------	-----------------	----------------

Chair

 29/10/2026

Polish Saturday School Inverness SCIO  
Known as Polska Sobotnia Szkola Inverness SCIO  
Previously Inverness Polish Association SCIO  
SC037551  
Statement of Balances as at 30 June 2025

page 2


	12 months to 2025	12 months to 2024	12 months to 2023	12 months to 2022	12 months to 2021	12 months to 2020	17 months to 2019	17 months to 2018
	£	£	£	£	£	£	£	£
<b>Bank and Cash in Hand</b>								
Opening Cash Balance 1 July 2024	12,829.55	7,841.15	4,074.95	4,822.59	10,977.58	10,949.19	8,547.59	8,791.67
Deficit / Surplus for the period	- 6,028.79	4,988.40	3,766.20	747.64	- 6,154.99	28.39	2,401.60	244.08
<b>Closing Balance at 30 June 2025</b>	<b>6,800.76</b>	<b>12,829.55</b>	<b>7,841.15</b>	<b>4,074.95</b>	<b>4,822.59</b>	<b>10,977.58</b>	<b>10,949.19</b>	<b>8,547.59</b>

<b>Reserves</b>								
General Funds	-	939.24	939.24	939.24	939.24	939.24	1,093.24	1,173.24
Restricted	6,800.76	11,890.31	6,901.91	3,135.71	3,883.35	10,038.34	9,855.95	7,374.35
	<b>6,800.76</b>	<b>12,829.55</b>	<b>7,841.15</b>	<b>4,074.95</b>	<b>4,822.59</b>	<b>10,977.58</b>	<b>10,949.19</b>	<b>8,547.59</b>

Being								
Cash in Bank	6,800.76	12,829.55	7,635.12	4,024.10	4,745.39	10,904.15	10,513.84	7,826.48
Cash on hand	-	-	206.03	50.85	77.20	73.43	435.35	721.11
	6,800.76	12,829.55	7,841.15	4,074.95	4,822.59	10,977.58	10,949.19	8,547.59

<b>Assets - at purchase cost</b>								
9 Laptops, printer, interactive board, projector with screen	16,730.72					-	-	-

Approved by the Trustees and signed on their behalf

Chair  29/03/2026



**Polish Saturday School Inverness SCIO Receipts and Payments Account  
Known as Polska Sobotnia Szkola Inverness SCIO**

**Previously Inverness Polish Association SCIO  
SC037551**

**Period 1 July 2024 to 30 June 2025**

page 3

**Trustees' Notes to the Accounts**

**1 Governing Document**

The Polish Saturday School is a Scottish Charitable Incorporated Organisation and the purposes and administration arrangements are set out in our constitution.

The charity is registered on OSCR as a SCIO with effect from 14 March 2017.

**2 Charitable purposes**

Our purposes, as recorded in our revised constitution are:

The advancement of education by supporting children from Poland and other ethnic minority cultures to attend a supplementary school studying, Polish, History, English, Environmental studies, Music and any other relevant subject supporting education of young people.

To preserve and develop the culture and heritage of Poland.

The charity revised its purposes and changed its name following a review of the constitution and its activities during 2017.

**3 Remuneration and Expenses**

During the period no management committee members received payment for travel expenses.

Remuneration to teachers was made through payroll arrangements which were managed for the School by an external Payroll specialist.

**Transactions with Trustees and Connected persons**

There were no transactions with Trustees or connected persons other than those shown above

**4 Reserves**

The Polish Saturday School Inverness carried forward a surplus from 2024 and in the twelve months to 30 June 2025 had a deficit of £6,028.79.

The Association held restricted funds of £6,800.76 at the period end to pay for costs associated with School activities.

**5 Gifts**

There were no gifts to Board members. Small gifts were given to individuals who helped with school parties and examinations.

**6 Designated funds**

The School has designated **£5,000** of the reserves at the 30 June 2025

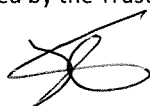
for possible redundancy costs, for payment of school rental

and other costs known to be due for activities undertaken relating to the period to 30 June 2025.

Approved by the Trustees and signed on their behalf

Chair

Date



29/03/2026

**Independent examiner's report on the accounts  
Polish Saturday School Inverness SCIO  
Known as Polska Sobotnia Szkola Inverness SCIO  
Previously Inverness Polish Association SCIO  
SC037551  
Period 1 July 2024 to 30 June 2025**

page 4

**Independent Examiner's Report to the Trustees/members of Inverness Polish Association**

Registered Charity Number SC037551

I report on the accounts of the charity for the period 1 July 2024 to 30 June 2025  
which are set out on pages 1 to 3

**Respective responsibilities of trustee and examiner**

The Charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10 (1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44 (1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:  
to keep accounting records in accordance with Section 44 (1) (a) of the 2005 Act and  
and Regulation 4 of the 2006 Accounts Regulations, and

to prepare accounts which accord with the accounting records and comply with  
Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of  
the accounts to be reached.

Signed   
Name Elzbieta Matyszewska

Relevant Professional Qualification ACCA Fellow

Address 24 Glengarry Road, Inverness, IV3 8NJ

Date 20/03/2026