

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1st	March	2025	To	28th	February	2026

Reference and administration details

Charity name	Collieston Community Development Group
Other names charity is known by	-
Registered charity number	SC037307
Charity's principal address	████████████████████
	██████████
	████████████████████
	████████
	████████████████████
	████████████████████

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	██████████			
2	██████████			
3	██████████			
4	██████████			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The Charity became a Scottish Charitable Incorporated Organisation on 5th June 2018, following conversion from a Development Trust and Company Limited by Guarantee.

The group's Constitution ensures that the group's work is done in a responsible way and in accordance with the law. The Constitution makes the group accountable and ensures decisions are made democratically

Trustee recruitment and appointment

Three Trustees were previously Directors of Collieston and Slains Community Trust before the group's conversion to a SCIO. Trustees are appointed according to the requirements of the Constitution

Objectives and activities

Charitable purposes

The organisations purposes are:

- The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.
- The advancement of environmental protection or improvement.

Summary of the main activities in relation to these objects

The main activities undertaken in relation to these purposes are:

- Improving the land known as the Rivie, Collieston by creating an accessible area for all ages and abilities, which incorporates pathways, outdoor exercise equipment and seating as well as retaining and enhancing the natural environment.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

Trustees and volunteers have continued to improve and develop the Rivie for the benefit of the local community and visitors to the area.

As before, most of the volunteer input over the year has been to maintain the area including grass cutting and weeding. Additionally, volunteers

- laid another ton of gravel on the paths to level and improve the appearance
- planted 100 native tree saplings donated by the Woodland Trust
- A wooden skittle alley for all ages was constructed
- A volunteer made an "empty chair" which is to honour service personnel who did not return from conflicts.

The outdoor exercise equipment and children's exercise machines were inspected by Play Scotland with no problems reported. Volunteers painted the equipment where necessary.

The offer of additional land owned by Sir Richard Sutton's Settled Estates was made the previous year. Working with the Community Council, the group organised two public meetings. The purpose of the meetings was to give details of the offer and ask for a decision. At the first meeting the Estate was asked to carry out a full survey of the land in question which they agreed to have done. A firm of surveyors carried out the survey with the results being made available to the community. At the conclusion of the second meeting there was a secret ballot to determine the outcome.

60 people voted to agree to the land transfer, 21 people voted against. The vote comprised proxy forms, in person votes and emailed votes. The breakdown was 8 Proxy, 35 in person, 17 emails for, 3 Proxy, 16 in person. 2 emails again. Of the people who voted 76% were in favour.

Financial review

Brief statement of the charity's policy on reserves

The Charity aims to maintain sufficient funds in the bank account to meet both planned and unplanned expenditures but also to demonstrate to potential funders and the local community that we also have the ability to raise funds through our ongoing fundraising activities and by developing positive and long-term relationships with individuals, organisations and other interested parties

Details of any deficit

Donated facilities and services (if any)

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Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<div></div>	
Full name(s)		
Position (e.g. Chair)	Trustee	Trustee
Date	4 th March 2026	4 th March 2026

APPENDIX 3



		Independent examiner's report on the accounts v2					
Report to the trustees/members of Registered charity number On the accounts of the charity for the period Set out on pages	Charity name	Collieston Community Development Group					
	Registered charity number	SC037307					
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	1st	March	2025	to	28 th	February	2026
Set out on pages	1						
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>						
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.</p>						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention.</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 						
Signed:				Date:	4 th March 2026		
Name:							
Relevant professional qualification(s) or body (if any):							
Address:							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

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Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	2,680				2,680	
	Surplus / (deficit) shown on receipts and payments account	(2,026)				(2,026)	
						-	
						-	
	Cash and bank balances at end of year	654	-	-	-	654	-
	(Agree balances with receipts and payments account(s))	- 0	-	-	-	- 0	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Land			10,865	
		Total	-	10,865	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

			10th March 2023
			10th March 2023