

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	10	2024		30	09	2025

Reference and administration details

Charity name	Royal Burgh of Linlithgow Reed Band
Other names charity is known by	
Registered charity number	SC037031
Charity's principal address	
	Postcode EH49 7RS

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Treasurer		Band Members
2	President		Band Members
3	Vice President		Band Members
4	Secretary		Band Members
5	Committee Member		Band Members
6	Committee Member		Band Members
7	Committee Member		Band Members
8	Committee Member		Band Members
9	Committee Member		Band Members
10	Committee Member		Band Members
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
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Structure, governance and management

Type of governing document	Royal Burgh of Linlithgow Reed Band Constitution and By-Laws. These documents are reviewed annually prior to our Annual General Meeting in October. The documents are reviewed and amended as necessary, in accordance with our Constitution and By-Laws.
Trustee recruitment and appointment	Appointment by members of Linlithgow Reed Band, by vote, at our Annual General Meeting.

Objectives and activities

Charitable purposes	<p>To advance the education of the public in the art of Wind Band music by presenting public performances and other like activities and events throughout the year. In furtherance thereof, the Band seek to:</p> <ul style="list-style-type: none"> A) Cultivate the art of music amongst its members. B) Provide musical entertainment to the public in particular the local community. C) Provide practical and professional music tuition to young and new players.
Summary of the main activities in relation to these objects	<p>Continual recruitment of new players, in particular young potential players who would like to try different instruments before making a long term commitment to one particular instrument type, and therefore making the commitment and decision as to the type of instrument to choose. Also being given the choice of numerous free loan instruments from the band. Providing musical support and entertainment to the public at events throughout the local community, and throughout the year. Provision of free loan instruments, free loan music books and free professional music tuition provided by music professionals to all players of all ages.</p>

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Achievements and performance

Summary of the main achievements of the charity during the financial period	<p>Royal Burgh of Linlithgow Reed Band events throughout the financial year 2024-2025 include the following:</p> <p>Local community events:</p> <p>2024 Christmas Advent Fair and Torchlight procession</p> <p>Reed Band Christmas Concert in St. Michael's Church</p> <p>Christmas Santa Train, Bo'ness</p> <p>Christmas Carol Playing at Sainsbury's, Winchburgh</p> <p>Guides Thinking Day</p> <p>Reed Band Annual Spring Concert</p> <p>West Lothian District Scouts Annual celebration march</p> <p>Kirkliston Gala Day parade</p> <p>Linlithgow and Bo'ness Rotary Club annual Duck Race</p> <p>Linlithgow Marches Day Parade</p> <p>Linlithgow Children's Gala Day</p> <p>Mid-Calder Gala Day Parade</p> <p>Winchburgh Gala Day Parade</p> <p>Bo'ness Children's Fair Day Parade</p>
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Financial review

Brief statement of the charity's policy on reserves	<p>Policy on reserves, to maintain enough funds for the upkeep and maintenance of Band uniforms, instruments, music, music stands and all associated equipment, and to fund hall hire accommodation for the band rehearsals, events and storage of above items.</p>
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Details of any deficit

Donated facilities and services (if any)

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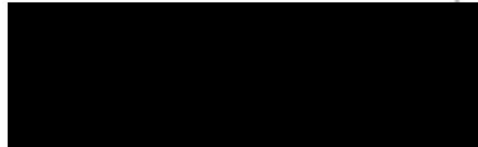
Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)



Position (e.g. Chair) Treasurer

Vice President

Date 26th November 2025

26th November 2025

LINLITHGOW REED BAND

INCOME & EXPENDITURE REPORT 2024/2025

INCOME	23/24	24/25	EXPENDITURE	23/24	24/25
RECEIPTS FROM ENGAGEMENTS	13220.00	12395.10	PLAYERS EXPENSES	1930.00	2335.00
DONATIONS	11783.10	2905.51	INSTRUMENTS	18768.32	6542.64
MEMBERSHIP SUBSCRIPTIONS	18679.00	17893.98	MUSIC	464.26	835.63
GRANTS	5,742.34	0.00	CONDUCTORS & TUTORS	11732.59	10953.14
GIFT AID	2488.81	0.00	ORG. OF ENGAGEMENTS	2165.78	1589.22
SALES OF GOODS	0.00	0.00	UNIFORMS	1603.72	55.63
SOCIAL EVENTS & TRIPS	1523.85	2113.58	RENT OF HALLS	6874.00	9330.00
			SUNDRIES	1205.02	2361.40
			SOCIAL EVENTS & TRIPS	2286.40	2708.27
			DONATIONS	90.00	100.00
			ESTABLISH STORES IN LOW PORT CENTRE	634.89	0.00
	53437.10	35308.17		47754.98	36810.93

EXCESS OF EXPENDITURE OVER INCOME

1502.76

EXCESS OF INCOME OVER EXPENDITURE

RECONCILIATION OF FUNDS

OPENING BALANCES -
BANK OF SCOTLAND TREASURER'S ACCOUNT
CASH IN HAND
EXCESS OF EXPENDITURE OVER INCOME

16481.63
178.59
1502.76
15157.46

CLOSING BALANCES -
BANK OF SCOTLAND TREASURER'S ACCOUNT
CASH IN HAND

14657.46
500.00
15157.46

Note: Edinburgh Military Tattoo Tickets purchased in August 2025 for August 2026 at a cost of £1445 therefore during 2026 payments by individuals will be credited by this amount.

The above accounts of Linlithgow Reed Band for the year to 30th September 2025 are in agreement with the records provided

[Redacted Signature]

15/10/25

[Redacted Signature]

22/10/2025

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Independent examiner's report on the accounts

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Report to the trustees/members of

Charity name
Royal Burgh of Linlithgow Reed Band

Registered charity number

SCO37031

On the accounts of the charity for the period

Period start date
Day Month Year
01 10 2024 to Day Month Year
30 09 2025

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Date:

25th November 2025

Relevant professional qualification(s) or body (if any):

Address:

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Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose