

Trustees Annual Report
For the year end INSERT DATE

Charity (Unit) Name: 16th Kirkcaldy Brownie Unit

Charity Number 30762

District Scotland

Division Fife

Charity Trustees Unit leader: Jayne Reekie

Unit / assistant leader:

ADD IN ADDITIONAL ROWS IF REQUIRED

Charity Address 3 Beaufort Gardens
Kirkcaldy
KY2 5SH

The above charity (unit) is an unincorporated association. It has no written constitution, but operates in accordance with the policies and procedures, published by Girlguiding, the operating name of the Guide Association.

Its trustees are the volunteer adult leaders trained and appointed as per the Girlguiding policies and procedures. Update training is available throughout the year.

The charity's aim is to deliver a programme of informal education in accordance with the ethos and principles of Girlguiding. During the above period the charity provided this programme to X girls.

The charity's main income is subscription income. The charity aims to hold sufficient cash funds to meet all expenditure due and anticipated during a 2 month period. *If the accounts for the year differ substantially from those of the previous year, add in a short explanation as to why (for example, a trip or large camp).*

During the year the trustees did not receive any remuneration.

Signed on behalf of the trustees by

Reekie Jayne Reekie
Signature

12/11/25
Date:

Name: J Reekie

Trustees Annual Report
For the year end 30/6/25

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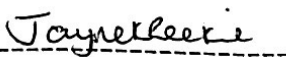
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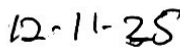
Signed on behalf of the trustees by

J Reekie

Signature



Date:



Name: Jayne Reekie

Receipts and Payments Account**For the Year ended****30 June 2025****Unit name****16th Kirkcaldy Brownie Unit****Charity Number****30762****Bank Details**

Bank of Scotland

Account Name:

16th Kirkcaldy Brownies

Bank Name:

Bank of Scotland

Account No:

10674860

Sort Code:

80-22-60

Signatory 1:

Jayne Reekie

Signatory 2:

Julie Butter

| | 2025 | 2024 |
|---|------------------|------------------|
| Receipts | | |
| Membership Subscriptions | £2,250.00 | £2,840.00 |
| Donations received | £0.00 | £500.00 |
| Unit Fundraising | £0.00 | £0.00 |
| 3rd Party Fundraising | £90.00 | £0.00 |
| Bank Interest | £0.00 | £0.00 |
| Gift Aid | £0.00 | £0.00 |
| Trips | £0.00 | £168.00 |
| Grants received | £0.00 | £0.00 |
| Residential events | £0.00 | £0.00 |
| Miscellaneous Income | £0.00 | £0.00 |
| Total Receipts | £2,340.00 | £3,508.00 |
| Payments | | |
| <u>Fundraising expenses</u> | | |
| Unit fundraising | £0.00 | £0.00 |
| 3rd Party Fundraising/Donation | £0.00 | £0.00 |
| <u>Payments for charitable activities</u> | | |
| Subscriptions | £1,144.00 | £1,224.00 |
| Meeting expenses | £0.00 | £0.00 |
| Property costs/rent | £333.00 | £400.00 |
| Trips | £0.00 | £363.10 |
| Residential events | £0.00 | £0.00 |
| Admin/Postage & Stationery | £27.00 | £65.68 |
| Training | £0.00 | £0.00 |
| Badges & Resources | £188.44 | £378.04 |
| Miscellaneous Expenditure | £32.35 | £0.00 |
| Total Payments | £1,724.79 | £2,430.82 |
| Surplus/(Deficit) for year | £615.21 | £1,077.18 |

Statement of balances

As at **30 June 2025**
Unit name **16th Kirkcaldy Brownie Unit**
Charity Number: **30762**

| | 2025 | 2024 |
|----------------------------|-----------|-----------|
| Opening Balances | | |
| Cash | £0.00 | £0.00 |
| Bank | £2,238.83 | £0.00 |
| Surplus/(Deficit) for year | £615.21 | £1,077.18 |
| Total | £2,854.04 | £1,077.18 |

Closing Balances

| | | |
|--------------------------|-----------|-------|
| Cash | £0.00 | £0.00 |
| Bank | £2,854.04 | £0.00 |
| less outstanding cheques | £0.00 | £0.00 |
| Total | £2,854.04 | £0.00 |

Assets & Liabilities:

In addition to the above cash & bank balances, the unit has equipment to the value of:

£0.00

Prepared by (signature): Jayexleerie Unit Leader

Date: 12~~th~~ 11-25

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Prepared by (signature): J Reekie *Jay Reekie* Unit Leader

Date: 12/11/25

Independent examiners report

For the year ended 30 June 2025

For 16th Kirkcaldy Brownie Unit

Charity number 30762

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiners Statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit

Independent Examiners Statement

In the course of my examination, no matter has come to my attention

1 which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Haide Brown

Signature

28/11/25

Date

Name:

Address:

| | |
|-----------------|----------------------------|
| Unit: | 16th Kirkcaldy Browne Unit |
| Charity number: | 30762 |
| Year end date: | 30/06/2025 |

[illegible]

| | | | | |
|------------|------------------|---------------|--------|--------|
| 26/01/2025 | N word | Bank transfer | Anna | £44.00 |
| 27/01/2025 | M Walker | Bank transfer | Riley | £44.00 |
| 18/01/2025 | R Crawford | Bank transfer | Abby | £44.00 |
| 18/02/2025 | N word | Bank transfer | Anna | £44.00 |
| 18/01/2025 | FJ Macdonlane | Bank transfer | Elise | £44.00 |
| 18/02/2025 | A&C Scott | Bank transfer | Mads | £44.00 |
| 18/02/2025 | F Schofield | Bank transfer | Itis | £44.00 |
| 20/02/2025 | LR Fleming | Bank transfer | Elena | £72.00 |
| 26/02/2025 | Sharren Maxwell | Bank transfer | Summer | £44.00 |
| 03/03/2025 | LM Ward | Bank transfer | Chloe | £44.00 |
| 11/03/2025 | A Coull | Bank transfer | Zoe | £44.00 |
| 02/04/2025 | J Morrice | Bank transfer | Grace | £40.00 |
| 07/04/2025 | F Schofield | Bank transfer | Itis | £40.00 |
| 24/04/2025 | Donna Christie | Bank transfer | Lola | £40.00 |
| 24/04/2025 | S&T Gray | Bank transfer | Conle | £44.00 |
| 01/05/2025 | V Fairservice | Bank transfer | Amelia | £40.00 |
| 01/05/2025 | L Kirkcaldy | Bank transfer | Hannah | £40.00 |
| 02/06/2025 | Sharren Maxwell | Bank transfer | Summer | £40.00 |
| 02/06/2025 | A&C Scott | Bank transfer | mads | £40.00 |
| 03/06/2025 | Brown & Brown | Bank transfer | Emmy | £40.00 |
| 04/06/2025 | FJ Macdonlane | Bank transfer | Elise | £40.00 |
| 04/06/2025 | MC Walker | Bank transfer | Riley | £40.00 |
| 05/06/2025 | Richard Crawford | Bank transfer | Abby | £40.00 |
| 05/06/2025 | G Mockhnon | Bank transfer | Phoebe | £64.00 |
| 05/06/2025 | LR Fleming | Bank transfer | Elena | £40.00 |
| 12/06/2025 | S&T Gray | Bank transfer | Conle | £40.00 |
| 23/06/2025 | LM Ward | Bank transfer | Chloe | £68.00 |

