

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	04	2024	To	31	03	2025

Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

OurStory Scotland	
SC035729	
Glasgow City Archives	
Mitchell Library	
201 North Street	
Glasgow	Postcode G3 7DN

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chair		
2	Secretary		
3	Treasurer	21.10.24 to 31.03.25	
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	01.04.24 to 21.10.24

## Structure, governance and management

### Type of governing document

OurStory Scotland originated as an informal association in 2001, was formally constituted as an unincorporated association on 16 December 2002, follows a community development model with a peer-led approach, has been a registered Scottish Charity (SC035729) since 6 July 2004, and a Scottish Charitable Incorporated Organisation [SCIO] since 3 March 2015. OurStory Scotland is governed by a constitution, which states that control of the activities of the organisation rests with the Board, and that the Board is responsible for monitoring and controlling the financial position of the organisation.

### Trustee recruitment and appointment

The Board comprises Charity Trustees elected by the membership at the Annual General Meeting, or subsequently appointed by the Board, in accordance with the constitution. All Trustees retire from office at each AGM, but are eligible for re-election or re-appointment.

## Objectives and activities

### Charitable purposes

The purposes of the charity as set out in the constitution are:  
 1) To promote the welfare and relieve the needs of the lesbian, gay, bisexual and transgender ("LGBT") community, which is recognised as a community subject to social exclusion, marginalisation and disadvantage;  
 2) To develop the capacity and skills of the members of the LGBT community in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society;  
 3) To advance the education of the public in understanding the history, social conditions and needs of the LGBT community through research, archiving, publication and the arts.

### Summary of the main activities in relation to these objects

The charity's main activities include the collection, archiving and presentation of stories of the lesbian, gay, bisexual and transgender (LGBT) community in Scotland. Through written, oral and visual storytelling, the charity contributes to historical archives, education and research, exhibitions, publication, public presentation and theatrical performance. During the year the charity continued to archive materials for a national archive of LGBT lives (the OurStory Scotland Collection in the National Library of Scotland, and in the Scottish Life Archive at National Museums Scotland), organised and facilitated storytelling and produced materials for education and exhibition.

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### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

- Continuing work on the OurStory Scotland Collection archived in the National Library of Scotland and in the Scottish Life Archive at National Museums Scotland
- Continuing to make oral history and storytelling recordings with individuals and groups
- Summarising and transcribing oral history and storytelling recordings
- Continuing to collect LGBTQ+ episodes and autobiographical accounts
- Continuing to collect material through the questionnaire, diary and observation forms provided via the charity's website
- Selecting extracts of stories and making them accessible online
- Recruitment of new volunteers to work together for the charity's aims
- Establishment of internship/placement as part of postgraduate education
- Cooperating with University staff and students on LGBTQ+ research
- Running a Transgressions workshop at the National Library of Scotland
- Queer mapping workshop and group interview with refugees and asylum seekers, in partnership with Community Archives and Heritage Group and the Scottish Refugee Council
- Speaking at the Porty Pride panel on *The past, present and future of queer self-publishing archiving in Scotland*
- Creating a SheBoom podcast and releasing it on Spotify
- Oral history workshop for PenPals Fife
- Providing a drag workshop and queer mapping stall for Historic Environment Scotland's staff conference
- Oral history training workshops with Shaper/Caper artists
- Workshop with Glasgow Sunflowers
- Attending Bedlam Theatre event
- Producing a masterclass video for Shaper/Caper
- Representation on the cross party group at parliament
- Partnering with Lavender Menace on their oral history project – this just started towards the end of the financial year and will be ongoing

### Financial review

#### Brief statement of the charity's policy on reserves

Apart from awards for particular projects, it is the policy of the charity not to hold a specific level of reserves, but to make full use of any accumulation (as in a Building Society Charity Savings Account) to generate income from interest payments that, together with subscriptions at the current rate and occasional donations, will continue to finance the charity's activities.

Details of any deficit

Donated facilities and services (if any)

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### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Secretary	
Date	10.11.25	

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Enter charity name below

Enter SC No. below

OurStory Scotland

SC035729



## Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	April	2024		31	March	2025

### Section A Statement of receipts and payments

	Unrestricted to nearest £	Restricted to nearest £	Expendable to nearest £	Permanent to nearest £	Total funds to nearest £	Total funds last to nearest £
<b>A1 Receipts</b>						
Donations	2,896				2,896	780
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	461
Gross trading receipts					-	
Income from investments other than	339				339	334
Rents from land & buildings					-	
Gross receipts from other charitable					-	
					-	
<b>A1 Sub total</b>	<b>3,236</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,236</b>	<b>1,575</b>
<b>A2 Receipts from asset &amp;</b>						
Proceeds from sale of fixed assets	-				-	
Proceeds from sale of investments	-				-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>3,236</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,236</b>	<b>1,575</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable	809				809	917
Grants and donations					-	77
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
<b>A3 Sub total</b>	<b>809</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>809</b>	<b>993</b>
<b>A4 Payments relating to asset and</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>809</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>809</b>	<b>993</b>
<b>Net receipts / (payments)</b>	<b>2,427</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,427</b>	<b>581</b>
<b>A5 Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	<b>2,427</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,427</b>	<b>581</b>

OurStory Scotland

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Cash and bank balances at start of year	17,363
	Surplus / (deficit) shown on receipts and payments account	2,427
	Cash and bank balances at end of year	19,790
	(Agree balances with receipts and payments account(s))	-

Details
B2 Investments

Details
B3 Other assets

Details
B4 Liabilities


Details

B5 Contingent liabilities


Signed by one or two trustees on  
behalf of all the trustees

Signature


SC035729

Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
			17,363	16,781
			2,427	581
			-	
			-	
-	-	-	19,790	17,363
-	-	-	-	-

Fund to which asset belongs	Market valuation	Last year
	to nearest £	to nearest £
Total	-	-

Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
	to nearest £	to nearest £	to nearest £
Total	-	-	-

Fund to which liability relates	Amount due	Last year
	to nearest £	to nearest £



<b>Total</b>	-	-

<b>Fund to which liability relates</b>	<b>Amount due to nearest £</b>	<b>Last year to nearest £</b>
<b>Total</b>	-	-

<b>Print Name</b>	<b>Date of approval</b>
	11.05.25

## OurStory Scotland

### Section C Notes to the Accounts

**C1 Nature and purpose of funds** *(may be stated on analysis of funds worksheets)*

The charity does not currently hold any restricted funds.  
Unrestricted funds are available for general purposes in ac

**C2 Grants**

Type of activity or project supported


**C3a Trustee remuneration**

If no remuneration was paid during the period to any charity trustee cross this box (otherwise complete section 3b)

**C3b Trustee remuneration - details**

Authority under which p


**C4a Trustee expenses**

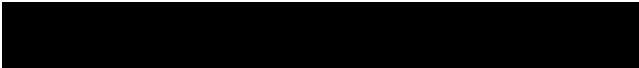
If no expenses were paid to any charity trustee during the (otherwise complete section 4b)

**C4b Trustee expenses - details**

Travel and subsistence expenses refunded on submission




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accordance with the charity's purposes.

Individual / institution	Number of grants made	£
Total		-

ity trustee or person connected to a	X
--------------------------------------	---

aid	£

period then cross this box	
----------------------------	--

	Number of trustees	£
1 of receipts	5	276

ansaction	Transaction	Balance

## APPENDIX 3

**Independent examiner's  
report on the accounts**

V2

**Report to the  
trustees/members of**

Charity name  
**OurStory Scotland**

**Registered charity  
number**

**SC035729**

**On the accounts of the  
charity for the period**

Period start date			to	Period end date		
Day	Month	Year		Day	Month	Year
01	04	2024		31	03	2025

**Set out on pages**

1 – 3 Appendix 2: Section A Statement of receipts and payments;  
Section B Statement of balances; Section C Notes to the Accounts (remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

**Independent examiner's  
statement**

In the course of my examination, no matter has come to my attention

- which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Name:**

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

**APPENDIX 3**

**Disclosure section**

Only complete if the examiner needs to highlight material problems.

Give here brief details of  
any items that the  
examiner wishes to  
disclose