

APPENDIX 1

OSCr

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	Novem ber	2022		31	Octobe r	2023

Office of the Scottish Charity Regulator

Reference and administration details

Charity name Portlethen and District Pipe Band

Other names charity is known by

Registered charity number SC034980

Charity's principal address

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	The governing document is the band constitution which was updated during 2017. The trust is administered in accordance with the terms of the constitution
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Trustee recruitment and appointment	Appointment and removal of trustees is in accordance with the constitution
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Objectives and activities

Charitable purposes	The band exists to promote the excellence in the field of Piping and Drumming. We do this by providing educational, social and competitive opportunities for anyone in the Aberdeenshire and surrounding areas who wish to participate. We offer expert advice, support and tuition to further the profile of Piping and Drumming, improving standards and encouraging participation in the area and beyond.
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Summary of the main activities in relation to these objects	The object of the band is the furtherance of Piping and Drumming in both competitive and social fields. The advancement of education in Bagpipe music and drumming.
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APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

2023 was the most successful season in the history of the band so far. The band won the European Championships in Grade 2 held in Aberdeen. The band won prizes at all but one competitions entered. Lots of hard work and practise proved fruitful. New music was introduced at the start of the season. Pipers are continuing to change over to sheepskin bags. 2024 will see a new Lead drummer and we look forward to competing and hopefully enjoying more success

Financial review

Brief statement of the charity's policy on reserves

Details of any deficit

Donated facilities and services (if any)

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

PIPE MAJOR

SECRETARY

Date

05/06/2024

05/06/2024

Receipts and payments accounts

For the period from	to
1 November 2022	31 October 2023

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Donations	4,020				4,020	1,607
Legacies					-	
Grants					7,961	1,170
Receipts from fundraising activities	7,961				-	
Gross trading receipts					816	148
Income from investments other than land and buildings	816				-	
Rents from land & buildings					18,722	11,354
Gross receipts from other charitable activities	18,722				-	
A1 Sub total	31,519	-	-	-	31,519	14,279
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	31,519	-	-	-	31,519	14,279
A3 Payments						
Expenses for fundraising activities	1,431				1,431	30
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	28,854				28,854	25,628
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
A3 Sub total	30,285	-	-	-	30,285	25,658
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	30,285	-	-	-	30,285	25,658
Net receipts / (payments)	1,234	-	-	-	1,234	(11,379)
A5 Transfers to / (from) funds						
Surplus / (deficit) for year	1,234	-	-	-	1,234	(11,379)

B1 Cash funds

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Cash and bank balances at start of year	17,178				17,178	28,557
Surplus / (deficit) shown on receipts and payments account	1,234				1,234	(11,379)
					-	
					-	
Cash and bank balances at end of year	18,412	-	-	-	18,412	17,178

(Agree balances with receipts and payments account(s))

Details

Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
Total	-	-

Details

[illegible]

Details

Fund to which liability relates	Amount due to nearest £	Last year to nearest £
Total	-	

Details

Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
Total		

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name _____

Date of approval

		5/6/2
		5/6/2

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
	4,020				4,020	1,607
					-	
					-	
					-	
Total	4,020	-	-	-	4,020	1,607

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £		Total current period to nearest £	Total last period to nearest £
				-	
				-	
				-	
				-	
Total	-	-		-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Fees	5,957				5,957	4,418
Functions & Engagements	250				250	500
Contributions to travel	9,799				9,799	5,215
Prizes	2,510				2,510	1,200
Smile - Amazon	26				26	21
Miscellaneous	180				180	-
					-	
					-	
Total	18,722	-	-	-	18,722	11,354

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Hire of halls	3,250				3,250	2,880
Travel & Accommodation	20,860				20,860	17,339
Uniforms & Equipment	3,556				3,556	4,217
RSPBA dues & entry fees	668				668	533
Stationery & Post	14				14	11
Miscellaneous	506				506	648
					-	
					-	
					-	
					-	
Total	28,854	-	-	-	28,854	25,628

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

	Type of activity or project supported	Individual / institution	Number of grants made	£
C2 Grants				
			Total	-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	4,020				4,020	1,607
Legacies					-	
Grants					-	
Receipts from fundraising activities	7,961				7,961	1,170
Gross trading receipts	816				816	148
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	18,722				18,722	11,354
Sub total	31,519	-	-	-	31,519	14,279
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	31,519	-	-	-	31,519	14,279
Payments						
Expenses for fundraising activities	1,431				1,431	30
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	28,854				28,854	25,628
Grants and donations					-	
Governance costs:					-	
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Preparation of annual accounts					-	
Legal costs					-	
Sub total	30,285	-	-	-	30,285	25,658
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	30,285	-	-	-	30,285	25,658
Net receipts / (payments)	1,234	-	-	-	1,234	(11,379)
Transfers to / (from) funds					-	
Surplus / (deficit) for year	1,234	-	-	-	1,234	(11,379)

Nature and purpose of funds

The band carry out fundraising activities during the year to assist with the running costs of the band

APPENDIX 3



Independent examiner's report on the accounts

v2

Report to the trustees/members of

Charity name

PORTWETHEN AND DISTRICT PIPE BAND

Registered charity number

SC 034980

On the accounts of the charity for the period

Period start date

Day

Month

Year

01

NOVEMBER

2022

to

Period end date

Day

Month

Year

31

OCTOBER

2023

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper

Signed:

Name:

Relevant professional qualification(s) or body (if any):

Address:



27 May '24

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.