



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	1st	Feb	2024	To	31st	Jan	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Citadel Arts Group
SC034687
28 Meadowhouse Rd
Edinburgh
Postcode EH12 7HP

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chair, Hon Treasurer		AGM
2				AGM
3				AGM
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	Written Constitution
Trustee recruitment and appointment	By word of mouth, confirmed at AGM

Objectives and activities

Charitable purposes	The purpose of the charity is to express the creativity of older people: to achieve this Citadel assists older writers to develop their work and performs their plays to mixed-age audiences in a variety of communities including sheltered housing and schools. The charity delivers reminiscence projects in centres for older people.
Summary of the main activities in relation to these objects	We have been highly active in our main areas of interest, delivering projects in both areas of our work: developing new drama by older writers and running living memory sessions with older people including dementia sufferers.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

In 2023 Citadel Arts Group continued to deliver innovative projects to older people in Leith and Edinburgh. We have also offered free youth drama classes in Leith centres and gave older people, including those living with dementia, the chance to experience live drama and engage in the creative process.

Dementia Project: with funding from the People's Postcode Lottery, Citadel made contact with several new centres including Corstorphine Dementia Project, Carrick Knowe Primary School, the Corstorphine Community Hub, the Eric Liddell Centre older people's group and Marionville Court Care Home. We also maintained our links with the Seagrove Centre (North Edinburgh Dementia Care) where we performed a dementia-friendly play adapted with input from people with lived experience of dementia who meet at Capital Theatre. St Ninian's Primary pupils experienced the play with the older people and socialised with them afterwards. We took plays and offered improvised drama workshops to the centres listed above bringing the generations together to enjoy high quality live drama.

Ghosts of North Leith: in our main performance project in Leith, Citadel's older people's playwrights' workshop created a new play, *The Ghosts of North Leith*, inspired by the rich history of the area. We focused on the lives of people interred in the burial ground in Coburg Street using detailed historical research into the people, and some speculation where little was known. During Leith Festival in June, about 40 people came to our guided tour of the graveyard, and 150 people attended a performed reading of the play in North Leith Church. The purpose was to try out the script and collect audience feedback. The revised script was performed in North Leith Church in November to excellent reviews and capacity audiences.

Learning Groups: Citadel supported adult learning groups in Playwriting and Theatre Studies. We also continued our creative writing workshops for carers which have provided a positive lifeline for participants. Their candid and often moving writing was collected into a beautifully designed booklet which was launched at the Care4 Carers Open Days in June.

Youth Drama Group: our young people's drama classes continued to operate and attract good numbers to new venues in Duncan Place and Leith Custom House.

This was a challenging time for small arts organisations, but we remained busy and kept applying for funding until we were successful. The support of the Robertson Trust, the Postcode Lottery and smaller local Leith grants enabled us to continue to be creatively active in Leith and beyond.

Financial review

Brief statement of the charity's policy on reserves

We aim to keep free reserves of between £500 and £2500.

Details of any deficit

None

Donated facilities and services (if any)

None

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APPENDIX 1

Other Optional Information

██████████, Citadel's Artistic Director, is a connected person due to her relationship with ██████████. The Trustees have signed an agreement specifying the maximum amount she can be paid in any one year. A copy of the agreement was included in 2024 as a separate submission.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Chair and Hon Treasurer

Date _____

1st Oct 2025

Citadel Arts Group**Receipts and Payments Account for the year ended 31st Jan 2025**

	31st Jan 2025	31st Jan 2024
Receipts		
Edinburgh Lottery	£26.50	£30.00
Robertson Trust	£800.00	£0.00
Leith Community Fund	£2,000.00	£1,000.00
Fountainbridge Canal Trust	£5,000.00	£0.00
Peoples Postcode Trust	£15,000.00	£0.00
National Lottery Community Fund	£0.00	£8,200.00
Garfield Weston	£5,000.00	£3,500.00
Ethical Giving	£0.00	£4,213.07
Anonymous Donor	£4,000.00	£5,500.00
Edinburgh Council	£5,000.00	£0.00
Fountainbridge Canal Trust	£150.00	£0.00
Rotary Club of Leith	£190.00	£0.00
Robertson Trust	£8,000.00	£8,000.00
EVOC	£0.00	£500.00
William Syson	£0.00	£3,500.00
Ticket sales	£1,765.61	£4,351.00
Class fees	£5,030.00	£4,493.45
Book sales, donations	£695.00	£360.00
Total	£52,657.11	£43,647.52

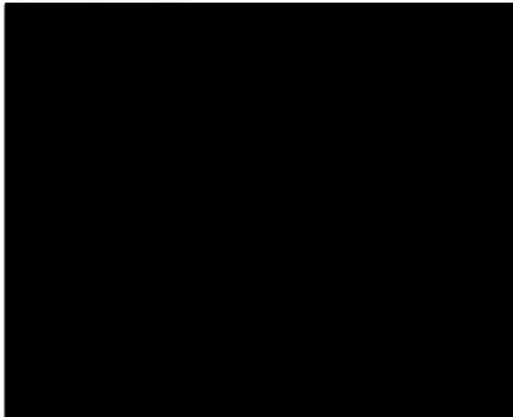
Payments*Fundraising Expenses, Payments for charitable activities*

Actors and Reminiscence Workers' Fees	£24,413.00	£22,038.29
Theatrical Directors' Fees and Admin	£12,108.83	£5,160.00
Technical Assistance	£4,340.11	£2,839.80
Props, Travel, Costumes	£2,245.57	£1,332.45
Hire of Rehearsal Space	£6,183.25	£5,164.12
Printing Costs	£3,693.67	£1,669.00
Commissions and Writers' Fees	£1,880.00	£530.00
Insurance, accountant	£550.72	£340.72
Entertainment	£334.99	£399.00
Total	£55,750.14	£39,473.38

Surplus/(deficit) for the year	-£3,093.03	£4,174.14
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Statement of Balances

Bank balance and cash at start of year	£28,317.93	£24,143.79
Surplus/(deficit) for the year	-£3,093.03	£4,174.14
Commitments relating to this year's income	£24,000.00	£27,000.00
Bank balance and cash at end of year	£28,224.90	£28,317.93
Includes Edinburgh Council payment in error repaid in the following year	-£3,000.00	
Free reserves	£1,224.90	£1,317.93



Independent Examiner's Report to the Trustees of Citadel Arts Group

I report on the accounts of the charity for the **year ended 31st January 2025**.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

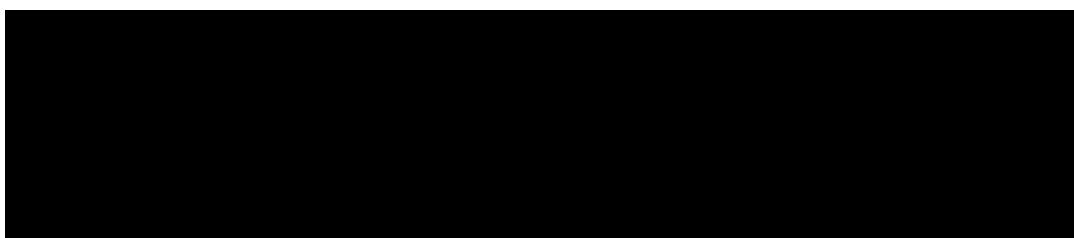
Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations
- have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Address: Mitchell Oswald Chartered Accountants, 28 James Young Road, Bathgate, West Lothian, EH48 2UP

Date: 29 September 2025