

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	April	2024	To	31	March	2025

Reference and administration details

Charity name	BROXBURN AND LIVINGSTON BAND
Other names charity is known by	
Registered charity number	SC033846
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairman		
2		V/Chairman		
3		Secretary		
4		Treasurer		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The Charity was set up by Broxburn and Livingston Band and was recognised as a Scottish Charity with effect from 2005. The Charity is administered in accordance with the terms of the Constitution of Broxburn and Livingston Band.

Trustee recruitment and appointment

The Trustees were those appointed at the A.G.M. The position of President (Chairman), Vice President (Vice Chairman), Secretary and Treasurer are elected by members at the A.G.M and each shall be one of the Trustees of the Band. Appointment and removal is in accordance with the existing Constitution.

Objectives and activities

Charitable purposes

The purpose of the charity is to advance the education of the public in the art of music and in particular brass band instrumental music and the musical arts in general by the presentation of public performances and other related activities, to encourage and promote youth development within the Band, through providing suitable musical and instrumental tuition, to encourage and promote community development and awareness within the District through providing suitable musical and instrumental tuition and through public performances.

Summary of the main activities in relation to these objects

The Band continues to be available to the Community at large for all functions and Church Services etc. We have participated in recruiting young band members and providing tuition and encouragement and organise competition at the appropriate level of competence.

Achievements and performance

Summary of the main achievements of the charity during the financial period

The band have enjoyed a full calendar of activities this year. These have included a successful series of concerts with the Edinburgh Telephone Choir, Gala Days in Fauldhouse, Deans, Mid Calder, Uphall, Winchburgh & Broxburn; and a number of concerts in Broxburn, Balerno, & Heriot Watt University.

The band also competed in a number of contests during the year including West of Scotland, National Championships of Great Britain and the Scottish Championships.

Future Brass, the band's development group, continue to do well, enjoying a number of performances and engagements throughout the year, including many alongside the senior band.

Financial review

Brief statement of the charity's policy on reserves

The unrestricted funds represent income earned but not yet utilised in pursuit of their activities. At 31 March 2025 the charity held £14,695. The Trustees discussed this and consider the balance appropriate to allow them to pursue the functions of the Band and provide a service to the community and continue their obligations to youth development.

Details of any deficit

Over the period 1 April 2024 to 31 March 2025 the Band were please to record a surplus of £2,323. This was in part due to successful application for and receipt of £1,350 in local councillor disbursement funding which contributed to expenses incurred while representing the country at the National Championships of Great Britain.

Donated facilities and services (if any)

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

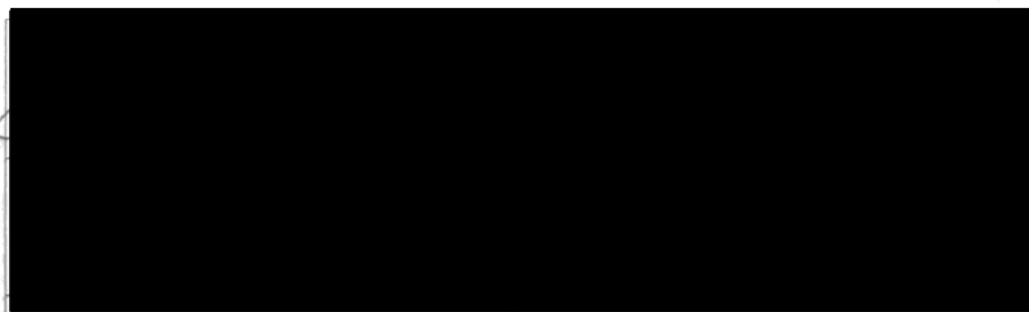
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Date

	
TREASURER	PRESIDENT
26/5/25	26/5/25

Broxburn and Livingston Band**SC033846****Receipts and payments accounts**For the period
from

Period start date

Day Month Year
01 April 2024

to

Period end date

Day Month Year
31 March 2025**Section A Statement of receipts and payments**

	Unrestricted funds to nearest £	Restricted funds to nearest £	endowment to nearest £	endowment to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations					-	
Legacies					-	
Grants	1,350				1,350	4,000
Receipts from fundraising activities	25,936				25,936	30,047
Gross trading receipts land and buildings					-	
Rents from land & buildings activities					-	
					-	
A1 Sub total	27,286	-	-	-	27,286	34,047
sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	27,286	-	-	-	27,286	34,047
A3 Payments						
Expenses for fundraising activities	24,963				24,963	30,104
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	24,963	-	-	-	24,963	30,104
investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	24,963	-	-	-	24,963	30,104
Net receipts / (payments)	2,323	-	-	-	2,323	3,943
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	2,323	-	-	-	2,323	3,943

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	12,372				12,372	8,429
	Surplus / (deficit) shown on receipts and payments account	2,323				2,323	3,943
	Cash and bank balances at end of year	14,695	-	-	-	14,695	12,372
	(Agree balances with receipts and payments account(s))						

Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
B2 Investments				
		Total	-	-

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
B3 Other assets					
		Total	-	-	-

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
B4 Liabilities				
		Total	-	-

Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

26/5/25
26/5/25

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	x
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	x
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30104

C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Office of the Scottish Charity Regulator

Independent examiner's report on the accounts

v2

Report to the trustees/members of **Broxburn and Livingston Band**

Registered charity number **SC033846**

On the accounts of the charity for the period

Period start date
Day Month Year
01 Apr 2023

to

Period end date
Day Month Year
31 Mar 2024

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

could be drawn in order to enable a proper reached.

Date: **6/8/25**

Signed:

Name:

Relevant professional qualification(s) or body (if any):

Address:

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

**Give here brief details of
any items that the
examiner wishes to
disclose**