

Shopmobility Lochaber SCIO

Scottish Charity Number SC032332

Annual Report and Financial Statements

For the year ended 31st March 2024



Trustees' Annual Report

For the year ended 31st March 2024

The trustees have pleasure in presenting their report together with the financial statements for the year ended 31st March 2024.

Reference and Administrative Information

Charity Name

Shopmobility Lochaber SCIO

Address

The Portacabin, MacFarlane Way, Fort William, PH33 6GD

Bankers

Bank of Scotland, Fort William Branch, PO Box 1000, BX2 1LB

Independent Examiner

[REDACTED] Finance Manager, Voluntary Action Lochaber, An Drochaid, Claggan Road, Fort William, PH33 6PH

Current Trustees

[REDACTED]

Staff

[REDACTED]

Structure, Governance and Management

Constitution

Shopmobility Lochaber are a Scottish Charitable Incorporated Organisation (SCIO). It was incorporated on 17th May, 2012 as a result of a change to SCIO application by SC032332 Shopmobility Lochaber which was an unincorporated association registered as a charity since 2nd October, 2001. The assets of the unincorporated association were transferred to the SCIO on the date of incorporation as a SCIO.

Appointment of trustees

At each Annual General Meeting (AGM) the members may elect any member to be a charity trustee. The Board may at any time appoint any member to be a charity trustee. All trustees are elected to serve as board members for a period of 2 years. After the 2 year period, they may still make themselves available for re-election to the post they hold. At the AGM, all of the charity trustees must retire from office but are eligible for re-election. The maximum number of charity trustees is 5, the minimum is 3.

Objectives and Activities

Charitable purposes

The purposes of the Charity are:

- 1) to relieve the needs of people with disabilities.
- 2) to seek to improve facilities for disabled persons and all people with mobility difficulties and/or sensory or mental impairments which could impede mobility.

Activities

This has been a year of many highs and lows. Amongst the lows were the loss of two of our stalwarts, [REDACTED] in December 2023 and shortly after, [REDACTED] in January of this year. John served as both a volunteer and later as our Treasurer on the Committee. [REDACTED] also previously sponsored one of our large buggies and his photo was on it until it eventually faded away! [REDACTED] played a very large part in turning Shopmobility Lochaber around. It became viable again due to her motivation and organising skills. It became a pleasant and happy workplace. Both [REDACTED] are sadly missed.

Achievements and Performance

2023/2024 was a particularly challenging year, but fortunately the project was able to survive and finish on a high note. The main aim of the Project during 2023 was to ensure its financial stability, and work with our service users in the community to ensure their wellbeing and provide any practical help within our remit.

From April 2023 – March 2024 has seen a significant rise in registrations and donations, this was due to the return of free movement. However, the mobile service has been active each day except Sundays. By the end of March 2024 there had been a total of 2345 registered service users, of which 140 were new registrations from April 2023

Shopmobility Lochaber has a robust monitoring system to analyse the uses of mobility equipment, throughout the year. From the information collated in 2023/2024 the results are as follows:

		Shopping	Home	Work and	Holiday	Christmas	Hospital	Car	Misc	Totals
Qtr. 1	April	40	34	0	13	0	4	0	0	91
	May	61	31	2	12	3	4	0	0	113
	June	58	31	0	8	1	4	0	0	102
Qtr. 2	July	45	31	1	14	0	4	0	0	95
	August	55	31	4	11	0	3	0	0	104
	September	57	23	2	14	0	4	0	0	100
Qtr. 3	October	65	23	0	6	0	4	0	0	98
	November	73	20	0	11	0	1	0	0	105
	December	38	17	0	4	0	1	0	0	60
Qtr. 4	January	49	15	0	1	0	0	0	0	65
	February	46	23	0	5	0	1	0	0	75
	March	53	19	0	5	0	2	0	0	79
	Totals	640	298	9	104	4	32	0	0	1087

For 2023- 2024, Shopping use is more than double that of Home use. In this period we have had 140 new Customers, which is a significant improvement on previous years.

During the year, the project has been working hard to ensure the most isolated service users are able to access the service.

Equipment Servicing

The robust service rota is still in place all equipment has been serviced over the year. Shopmobility has increased its fleet of 30 types of Scooters, ranging between Boot Scooters, Pavement Scooters, and general-purpose vehicles, as well as 12 manual wheelchairs and 6 walkers. The Project has experienced the kindness of the local community with many equipment donations, who are able to name the equipment in memorial to lost loved ones. Amongst our equipment are also bathroom assistance aids.

The cost to replace each piece of mobility equipment can range between £800-£2500 The equipment generally requires an annual service, however Shopmobility have a strict service rota, due to the high usage of the ride-on equipment.

The project has increased the amount of equipment available for the local community. The lockable container which was purchased to store all our small equipment such as wheelchairs, rollators and various other odds and ends which are sometimes in demand, is well stocked.

Marketing

Shopmobility Lochaber has a wide range of marketing materials, including leaflets, business cards, and personally designed fridge magnets and keyrings, completed by a local primary school in early 2019.

Funding and Accounts

Shopmobility has recently received the accounts for 2023 - 2024, which have been duly verified by Voluntary Action Lochaber, and are available for all to view upon request.

Funding Received

Shopmobility Lochaber managed to apply for funding from The National Lottery Awards For All of £5,472 and was in receipt of the £8,000 from The Corra Foundation (Henry Duncan Fund). That helped to sustain the project through the year.

Donations, from long and short-term scooter use totalled £8,945 for the year, so all in all it was a fairly fruitful year. Shopmobility Lochaber is consistently overwhelmed by the support received by Service Users and local businesses alike and would like to take this opportunity to thank everyone for their help throughout the year.

It is proposed that Voluntary Action Lochaber's services are retained for the coming financial year 2024-2025.

Financial review

Total income for the year was £30,746. Expenditure for same period was £33,717 resulting in a deficit of £2,970. Reserves held at year end were £24,382 of unrestricted funds.

Reserves Policy

There is no requirement in the Constitution for reserves however the Trustees have a policy to hold 3 months of unrestricted spend in reserves.

Plans for future period

With the growing need for the service, it is still the focus of Shopmobility Lochaber to become a permanent part of the area and push towards achieving a fit for purpose building to house the growing fleet and staff.

Either way it has been a challenging yet successful year for Shopmobility Lochaber, and we are excited and looking forward to 2024/25.

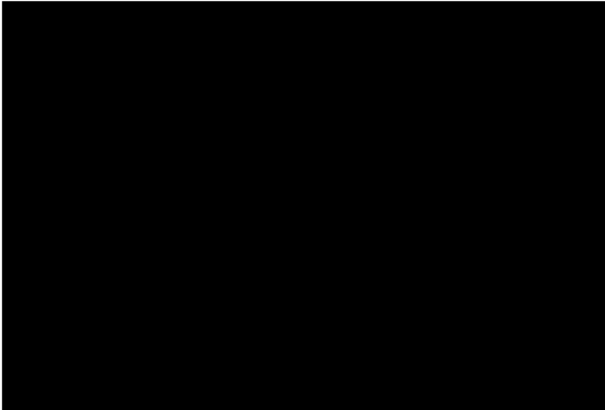
Exemptions from Disclosure

There are no exemptions from disclosure.

Funds held as custodian trustee on behalf of others

There are no funds held as custodian trustee on behalf of others.

This report was approved by the Trustees on 2025.



Independent examiner's report to the trustees on the unaudited accounts of Shopmobility Lochaber SCIO.

I report on the accounts of the Charity for the year ended 31st March 2024 which are set out on pages 7 to 10.

Respective responsibilities of trustee and independent examiner

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that in any material respect the requirements:

- * to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- * to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: - 31/4 / 2025
Finance Manager
Voluntary Action Lochaber
An Drochaid, Claggan Road
Fort William
PH33 6PH



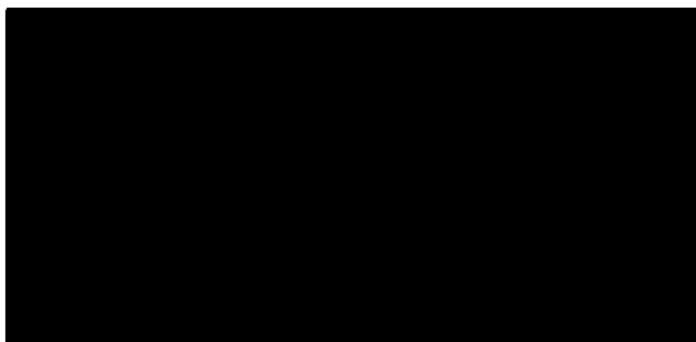
Shopmobility Lochaber SCIO
Receipts and Payments Accounts
For the year ended 31st March 2024
Scottish Charity Number SC032332

		Year to 2024 Unrestricted £	Year to 2024 Restricted £	Year to 2024 Total £	Year to 2023 Total £
Receipts	Note				
Grants and Donations					
Grants	4	13,472	-	13,472	-
Donations	5	10,928	-	10,928	10,868
Bank interest received		-	-	-	-
Fund Raising					
Sponsorship		-	-	-	-
Trading Receipts					
Rental / Repair Income		2,955	-	2,955	4,107
Sales		3,391	-	3,391	3,295
Other Charitable Activities					
Other Income		-	-	-	-
Total Receipts		30,746	-	30,746	18,270
Payments					
Charitable Activities					
Wages		22,179	-	22,179	22,669
Wheelchair & Scooter Repairs		1,244	-	1,244	1,676
Insurance		3,205	-	3,205	2,370
Vehicles Repairs / Expenses		1,946	-	1,946	2,622
Sessional Staff		1,848	-	1,848	1,890
Telephone & Other Business Expenses		1,470	-	1,470	999
Building Repairs / Maintenance		431	-	431	481
Stationery & Postage		251	-	251	90
Volunteer Subsistence / Expenses		-	-	-	116
Sundries		159	-	159	57
Marketing		308	-	308	795
Purchases		13	-	13	479
Governance Costs					
Independent Examination	7	180	-	180	160
Payroll Costs		484	-	484	528
Total Payments		33,717	-	33,717	34,932
Surplus/(Deficit) for the year before transfers		(2,970)	-	(2,970)	(16,662)
Transfers between funds	6	-	-	-	-
Surplus/(Deficit) for the year		(2,970)	-	(2,970)	(16,662)

Shopmobility Lochaber SCIO
Receipts and Payments Accounts
For the year ended 31st March 2024
Scottish Charity Number SC032332

	Year to 2024 Unrestricted	Year to 2024 Restricted	Year to 2024 Total	Year to 2023 Total
Statement of Balances - as at 31st March 2024				
Opening cash at bank and in hand	27,352	-	27,352	44,014
Add Income	30,746	-	30,746	18,270
	58,099	-	58,099	62,284
Less Expenditure	33,717	-	33,717	34,932
Transfers	6	-	-	-
Closing cash at bank and in hand	24,382	-	24,382	27,352
Bank and Cash Balances				
Fundraising Account	2,155	-	2,155	1,005
Treasurers Account	22,162	-	22,162	26,347
Outstanding lodgements	-	-	-	-
Outstanding cheques	-	-	-	-
Petty cash	65	-	65	-
9 & 10	24,382	-	24,382	27,352

Signed on behalf of all Trustees:



1 Basis of Accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2 Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the SCIO. During the year Grants of £13,472 were awarded towards running costs of the Charity - £5,472 (Awards for All) and £8,000 (The Corra Foundation). Donations of £10,928 were received.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes.

3 Related party transactions

No remuneration was paid to the trustees or any connected persons during the year (2023: £NIL).

4 Grants

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
The Corra Foundation	8,000	-	8,000	-
Awards For All	5,472	-	5,472	-
	<u>13,472</u>	<u>-</u>	<u>13,472</u>	<u>-</u>

5 Donations

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
Misc Donations	10,928	-	10,928	10,868
	<u>10,928</u>	<u>-</u>	<u>10,928</u>	<u>10,868</u>

6 Transfers between funds

There were no transfers between funds during the year (2023 - £NIL).

7 Governance Costs

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
Independent Examination	90	-	90	80
Accounting Services	90	-	90	80
	<u>180</u>	<u>-</u>	<u>180</u>	<u>160</u>

8 Volunteers

The trustees would like to record their thanks to all the volunteers who dedicate a significant amount of time for no remuneration to the charity.

9 Restricted Funds

	At 1st April 2023	Incoming	Outgoing	Transfers	At 31st March 2024
Restricted Funds	-	-	-	-	-
	-	-	-	-	-

10 Unrestricted Funds

	At 1st April 2023	Incoming	Outgoing	Transfers	At 31st March 2024
Unrestricted Funds	27,352	30,746	(33,717)	-	24,382
	27,352	30,746	(33,717)	-	24,382